ORDINARY COUNCIL MEETING

29 April 2020

Attachment Booklet – April 2020

8. PRESIDENT'S ANNOUNCEMENTS

WALGA Quarterly Report Q1

WALGA Quarterly Overview Report

2020 Q1 January - March

Please note: due to staff changes, reporting for this period ended Friday, 20 March.

Shire of Irwin

Whilst this quarterly report reflects WALGA activity conducted during the first quarter to March 20, much of this activity has now been overshadowed by the current emergency response to COVID-19.

As we are all grappling with the increasing impacts of the global pandemic, WALGA is working to support our members on a number of fronts.

We are representing the sector on State Committees, including the State Emergency Coordination Group and WALGA staff are currently assisting at the State Health Incident Coordination Centre at the Department of Health. WALGA staff are liaising with the Departments of Local Government and Premier and cabinet on legislative changes, State directions and emerging issues as they relate to our sector to ensure our operations are able to respond to the need of our communities. A COVID-19 Response Team has been created within WALGA to further assist with member queries, keep track and seek resolution of key and emerging issues and provide a regular flow of information to the sector.

A daily COVID-19 newsletter being sent to members to share information on this quick-changing environment as it emerges and weekly webinar updates between the State Government and sector CEOs, Mayors and Presidents are being held. The WALGA website has also been enhanced to provide pandemic-related information and resources and will continue to be updated as things evolve.

MEMBER SERVICES

8 Governance advice was provided 8 times to the Shire of Irwin

7 Employee Relations advice was provided 7 times to the Shire of Irwin

SECTOR ADVOCACY

SUBMISSION TO THE PRODUCTIVITY COMMISSION'S NATIONAL TRANSPORT REGULATORY REFORM PROCESS

Provided a submission to a Productivity Commission inquiry arguing the need to maintain and strengthen the authority of Local Governments to manage heavy vehicle access on local roads and reduce the administrative burden associated with rail interface agreements.

ADVOCACY WITH THE FREIGHT AND LOGISTICS COUNCIL

Advocated for the Freight and Logistics Council to include matters of importance to Local Government during the annual planning workshop.

CONTACTS

Chief Executive Officer
Nick Sloan
9213 2025

Executive Manager Environment and Waste
Mark Batty
9213 2078

Executive Manager Finance and Marketing
Zac Donovan
9213 2038

Executive Manager Governance and Organisational Services
Tony Brown
9213 2051

Executive Manager Infrastructure
Ian Duncan
9213 2031

Executive Manager People and Place
Joanne Burges
9213 2018

ATTACHMENT: CC01

Accounts for Payment – March 2020

Shire of Irwin

List of Accounts paid March 2020 for presentation to the Council Meeting 28 April 2020

MUNICIPAL/(TRUST) PAYMENTS

EFT/CHQ #	DATE		DESCRIPTION	PAYMENTS
EFT25658	04/03/2020	IRWIN SHIRE - RATES	PAYROLL DEDUCTIONS	-1,290.00
EFT25659	04/03/2020	SHIRE OF IRWIN - SUNDRY DEBTORS	PAYROLL DEDUCTIONS	-105.00
EFT25660	04/03/2020	SHIRE OF IRWIN - LOTTO FUND	PAYROLL DEDUCTIONS	-80.00
EFT25661	04/03/2020	WA TREASURY CORPORATION	LOAN NO 93 & 97	-25,015.46
EFT25662	05/03/2020	BOB WADDELL CONSULTANT	ASSISTANCE WITH MONTHLY FINANCIAL STATEMENTS	-4,851.00
EFT25663	05/03/2020	DONGARA BODY BUILDERS	MAINTENANCE OF HEAVY PLANT VEHICLES & TRAILERS	-616.00
EFT25664	05/03/2020	GERALDTON LIMESTONE RETAINING WALLS	DRAINAGE WORKS ON ST DOMINIC'S RD, POINT LEANDER DR AND OCEAN DR	-15,895.00
EFT25665	05/03/2020	JOLLY LOBSTER	BOUNCY CASTLE HIRE FOR AUSTRALIA DAY 2020	-370.00
EFT25666	05/03/2020	JOSEPH THOMAS CLIFFORD	12 MONTH SUBSCRIPTION (SURVEY SOFTWARE)	-2,656.50
EFT25667	05/03/2020	MCDONALDS WHOLESALERS	REC CENTRE KIOSK SUPPLIES	-332.15
EFT25668	05/03/2020	ROCK OF AGES COTTAGE	ACCOMMODATION FOR LOCUM DOCTOR	-110.00
EFT25669	05/03/2020	SOTTACETO	VISITOR CENTRE STOCK	-320.20
EFT25670	06/03/2020	CRAZY SKATES COMPANY	PARTS FOR SKATES	-333.52
EFT25671	06/03/2020	DALLYWATER CONSULTING	CONSULTANT EHO SERVICES	-5,575.90
EFT25672	06/03/2020	EDGE DIGITAL TECHNOLOGY	ANNUAL SERVICE OF DR IN PROJECTOR	-1,509.27
EFT25673	06/03/2020	FRESH FINISH CLEANING SERVICES	CLEANING OF LOCUM DOCTOR HOUSING	-105.00
EFT25674	12/03/2020	AMC PLUMBING AND GAS	REPLACE TAPS IN UNIT 24 THE VILLAGE	-271.50
EFT25675	12/03/2020	AUSTRALIA POST	POSTAGE & FREIGHT CHARGES	-1,911.22
EFT25676	12/03/2020	CONSTRUCTION TRAINING FUND	CONSTRUCTION TRAINING FUND RECONCILIATION FEBRUARY	-1,897.38
EFT25677	12/03/2020	BRAD'S REFRIGERATION AND ELECTRICAL	REPAIRS TO AIR CONDITIONER AT UNIT 5 THE VILLAGE	-939.40
EFT25678	12/03/2020	DEPARTMENT OF MINES INDUSTRY REGULATION	BUILDING SERVICES LEVY RECONCILIATION FEBRUARY 2020	-1,657.17
EFT25679	12/03/2020	BOB WADDELL CONSULTANT	ASSISTANCE OF NEW MONTHLY FINANCIAL STATEMENTS TEMPLATE	-3,168.00
EFT25680	12/03/2020	DC TWO	DESKTOP SUPPORT - MARCH 2020	-6,408.80
EFT25681	12/03/2020	DONGARA HANDYMAN SERVICE	REPAIRS DONGARA CHARITIES SHOP	-352.00
EFT25682	12/03/2020	DONGARA BODY BUILDERS	MAINTENANCE OF HEAVY PLANT VEHICLES & TRAILERS	-629.20
EFT25683	12/03/2020	DONGARA TREE SERVICE	PRUNE OVERHANGING TREES ON MORETON TCE, BURGESS ST, OVER BRAND MECHANICAL AND BLENHEIM RD	-1,925.00
EFT25684	12/03/2020	GERALDTON LIMESTONE RETAINING WALLS	DRAINAGE WORKS ON OCEAN DR AND POINT LEANDER DR	-4,972.00
EFT25685	12/03/2020	GYMNASTICS SUPPLIES W.A	CRASH MATES FOR GYMNASTICS AT REC CENTRE	-2,990.00
EFT25686	12/03/2020	NORRIS & HYDE IT	DUAL DISPLAY MONITOR ARMS	-3,720.00
EFT25687	12/03/2020	NORDIC BUILDERS	PROGRESS PAYMENT - SIHI PROJECT INDEPENDENT LIVING UNITS	-66,274.69
EFT25688	12/03/2020	OAKS CIVIL CONSTRUCTION PTY LTD	TRAFFIC CONTROLLERS FOR SURVEY WORKS ON MILO RD AND PRUNING WORKS ON BONNIEFIELD EAST RD	-8,511.50
EFT25689	12/03/2020	P & M LEESON	ACCOMMODATION - LOCUM DOCTOR	-2,750.00
EFT25690	12/03/2020	ROSELAKE HOLDINGS PTY LTD	SPRAYING OF DONGARA DAISY AND QUARTERLY SPRAYING OF VEGETATION AT LIQUID WASTE PONDS AT TRANSFER STATION	-1,430.00
EFT25691	12/03/2020	SYNERGY	ELECTRICITY CHARGES	-7,552.05
EFT25692	16/03/2020	DONGARA FENCING	MATERIALS FOR FENCING AT PEARSE RD SUMP	-10,328.30
EFT25693	16/03/2020	DONGARA CONCRETE SERVICES	INSTALL CHURCH ST FOOTPATH INCLUDING PREP, CROSSOVERS AND PRAM RAMPS	-22,550.00
EFT25694	16/03/2020	DONGARA TREE SERVICE	LATERAL PRUNING WORKS ON BONNEFIELD RD AND TABLETOP RD	-35,640.00
EFT25695	16/03/2020	NEW-GEN SOLUTIONS	GENERAL IT ASSISTANCE	-3,249.50
EFT25696	16/03/2020	OAKS CIVIL CONSTRUCTION PTY LTD	TRAFFIC CONTROL FOR WORKS ON TABLETOP RD AND BONNIEFIELD RD	-11,383.39
EFT25697	19/03/2020	CANCELLED		0.00
EFT25698	19/03/2020	CANCELLED		0.00
EFT25699	19/03/2020	CANCELLED		0.00
EFT25700	19/03/2020	IRWIN SHIRE - RATES	PAYROLL DEDUCTIONS	-1,240.00
EFT25701	19/03/2020	SHIRE OF IRWIN - SUNDRY DEBTORS	PAYROLL DEDUCTIONS	-105.00
EFT25702	19/03/2020	SHIRE OF IRWIN - LOTTO FUND	PAYROLL DEDUCTIONS	-80.00
EFT25703	20/03/2020	AUSSIE NATURAL	ANNUAL COOL & COLD COOLER RENTAL AT DEPOT	-99.00
EFT25704	20/03/2020	AMC PLUMBING AND GAS	REPLACE COLD TAP IN BASIN OF CRECHE AREA AT REC CENTRE	-144.50
EFT25705	20/03/2020	ATOM	CONSUMABLES FOR OPERATIONS STAFF	-179.08
EFT25706	20/03/2020	DONGARA BAKERY	CATERING	-450.00
EFT25707	20/03/2020	BARCODES.COM.AU PTY LTD	BARCODE INVENTORY SYSTEM	-8,405.10
EFT25708	20/03/2020	BATAVIA HEALTH	GP SERVICES FINANCIAL ASSISTANCE - JANUARY 2020	-2,200.00
EFT25709	20/03/2020	BATAVIA COAST TRIMMERS	REPAIRS TO SHADE SAIL AT DAMIA CIRCLE PLAYGROUND	-385.00
EFT25710	20/03/2020	BLACKWOODS	MATERIALS FOR OPERATIONS INCLUDING DISINFECTANT AND WIPES	-385.61
EFT25711	20/03/2020	BLUESTEEL ENTERPRISES PTY LTD	PROTECTIVE CLOTHING - BUSH FIRE BRIGADES	-818.40
EFT25712	20/03/2020	BLUE FROG INNOVATIONS	BUSHFIRE FOLDERS	-212.10
EFT25713	20/03/2020	BARRY MELROY LEE	BOND REFUND	-50.00
EFT25714	20/03/2020	BOC AUSTRALIA	OXYGEN CYLINDER RENTAL	-76.29
EFT25715	20/03/2020	DONGARA GUARDIAN PHARMACY	VACCINATION	-70.60
EFT25716	20/03/2020	BEINGTHERE SOLUTIONS PTY LTD	MONTHLY VIDEO CONFERENCING FEE	-550.00
EFT25717	20/03/2020	BOB WADDELL CONSULTANT	ASSISTANCE WITH MONTHLY FINANCIAL STATEMENTS TEMPLATES AND ANNUAL BUDGET DOCUMENTATION	-3,795.00
EFT25718	20/03/2020	CANINE CONTROL	CONTRACT RANGER SERVICES	-1,550.00
EFT25719	20/03/2020	CATWEST PTY LTD	ASPHALTING AFTER DRAINAGE WORKS	-5,062.31
EFT25720	20/03/2020	CENTRAL WEST CONCRETE	SUPPLY AND LAY CONCRETE BIN SLABS AT FORESHORE	-2,420.00
EFT25721	20/03/2020	IRWIN RURAL SUPPLIES & STOCKFEEDS	LAYER CRUMBLES & PELLETS FOR CHICKENS	-56.50
EFT25722	20/03/2020	TOLL	FREIGHT CHARGES	-163.03
EFT25723	20/03/2020	CENTRAL WEST PEST CONTROL	ANNUAL TERMITE INSPECTION AT THE VILLAGE	-1,365.00
EFT25724	20/03/2020	DC TWO	TECHNICAL SUPPORT	-783.20
EFT25725	20/03/2020	DONGARA FREIGHT	FREIGHT CHARGES	-1,063.70

Shire of Irwin

List of Accounts paid March 2020 for presentation to the Council Meeting 28 April 2020

MUNICIPAL/(TRUST) PAYMENTS

EFT/CHQ #	DATE		DESCRIPTION	PAYMENTS
EFT25726	20/03/2020	LANDGATE - WESTERN AUSTRALIAN LAND INFORMATION AUTHORITY	RURAL UV'S CHARGEABLE	-83.76
EFT25727	20/03/2020	DONGARA HANDYMAN SERVICE	REPLACE GUTTER AT BOWLING CLUB, PROGRESS CLAIM FOR WORKS AT UNIT 13 THE VILLAGE AND MAINTENANCE WORKS AT THE VILLAGE, DENISON HOUSE AND BOARDWALK	-4,689.00
EFT25728	20/03/2020	DONGARA BOBCAT & CONTRACTING SERVICES	PREP SOUTH BEACH FOR SURF CARNIVAL AND DRY HIRE OF SKID STEER LOADER	-1,331.00
EFT25729	20/03/2020	DONGARA BUILDING & TRADE SUPPLIES	PARKS, GARDEN, BUILDING & RD MAINTENANCE SUPPLIES	-358.30
EFT25730	20/03/2020	DONGARA CONCRETE SERVICES	REPLACE DAMAGED FOOTPATH ON PEARSE RD AND DAMAGED KERBING ON POINT LEANDER DR	-3,355.00
EFT25731	20/03/2020	DONGARA DRILLING AND ELECTRICAL	BORE METER FOR REC CENTRE OVAL, INSPECT AND REPAIR RETICULATION PUMP AT TOWN PARTK AND ELECTRICAL REPAIRS AT UNIT 11 & 24 THE VILLAGE	-1,725.46
EFT25732	20/03/2020	DONGARA HARDWARE	WATER FOR ADMIN, DEPOT & VISITOR CENTRE	-275.50
EFT25733	20/03/2020	DONGARA-DENISON RAG (INC)	ADVERTISING & VISITOR CENTRE STOCK	-238.00
EFT25734	20/03/2020	RIVERBEND FOODWORKS DONGARA	REC CENTRE KIOSK SUPPLIES & RECEPTIONS AND RECEPTIONS	-227.70
EFT25735	20/03/2020	DONGARA HOTEL MOTEL	CATERING	-108.00
EFT25736	20/03/2020	DONGARA MID WEST WASTE	QUARTERLY SERVICING OF SEPTAGE TANKS AT TRANSFER STATION	-400.00
EFT25737	20/03/2020	EJAN COMMUNICATIONS	RADIO AND AERIAL KIT FOR TECHNICAL SERVICES VEHICLE	-463.10
EFT25738	20/03/2020	ERGOLINK	ERGONOMICAL STAND UP DESKS	-4,246.88
EFT25739	20/03/2020	FIVESTAR BUSINESS SOLUTIONS & INNOVATION	PRINTER CHARGES ADMIN, VISITOR CENTRE & REC CENTRE	-602.23
EFT25740	20/03/2020	GERALDTON MOWER & REPAIRS	PARTS FOR SUNDRY PLANT	-90.00
EFT25741	20/03/2020	CITY OF GREATER GERALDTON	MERU WASTE DISPOSAL, BUILDING & PLANNING CERTIFICATIONS, SWIMMING POOL INSPECTIONS AND MIDWEST INDUSTRY RD SAFETY ALLIANCE DONATION	-21,070.76
EFT25742	20/03/2020	REFUEL AUSTRALIA	FUEL CARD PURCHASES AND BULK DIESEL FUEL	-14,794.89
EFT25743	20/03/2020	GERALDTON LIMESTONE RETAINING WALLS	DRAINAGE TANK LINER ON POINT LEANDER DR AND REPLACE DRAINAGE LID AT MARINA HEIGHT PARK	-3,960.00
EFT25744	20/03/2020	GNC	REPLACEMENT DRAINAGE LID FOR MARINA HEIGHTS PARK	-720.50
EFT25745	20/03/2020	GREENFIELD TECHNICAL SERVICES	PREPARATION OF FUNDING APPLICATIONS FOR 2030 RD SUBMISSIONS	-3,025.00
EFT25746	20/03/2020	GREAT NORTHERN RURAL SERVICES	RETICULATION MATERIALS	-342.87
EFT25747	20/03/2020	JR & A HERSEY	SAFETY EQUIPMENT	-448.80
EFT25748	20/03/2020	HENDERSON HEALTHCARE	LOCUM RECRUITMENT FEE	-3,960.00
EFT25749	20/03/2020	HLS LEGAL	PROFESSIONAL FEES - DRAFT MEDICAL CENTRE AGREEMENT	-5,539.60
EFT25750	20/03/2020	IT VISION	QUARTERLY SYNERGYSOFT MAPPING UPDATES	-2,461.80
EFT25751	20/03/2020	JB HI-FI GROUP PTY LTD	INFORMATION TECHNOLOGY	-1,511.00
EFT25752	20/03/2020	KIRKLAND ELECTRICAL SERVICES	ANNUAL SMOKE ALARM TESTING AND REPAIRS AT THE VILLAGE, ELECTRICAL REPAIRS AT THE VILLAGE, RESOURCE CENTRE, FISHING PLATFORM, DEPOT AND ADMIN	-3,987.50
EFT25753	20/03/2020	KOMATSU AUSTRALIA PTY LTD	PARTS AND REPAIRS TO KOMATSU LOADER	-2,121.63
EFT25754	20/03/2020	LENANE HOLDINGS PTY LTD	DRY HIRE OF LOADER FOR RD MAINTENANCE WORKS	-4,620.00
EFT25755	20/03/2020	LITE INDUSTRIES	GRAVE SHORING EQUIPMENT FOR CEMETERY	-9,911.00
EFT25756	20/03/2020	NODE 1 PTY LTD	NBN FIBRE CONNECTION FEE	-179.90
EFT25757	20/03/2020	MARKS WATERTRUCK	WATER TRUCK HIRE FOR RD MAINTENANCE WORKS	-6,380.00
EFT25758	20/03/2020	MCDONALDS WHOLESALERS	REC CENTRE KIOSK SUPPLIES	-752.05
EFT25759	20/03/2020	MCLEODS BARRISTERS & SOLICITORS	PROFESSIONAL FEES - ANNUAL AUDIT 2018/19	-176.00
EFT25760	20/03/2020	MIDWEST FIRE PROTECTION SERVICE	MONTHLY SERVICING OF FIRE ALARM SYSTEM AT REC CENTRE	-176.00
EFT25761	20/03/2020	MID COAST CIVIL	DRY HIRE OF LOADER FOR RDSIDE CLEARANCES	-2,200.00
EFT25762	20/03/2020	MITCHELL & BROWN	PORTABLE MUSIC BOX AND PHONE FOR GYM AT REC CENTRE	-630.00
EFT25763	20/03/2020	LGIS WA	SKIN CANCER SCREENINGS	-460.00
EFT25764	20/03/2020	CANCELLED		0.00
EFT25765	20/03/2020	MIDWEST SOLAR & WATER WA	IMPROVEMENTS WORKS AT POUND, REPLACE TOILET CISTERNS AT TOWN PARK ABLUTION BLOCK, MAJOR BLOCKAGE AT SEASPRAY TOILETS AND PLUMBING REPAIRS AT THE VILLAGE AND SHIRE BUILDINGS	-16,236.40
EFT25766	20/03/2020	NOVUS AUTOGLASS REPAIRS & REPLACEMENT	REPAIR AND RETINT GRADER WINDOW	-1,342.00
EFT25767	20/03/2020	TRISH PARKER	REFUND	-25.00
EFT25768	20/03/2020	PEMCO DIESEL	SERVICE OF HINO PRIME MOVER	-1,626.13
EFT25769	20/03/2020	POSITION PARTNERS PTY LTD	PURCHASE OF A TRIBRACH HIGH PRECISION NON- OPTICAL PLUMMET	-435.60
EFT25770	20/03/2020	SEASIDE SIGNS	A1 PRINTS FOR PUMP TRACK COMMUNITY INFORMATION DISPLAY	-224.40
EFT25771	20/03/2020	SHIRE OF IRWIN	RETAINED BONDS	-830.43
EFT25772	20/03/2020	SUBTERRANEAN SERVICE LOCATIONS WA	SERVICE LOCATIONS FOR DRAINAGE WORKS ON OCEAN DR	-792.00
EFT25773	20/03/2020	STEWART & HEATON CLOTHING CO	PROTECTIVE CLOTHING - BUSH FIRE BRIGADE	-367.36
EFT25774	20/03/2020	SUMMIT FERTILIZERS	FERTILIZERS FOR PARKS AND GARDENS	-2,533.61
EFT25775	20/03/2020	SUN CITY PRINT & DESIGN	STATIONERY	-821.70
EFT25776	20/03/2020	SUN CITY PLUMBING	INSPECT AND REPAIR ZIP HOT WATER UNIT AT ADMIN	-120.00
EFT25777	20/03/2020	DONGARA IGA	REFRESHMENT AND RECEPTIONS	-654.61
EFT25778	20/03/2020	TOTAL PACKAGING WA PTY LTD	DOGGY DUMPAGE DISPOSAL UNITS	-171.60
EFT25779	20/03/2020	TOTAL UNIFORMS	PROTECTIVE CLOTHING - OPERATIONS	-227.17
EFT25780	20/03/2020	T-QUIP	PARTS FOR TORO GROUND MASTER MOWER	-298.20
EFT25781	20/03/2020	TRAFFIC SAFETY CONSULTANTS PTY LTD	RD SAFETY INSPECTION OF BLENHEIM RD	-3,190.00
EFT25782	20/03/2020	TYREPOWER LIMITED	SUPPLY AND FIT NEW TYRE TO JCB TELEHANDLER, TORO MOWER AND TYRE ROTATION ON COMMUNITY RANGER VEHICLE	-684.64
EFT25783	20/03/2020	VANGUARD PRESS	BROCHURE DISPLAY, TRANSPORT & WAREHOUSING FEE MARCH 2020	-258.60
EFT25784	20/03/2020	PUBLIC TRANSPORT AUTHORITY OF WA	BUS TICKET SALES FEBRUARY 2020	-971.71
EFT25785	20/03/2020	WA LOCAL GOVERNMENT ASSOCIATION	E-LEARNING UNITS FOR COUNCILLORS	-585.00
EFT25786	20/03/2020	WELL DONE INTERNATIONAL	CALL CENTRE CHARGES	-347.71

Shire of Irwin

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MUNICIPAL/(TRUST) PAYMENTS

EFT/CHQ #	DATE	DESCRIPTION	PAYMENTS
EFT25787	20/03/2020 SYNERGY	ELECTRICITY CHARGES	-10,204.34
EFT25788	20/03/2020 ON HOLD ON LINE	MONTHLY ON HOLD MESSAGE	-207.00
EFT25789	20/03/2020 YOUNG MOTORS P/L	SERVICE OF COMMUNITY RANGER VEHICLE AND HOLDEN COLORADO	-1,017.00
EFT25790	20/03/2020 Z-CARD POCKETMEDIA SOLUTIONS	DEPOSIT - REPRINT OF DONGARA PORT DENISON VISITOR CENTRE BROCHURES	-1,963.50
EFT25791	20/03/2020 ZIPFORM PTY LTD	MUNICIPAL CHEQUES PRINTED	-1,049.95
EFT25792	20/03/2020 AUSTRALIAN TAXATION OFFICE - BAS	BAS RECONCILIATION FEBRUARY 2020	-16,685.00
EFT25793	20/03/2020 OPTEON PROPERTY GROUP PTY LTD	MARKET VALUATION AND REPORT OF DONGARA MEDICAL CENTRE	-2,450.00
EFT25794	24/03/2020 CHAMPION BAY TROPHIES	DESK PLAQUES	-53.15
EFT25795	24/03/2020 JR & A HERSEY	HAND SANITISER FOR STAFF AND WORKPLACES	-1,460.25
EFT25796	24/03/2020 MWTH	LABOUR HIRE FOR LEAVE COVER	-8,024.50
31982	06/03/2020 JUSTIN HORACE ROWE	RATES REFUND	-1,315.91
31983	12/03/2020 ARCADIA WATERS MIDWEST PTY LTD	RATES REFUND	-2,984.70
31984	24/03/2020 TELSTRA AUSTRALIA	VARIOUS MOBILE & DATA CHARGE	-1,219.20
31985	25/03/2020 SHIRE OF IRWIN	PETTY CASH RECONCILIATION INCLUDING CHANGE OF PLATE FEES, REIMBURSEMENTS FOR WORKING WITH CHILDREN CHECKS, PARKING REIMBURSEMENT FOR TRAINING AND LICENCING OF TRAILER	-362.80
31986	26/03/2020 WATER CORPORATION	WATER CHARGES	-60,080.46
SOL 03/20	16/03/2020 SHINE TECH SOLAR	SOLAR REPAYMENT MARCH 2020	-1,947.66
INS 09	02/03/2020 HUNTER PREMIUM FUNDING LIMITED	INSURANCE PREMIUM FUNDING REPAYMENT - NINTH INSTALMENT	-25,273.17
INS 10	30/03/2020 HUNTER PREMIUM FUNDING LIMITED	INSURANCE PREMIUM FUNDING REPAYMENT - FINAL INSTALMENT	-25,273.13
CR 040320	04/03/2020 NAB BUSINESS VISA	NAB BUSINESS VISA TRANSACTIONS INCLUDING COMPUTER OPERATING AND REC CENTRE EXPENSES	-290.88
DD20283.1	10/03/2020 AUSTRALIAN SUPER	SUPERANNUATION	-1,438.70
DD20283.2	10/03/2020 COLONIAL FIRST STATE FIRST CHOICE SUPER	SUPERANNUATION	-196.49
DD20283.3	10/03/2020 HOSTPLUS	SUPERANNUATION	-429.89
DD20283.4	10/03/2020 RUSSELL SUPERSOLUTION MASTER TRUST	SUPERANNUATION	-227.98
DD20283.5	10/03/2020 MLC SUPER FUND	SUPERANNUATION	-468.98
DD20283.6	10/03/2020 REST SUPERANNUATION	SUPERANNUATION	-129.59
DD20283.7	10/03/2020 WA SUPER	SUPERANNUATION	-12,337.61
DD20283.8	10/03/2020 ASGARD SUPERANNUATION	SUPERANNUATION	-110.43
DD20319.1	24/03/2020 ASGARD SUPERANNUATION	SUPERANNUATION	-144.35
DD20319.2	24/03/2020 AUSTRALIAN SUPER	SUPERANNUATION	-1,183.72
DD20319.3	24/03/2020 COLONIAL FIRST STATE FIRST CHOICE SUPER	SUPERANNUATION	-262.37
DD20319.4	24/03/2020 HOSTPLUS	SUPERANNUATION	-466.31
DD20319.5	24/03/2020 RUSSELL SUPERSOLUTION MASTER TRUST	SUPERANNUATION	-223.60
DD20319.6	24/03/2020 MLC SUPER FUND	SUPERANNUATION	-468.98
DD20319.7	24/03/2020 REST SUPERANNUATION	SUPERANNUATION	-267.19
DD20319.8	24/03/2020 WA SUPER	SUPERANNUATION	-12,140.08
DD20319.9	24/03/2020 WESTPAC LIFETIME SUPERANNUATION SERVICE	SUPERANNUATION	-78.54
PL 270220	03/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 27.02.2020	-2,425.30
PL 280220	04/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 28.02.2020	-2,367.20
PL 030320	05/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 03.03.2020	-2,732.55
PL 040320	06/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 04.03.2020	-3,170.65
PL 050320	09/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 05.03.2020	-1,420.05
PL 060320	10/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 06.03.2020	-2,998.65
PL 090320	11/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 09.03.2020	-9,298.25
PL 100320	12/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 10.03.2020	-829.10
PL 110320	13/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 11.03.2020	-2,260.60
PL 120320	16/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 12.03.2020	-1,411.55
PL 130320	17/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 13.03.2020	-2,485.75
PL 160320	18/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 16.03.2020	-2,798.35
PL 170320	19/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 17.03.2020	-3,259.15
PL 180320	20/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 18.03.2020	-1,821.55
PL 190320	23/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 19.03.2020	-2,556.80
PL 200320	24/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 20.03.2020	-3,158.75
PL 230320	25/03/2020 DEPARTMENT OF TRANSPORT	DEPT TRANSPORT TAKINGS 23.03.2020	-1,888.35
			-671,072.63

Sundry Creditors as at 31/03/2020 **127,892.85**

The Payments included in the above list of Accounts Paid, have been authorised by the Chief Executive Officer under delegation from Council.

15/4/20
DATE

Shane Ivers
Chief Executive Officer

Shire of Irwin

Corporate Credit Card Expenditure - Payment Reference CR 040320

S.Ivers Credit Card Expenses

MYOB Australia	Upgrade of MYOB at Visitor Centre Monthly Charge	70.50
Spotify	Rec Centre Gym Music	11.99
Go Daddy	Standard SSL Renewal	199.39
NAB	Card Fee	9.00
		290.88

TOTAL PAYMENT TO CORPORATE CREDIT CARD ACCOUNT	290.88

ATTACHMENT: CC02

Monthly Financial Statements for the Period Ended 31 March 2020

SHIRE OF IRWIN

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 March 2020

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Irwin for the 2019/20 year is $10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects					
AGED APPROPRIATE HOUSING - STAGE 2	67%	1,710,449	1,282,824	1,154,216	128,608
CARROLL STREET INTERSECTION - RENEWAL	100%	11,730	11,730	11,729	1
GRAVEL RESHEETING - BOOKARA ROAD	100%	53,663	47,214	53,663	(6,449)
GRAVEL RESHEETING - MOUNT HORNER ROAD WEST	98%	37,000	32,556	36,088	(3,532)
GRAVEL RESHEETING - PIGGERY LANE	21%	96,000	84,471	20,488	63,983
GRAVEL RESHEETING - YARDARINO ROAD	84%	118,000	73,750	99,279	(25,529)
GRAVEL RESHEETING - BAYTIME HOLDINGS ACCESS ROAD SI	Unbudgeted	0	0	0	0
ALLANOOKA RD SHOULDERS - SAFETY CRITICAL WORKS	96%	22,000	22,000	21,064	936
R2R - ELLERY ROAD RESHEETING	100%	12,070	10,612	12,057	(1,445)
R2R - BUTCHER ROAD RESHEETING	100%	29,728	26,147	29,685	(3,538)
R2R - MATSEN ROAD RESHEETING	100%	17,752	17,743	17,743	0
R2R - YANDANOOKA ROAD RESHEETING	124%	119,000	74,375	147,864	(73,489)
YEAR 4 OF 4 - POINT LEANDER DRIVE	100%	159,444	159,437	159,520	(83)
MORETON TERRACE DESIGN	0%	450,000	0	192	(192)
MILO ROAD DESIGN	7%	49,000	30,625	3,192	27,433
BLENHEIM ROAD	29%	10,000	0	2,900	(2,900)
PEARSE RD SUMP - RENEWAL	72%	26,000	0	18,597	(18,597)
OCEAN DRIVE - DRAINAGE RENEWAL	69%	30,000	30,000	20,834	9,166
DRAINAGE RENEWAL - GENERAL	138%	20,000	12,500	27,660	(15,160)
KERBING RENEWAL - GENERAL	42%	10,000	6,250	4,190	2,060
CHURCH STREET FOOTPATH	100%	20,500	20,500	20,500	0
GENERAL FOOTPATHS	20%	20,000	12,500	4,090	8,410
RV PARKING AREA	0%	11,109	0	0	0
FORESHORE MASTERPLAN IMPLEMENTATION WORKS	101%	128,900	128,900	129,872	(972)
FORESHORE REHABILITATION WORKS	17%	28,500	17,805	4,720	13,085
SKATE PARK - PUMP TRACK	0%	300,000	0	204	(204)
RURAL SIGNS	83%	67,000	41,875	55,564	(13,689)
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	73%	524,868	416,634	383,172	(33,462)
Non-operating Grants, Subsidies and Contributions	107%	2,280,717	1,405,820	2,450,847	1,045,027
	101%	2,805,585	1,822,454	2,834,019	1,011,565
Rates Levied	100%	5,365,760	5,365,760	5,360,287	(5,473)

% Compares current ytd actuals to annual budget

Financial Position		Prior Year 31 March 2019	Current Year 31 March 2020
Adjusted Net Current Assets	92%	$ 2,623,226	$ 2,402,407
Cash and Equivalent - Unrestricted	220%	$ 973,336	$ 2,143,488
Cash and Equivalent - Restricted	80%	$ 1,662,664	$ 1,322,018
Receivables - Rates	141%	$ 623,473	$ 878,765
Receivables - Other	147%	$ 612,947	$ 898,258
Payables	605%	$ 51,792	$ 313,370

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 March 2020
Prepared by:Jenny Goodbourn (Supervisor Finance)
Reviewed by: Shane Ivers (CEO)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

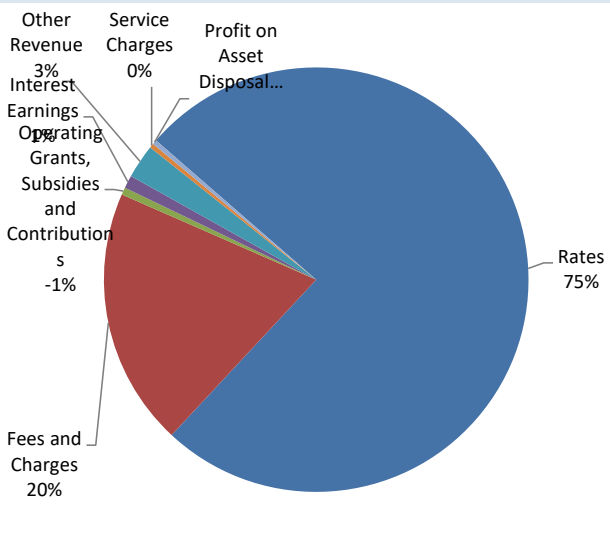
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

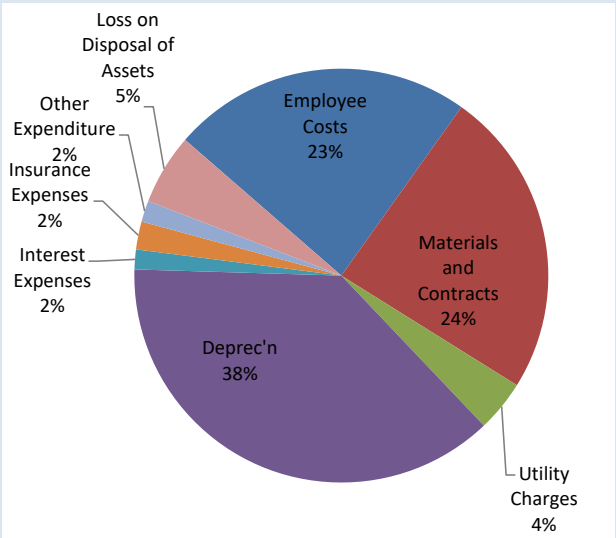
All figures shown in this statement are rounded to the nearest dollar.

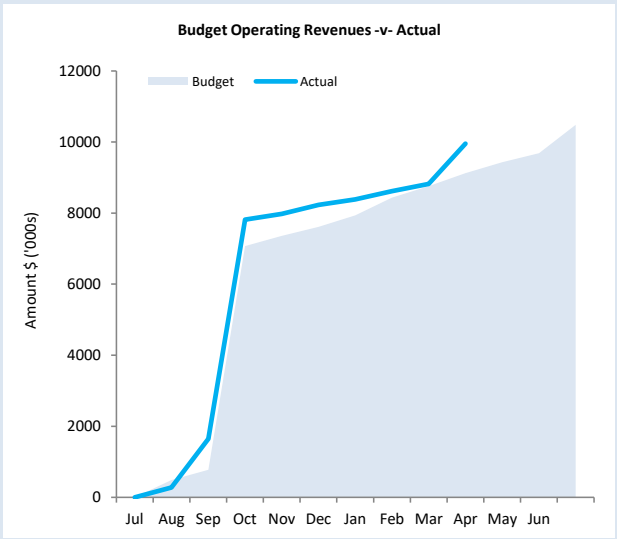
SUMMARY GRAPHS

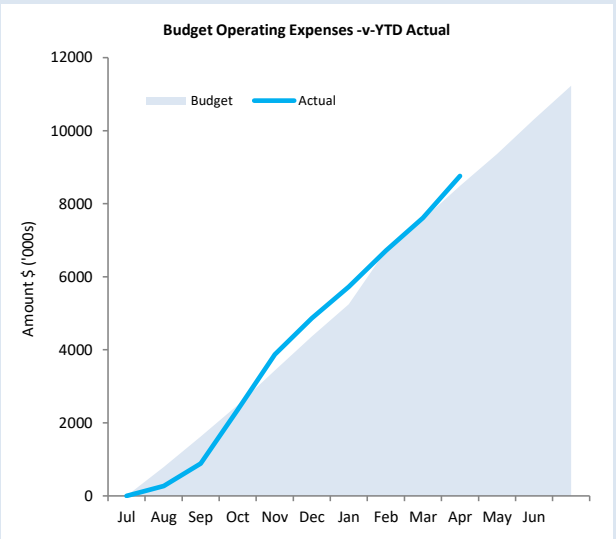
OPERATING REVENUE



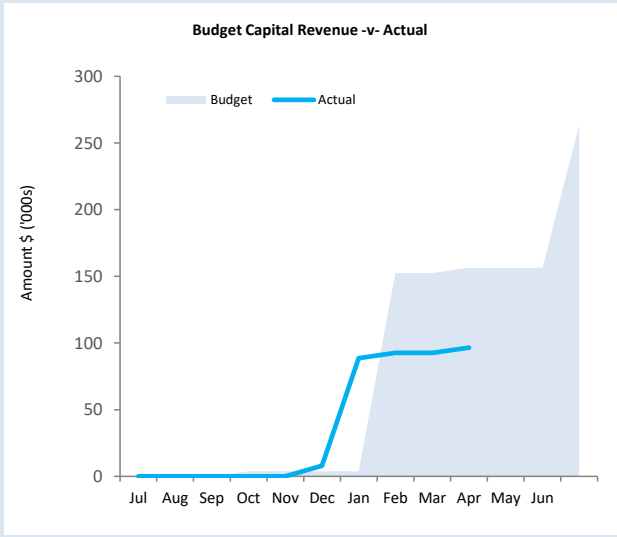
OPERATING EXPENSES



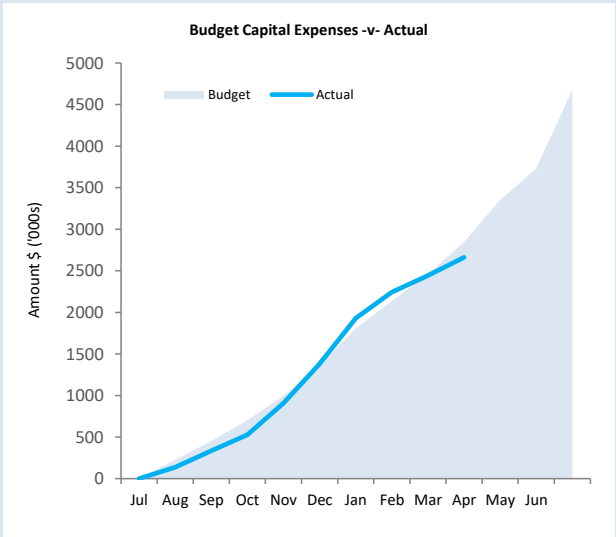




CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE	
To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern a specific council services.
GENERAL PURPOSEFUNDING	
To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	
To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.
EDUCATION AND WELFARE	
To provide services to the elderly, children and youth.	Maintenance of playgroup centre and senior citizen centre. Provision of youth support services.
HOUSING	
To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
COMMUNITY AMENITIES	
To provide services required by the community.	Rubbish collection services, operation of rubbish transfer site, litter control, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	
To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.	Maintenance of public halls, heritage buildings, civic centres, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, television and radio rebroadcasting and other cultural facilities.
TRANSPORT	
To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	
To help promote the Shire and its economic wellbeing.	Tourism and area promotion. Provision of rural services including weed control, vermin control and standpipes. Building control.
OTHER PROPERTY AND SERVICES	
To monitor and control Shire's overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF IRWIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020

STATUTORY REPORTING PROGRAMS

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S	Forecast Actual (e)	Var. $ (e)-(d)	Var. % (e)-(d)/(d)	Var. ▲▼	Significant Var. S
		$	$	$	$	$	%			$	$	%		
Opening Funding Surplus(Deficit)	1	(30,334)	(39,829)	(39,829)	**(39,829)**	0	0%			**(39,829)**	0	0%		
Revenue from operating activities														
Governance		200	275	198	**273**	75	38%	▲		**200**	(75)	(27%)	▼	
General Purpose Funding - Rates	6	5,314,227	5,365,760	5,358,005	**5,360,287**	2,282	0%	▲		**5,314,727**	(51,033)	(1%)	▼	
General Purpose Funding - Other		401,825	387,621	298,422	**284,570**	(13,852)	(5%)	▼		**401,325**	13,704	4%	▲	
Law, Order and Public Safety		182,764	185,644	135,078	**113,841**	(21,237)	(16%)	▼	S	**168,307**	(17,337)	(9%)	▼	
Health		29,900	29,900	22,419	**16,680**	(5,739)	(26%)	▼		**29,900**	0	0%		
Education and Welfare		14,200	10,000	7,488	**6,102**	(1,386)	(19%)	▼		**14,200**	4,200	42%	▲	
Housing		281,000	284,000	212,994	**210,418**	(2,576)	(1%)	▼		**281,000**	(3,000)	(1%)	▼	
Community Amenities		915,781	918,617	868,259	**826,288**	(41,971)	(5%)	▼		**915,781**	(2,836)	(0%)	▼	
Recreation and Culture		265,052	251,668	186,934	**199,756**	12,822	7%	▲		**254,870**	3,202	1%	▲	
Transport		169,252	174,604	160,851	**134,157**	(26,694)	(17%)	▼	S	**(223,263)**	(397,868)	(228%)	▼	S
Economic Services		300,050	325,500	244,071	**199,741**	(44,330)	(18%)	▼	S	**300,050**	(25,450)	(8%)	▼	
Other Property and Services		56,000	99,550	74,637	**63,217**	(11,420)	(15%)	▼	S	**56,000**	(43,550)	(44%)	▼	S
		7,930,251	**8,033,140**	**7,569,357**	**7,415,329**					**7,513,097**				
Expenditure from operating activities														
Governance		(564,913)	(535,745)	(422,132)	**(438,825)**	(16,693)	(4%)	▼		**(537,937)**	(2,192)	0%	▼	
General Purpose Funding		(585,169)	(588,813)	(441,585)	**(470,523)**	(28,938)	(7%)	▼		**(587,396)**	1,417	(0%)	▲	
Law, Order and Public Safety		(492,560)	(514,700)	(384,010)	**(375,258)**	8,752	2%	▲		**(492,464)**	22,235	(4%)	▲	
Health		(155,322)	(347,944)	(208,885)	**(163,954)**	44,931	22%	▲	S	**(155,263)**	192,681	(55%)	▲	S
Education and Welfare		(61,212)	(69,713)	(52,100)	**(50,739)**	1,361	3%	▲		**(61,216)**	8,497	(12%)	▲	
Housing		(538,941)	(542,392)	(413,991)	**(416,020)**	(2,029)	(0%)	▼		**(537,657)**	4,735	(1%)	▲	
Community Amenities		(1,385,250)	(1,155,228)	(846,028)	**(825,802)**	20,226	2%	▲		**(1,381,758)**	(226,530)	20%	▼	
Recreation and Culture		(2,814,835)	(3,182,746)	(2,516,236)	**(2,537,306)**	(21,071)	(1%)	▼		**(3,293,193)**	(110,447)	3%	▼	
Transport		(3,486,434)	(3,587,080)	(2,672,466)	**(3,030,301)**	(357,835)	(13%)	▼	S	**(3,487,636)**	99,444	(3%)	▲	
Economic Services		(385,280)	(451,330)	(344,278)	**(334,790)**	9,488	3%	▲		**(385,720)**	65,609	(15%)	▲	
Other Property and Services		(36,717)	(83,824)	(35,935)	**(27,428)**	8,507	24%	▲		**(34,000)**	49,824	(59%)	▲	S
		(10,506,634)	**(11,059,514)**	**(8,337,646)**	**(8,670,948)**					**(10,954,240)**				
Operating activities excluded from budget														
Add back Depreciation		4,376,844	4,298,571	3,223,737	**3,257,426**	33,689	1%	▲		**4,376,844**	78,273	2%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	(67,309)	430,146	435,644	**454,598**	18,953	4%	▲		**454,598**	24,452	6%	▲	
Movement in Leave Reserve (Added Back)		3,526	3,526	1,350	**1,073**	(277)	(21%)	▼		**1,073**	(2,453)	(70%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	**0**	0				**0**	0			
Movement in Employee Benefit Provisions		0	0	0	**0**	0				**0**	0			
Rounding Adjustments		0	0	0	**0**	0				**0**	0			
Movement Due to Changes in Accounting Standards		0	0	0	**(991,515)**	(991,515)		▼	S	**(991,515)**	(991,515)		▼	S
Loss on Asset Revaluation		0	0	0	**0**	0				**0**	0			
Adjustment in Fixed Assets		0	0	0	**120**	120		▲		**120**	120		▲	
Amount attributable to operating activities		**1,736,678**	**1,705,869**	**2,892,442**	**1,466,084**					**399,977**				
Investing Activities														
Non-operating Grants, Subsidies and Contributions	13	1,906,784	2,280,717	1,405,820	**2,450,847**	1,045,027	74%	▲	S	**2,280,717**	0	0%		
Proceeds from Disposal of Assets	7	233,000	170,636	148,636	**88,636**	(60,000)	(40%)	▼	S	**88,636**	(82,000)	(48%)	▼	S
Land Held for Resale	8	0	0	0	**0**	0				**0**	0			
Land and Buildings	8	(1,850,449)	(1,875,029)	(1,405,030)	**(1,181,495)**	223,535	16%	▲	S	**(1,850,449)**	24,580	(1%)	▲	S
Plant and Equipment	8	(368,585)	(381,749)	(281,957)	**(174,163)**	107,794	38%	▲	S	**(368,585)**	13,164	(3%)	▲	S
Furniture and Equipment	8	(131,300)	(123,300)	(82,492)	**(85,888)**	(3,396)	(4%)	▼		**(131,300)**	(8,000)	6%	▼	
Infrastructure Assets - Roads	8	(919,277)	(1,332,996)	(672,410)	**(726,333)**	(53,923)	(8%)	▼		**(919,277)**	413,719	(31%)	▲	
Infrastructure Assets - Drainage	8	0	0	0	**0**	0				**0**	0			
Infrastructure Assets - Footpaths	8	0	0	0	**0**	0				**0**	0			
Infrastructure Assets - Public Facilities	8	0	0	0	**0**	0				**0**	0			
Infrastructure Assets - Other	8	(552,000)	(620,050)	(221,845)	**(204,283)**	17,562	8%	▲		**(552,000)**	68,050	(11%)	▲	
Amount attributable to investing activities		**(1,681,827)**	**(1,881,771)**	**(1,109,278)**	**167,322**					**(1,452,258)**				
Financing Actvities														
Proceeds from New Debentures	9	0	0	0	**0**	0				**0**	0			
Repayment of Debentures	9	(271,888)	(271,888)	(164,517)	**(164,517)**	0	0%			**(271,888)**	0	0%		
Repayment of Lease Financing	9	0	0	0	**(14,497)**	(14,497)		▼	S	**0**	0			
Advances to Community Groups		0	0	0	**0**	0				**0**	0			
Proceeds from Advances		0	0	0	**0**	0				**0**	0			
Self-Supporting Loan Principal		7,893	7,893	7,893	**7,893**	0	0%			**7,893**	0	0%		
Transfer to Restricted Cash - Other		0	0	0	**0**	0				**0**	0			
Transfer from Restricted Cash - Other		362,595	362,595	0	**991,515**	991,515		▲	S	**362,595**	0	(0%)		
Transfer from Reserves	10	85,000	85,000	0	**0**	0				**85,000**	0	0%		
Transfer to Reserves	10	(208,119)	(73,119)	(21,888)	**(11,564)**	10,324	47%	▲	S	**(73,119)**	0	0%		
Amount attributable to financing activities		**(24,519)**	**110,481**	**(178,512)**	**808,830**					**110,481**				
Closing Funding Surplus(Deficit)	1	**(2)**	**(105,250)**	**1,564,824**	**2,402,407**					**(981,629)**				

KEY INFORMATION
▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2019/20 year is $10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF IRWIN

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MARCH 2020

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES
All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation expense raised on all classes of assets.

INTEREST EXPENSES
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF IRWIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020

BY NATURE OR TYPE

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		$	$	$	$	$	%		
Opening Funding Surplus (Deficit)	1	(30,334)	(39,829)	(39,829)	**(39,829)**	0	0%		
Revenue from operating activities									
Rates	6	5,314,227	5,365,760	5,365,760	**5,360,287**	(5,473)	(0%)	▼	
Operating Grants, Subsidies and Contributions	12	480,895	524,868	416,634	**383,172**	(33,462)	(8%)	▼	
Fees and Charges		1,733,533	1,734,567	1,474,328	**1,394,027**	(80,301)	(5%)	▼	
Service Charges		0	0	0	**0**	0			
Interest Earnings		113,537	87,180	65,340	**69,843**	4,503	7%	▲	
Other Revenue		220,750	272,225	204,255	**183,913**	(20,342)	(10%)	▼	
Profit on Disposal of Assets	7	67,309	48,540	43,040	**24,088**	(18,952)	(44%)	▼	S
Gain FV Valuation of Assets		0		0	**0**	0			
		7,930,251	**8,033,140**	**7,569,357**	**7,415,329**				
Expenditure from operating activities									
Employee Costs		(2,742,132)	(2,648,437)	(1,941,524)	**(2,034,993)**	(93,469)	(5%)	▼	
Materials and Contracts		(2,372,829)	(2,542,548)	(1,833,935)	**(2,083,092)**	(249,157)	(14%)	▼	S
Utility Charges		(487,400)	(482,978)	(390,203)	**(349,087)**	41,116	11%	▲	S
Depreciation on Non-Current Assets		(4,376,844)	(4,298,571)	(3,223,737)	**(3,257,426)**	(33,689)	(1%)	▼	
Interest Expenses		(167,442)	(167,442)	(125,216)	**(134,236)**	(9,020)	(7%)	▼	
Insurance Expenses		(173,946)	(228,412)	(181,952)	**(189,264)**	(7,312)	(4%)	▼	
Other Expenditure		(186,040)	(212,440)	(162,395)	**(144,164)**	18,231	11%	▲	S
Loss on Disposal of Assets	7	0	(478,685)	(478,684)	**(478,685)**	(1)	(0%)	▼	
Loss FV Valuation of Assets		0	0	0	**0**	0			
		(10,506,634)	**(11,059,514)**	**(8,337,646)**	**(8,670,948)**				
Operating activities excluded from budget									
Add back Depreciation		4,376,844	4,298,571	3,223,737	**3,257,426**	33,689	1%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	(67,309)	430,146	435,644	**454,598**	18,953	4%	▲	
Movement in Leave Reserve (Added Back)		3,526	3,526	1,350	**1,073**	(277)	(21%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	**0**	0			
Movement in Employee Benefit Provisions		0	0	0	**0**	0			
Rounding Adjustments		0	0	0	**0**	0			
Movement Due to Changes in Accounting Standards		0	0	0	**(991,515)**	(991,515)		▼	S
Loss on Asset Revaluation		0	0	0	**0**	0			
Adjustment in Fixed Assets		0	0	0	**120**	120		▲	
Amount attributable to operating activities		**1,736,678**	**1,705,869**	**2,892,442**	**1,466,084**				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	13	1,906,784	2,280,717	1,405,820	**2,450,847**	1,045,027	74%	▲	S
Proceeds from Disposal of Assets	7	233,000	170,636	148,636	**88,636**	(60,000)	(40%)	▼	S
Land Held for Resale	8	0	0	0	**0**	0			
Land and Buildings	8	(1,850,449)	(1,875,029)	(1,405,030)	**(1,181,495)**	223,535	16%	▲	S
Plant and Equipment	8	(368,585)	(381,749)	(281,957)	**(174,163)**	107,794	38%	▲	S
Furniture and Equipment	8	(131,300)	(123,300)	(82,492)	**(85,888)**	(3,396)	(4%)	▼	
Infrastructure Assets - Roads	8	(919,277)	(1,332,996)	(672,410)	**(726,333)**	(53,923)	(8%)	▼	
Infrastructure Assets - Drainage	8	0	0	0	**0**	0			
Infrastructure Assets - Footpaths	8	0	0	0	**0**	0			
Infrastructure Assets - Public Facilities	8	0	0	0	**0**	0			
Infrastructure Assets - Other	8	(552,000)	(620,050)	(221,845)	**(204,283)**	17,562	8%	▲	
Amount attributable to investing activities		**(1,681,827)**	**(1,881,771)**	**(1,109,278)**	**167,322**				
Financing Activities									
Proceeds from New Debentures		0	0	0	**0**	0			
Repayment of Debentures	9	(271,888)	(271,888)	(164,517)	**(164,517)**	0	0%		
Repayment of Lease Financing	9	0	0	0	**(14,497)**	(14,497)		▼	S
Advances to Community Groups		0	0	0	**0**	0			
Proceeds from Advances		0	0	0	**0**	0			
Self-Supporting Loan Principal	9	7,893	7,893	7,893	**7,893**	0	0%		
Transfer to Restricted Cash - Other		0	0	0	**0**	0			
Transfer from Restricted Cash - Other		362,595	362,595	0	**991,515**	991,515		▲	S
Transfer from Reserves	10	85,000	85,000	0	**0**	0			
Transfer to Reserves	10	(208,119)	(73,119)	(21,888)	**(11,564)**	10,324	47%	▲	S
Amount attributable to financing activities		**(24,519)**	**110,481**	**(178,512)**	**808,830**				
Closing Funding Surplus (Deficit)	1	**(2)**	**(105,250)**	**1,564,824**	**2,402,407**				

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2019/20 year is $10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

OPERATING ACTIVITIES
NOTE 1
ADJUSTED NET CURRENT ASSETS

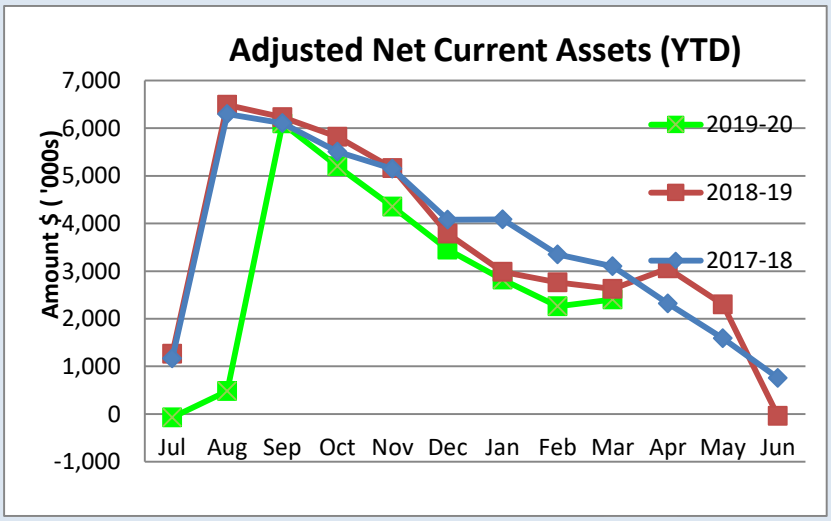
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2019	This Time Last Year 31/03/2019	Year to Date Actual 31/03/2020
		$	$	$
Current Assets				
Cash Unrestricted	2	975,800	973,336	2,143,488
Cash Restricted - Reserves	2	1,310,454	1,662,664	1,322,018
Cash Restricted - General	2	1,333,085	602,966	376,298
Cash Restricted - Bonds & Deposits	2	201,190	197,610	199,159
Receivables - Rates	3	282,859	623,473	878,765
Receivables - Other	3	397,507	612,947	898,258
Contract Assets	4	0	0	0
Inventories	4	20,118	20,619	20,118
		4,521,014	4,693,615	5,838,105
Less: Current Liabilities				
Payables	5	(1,446,975)	(51,792)	(313,370)
Contract Liabilities	11	0	0	(991,515)
Bonds & Deposits	14	(201,190)	(197,610)	(199,159)
Loan and Lease Liability	9	(271,888)	(43,586)	(112,274)
Provisions	11	(348,465)	(359,213)	(348,465)
		(2,268,518)	(652,202)	(1,964,783)
Less: Cash Reserves	10	(1,310,454)	(1,662,664)	(1,322,018)
Add Back: Component of Leave Liability not Required to be funded		121,943	200,886	123,016
Add Back: Loan and Lease Liability		271,888	43,586	112,274
Less : Loan Receivable - clubs/institutions		(7,889)	4	(7,889)
Less : Restricted Cash General	15	(1,367,812)	0	(376,298)
Net Current Funding Position		**(39,829)**	**2,623,226**	**2,402,407**

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting polices relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD Surplus(Deficit)

$2.4 M

Last Year YTD Surplus(Deficit)

$2.62 M

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

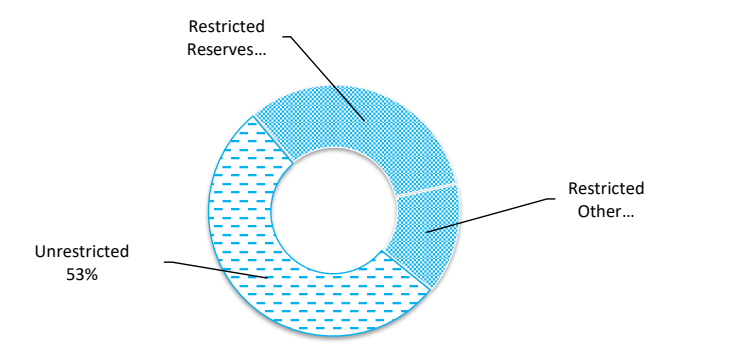
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	$	$	$	$			
Cash on Hand							
CASH ADVANCES	2,050			2,050	Cash on Hand	Nil	On Hand
At Call Deposits							
CASH AT BANK MUNI A/C	2,141,438			2,141,438	NAB	0.50%	At Call
RESERVE FUND BANK A/C		1,322,018		1,322,018	NAB	0.80%	At Call
RESTRICTED ASSETS BANK			376,298	376,298	NAB	0.50%	At Call
BONDS AND DEPOSITS HELD BANK (OLD TRUST FUND BANK)			199,159	199,159	NAB	0.00%	At Call
Term Deposits							
Nil							
Total	**2,143,488**	**1,322,018**	**575,457**	**4,040,963**			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
$4.04 M	$1.32 M

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

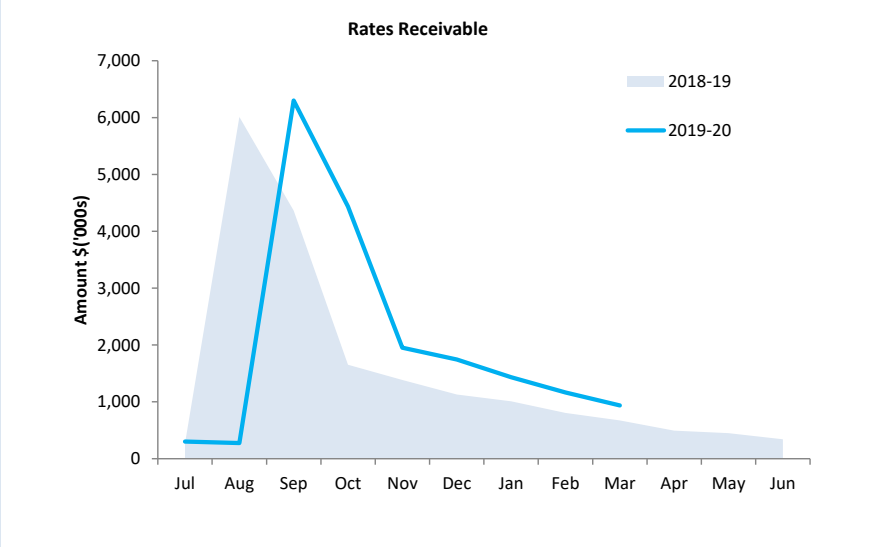
Receivables - Rates & Rubbish	30 June 2019	31 Mar 20
	$	$
Opening Arrears Previous Years	288,294	343,137
Levied this year	5,833,675	6,077,521
Less Collections to date	(5,778,833)	(5,481,615)
Equals Current Outstanding	343,137	939,043
Net Rates Collectable	**343,137**	**939,043**
% Collected	94.39%	85.37%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$
Receivables - General	72,197	110	0	42,188	114,495
Percentage	63%	0%	0%	37%	
Balance per Trial Balance					
Sundry Debtors					947,673
Receivables - Other					(49,415)
Total Receivables General Outstanding					**898,258**

Amounts shown above include GST (where applicable)

KEY INFORMATION

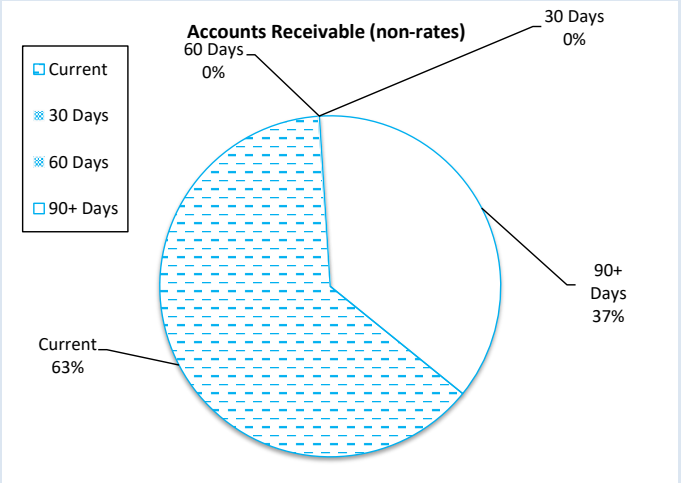
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected	Rates Due
85%	$939,043

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
$898,258

Over 30 Days
37%

Over 90 Days
37%

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

Other Current Assets	Opening Balance 1 Jul 2019	Asset Increase	Asset Reduction	Closing Balance 31 Mar 2020
	$	$	$	$
Other Financial Assets at Amortised Cost				
Financial assets at amortised cost - self supporting loans	28,527	0	(7,893)	20,634
Inventory				
Fuel, Visitor and Rec Centres stock on hand	20,118	0	0	20,118
Land held for resale	0	0	0	0
Accrued income and prepayments				
Accrued income and prepayments	1,135	0	(1,135)	0
Contract assets				
Contract assets	0	0	0	0
Total Other Current assets				**40,752**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

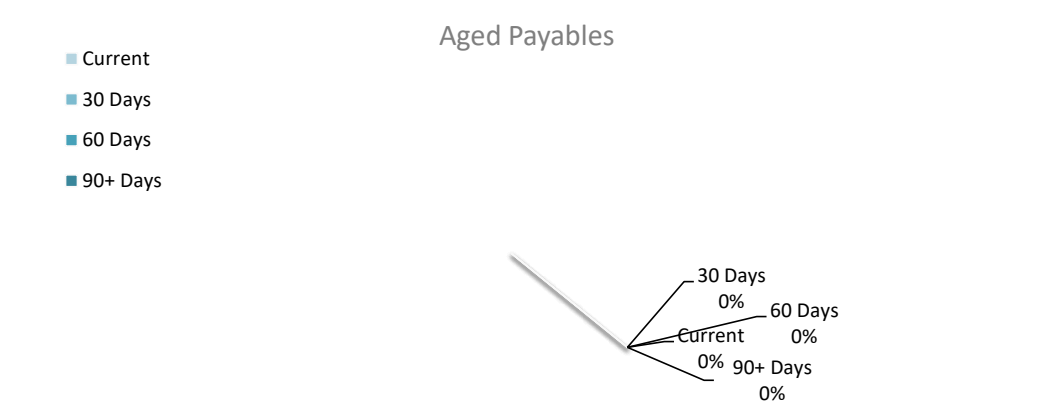
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

OPERATING ACTIVITIES
NOTE 5
Payables

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$
Payables (Sundry Creditors) - General	0	0	0	0	0
Percentage	0%	0%	0%	0%	
Balance per Trial Balance					
Sundry creditors - General					(127,893)
Other creditors					352,349
Accrued salaries and wages					0
ATO liabilities					73,962
Other accruals/payables					14,952
Total Payables General Outstanding					**313,370**
Amounts shown above include GST (where applicable)					

KEY INFORMATION

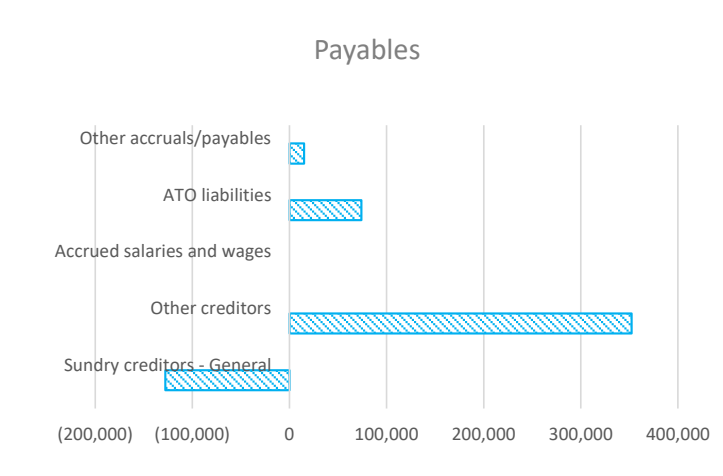
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

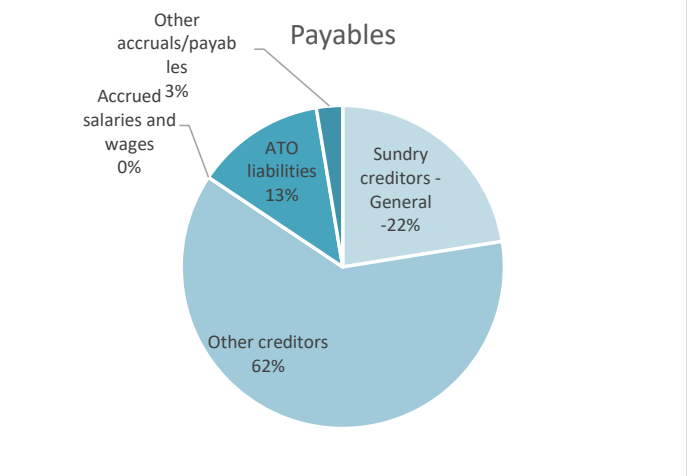


Creditors Due
$313,370

Over 30 Days
0%

Over 90 Days
0%



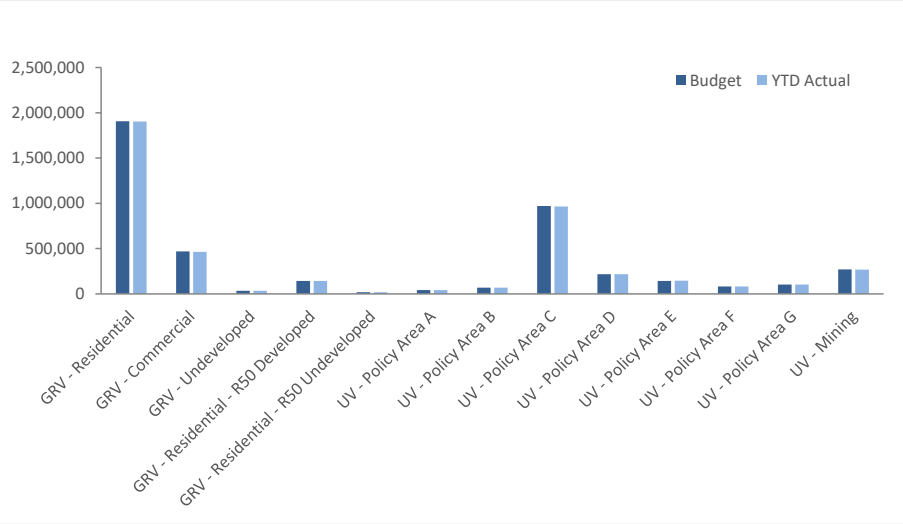


OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

		Amended Budget					YTD Acutal			
RATE TYPE	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	$			$	$	$	$	$	$	$	$
Differential General Rate											
GRV - Residential	0.111808	1,326	17,030,263	1,904,115	2,500	0	1,906,615	1,904,115.22	588	0	1,904,704
GRV - Commercial	0.111808	122	4,037,915	451,471	2,500	13,993	467,964	451,471.20	0	13,733	465,204
GRV - Undeveloped	0.111808	20	311,776	34,859	0	0	34,859	34,859.05	(28)	0	34,831
GRV - Residential - R50 Develope	0.111808	75	1,284,803	143,651	0	0	143,651	143,651.25	0	0	143,651
GRV - Residential - R50 Undevelc	0.111808	12	166,050	18,566	0	0	18,566	18,565.72	0	0	18,566
UV - Policy Area A	0.014193	5	3,057,000	43,388	0	0	43,388	43,388.00	0	0	43,388
UV - Policy Area B	0.014193	13	4,791,501	68,006	0	0	68,006	68,005.77	0	0	68,006
UV - Policy Area C	0.014193	137	68,102,511	966,579	2,500	0	969,079	966,578.94	(441)	0	966,138
UV - Policy Area D	0.014193	113	15,288,005	216,983	0	0	216,983	216,982.65	0	0	216,983
UV - Policy Area E	0.014193	39	10,140,000	143,917	0	0	143,917	143,917.02	1,150	0	145,067
UV - Policy Area F	0.014193	24	5,698,003	80,872	0	0	80,872	80,871.76	0	0	80,872
UV - Policy Area G	0.014193	28	7,337,501	104,141	0	0	104,141	104,141.15	0	0	104,141
UV - Mining	0.189882	27	1,406,515	267,072	2,500	217	269,789	267,071.88	0	0	267,072
UV - Mining Developed	0.189882	9	865,768	164,394	0	0	164,394	164,393.76	0	0	164,394
Sub-Totals		**1,950**	**139,517,611**	**4,608,014**	**10,000**	**14,210**	**4,632,224**	**4,608,013**	**1,269**	**13,733**	**4,623,015**
	Minimum										
Minimum Payment	**$**										
GRV - Residential	1,021	98	764,631	100,058	0	0	100,058	100,058	3,267	0	103,325
GRV - Commercial	1,021	65	295,661	66,365	0	0	66,365	66,365	0	0	66,365
GRV - Undeveloped	1,021	465	1,333,517	474,765	0	0	474,765	474,765	0	0	474,765
GRV - Residential - R50 Develope	1,021	7	58,655	7,147	0	0	7,147	7,147	0	0	7,147
GRV - Residential - R50 Undevelc	1,021	14	73,830	14,294	0	0	14,294	14,294	0	0	14,294
UV - Policy Area A	1,021	4	186,500	4,084	0	0	4,084	4,084	0	0	4,084
UV - Policy Area B	1,021	4	163,499	4,084	0	0	4,084	4,084	0	0	4,084
UV - Policy Area C	1,021	23	1,057,589	23,483	0	0	23,483	23,483	0	0	23,483
UV - Policy Area D	1,021	7	339,495	7,147	0	0	7,147	7,147	0	0	7,147
UV - Policy Area E	1,021	0	0	0	0	0	0	0	0	0	0
UV - Policy Area F	1,021	11	629,997	11,231	0	0	11,231	11,231	0	0	11,231
UV - Policy Area G	1,021	1	69,999	1,021	0	0	1,021	1,021	0	0	1,021
UV - Mining	1,021	17	43,175	17,357	0	0	17,357	17,357	(50)	217	17,523
UV - Mining Developed	1,021	0	0	0	0	0	0	0	0	0	0
Sub-Totals		**716**	**5,016,548**	**731,036**	**0**	**0**	**731,036**	**731,036**	**3,217**	**217**	**734,469**
		2,666	**144,534,159**	**5,339,050**	**10,000**	**14,210**	**5,363,260**	**5,339,049**	**4,486**	**13,949**	**5,357,485**
Discounts							0				0
Concession							0				0
Amount from General Rates							**5,363,260**				**5,357,485**
Ex-Gratia Rates							2,500				2,802
Movement in Excess Rates							0				0
Specified Area Rates							0				0
Total Rates							**5,365,760**				**5,360,287**

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

KEY INFORMATION
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

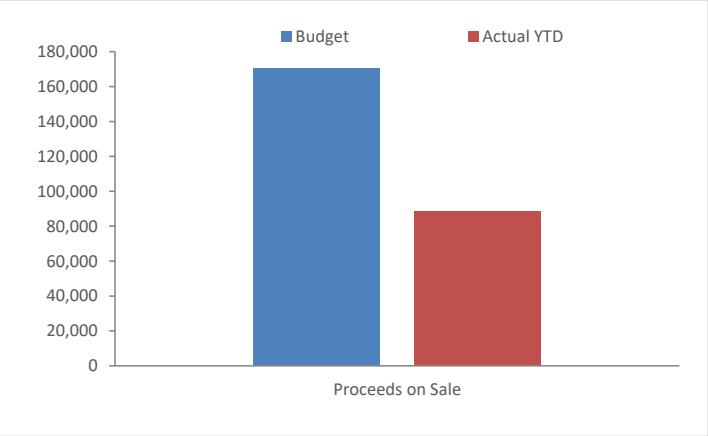


General Rates		
Budget	YTD Actual	%
$5.36 M	$5.36 M	100%

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget Net Book Value	Amended Budget Proceeds	Amended Budget Profit	Amended Budget (Loss)	YTD Actual Net Book Value	YTD Actual Proceeds	YTD Actual Profit	YTD Actual (Loss)
		$	$	$	$	$	$	$	$
	Land and Buildings								
2007	Denison Fishermens Hall	478,462	0		(478,462)	478,462	0		(478,462)
	Plant and Equipment								
3096	2019 Holden Rgk Colorado Ltz 4X4								
3093	2018 Holden Colorado Lt 4X4	23,494	30,000	6,506.04		23,494	30,000	6,506	
2814	2017 Holden Rgj Colorado Ls 4 X 4 - 523Ir	17,000	26,818	9,818		17,000	26,818	9,818	
2813	2017 Holden Rgj Colorado 4 X 4 Auto - 520Ir	0	0						
2858	2017 Holden Rgj Colorado - Operations (P521Ir)								
2815	2017 Holden Rgj Colorado Ls 4 X 4 - 525Ir	16,100	23,864	7,764		16,100	23,864	7,764	
2714	Ford Ranger Utility Xl 4X4 2015 (Cesm)	16,500	22,000	5,500					
2758	Skid Steer Loader 226D	41,048	60,000	18,951.64		0	0		
2764	Coastmac 4.5 Plant Trailer	4,406	4,182		(224)	4,406	4,182		(224)
2758	Skid Steer Loader Attachments	3,773	3,773	0		3,773	3,773	0	
		600,782	**170,636**	**48,540**	**(478,685)**	**543,234**	**88,636**	**24,088**	**(478,685)**

KEY INFORMATION



Proceeds on Sale		
Budget	**YTD Actual**	**%**
$170,636	**$88,636**	**52%**

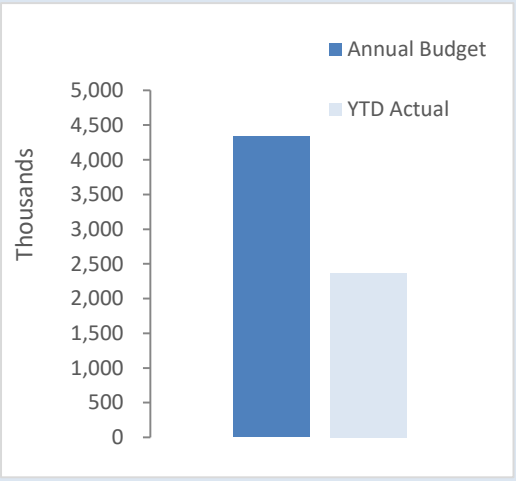
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted Annual Budget	Amended YTD Budget	Amended Annual Budget	YTD Actual Total	YTD Budget Variance
	$	$	$	$	$
Land Held for Resale	0	0	0	**0**	0
Land and Buildings	1,850,449	1,405,030	1,875,029	**1,181,495**	(223,535)
Plant and Equipment	368,585	281,957	381,749	**174,163**	(107,794)
Furniture and Equipment	131,300	82,492	123,300	**85,888**	3,396
Infrastructure Assets - Roads	919,277	672,410	1,332,996	**726,333**	53,923
Infrastructure Assets - Drainage	0	0	0	**0**	0
Infrastructure Assets - Footpaths	0	0	0	**0**	0
Infrastructure Assets - Public Facilities	0	0	0	**0**	0
Infrastructure Assets - Other	552,000	221,845	620,050	**204,283**	(17,562)
Capital Expenditure Totals	3,821,611	2,663,734	4,333,124	**2,372,162**	(291,572)
Capital acquisitions funded by:					
	$	$	$	$	$
Capital Grants and Contributions	1,906,784	1,405,820	2,280,717	**2,450,847**	1,045,027
Borrowings	0	0	0	**0**	0
Other (Disposals & C/Fwd)	233,000	148,636	170,636	**88,636**	(60,000)
Council contribution - Cash Backed Reserves					
Various Reserves		0	85,000	**0**	0
Council contribution - operations		**1,109,278**	**1,796,771**	**(167,322)**	(1,276,599)
Capital Funding Total		**2,663,734**	**4,333,124**	**2,372,162**	**(291,572)**

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	$4.33 M	$2.37 M	55%

Capital Grant	Annual Budget	YTD Actual	% Received
	$2.28 M	$2.45 M	107%

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Expenditure Total
Level of Completion Indicators
0%
20%
40%
60%
80%
100%
Over 100%

Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

% of Completion	Assets	Account Number	Balance Sheet Category	Job Number	Adopted Annual Budget	Amended Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over
					$	$	$	$	$
	Buildings								
	Housing								
1.00	AGED APPROPRIATE HOUSING - STAGE 1	2574	1311	1626	0	(2,200)	(2,200)	(2,200)	0
0.67	AGED APPROPRIATE HOUSING - STAGE 2	2574	1311	CJ18	(1,710,449)	(1,710,449)	(1,282,824)	(1,154,216)	128,608
0.00	AGED APPROPRIATE HOUSING - LIVABLE HOUSING AUSTRALIA P	2574	1311	CJ30	(7,000)	(7,000)	(5,247)	0	5,247
0.00	AGED APPROPRIATE HOUSING - LIVABLE HOUSING AUSTRALIA P	2574	1311	CJ31	(41,000)	(41,000)	(30,744)	0	30,744
0.45	4B KENNEDY HEIGHTS	2584	1311	CJ40	(12,000)	(12,000)	(9,000)	(5,394)	3,606
	Total - Housing				**(1,770,449)**	**(1,772,649)**	**(1,330,015)**	**(1,161,810)**	**168,205**
	Recreation And Culture								
0.00	FISHERMANS HALL DEMOLITION	2404	1311	CJ39	(30,000)	(47,750)	(47,750)	0	47,750
0.00	IRWIN REC CENTRE BUILDING - RENEWAL	2834	1311	CJ05	(20,000)	(20,000)	0	0	0
0.40	REC JETTY	2834	1311	CJ908	(15,000)	(15,000)	(15,000)	(5,955)	9,045
	Total - Recreation And Culture				**(65,000)**	**(82,750)**	**(62,750)**	**(5,955)**	**56,795**
	Other Property & Services								
0.70	CEO OFFICE SOUNDPROOFING	0394	1311	CJ38	(15,000)	(19,630)	(12,265)	(13,730)	(1,465)
0.70	**Total - Other Property & Services**				**(15,000)**	**(19,630)**	**(12,265)**	**(13,730)**	**(1,465)**
0.63	**Total - Buildings**				**(1,850,449)**	**(1,875,029)**	**(1,405,030)**	**(1,181,495)**	**223,535**
	Plant & Equipment								
	Other Law, Order & Public Safety								
1.00	COMMUNITY RANGER VEHICLE - REG 502IR	0884	1312	V502	(35,000)	0	0	0	0
0.00	CESM VEHICLE - REGO 505IR	9911	1312	V505	(34,000)	(34,000)	0	0	0
0.00	DOCTORS VEHICLES	4975	1312	V950	0	(65,000)	(65,000)	0	65,000
	Total - Other Law, Order & Public Safety				**(69,000)**	**(99,000)**	**(65,000)**	**0**	**65,000**
	Recreation & Culture								
1.00	PARKS & GARDENS VEHICLE - REG 520IR	2844	1312	V520	(30,000)	(35,550)	(35,550)	(35,549)	1
1.00	PARKS & GARDENS VEHICLE - REG 521IR	2844	1312	V521	(30,000)	0	0	0	0
1.00	PARKS & GARDENS SUPERVISORS VEHICLE - REG 523IR	2844	1312	V523	(34,000)	(36,214)	(36,213)	(36,214)	(1)
1.03	COMPLIANCE & SAFETY TOOLS & EQUIPMENT	2865	1312	CJ27	(11,085)	(11,085)	(6,920)	(11,388)	(4,468)
0.01	OPERATIONAL TOOLS & EQUIPMENT	2865	1312	CJ28	(10,000)	(10,000)	(6,250)	(140)	6,110
	Total - Recreation & Culture				**(115,085)**	**(92,849)**	**(84,933)**	**(83,291)**	**1,642**
	Transport								
0.00	LOADER	3534	1312	CJ51	(16,000)	(16,000)	0	0	0
0.55	SIDE TIPPER	3534	1312	CJ52	(19,500)	(11,500)	(5,750)	(6,300)	(550)
0.00	TRAFFIC COUNTERS	3534	1312	CJ54	(21,000)	(20,100)	(20,100)	0	20,100
1.00	RURAL ROAD MAINTENANCE VEHICLE - REG 525IR	3534	1312	V525	(30,000)	(36,300)	(36,300)	(36,286)	14
0.00	NISSAN UD PRME MOVER 540IR	3534	1312	V526	0	(8,000)	0	0	0
0.89	WATER TANKER PTO	3584	1312	CJ50	(14,000)	(14,000)	(14,000)	(12,498)	1,502
	Total - Transport				**(100,500)**	**(105,900)**	**(76,150)**	**(55,084)**	**21,066**
	Other Property & Services								
0.00	TOWN MAINTENANCE TRUCK TOOLS & EQUIPMENT	5201	1312	CJ53	(35,000)	(35,000)	(21,875)	0	21,875
1.05	VEHICLE FOR SUPERVISOR OPERATIONS - REG 511IR	5201	1312	V511	(34,000)	(34,000)	(33,999)	(35,787)	(1,788)
0.00	BULK FUEL STORAGE TANK & SYSTEM	5300	1312	CJ44	(15,000)	(15,000)	0	0	0
	Total - Other Property & Services				**(84,000)**	**(84,000)**	**(55,874)**	**(35,787)**	**20,087**
0.46	**Total - Plant & Equipment**				**(368,585)**	**(381,749)**	**(281,957)**	**(174,163)**	**107,794**
	Furniture & Equipment								
	Recreation & Culture								
0.00	GYMNASTICS EQUIPMENT - MATS, BOARDS, BEAM ETC	2824	1314	CJ35	(5,000)	(5,000)	0	0	0
	Total - Recreation & Culture				**(5,000)**	**(5,000)**	**0**	**0**	**0**
	Transport								
1.07	INVENTORY MANAGEMENT SYSTEM	3334	1314	CJ43	(8,500)	(8,500)	(8,500)	(9,121)	(621)
	Total - Transport				**(8,500)**	**(8,500)**	**(8,500)**	**(9,121)**	**(621)**
	Other Property & Services								
0.82	IT - RECORDS MANAGEMENT SYSTEM	0264	1314	CJ32	(43,000)	(43,000)	(32,247)	(35,254)	(3,007)
0.97	IT - HARDWARE	0264	1314	CJ33	(25,000)	(17,000)	(10,620)	(16,513)	(5,893)
0.50	IT - WEBSITE & INTRANET	0264	1314	CJ34	(49,800)	(49,800)	(31,125)	(25,000)	6,125
	Total - Other Property & Services				**(117,800)**	**(109,800)**	**(73,992)**	**(76,767)**	**(2,775)**
0.70	**Total - Furniture & Equipment**				**(131,300)**	**(123,300)**	**(82,492)**	**(85,888)**	**(3,396)**
	Roads								
	Housing								
0.00	THE VILLAGE - FOOTPATHS, HANDRAILS, KERBS	2586	1317	CJ45	(10,000)	(10,000)	0	0	0
	Total - Housing				**(10,000)**	**(10,000)**	**0**	**0**	**0**
	Transport								
1.00	CARROLL STREET INTERSECTION - RENEWAL	6604	1317	CJ19	(10,660)	(11,730)	(11,730)	(11,729)	1
1.00	GRAVEL RESHEETING - BOOKARA ROAD	6614	1317	CJ59	(62,545)	(53,663)	(47,214)	(53,663)	(6,449)
0.98	GRAVEL RESHEETING - MOUNT HORNER ROAD WEST	6614	1317	CJ60	(62,545)	(37,000)	(32,556)	(36,088)	(3,532)
0.21	GRAVEL RESHEETING - PIGGERY LANE	6614	1317	CJ61	(62,545)	(96,000)	(84,471)	(20,488)	63,983
0.84	GRAVEL RESHEETING - YARDARINO ROAD	6614	1317	CJ62	(62,545)	(118,000)	(73,750)	(99,279)	(25,529)

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Expenditure Total
Level of Completion Indicators
0%
20%
40%
60%
80%
100%
Over 100%

Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion	Assets	Account Number	Balance Sheet Category	Job Number	Adopted Annual Budget	Amended Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over
	Level of completion indicator, please see table at the top of this note for further detail.				$	$	$	$	$
1.00	GRAVEL RESHEETING - BAYTIME HOLDINGS ACCESS ROAD SPRIN	6614	1317	CJ63	(62,545)	0	0	0	0
0.96	ALLANOOKA RD SHOULDERS - SAFETY CRITICAL WORKS	6614	1317	SC01	(22,000)	(22,000)	(22,000)	(21,064)	936
1.00	R2R - CASUARINAS ROAD	6644	1317	CJ17	0	0	0	(15,000)	(15,000)
1.00	R2R - ELLERY ROAD RESHEETING	6644	1317	CJ55	(64,115)	(12,070)	(10,612)	(12,057)	(1,445)
1.00	R2R - BUTCHER ROAD RESHEETING	6644	1317	CJ56	(64,115)	(29,728)	(26,147)	(29,685)	(3,538)
1.00	R2R - MATSEN ROAD RESHEETING	6644	1317	CJ57	(64,115)	(17,752)	(17,743)	(17,743)	0
1.24	R2R - YANDANOOKA ROAD RESHEETING	6644	1317	CJ58	(64,115)	(119,000)	(74,375)	(147,864)	(73,489)
1.00	YEAR 4 OF 4 - POINT LEANDER DRIVE	6664	1317	CJ16	(76,324)	(159,444)	(159,437)	(159,520)	(83)
0.00	MORETON TERRACE DESIGN	6664	1317	CJ22	(45,000)	(450,000)	0	(192)	(192)
0.07	MILO ROAD DESIGN	6674	1317	CJ23	(49,000)	(49,000)	(30,625)	(3,192)	27,433
0.29	BLENHEIM ROAD	6694	1317	CJ24	(10,000)	(10,000)	0	(2,900)	(2,900)
0.72	PEARSE RD SUMP - RENEWAL	6754	1317	CJ65	(26,000)	(26,000)	0	(18,597)	(18,597)
0.69	OCEAN DRIVE - DRAINAGE RENEWAL	6754	1317	CJ66	(23,000)	(30,000)	(30,000)	(20,834)	9,166
1.38	DRAINAGE RENEWAL - GENERAL	6754	1317	DR01	(20,000)	(20,000)	(12,500)	(27,660)	(15,160)
0.42	KERBING RENEWAL - GENERAL	6754	1317	DR02	(10,000)	(10,000)	(6,250)	(4,190)	2,060
1.00	CHURCH STREET FOOTPATH	6784	1317	CJ25	(17,000)	(20,500)	(20,500)	(20,500)	0
0.20	GENERAL FOOTPATHS	6784	1317	CJ26	(20,000)	(20,000)	(12,500)	(4,090)	8,410
	Total - Transport				**(898,168)**	**(1,311,887)**	**(672,410)**	**(726,333)**	**(53,923)**
	Economic Services								
0.00	RV PARKING AREA	3905	1317	CJ29	(11,109)	(11,109)	0	0	0
	Total - Economic Services				**(11,109)**	**(11,109)**	**0**	**0**	**0**
0.54	**Total - Roads**				**(919,277)**	**(1,332,996)**	**(672,410)**	**(726,333)**	**(53,923)**
	Infrastructure - Other								
	Housing								
0.00	THE VILLAGE - SOAKWELLS & DOWNPIPES	2585	1318	CJ46	(8,000)	(8,000)	0	0	0
	Total - Housing				**(8,000)**	**(8,000)**	**0**	**0**	**0**
	Community Amenities								
0.00	CEMETERY LANDSCAPING	2644	1318	CJ03	(27,500)	(27,500)	0	0	0
	Total - Community Amenities				**(27,500)**	**(27,500)**	**0**	**0**	**0**
	Recreation And Culture								
1.01	FORESHORE MASTERPLAN IMPLEMENTATION WORKS	8054	1318	CJ42	(110,000)	(128,900)	(128,900)	(129,872)	(972)
0.17	FORESHORE REHABILITATION WORKS	8054	1318	CJ48	(28,500)	(28,500)	(17,805)	(4,720)	13,085
0.30	DONGARA OVAL - MAINTENANCE	2864	1318	C906	(20,000)	(20,000)	(12,495)	(5,962)	6,533
0.00	SKATE PARK - PUMP TRACK	2864	1318	CJ37	(250,000)	(300,000)	0	(204)	(204)
0.19	REC CENTRE OVAL - BORE MAINTENANCE & METRE INSTALATIO	2864	1318	CJ47	(10,000)	(10,000)	(6,250)	(1,889)	4,361
0.06	TREE PLANTING	2864	1318	CJ49	(15,000)	(15,000)	(9,370)	(921)	8,449
1.00	FENCE AT GRANNIES BEACH-BIG 4 CARAVAN PARK	2904	1318	CJ41	(6,000)	(5,150)	(5,150)	(5,150)	0
	Total - Recreation And Culture				**(439,500)**	**(507,550)**	**(179,970)**	**(148,719)**	**31,251**
	Transport								
0.83	RURAL SIGNS	6794	1318	CJ10	(67,000)	(67,000)	(41,875)	(55,564)	(13,689)
	Total - Transport				**(67,000)**	**(67,000)**	**(41,875)**	**(55,564)**	**(13,689)**
	Economic Services								
0.00	SIGNAGE - BRAND HIGHWAY	3914	1318	CJ36	(10,000)	(10,000)	0	0	0
	Total - Economic Services				**(10,000)**	**(10,000)**	**0**	**0**	**0**
0.33	**Total - Infrastructure - Other**				**(552,000)**	**(620,050)**	**(221,845)**	**(204,283)**	**17,562**
0.55	**Grand Total**				**(3,821,611)**	**(4,333,124)**	**(2,663,734)**	**(2,372,162)**	**291,572**

FINANCING ACTIVITIES
NOTE 9
LOAN DEBENTURE BORROWINGS AND FINANCING

(a) Information on Loan Debenture Borrowings

		New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
Particulars/Purpose	01 Jul 2019	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		$	$	$	$	$	$	$	$	$	$	$	$
Recreation and Culture													
Loan 93 - Recreation Centre	2,207,988	0	0	0	76,471	102,832	102,832	2,131,516	2,105,156	2,105,156	117,631	145,896	145,896
Loan 96 - Tennis Courts Resurfacing	118,455	0	0	0	19,166	38,559	38,559	99,290	79,897	79,897	1,818	2,581	2,581
Transport													
Loan 98 - Plant	913,700	0	0	0	60,987	122,604	122,604	852,713	791,096	791,096	12,573	18,282	18,282
	3,240,143	0	0	0	156,624	263,995	263,995	3,083,520	2,976,148	2,976,148	132,023	166,759	166,759
Self supporting loans													
Recreation and Culture													
Loan 97 - Golf Club	28,532	0	0	0	7,893	7,893	7,893	20,638	20,638	20,638	775	683	683
	28,532	0	0	0	7,893	7,893	7,893	20,638	20,638	20,638	775	683	683
Total	3,268,675	0	0	0	164,517	271,888	271,888	3,104,158	2,996,787	2,996,787	132,797	167,442	167,442
Current loan borrowings	271,888							107,371					
Non-current loan borrowings	2,996,787							2,996,787					
	3,268,675							3,104,158					

All debenture repayments were financed by general purpose revenue except the Self Supporting Loan.

(b) Information on Financing

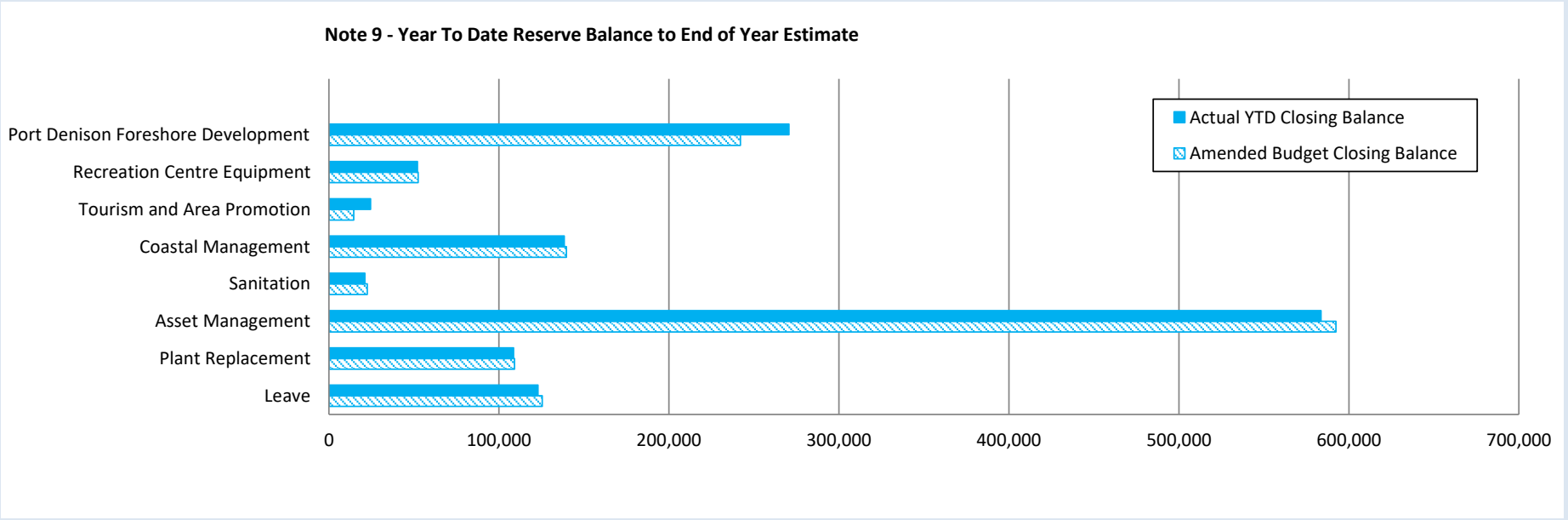
		New Financing			Lease Financing Principal Repayments			Lease Financing Principal Outstanding			Lease Financing Interest Repayments		
Particulars/Purpose	01 Jul 2019	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		$	$	$	$	$	$	$	$	$	$	$	$
Recreation and Culture													
Solar Panels (67.941%)	52,513	0	0	0	9,849	0	0	42,664	52,513	52,513	978	0	0
Other Property and Services													
Solar Panels (32.059%)	24,779	0	0	0	4,647	0	0	20,132	24,779	24,779	461	0	0
	77,292	0	0	0	14,497	0	0	62,795	77,292	77,292	1,439	0	0
Total	77,292	0	0	0	14,497	0	0	62,795	77,292	77,292	1,439	0	0
Current financing borrowings	19,399							4,903					
Non-current financing borrowings	57,893							57,893					
	77,292							62,795					

Changes to Accounting Standards as at 1 July 2019 require Leases to be Capitalised. The repayments for the Solar Panels were budgeted as an Operating Expense, however the changes require that they now be treated as a capital item and depreciated over the useful life of the asset.

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Leave	121,943	3,526	1,073	0	0	0	0	125,469	123,016
Plant Replacement	107,641	1,553	947	0	0	0	0	109,194	108,588
Asset Management	578,481	13,881	5,114	0	0	0	0	592,362	583,595
Sanitation	20,947	1,598	184	0	0	0	0	22,545	21,132
Coastal Management	137,272	2,400	1,208	0	0	0	0	139,672	138,480
Tourism and Area Promotion	24,214	423	221	0	0	(10,000)	0	14,637	24,435
Recreation Centre Equipment	51,657	903	455	0	0	0	0	52,560	52,112
Port Denison Foreshore Development	268,298	4,903	2,361	43,932	0	(75,000)	0	242,133	270,659
	1,310,454	**29,187**	**11,564**	**43,932**	**0**	**(85,000)**	**0**	**1,298,573**	**1,322,018**

KEY INFORMATION



OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2019	Liability Increase	Liability Reduction	Closing Balance 31 Mar 2020
		$	$	$	$
Provisions					
Annual leave		169,954	0	0	169,954
Long service leave		178,511	0	0	178,511
Contract Liabilities					
Unspent grants, contributions and reimbursements	**12, 13, 15**	851,007	0	0	851,007
Developer contributions	**15**	140,508	0	0	140,508
Total Other Current assets					**1,339,980**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on Notes 12 and 13. Recognition of these movements will occur at year end when final financial activity has occurred.

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF IRWIN

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2020

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Unspent Operating Grants, Subsidies and Contributions Revenue					
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2020	Current Liability 31 Mar 2020	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	Budget Variations	Expected	YTD Actual Revenue
	$	$	$	$	$	$	$	$	$	$	$
Operating Grants and Subsidies											
General purpose funding											
Grants Commission - Roads (WALGGC)	0	0	0	0	0	151,305	116,481	155,310		155,310	116,483
Grants Commission - General (WALGGC)	0	0	0	0	0	89,883	77,871	103,831		103,831	77,873
Law, order, public safety											
FESA Grant - Operating Bush Fire Brigade (DFES)	14,146	32,848	0	46,994	46,994	35,607	26,703	35,607		35,607	32,848
Bushfire Risk Management Project (DFES)	23,923	3,000	(5,300)	21,623	21,623	0	2,250	3,000		3,000	3,000
Seniors Week Grant (Council on the Ageing)	0	0	0	0	0	2,000	1,494	2,000		2,000	0
Community amenities											
Local Planning Scheme Review	22,283	0	0	22,283	22,283	0	0	0		0	0
Springfield Structure Plan Grant	9,392	0	0	9,392	9,392	0	0	0		0	0
Recreation and culture											
Beach Emergency Numbers	0	7,374	0	7,374	7,374	0	0	0		0	7,374
ARC Initiatiative Grant (DLGSC)	0	3,000	0	3,000	3,000	0	3,000	3,000		3,000	3,000
Other Grant Events (Various)	0	6,000	0	6,000	6,000	7,500	7,500	7,500		7,500	6,000
Dept Land & Development Coastal Nodes	1,500	0	0	1,500	1,500	0	0	0		0	0
Coastal Management	6,600	0	0	6,600	6,600	0	0	0		0	0
Transport											
Direct Grant (MRWA)	0	0	0	0	0	76,000	81,483	81,483		81,483	81,483
	77,844	**52,222**	**(5,300)**	**124,766**	**124,766**	**362,295**	**316,782**	**391,731**	**0**	**391,731**	**328,061**
Operating Contributions											
Law, order, public safety											
Community Emergency Services (DFES)	0	54,020	0	54,020	54,020	103,600	88,602	118,137		118,137	54,020
Protection of the Environment	0	1,091	0	1,091	1,091	15,000	11,250	15,000		15,000	1,091
	0	**55,111**	**0**	**55,111**	**55,111**	**118,600**	**99,852**	**133,137**	**0**	**133,137**	**55,111**
TOTALS	**77,844**	**107,333**	**(5,300)**	**179,877**	**179,877**	**480,895**	**416,634**	**524,868**	**0**	**524,868**	**383,172**

SHIRE OF IRWIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue					
Provider	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2020	Current Liability 31 Mar 2020	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	Budget Variations	Expected	YTD Actual Revenue
	$	$	$	$	$	$	$	$	$	$	$
Non-Operating Grants and Subsidies											
Housing											
SIHI Ageing in Place (WA Country Health Service)	731,017	2,000,000	(1,154,216)	1,576,801	1,576,801	1,380,000	1,035,000	1,380,000	0	1,380,000	2,000,000
Recreation and culture											
Skate Park - Pump Track (Lotterywest)	0	0	(204)	0	0	250,000	0	250,000	0	250,000	0
Coastal Reserve Works	15,463	0	0	15,463	15,463	0	0	0	0	0	0
Coast Care Grant - Sth Beach Rehabilitation	5,000	0	0	5,000	5,000	0	0	0	0	0	0
Transport											
Roads To Recovery Grant (DoTARS)	0	213,847	(222,348)	(8,501)	(8,501)	214,117	133,820	214,117	0	214,117	213,847
Regional Road Group (MRWA)	0	237,000	(108,603)	128,398	128,398	62,667	237,000	436,600	0	436,600	237,000
Roadwise Funds	6,776	0	0	6,776	6,776	0	0	0	0	0	0
Bridge Grant	14,907	0	0	14,907	14,907	0	0	0	0	0	0
	773,163	**2,450,847**	**(1,485,370)**	**1,738,844**	**1,738,844**	**1,906,784**	**1,405,820**	**2,280,717**	**0**	**2,280,717**	**2,450,847**
Total Non-operating grants, subsidies and contributions	**773,163**	**2,450,847**	**(1,485,370)**	**1,738,844**	**1,738,844**	**1,906,784**	**1,405,820**	**2,280,717**	**0**	**2,280,717**	**2,450,847**

SHIRE OF IRWIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY **NOTE 14**
FOR THE PERIOD ENDED 31 MARCH 2020 **BONDS & DEPOSITS AND TRUST FUNDS**

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 31 Mar 2020
	$	$	$	$
Restricted Cash - Bonds and Deposits				
Nomination Deposits	0.00	560.00	(560.00)	**0.00**
DDHS Rock Esteidford Funds	0.00	0.00	0.00	**0.00**
Aged Persons Units - Bonds	17,290.83	1,551.40	(1,680.43)	**17,161.80**
Youth Advisory Council	17,014.33	0.00	0.00	**17,014.33**
Kerbing Deposits	25,900.00	6,000.00	(7,000.00)	**24,900.00**
Dongara Childrens Centre	0.00	0.00	0.00	**0.00**
Old Mill Restoration	0.00	0.00	0.00	**0.00**
Water Main Contributions	0.00	0.00	0.00	**0.00**
Performance Bonds	75,832.52	0.00	0.00	**75,832.52**
Key Bonds & Various	3,120.00	0.00	(50.00)	**3,070.00**
Safer WA Committee	340.52	0.00	0.00	**340.52**
Other Grant Funds	6,643.50	0.00	0.00	**6,643.50**
Various Bonds	3,104.05	2,420.00	(2,870.00)	**2,654.05**
Basketball Club Funds	0.00	0.00	0.00	**0.00**
Shire Of Irwin - LEMC	4,887.30	0.00	0.00	**4,887.30**
BROC Funds	0.00	0.00	0.00	**0.00**
Dongara Community Festival	0.00	0.00	0.00	**0.00**
Toddler Time - Rec Centre	702.97	0.00	0.00	**702.97**
Contributions To Roads_P.O.S.	45,912.11	0.00	0.00	**45,912.11**
Transport	0.00	0.00	0.00	**0.00**
Dongara Public Cemetery	0.00	0.00	0.00	**0.00**
Non Shire - Internal Activity	442.00	(402.00)	0.00	**40.00**
Interest Earned On Trust Items	0.00	0.00	0.00	**0.00**
Sub-Total	201,190.13	10,129.40	(12,160.43)	**199,159.10**
Trust Funds				
Nil				
Sub-Total	0.00	0.00	0.00	**0.00**
	201,190.13	**10,129.40**	**(12,160.43)**	**199,159.10**

KEY INFORMATION

NOTE 15
EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2019/20 year is $10,000 and 10%.

Reporting Program	Var. $	Var. %	Var. ▲▼	Significant Var. S	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	$	%				
Law, Order and Public Safety	(21,237)	(16%)	▼	S	Timing	Timing of recoup of CESM costs - running less than budgeted.
Transport	(26,694)	(17%)	▼	S	Permanent	Reduced proceeds from sale of plant
Economic Services	(44,330)	(18%)	▼	S	Timing	Relates to lease income for caravan and tourist parks investigating
Other Property and Services	(11,420)	(15%)	▼	S	Permanent	Higher revenue - reimbursement of workers compensation - offset by higher expenses.
Expenditure from operating activities						
Health	44,931	22%	▲	S	Permanent	Costs for provision of locum doctor and medical centre
Investing Activities						
Non-operating Grants, Subsidies and Contributions	1,045,027	74%	▲	S	Timing	Regional Road Group higher than budgeted. Receipt of SIHI grant sooner than budgeted
Proceeds from Disposal of Assets	(60,000)	(40%)	▼	S	Permanent	Two utes budgeted to be disposed not taking place. Sale of skid steer loader not yet completed
Land and Buildings	223,535	16%	▲	S	Timing	SIHI housing expenses coming in later than budgeted. Fisherman's Hall demolition costs moved to operating expenses as asset no longer exists
Plant and Equipment	107,794	38%	▲	S	Timing	Timing of completion of plant purchases - some plant purchases not taking place
Financing Actvities						
Repayment of Lease Financing	(14,497)		▼	S	Timing	Timing of loan payments later than budgeted
Transfer from Restricted Cash - Other	991,515		▲	S	Permanent	Utilisation of unspent grants on projects
Revenue from operating activities						
Profit on Disposal of Assets	(18,952)	(44%)	▼	S	Permanent	Two utes not being sold, Skid steer loader not yet sold
Expenditure from operating activities						
Materials and Contracts	(249,157)	(14%)	▼	S	Permanent	Materials and contract expenditure higher - more use of contractors. Split of work budgets between staff and materials and contracts
Utility Charges	41,116	11%	▲	S	Timing	Timing of budget payment ahead of actual invoices.

NOTE 16
BUDGET AMENDMENTS

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					$	$	$	$
		Budget Adoption		Opening Surplus(Deficit)		0		0
		Permanent Changes						
		Opening Position	070220	Other Items 4.5.2			(9,498)	(9,498)
		Financial Assistance Grants	070220	Grants, Subsidies & Contributions 4.1.1		17,953		8,455
		Bushfire risk management grant	070220	Grants, Subsidies & Contributions 4.1.1		3,000		11,455
		ARC Initiatives grant - gymnastics	070220	Grants, Subsidies & Contributions 4.1.1		3,000		14,455
		Contributions CESM	070220	Grants, Subsidies & Contributions 4.1.1		14,537		28,992
		Fire Break Penalties	070220	Fees & Charges 4.1.2			(6,000)	22,992
		Municipal and reserve interest	070220	Interest Earnings 4.1.3			(24,955)	(1,963)
		Profit on asset disposal	070220	Profit on Asset Dsposal 4.1.5			(18,770)	(20,733)
		Employee costs	070220	Employee Costs 4.2.1		75,110		54,377
		Medical centre and provision of doctor	070220	Materials & Contracts 4.2.2			(200,000)	(145,623)
		Contractors - finance	070220	Materials & Contracts 4.2.2			(35,000)	(180,623)
		Contractor - Set up of new reporting templates	070220	Materials & Contracts 4.2.2			(25,000)	(205,623)
		Depreciation	070220	Depreciation 4.2.4		78,273		(127,350)
		Disposal of fishermans hall	070220	Loss on sale of Asset Disposal 4.2.8			(478,685)	(606,035)
		Regional road group	070220	Grants, Subsidies & Contributions 4.3.1		70,400		(535,635)
		Poceeds from disposal of asests	070220	Proceeds from Disposal of Assets 4.3.2			(62,363)	(597,998)
		Demolition costs for Fishermans Hall	070220	Materials & Contracts 4.2.2			(2,000)	(599,998)
		Security measures - Fishermans Hall	070220	Materials & Contracts 4.2.2			(7,300)	(607,298)
		Completion of capital road jobs	070220	Infrastructure Assets - Roads 4.3.4		58,281		(549,017)
		Infrastructure assets - other	070220	Infrastructure Assets - Other 4.3.5			(135,031)	(684,048)
		Plant and equipment - Utes	070220	Plant & Equipment 4.3.6		65,000		(619,048)
		Plant and equipment - Utes	070220	Plant & Equipment 4.3.6			(14,064)	(633,112)
		Doctors vehicle	070220	Plant & Equipment 4.3.6			(65,000)	(698,112)
		It Hardware	070220	Furntiure & Equipment 4.3.7		8,000		(690,112)
		Rate income	070220	General Rates 4.5.1		51,533		(638,579)
		Adjustment for non-cash items	070220	Add bback loss on Fihermans Hall		478,685		(159,894)
		Adjustment for non-cash items	070220	Add back change in depreciation			(78,273)	(238,167)
		Numerous other net movements in budget review.	070220	Sum of various small adjustments			(2,083)	(240,250)
		Transfer to Reserve	070220	Transfer to reserve not taking place		135,000		(105,250)
					0	**1,058,772**	**(1,164,022)**	

KEY INFORMATION

19/20 Annual budget review taken to February Ordincary meeting of Council and amended budget adopted in resolution 070220

ATTACHMENT: CEO01

Purchase of the Dongara Medical Centre, 290 Point Leander Drive, as as Major Land Transaction

Attachment 1
5 March 2020 Special Council Meeting Minutes, Item CEO01-03/20S

Attachment 2
Attachment 2: Local public advertisement – Proposal to Borrow

Attachment 3
Attachment 3: Schedule of Submissions

Attachment 4
Attachment 4: Statewide public advertisement – Major Land Transaction

Attachment 5
Attachment 5: Special State Council Meeting Minutes – 27 March 2020

6. OFFICER REPORTS

OFFICE OF CEO	**CEO01-03/20S**
Subject:	**Dongara Medical Centre**
Author:	**S Ivers, Chief Executive Officer**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**4.00093**
Voting Requirements:	**Absolute Majority**

Council Role:

☐ **Advocacy** When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

☒ **Executive** The substantial direction setting and oversight role of the Council e.g. performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

☐ **Legislative** Includes adopting local laws and local planning schemes.

☐ **Review** When Council reviews decisions made by Officers.

☐ **Quasi-judicial** When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
To seek Council's:

- Approval to purchase the Dongara Medical Centre using the processes mandated under the *Local Government Act 1995*
- Approval of the Principal General Practitioner (GP) contract
- Approval to establish a Memorandum of Understanding (MOU) between the Shire of Irwin and Batavia Health Pty Ltd for use of the Dongara Medical Centre, 290 Point Leander Drive, Dongara, for the provision of GP services to the community until the purchase of the Dongara Medical Centre has been finalised.

Background:
Batavia Health closed the Dongara Medical Centre on 24 January 2020 which has had a significant impact on residents. With very short notice of the pending closure, the Shire began looking at options to maintain a medical service in town. There is a critical shortage of GP's in regional WA and a critical element of attracting GP's to Dongara is the ability to provide them a great facility at effectively no cost, together with other incentives.

The benefit to the Dongara / Port Denison community lies not just with the provision of local medical services but the flow-on effect to local business, population growth and the local economy as a whole.

In the past, General Practitioner (GP) services within the Shire have been privately owned and operated. The facilities for the GP services over the years included the use of Shire-owned buildings, also renting suitable space in the WA Country Health Services (WACHS) health centre on Blenheim Road.

In 2014, Batavia Health Pty Ltd (Quirko Investments Pty Ltd as trustee for the Quirke Family Trust) together with the support of the Shire, decided to build a privately-owned medical centre at 290 Point Leander Drive, Dongara. In December 2014, after a series of Council meetings, a 5,220 square metre portion of Shire-owned land was authorised by Council to be sold to Quirko Investments Pty Ltd for a

medical centre. Construction of the medical centre commenced in November 2015 and was completed in January 2017. The occupancy permit was issued in March 2017.

Since opening in 2017, the practice has had only one full-time GP as Batavia Health was unable to recruit additional GPs that were prepared to work in Dongara. The full-time GP was based in Geraldton and travelled between Geraldton and Dongara on a daily basis to provide services to the local community. Batavia Health had also been supporting the Dongara Medical Centre with visiting doctors from its Geraldton practice, who attended three days a week as a short-term solution However, this arrangement proved unsustainable in the longer term. Dongara's only full-time GP left the Dongara Medical Centre on 24 January 2020, after which the Dongara Medical Centre's owner, Batavia Health, ceased operations in the Shire of Irwin due to the major challenge of attracting doctors. The Shire was first notified on Monday 16 December 2019 of Batavia Health's intent to close the medical practice in Dongara.

Given the Shire's aged demographic and other critical medical requirements within the community, Council held a confidential (due to commercially sensitive information) Special Council Meeting on 19 December 2019. This meeting was held to address this crisis situation and resolved to support the continuation of this essential service for the community in the short term, by retaining existing medical centre staff and associated services and attempting to recruit locum (temporary) doctors.

In parallel, the Shire commenced work on a more permanent solution, which included two community consultation and feedback sessions held 6 and 27 February 2020 respectively. The purpose of the consultation was to gather the necessary information in order to present a recommendation to Council for the preferred solution at the 24 March 2020 Ordinary Council Meeting, or sooner if possible.

Officer's Comment:
Based on the outcome of the Special Council Meeting held 19 December 2019 and a site meeting with Rural Health West (RHW) held 7 January 2020, the Shire authorised RHW to commence advertising for both locums and a principal GP as of 9 January 2020. Shortly afterwards, preparation for community consultation sessions commenced, which included developing a survey and culminated in public consultation sessions held 6 February 2020. In parallel, an investigation commenced to identify a suitable facility, which included using existing rooms at the WACHS Health Centre, fitting out existing Shire buildings, through to purchasing the Dongara Medical Centre.

Conscious that medical services would finish 24 January 2020 and subject to Council support, the Shire drafted a Memorandum of Understanding with Batavia Health for the use of the Dongara Medical Centre until a facility could be finalised.

The remaining Officer's Comment covers in detail:

- Community consultation outcomes;
- Facility options;
- Principal GP contract and preferred candidate;
- Operating Costs; and
- Memorandum of Understanding – interim use of the Dongara Medical Centre.

<u>Community Consultation & Survey</u>
To understand the views of the community and to ensure that the option selected reflects its needs, the Shire together with Aha Consulting developed a survey. The survey contained 15 questions and was available for completion either online or by hand with a closing date of Wednesday, 12 February 2020. The surveys were mailed to residents on 30 January 2020.

To assist residents in completing the survey, the Shire arranged two community consultation sessions held Thursday, 6 February at 10:30am and 6:00pm at the Irwin Recreation Centre Function Room. Approximately 500 community members attended the consultation sessions and over 900 completed surveys were received.

Subject matter experts that participated in the consultation sessions included:

- WA Country Health Services – Regional Medical Director & Acting Operations Manager, Midwest Murchison
- Rural Health West – General Manager, Workforce & Manager Workforce Solutions
- St John Ambulance – Local volunteers T Wisewould and S Rogers.

The main areas of feedback contained in the survey were:

- Should the Shire do something and specifically acquire the existing Dongara Medical Centre and fund the associated services to be offered by a medical centre?;
- For doing something, should the funding be additional rates or redirecting Shire reserves for the building acquisition and services to be offered?;
- If funding was additional rates, what level of rate increase?;
- The importance of what services to be provided through the medical centre;
- The expectation of GP appointment wait times in days;
- General questions regarding the expected use of the medical centre; and
- Miscellaneous demographic questions.

Referring to the attached Medical Centre Consultation Report by the independent consultant Aha Consulting, there was an overwhelming response that the Shire:

- Acquires the Dongara Medical Centre and offers a peppercorn lease to a suitable GP business in establishing the Dongara Medical Centre; and
- Funds the acquisition and associated services to be offered by redirecting existing Shire funds instead of increasing rates.

In terms of the services to be supported by the Medical Centre, high importance was placed by the majority in regards to the following:

- Sufficient GPs to service the community with 1 to 5 day appointment wait times;
- Support WACHS health centre Emergency Department; and
- Support WACHS residential care services for Blake House.

The *unknowns* discussed at the consultation sessions included:

- Selling of Shire-owned residence on Kennedy Heights
    - What it will sell for?
    - How long it would take to sell?
    - When is the best time to sell?
- Drought funding
    - The conditions of use for that funding?
- Co-contribution from large industry in the region
    - Who and how much money would be involved?

The Shire provided the option for community members to complete another survey at the consultation sessions, these results provided different outcomes to the postal survey when residents were furnished with additional information. The first major outcome was the consideration of different options for the medical facility. Listed below are those options, which includes feedback from the Shire provided at the sessions:

- Use of the Blenheim Road Health Centre rooms:
    - Not possible during their proposed refurbishment works commencing later in 2020 for a period of two or more years.
    - WACHS to provide feedback as to whether there would be rooms available in the new layout for GPs, but this would be after the completion of the refurbishment works.

- Leasing the Medical Centre from Batavia Health:
    - Approximately 2% of rates would be going outside the Shire to Batavia Health. It would be better for these rates to stay in the community, which would mean acquiring the facility as a community asset;
    - Short-term leasing will impact the ability to recruit GPs and locums, unless it was a 5 year lease which is the standard term for local government contracts with GPs;

  - A 5 year lease for the Dongara Medical Centre would cost ratepayers approximately $600,000;
  - The only real benefit of leasing is to allow sufficient time to renovate another site.

- Renovate another site – examples include the Irwin Recreation Centre's Ocean Room:
  - Whilst a cheaper option than buying the Medical Centre, the loan repayment saving is not the dominant factor as it is estimated to be less than $50,000 per year. The major issue with this option is that it restricts the GP's ability to generate sufficient revenue possibly resulting in the practice running at a loss, which in turn will become a rate burden on the community. The impact on rates could be $250,000 or higher to maintain the desired levels of service as requested in the postal survey results, or risk repeating the situation where less than half of the population have access to the local GP.

- Quirko Investments Pty Ltd to sell to a private buyer/GP:
  - The price to a private buyer would be in the vicinity of $2,000,000 due to the inclusion of the carpark. Without Shire involvement, the rate of return on investment would be around 2%, which is not an attractive investment opportunity particularly when considering the risks associated with this type of investment;
  - A number of larger medical practices have been approached, but there has been little interest;
  - It appears that the population threshold for a self-sustaining practice is around 5,000.

Referring to the attached consultation report, there was a large variation of views between the morning and evening consultation sessions once the community was furnished with the above information and participated in associated discussion. The evening session accepted the rate rise, or a combination of a smaller rate rise together with the input of Shire funds, as a reasonable course to acquire the Dongara Medical Centre and fund the associated medical services to be offered. The morning session favoured the Shire using discretionary funds only. There was little support from both sessions to renovate a Shire building, though there was some support to lease the Dongara Medical Centre for a period to allow time to investigate other options.

As a courtesy to those who attended the consultation sessions held 6 February 2020 and others that may be interested, the Shire arranged two community consultation feedback sessions held 27 February 2020 at 3:30pm and 6:30pm at the Irwin Recreation Centre's Function Room. There were approximately 60 attendees across both sessions, where Aha Consulting provided the community with public feedback from the consultation report findings.

In summary, there is a strong mandate from the community for the Shire to acquire the Dongara Medical Centre and fund the associated medical services to be offered, rather than pursue projects such as the development of the foreshore. However, the contentious issue was the source of the funding, and in particular, if it were to potentially affect rates. As stated in the report, the results from the consultation sessions were inconclusive.

Facility

The Shire commissioned Opteon, as per the attached report, to independently value the Dongara Medical Centre at 290 Point Leander Drive, Dongara. The value came back at $1,250,000 for the land and building, but excludes the carpark, furniture, equipment, consumables and professional practice goodwill (9 years of medical records for 2883 patients).

Medical records in the form of professional practice goodwill specifically includes:

- All patient information / clinical data will be retained and set up in the IT system available to the incoming Doctor(s).
- All current IT systems / licences will be retained and fully functional, including the internal networks, electronic links with relevant third parties such as clinical labs and most importantly with Medicare.
- All contact information to specialists, insurance companies and other third parties has been made available to the Shire for ongoing use.

The overall price breakdown including furniture, equipment, consumables and professional practice goodwill, but excluding the carpark is as follows:

$1,250,000	Land and building excluding carpark
$136,777	Furniture and medical equipment less depreciation
$34,926	IT hardware, computer and phone systems less depreciation
$144,150	Professional practice goodwill (9 years of medical records for 2883 patients)
$7,474	Consumables
$1,573,327	

To acquire the Dongara Medical Centre, Quirko Investments Pty Ltd have set the sale price to $1,450,000 which includes the land, building, furniture, equipment, carpark and professional goodwill (medical records with history). This is a walk out / walk in sale where the facility is effectively brand new, fully equipped and certified. The practice includes pathology and surgery rooms. With the purchase of the facility, the Shire will be able maintain a medical service in town including the pathology service.

As noted above, the Shire is seeking co-contribution from large industry in the region towards the purchase price of the facility.

Based on the strong community mandate to purchase the Dongara Medical Centre, the proposed purchase would be financed through the State's central financial services provider, Western Australian Treasury Corporation (WATC), who offer interest rates in the vicinity of 1.2% to 2.4% depending on the loan term. The estimated annual repayment for a loan term of 20 years is approximately $90,000. The Shire's Debt Service Ratio is at the minimum level for WATC's risk assessment team to approve the loan. To ensure approval of the loan, it is proposed to include a rate increase on the 2019/20 total rate revenue in the 2020/21 Budget to service the loan repayments. On a $1,450,000 loan, the rate increase to service the loan would be approximately 1.9%. Any proceeds from the sale of Shire assets, co-contributions from industry or any other funding source nominated for the Dongara Medical Centre will proportionally reduce the rate increase. The Shire will ensure the proposed loan has flexibility to be paid off early or that the interest payable over the life of the loan is affordable should the loan be paid off early.

It is proposed that this rate increase is for the life of the loan and a proportional adjustment is made at the end of the loan to reduce the rates by the amount of the increase for the medical centre.

The proposed loan would require local public notice for a period of one month under Section 6.20 (2) (a) of the *Local Government Act 1995*. This local public notice is non-binding and does not commit the Council to proceeding with the loan at the end of the notice period.

The proposed purchase is considered a major land transaction under Section 8A (1) (b) of Part 3 in the *Local Government (Functions and General) Regulations 1996*. In accordance with Section 3.59 of the *Local Government Act 1995*, the Shire must, before entering into a major land transaction:

- Give statewide public notice for a period of 6 weeks of its proposal to enter into a major land transaction;
- Prepare a business plan and make it available during this period;
- Accept any public submissions about the proposed transaction during this period; and
- Consider any public submissions before a final recommendation to Council

It is recommended that Council acquires the Dongara Medical Centre, equipment, furniture and medical records from Quirko Investments Pty Ltd for $1,450,000 using a WATC loan by:

- Complying with the appropriate acts and regulations;
- Considering any submissions resulting from the public notice period under Section 3.59 of the *Local Government Act 1995*;
- Writing to the Minister and lobby the necessary agencies for approval to charge a flat fee in the notice of rates. This would negate the need for the percentage rate increase and instead appear as a transparent annual fee that can be easily be adjusted during the life of the loan and terminated at the end of the loan term;

- Should the percentage rate increase be the only option available to the Shire, investigate opportunities to apply differential rates to assist with rate equity;
- Reducing the borrowing amount by attracting corporate contributions;
- Placing Shire-owned Kennedy Heights properties on the market and using the proceeds to offset the loan; and
- Dependent on the above outcomes, secure a loan of up to $1,450,000 on the basis of a rate increase on the 2019/20 total rate revenue in the 2020/21 Budget to service the loan repayments.

Principal GP Contract

Batavia Health was operating at 1.6 full-time equivalent (FTE) GPs, which catered for approximately 40% of the Shire population. To maintain reasonable wait times, it is estimated that 3 FTE GPs will be required to cater for at least 70% of the population. It is proposed that the Shire establishes a contract with a Principal GP who then employs additional GPs as well as necessary support staff.

The preference is for the Principal GP to be residential, as they would be able to provide a wholistic approach to the provision of medical services in the Shire. An important element for the Principal GP is to support the WA Country Health Services (WACHS) health centre Emergency Department and Blake House. Subsequent GPs employed by the Principal could be a mix of residential and non-residential.

There are currently over 100 vacant GP roles in rural Western Australia and as at 3 January 2020 there were 26 high priority GP vacancies registered with Rural Health West. The challenge is how the Shire can be competitive in this environment whilst achieving the desired service delivery objectives.

The Modified Monash Category (2019) for Dongara is MM 5, which is a small rural town with an Australian Standard Geographical Classification – Remoteness Area (ASGC-RA) location 2. The following information has been extracted from the Rural Health West 2018 Annual Workforce Survey for rural WA:

- There were 838 rural GPs (MM 2 to MM 7)
- 112 (13%) GP registrars
- 449 (53%) International Medical Graduates (IMG)
- 283 (63%) of IMGs Fellowed
- 58% of GPs are residential
- 26% are GP proceduralists (anaesthetics, obstetrics, surgery)
- 96 (11%) GPs are in the Midwest, but only 13 solo
- Average hours per week at a MM 5 location is 40.7 hours
- GPs by gender are 57% male and 43% female
- The majority of female GPs are in the 35 to 44 age group
- The majority of male GPs are in the 45 to 54 age group.

The Shire's Principal GP would need to be fully qualified as a Fellow FRACGP or FACRRM, as they are operating in a solo environment. From the above information and together with guidance provided by Rural Health West, the critical success factors for the prospective residential Principal GP include:

- Location – coastal location of Dongara/Port Denison plus proximity to Geraldton for both professional development and support;
- Facility – provision of a first-class medical facility at a peppercorn lease;
- Benefits – housing assistance and vehicle;
- Work hours – consistent with the MM 5 average;
- Leave coverage – provide an attractive environment for locums to assist covering leave; and
- Own Business – opportunity to foster staff and provide a friendly service delivery based on personal aspirations.

The critical success factors outlined above are to be managed inside a formal contract between the Shire and Principal GP. The contract is attached and includes the following:

- Target three GPs with a minimum of two being residential in the Shire;
- GP key performance indicators (KPIs) – centre operating hours, patient waiting times, GP sessions;

- GPs to provide support to WACHS health centre including the Emergency Department and Blake House;
- Shire provides the building under a peppercorn lease arrangement;
- The principal GP receives all the billing revenue, which is the primary source of income;
- GP responsibilities include: admin staff wages, nurses wages, engagement of locums when required, medical consumables, staff amenities, cleaning, needle disposal, shredding, sanitary waste, other administration costs (accounting, bank charges, freight, laundry, stationery, postage);
- The Shire provides a suitable vehicle for up to three GPs, including operating costs;
- The Shire provides a housing allowance for up to three GPs;
- The Shire will own and maintain the IT system and software including medical records, however access to medical records will be restricted to the Principal GP and approved medical centre staff;
- The Shire will own and maintain the building, furniture and equipment;
- The Shire will be responsible for the pathology service including receiving rental revenue;
- The Shire will be responsible for allocating rooms to WACHS Allied Health Services during the refurbishment of the Health Centre including receiving rental revenue;
- Encourage regional support to surrounding towns;
- Customer complaints to be managed by the Shire;
- Where patients pose a hazard to the safety or wellbeing of practice staff, the principal GP must consult with the Shire CEO before any long-term remedial action such as banning the patient from the medical centre; and
- Regular meetings with the Shire CEO and Council to ensure service delivery KPIs are being achieved and to monitor the overall financial viability of the medical centre.

Rural Health West identified a potential Principal GP candidate in January 2020, who was interviewed late January 2020 by a panel made up of the following members:

- Regional Director, WA Country Health Service (WACHS);
- Regional Medical Director, WA Country Health Service (WACHS);
- Workforce Solutions Manager, Rural Health West; and
- Chief Executive Officer, Shire of Irwin

The candidate was highly recommended by the interviewing panel and it is proposed to establish a contract with a commencement date of 16 March 2020 at the Dongara Medical Centre. It is recommended that Council approves the Medical Practice Agreement written by HLS Legal and enters into the formal agreement provided by CEO01-03/20S Attachment 5: CONFIDENTIAL – Medical Practice Agreement.

The 2019/20 Budget Review, adopted by Council at the 25 February 2020 Ordinary Council Meeting, captured funding for the purchase of the Principal GP's vehicle and housing allowance.

Operating Costs

The estimated Shire operating costs excluding the proposed loan repayment will be approximately $110,000 per year. These costs include:

- GP vehicle for up to three GPs;
- GP rent assistance for up to three GPs;
- IT system and software;
- Building, furniture and equipment maintenance;

It is proposed that the Shire does not generate funds from a rate rise to cover this expenditure, but uses own source funding less any pathology rent, WACHS rent and the Federal Assistance Grant component for the provision of medical services.

The principal GP will receive all billing revenue including supporting WACHS, funding from state incentives, miscellaneous leases for specialists such as a chiropractor, and will be responsible for all other expenses such as admin staff wages, nurses wages, engagement of locums when required,

medical consumables, staff amenities, cleaning, needle disposal, shredding, sanitary waste, other administration costs (accounting, bank charges, freight, laundry, stationery, postage).

The Shire will regularly monitor the profitability of the operation and advise Council of any shortfall and the appropriate corrective actions. The costs associated with the corrective actions could be significant.

Memorandum of Understanding

The Memorandum of Understanding (MOU) is between the Shire of Irwin and Batavia Health for the use of the Dongara Medical Centre, 290 Point Leander Drive, Dongara, for the provision of GP services to the community until the purchase of the Dongara Medical Centre has been finalised.

Consultation:

- Rural Health West on-site meeting held 7 January 2020 to commence GP recruitment
- Community Consultation comprising of:
    - Survey: This was available in both hard copy and online format. The hard copy surveys where posted to all households in the Shire and also handed to people at the consultation forums, if they had not completed one already. People were also notified of the online survey through the Shire of Irwin website, social media and the Dongara Denison Local Rag.
        - There were 941 responses in total. 663 print versions were returned and 278 completed online
        - With a population of 3,734, this represents 99% confidence intervals.
    - Consultation forums: Feedback and key questions gathered at both consultation forums
        - There were approximately 310 people at the morning forum and 150 at the evening forum.
    - Post-Forum Survey: At the end of each forum, a form was circulated to capture the group's view of the options available to them. The form used in the first session was different to the form used in the second session, as the second session captured two options generated by the community in the first session.
    - Consultation feedback sessions – held 27 February 2020 at 3:30pm and 6:30pm at the Irwin Recreation Centre's Function Room. There were approximately 60 attendees across both sessions, where Aha Consulting provided the community with public feedback from the consultation report findings.
- Formal interview for the Principal GP, the members of the interview panel included:
    - WA Country Health Services, Regional Director;
    - WA Country Health Regional Services, Medical Director;
    - Rural Health West, Manager Workforce Solutions; and
    - Shire of Irwin, Chief Executive Officer

Statutory Environment:

Local Government Act 1995

- **Section 3.59 – Commercial enterprises by local governments**

(2) Before it —

(a) commences a major trading undertaking; or

(b) enters into a major land transaction; or

(c) enters into a land transaction that is preparatory to entry into a major land transaction, a local government is to prepare a business plan.

(3) The business plan is to include an overall assessment of the major trading undertaking or major land transaction and is to include details of —

(a) its expected effect on the provision of facilities and services by the local government; and

(b) its expected effect on other persons providing facilities and services in the district; and

(c) its expected financial effect on the local government; and

(d) its expected effect on matters referred to in the local government's current plan prepared under section 5.56; and
(e) the ability of the local government to manage the undertaking or the performance of the transaction; and
(f) any other matter prescribed for the purposes of this subsection.

(4) The local government is to —
(a) give Statewide public notice stating that —
(i) the local government proposes to commence the major trading undertaking or enter into the major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction; and
(ii) a copy of the business plan may be inspected or obtained at any place specified in the notice; and
(iii) submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and
(b) make a copy of the business plan available for public inspection in accordance with the notice; and
(c) publish a copy of the business plan on the local government's official website.

(5) After the last day for submissions, the local government is to consider any submissions made and may decide to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed. * Absolute majority required.*

- **Section 6.20 – Power to borrow**

(1) Subject to this Act, a local government may —
(a) borrow or re-borrow money; or
(b) obtain credit; or
(c) arrange for financial accommodation to be extended to the local government in ways additional to or other than borrowing money or obtaining credit, to enable the local government to perform the functions and exercise the powers conferred on it under this Act or any other written law.

(2) Where, in any financial year, a local government proposes to exercise a power under subsection (1) (power to borrow) and details of that proposal have not been included in the annual budget for that financial year —
(a) unless the proposal is of a prescribed kind, the local government must give one month's local public notice of the proposal; and
(b) the resolution to exercise that power is to be by absolute majority.

Local Government (Functions and General) Regulations 1996

- **Regulation 8A – Amount prescribed for major land transactions; exempt land transactions prescribed (Act s. 3.59)**

(1) The amount prescribed for the purposes of the definition of major land transaction in section 3.59(1) of the Act is —
(b) if the land transaction is entered into by any other local government, the amount that is the lesser of —
(i) $2 000 000; or
(ii) 10% of the operating expenditure incurred by the local government from its municipal fund in the last completed financial year.

- **Regulation 10 - Business plans for major trading undertaking and major land transaction, content of**

(1) If a local government is required to prepare a business plan because of a major trading undertaking or major land transaction that it is to carry on or enter into jointly with another person —
(a) the business plan is to include details of the whole undertaking or transaction, even though the local government is not the only joint venturer; and

(b) the business plan is to include details of —

(i) the identity of each joint venturer other than the local government; and

(ii) the ownership of, and any other interests in, property that is involved in, or acquired in the course of, the joint venture; and

(iii) any benefit to which a joint venturer other than the local government may become entitled under or as a result of the joint venture; and

(iv) anything to which the local government may become liable under or as a result of the joint venture.

(2) In subregulation (1) —

***joint venture** means the major trading undertaking or major land transaction that is to be jointly carried on or entered into;*

***joint venturer** means the local government or another person with whom the local government is to carry on or enter into the joint venture.*

Policy Implications:
Nil.

Risk Implications:
The reporting officer has considered some possible alternative options available to Council and the associated risks:

1. Do Nothing:
   - Risk Implications -
     a. GP coverage - without Shire intervention, there could be an extended period of no or low number of GPs servicing the community
     b. Financial - no financial risk for the Shire

2. Lease of the Dongara Medical Centre:
   - Risk Implications –
     a. GP recruitment and retention – creates uncertainty for GP and Locum recruitment unless a lease term of more than 5 years is secured
     b. Financial – there is a 25% cost penalty for leasing when compared to a loan repayment, but offers maximum revenue generating opportunities for GPs

3. Renovate an existing Shire building and not purchase the Dongara Medical Centre facility:
   - Risk Implications –
     a. GP recruitment and retention – the Shire may not be able to recruit the required number of GPs plus retain them
     b. Financial – the practice revenue opportunities are diminished, that could result in the practice running at a significant loss, which in turn will become a rate burden on the community

4. Wait for private investor:
   - Risk Implication -
     a. GP coverage - there could be an extended period of no GPs servicing the community
     b. Financial – no financial risk for the Shire

5. Purchase the medical centre:
   - Risk Implications -
     a. GP coverage – highest opportunity to recruit and retain GPs
     b. Financial - offers maximum revenue generating opportunities for GPs, but even though this presents the least risk of all options, there is still a residual risk of the practice running at a loss, which in turn will become a rate burden on the community

Having considered the above options in this high risk situation, the recommendation provided by the reporting officer presents the lowest risk solution for Council.

Financial/Resource Implications:
The financial implications include:

- The 2019/20 Budget Review adopted by Council at the 25 February 2020 Ordinary Council Meeting captured funding for:
  - Principal GP vehicle purchase - $65,000
  - Housing allowance - $2,170 per month
  - Medical Centre lease, locum rental cars and housing - $38,000 per month until 30 June 2020
- 2020/21 Budget - $95,000 allowance for medical centre loan repayment plus operating costs, housing subsidy and use of the car

Strategic Implications:
Strategic Community Plan 2017 - 2027
3.1.2 Advocate for retention of existing and enhanced facilities and health and social support services
4.1.3 Maintain effective working relationships with relevant stakeholders

Attachments:
CEO01-03/20S Attachment 1: Medical Centre Consultation Report
CEO01-03/20S Attachment 2: Valuation Report – Lot 13, 290 Point Leander Drive
CEO01-03/20S Attachment 3: Business Plan – 290 Point Leander Drive
CEO01-03/20S Attachment 4: Rural Health West – Annual Workforce Update Nov 2018
CEO01-03/20S Attachment 5: **CONFIDENTIAL** – Medical Practice Agreement
CEO01-03/20S Attachment 6: **CONFIDENTIAL** – Cost Benefit Calculations
CEO01-03/20S Attachment 7: **CONFIDENTIAL** – Memorandum of Understanding

Officer Recommendation:

OFFICER RECOMMENDATION AND COUNCIL DECISION 010320S:	
MOVED: Cr Leonard	**SECONDED: Cr Gillam**
That Council, by Simple Majority, receives the Medical Centre Consultation Report by Aha Consulting and acknowledges the independent assessment of feedback from the community survey and consultation sessions.	
VOTING DETAILS:	**Carried 8/0**

The Shire President invited Cr Wyse as the Mover of the next motion relating to the item, to speak to the motion.

Cr Wyse: *"Firstly I would like to thank the CEO Shane Ivers and his team for giving us a very comprehensive report to assist us with this delicate issue. The report shows the enormous amount of time that has been invested in this very important project. Leaving no stone unturned with its thorough assessment of every possible solution to retain a medical service in the Shire of Irwin.*

This has been a very trying 3 months for the community and the Shire of Irwin alike and has left us with a very difficult decision to make. Do we invest in a medical service or not? Both come with significant risk. Let's look at the option of not investing:

- *We will no longer have a GP in the Shire*
- *There is an ageing population that rely on a medical service being close by. They may relocate to a town that has such a service.*
- *The Dongara Guardian Pharmacy will suffer with a large portion of their income coming from prescriptions and from the add-on purchases customers make whilst there. This could lead to the closing of the pharmacy.*
- *When visiting the doctor in Geraldton, people will possibly take advantage to do shopping while there, putting extra pressure on local businesses to keep their doors open.*

- *No GP in the Shire will put added pressure on the A&E nurses at the Health Service and our local volunteer St Johns Ambulance Service both of which are already heavily utilised.*

If we invest, how do we do it? On February 6, the Shire held two community consultation meetings which resulted in four possibilities for the Shire to provide medical services to the community.

First: Use of the Blenheim Road Health Centre. This is not possible due to the proposed refurbishment works commencing later this year for a period of 2-3 years. There is no guarantee that rooms will be available at the completion of the renovations.

Second: Lease the medical centre from Batavia Health. Approximately 2% of shire rates per year would be handed over to Batavia Health. A 5 year lease would cost ratepayers approximately $600,000. The expenditure on this short-term lease would significantly reduce our ability to attract GPs.

Third: Renovate another site. The major ongoing issue with this option is that renovation would not be accredited to perform minor surgery. This restricts the GP's ability to generate enough income which will result in the practice running at a loss. If the GP runs at a loss, the result is a rate burden on the community as the GP's package may need to be topped up by the shire with the impact on the rates possibly being as high as $250,000 (4-5% increase). The forecasted cost of a renovation is approximately $800,000. This model would also reduce our ability to attract a GP.

Fourth: Purchase the Dongara Medical Centre. The price to a private investor would be in the vicinity of $2,000,000 due to the inclusion of the carpark. Our purchase price is $1,450,000 which is the cost less the carpark. Purchasing gives us a highly accredited medical centre which will increase our opportunities substantially in attracting a GP. The $600,000 invested in the 5 year lease arrangement then redirected to this option leaves us with $850,000 left to purchase the property. We then have an asset that's owned by the Shire.

The conclusion is that the most viable option is to purchase the medical centre. Our job as elected members is to represent you, the ratepayer, and make the best possible decision for you. Unfortunately, whatever decision is voted in tonight will not please everyone.

At the public consultation sessions and survey outcome there was a clear expression for the need of medical services and with an ageing population, a medical centre is seen as a critical need for the Shire of Irwin. A given that having no medical centre will be detrimental not only to several other services in town but also to the long term survival of the Dongara and Port Denison townships.

Based on this summary, I will be voting to support this motion."

The Shire President invited Cr Scott as the Seconder, to speak to the motion.

Cr Scott: *"Following the announcement that Batavia Health would be closing its Dongara medical practice, I personally saw no role for Council's involvement in this matter. As a private business, I believed then – and still do – that the most appropriate action would have been for Batavia Health to sell the practice on the open market. However, Batavia Health has chosen not to pursue that action. It is my understanding that while the Shire has been provided with an option to buy, Batavia Health is under no immediate pressure to sell, and time is not a luxury we have.*

As private businesses, neither the state nor the federal governments provide funding for GP services, other than the Medicare rebate. Council has had little ability to negotiate or manoeuvre in this issue due to the expectations of the community for ongoing and uninterrupted medical services, which can't be delivered by locum services on one hand and the expectations of doctors both former and future, who have taken uncompromising positions, on the other.

However, the community has made it clear that they expect council to intervene and ensure the provision of GP services to the community in a timely manner. This is to ensure those living with chronic health conditions receive the treatment they require. There has been an unwillingness among some within the

community, to accept that neither the federal government nor the state government bear any financial responsibility for the provision of GP services and a belief that governments have a moral obligation to provide services. Sadly, this is not the reality Council is dealing with.

There are also some assumptions within the community that not enough effort has been made in securing space at the Blenheim Road Health Centre for a GP practice. This is simply incorrect, as is clearly evidenced in publicly available briefing notes to council.

I would like to thank the CEO and his staff for their exploration of options available to council, and the costing, risk assessment and time frames associated with each. During the public consultation, both WACHS and Rural Health West indicated the level of incentive in attracting resident doctors offered by the purchase of the existing medical centre, was the most attractive. Doctors who have given consideration to practising in Dongara have also indicated that this is their choice and that it is pivotal to their decision. It is also the option that minimises the income guarantee doctors demand of small rural local governments. We have considered all options, and I believe the risk associated with those options outweigh the benefits of a reduced initial cost.

There is some limited funding available for the provision of medical services through financial assistance grants, but insufficient to cover the costs faced by council. However, as a council we are mindful of the cost burden to the community and have committed to initiating the sale of council-owned assets and keeping any rate increases to a minimum for the period of the loan repayment, to consider the application of differential rates to reduce inequity in the cost burden, and the option of reducing rates at the end of the loan period. As a long term investment there is a potential for a greater beneficial return to the community through the purchase of this built-for-purpose medical centre than through the conversion of an existing building.

Can we get the same product elsewhere for less? The answer is simply no. The alternative is to consider a different product, which may or may not meet either GP or community needs.

Am I concerned about the cost and the risk to the community? Of course, but there is also room for optimism, whereas without this investment, the risk of economic loss to the local community and the potential for population attrition is greater."

The Shire President invited any other Councillors wishing to speak either for or against the motion.

There were no further speakers.

The motion was put to vote.

OFFICER RECOMMENDATION AND COUNCIL DECISION 020320S:

MOVED: Cr Wyse **SECONDED: Cr Scott**

That Council, by Absolute Majority;

1. **In accordance with Section 3.59 of the *Local Government Act 1995*, resolves to initiate the statutory process to acquire the Dongara Medical Centre at 290 Point Leander Drive, Dongara, by private treaty with Quirko Investments Pty Ltd and;**

   a) **Accepts the Valuation Report by Opteon Pty Ltd dated February 2020 as a true and accurate indication of the value of the land and building, excluding the carpark value;**

   b) **Accepts the purchase price set by Quirko Investments Pty Ltd at $1,450,000 exclusive of GST as a walk out walk in sale, inclusive of the building, furniture, equipment, IT hardware, IT software, phone system, consumables and professional goodwill (medical records);**

   c) **Approves the Business Plan for the Dongara Medical Centre to be advertised in accordance with Section 3.59 (3) of the *Local Government Act 1995*;**

   d) **Authorises the Chief Executive Officer to give statewide public notice, in accordance with Section 3.59 (4) (a) of the *Local Government Act 1995*, for the proposed acquisition of the Dongara Medical Centre at 290 Point Leander Drive, Dongara, as a major land transaction and invite submissions for a minimum period of six (6) weeks; and**

   e) **Authorises the Chief Executive Officer to give one month's local public notice of the proposal to borrow in accordance with Section 6.20 (2) (a) (b) of the *Local Government Act 1995*.**

VOTING DETAILS: **Carried by Absolute Majority 8/0**

OFFICER RECOMMENDATION AND COUNCIL DECISION 030320S:

MOVED: Cr Leonard **SECONDED: Cr Wyse**

That Council, by Absolute Majority, approves the Medical Practice Agreement written by HLS Legal and delegates authority to the Chief Executive Officer to enter into the formal agreement provided by CEO01-03/20S Attachment 5: CONFIDENTIAL – Medical Practice Agreement.

VOTING DETAILS: **Carried by Absolute Majority 8/0**

OFFICER RECOMMENDATION AND COUNCIL DECISION 040320S:

MOVED: Cr West **SECONDED: Cr Gillam**

That Council, by Absolute Majority, authorises the Chief Executive Officer to sign a Memorandum of Understanding between the Shire of Irwin and Batavia Health for use of the Dongara Medical Centre, 290 Point Leander Drive, Dongara, to provide GP services to the community for a period ending 30 June 2020.

VOTING DETAILS: **Carried by Absolute Majority 8/0**

ATTACHMENT 2

Classifieds

9956 1010 Place an ad: classis@geraldtonnewspapers.com.au or go to midwesttimes.com.au

PUBLIC NOTICES

DYSLEXIA AND IRLEN TESTING
Does your child have difficulties with reading, spelling and/or concentration? Dyslexia & Irlen Clinic is visiting Geraldton on April 7, 8, 9.
Ph: 9791 8714 for info or appointment

Find it in Classifieds

4227504

Shire of CARNARVON catch a taste of the great life

SHIRE OF CARNARVON ON-LINE AUCTION OF SURPLUS VEHICLES

The Shire of Carnarvon advises that in accordance with Section 3.58 of the Local Government Act 1995 an auction of the below listed surplus vehicles will take place on-line from Thursday 19th to Monday, 23rd March 2020 on the Pickles Auctions website located at www.pickles.com.au (search WA Regional)

- 2006 Holden Commodore Utility – 1GVY865
- 2014 Holden Colorado – C27655
- 2014 Holden Caprice – 1GWP825
- 2010 Mazda BT50 – C12899
- 2013 Toyota Prado – 1GVY839
- 2007 Mazda BT50 – C12284
- 2014 Holden Colorado – C27680
- 2004 Hino Truck – C27504

All vehicles can be viewed on the above website with inspection available between 9.00 – 10.00am from Monday 16th to Friday 20th March 2020 at the Shire Depot, Robinson Street, Carnarvon.

Enquiries to be directed to Joshua Traupmann, Pickles Auctions on 0408 880 935 or via email: joshua.traupmann@pickles.com.au

David Burton
CHIEF EXECUTIVE OFFICER

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Public Notice of Intention to Borrow

Notice is hereby given of the Shire of Irwin's intention to borrow funds.

At a special meeting held on Thursday 5 March 2020, Council resolved by absolute majority, to borrow $1,450,000 for the purpose of purchasing the Dongara Medical Centre at 290 Point Leander Drive, Dongara. The loan is to be for a period of up to 20 years and facilitated by the WA Treasury Corporation.

Pursuant to section 6.20(2) of the *Local Government Act 1995*, one month's public notice of this proposal is hereby given.

Please call 9927 0000 or email reception@irwin.wa.gov.au for further information.

Shane Ivers
Chief Executive Officer

SHIRE OF IRWIN | PMB 21, DONGARA WA 6525
11-13 WALDECK STREET, DONGARA | T: 9927 0000
F: 9927 1453 | E: reception@irwin.wa.gov.au
www.irwin.wa.gov.au

INTRODUCTIONS

A Single Lady Looking for Love
5'6, slim blonde with crystal blue eyes and a happy disposition. Enjoys music, travel and cooking. Seeking genuine gentleman. Age open.
Call 0455133314 or 1800315311
4221550

City of Greater Geraldton a vibrant future

Public Notice

NOTICE PURSUANT TO SCHEDULE 6.3 OF THE LOCAL GOVERNMENT ACT 1995 REQUIRING PAYMENT OF OUTSTANDING RATES OR SERVICE CHARGES

TO: **Wernich NEL & Dalene NEL**

Notice is hereby given that the sum of **$3,853.48** has been owing to the City of Greater Geraldton for a period of 3 years for rates and service charges in respect of the land described below and unless payment is made of the sum of **$3,853.48** within 3 months from the date of this notice the local government will, pursuant to section 6.64 of the Local Government Act 1995, offer the land for sale by public auction at a time and place appointed by the local government.

Names of owners and all other persons appearing to have an estate or interest in the land	Description of land referred to, including title references
Wernich NEL Dalene NEL (as joint registered proprietors) Commonwealth Bank of Australia (as registered Mortgagee M861325)	Lot 476 on Plan 20127, 47 Ashton Close, Mount Tarcoola and being Certificate of Title Volume 2025, Folio 417.

Signed for and on behalf of the City of Greater Geraldton this 6th day of March 2020.

Ross McKim - Chief Executive Officer

EMPLOYMENT FULL TIME, PART TIME, CASUAL

4226532

Leaning Tree STEINER SCHOOL

Term 2, 2020
LOTE Teacher – Part time – Yr 1-9
(0.2 FTE)

Are you ready to be part of a successful and innovative school model?
Would you like to join a supportive community of learners? Are you creative, kind and open to be inspired by Steiner education? Benefits include excellent PL opportunities and small class sizes.
Must be TRBWA registered and have WWCC.

Please send your cover letter & resume to:
education@leaningtree.wa.edu.au
08 99 646 555
P.O Box 7104
Geraldton WA 6531

By 20th March 2020 4.00pm

4227290

Geraldton Regional Aboriginal Medical Service

Casual Position Aboriginal Health Practitioner

Location: Geraldton

The Geraldton Regional Aboriginal Medical Service is seeking to fill the above position in its Geraldton Clinic.

This role will require the ability to show initiative in working collaboratively with government and non-government agencies and within the local community.

Applicants must be registered with AHPRA to be considered for position and would preferably have had experience working with the Indigenous community.

For further information or if you would like to become a part of GRAMS team and work towards improving the health of Aboriginal people please request an application package by contacting GRAMS HR Unit.

Marilyn Whitby or Davies Chibale
E-mail at marilyn.whitby@grams.asn.au or davies.chibale@grams.asn.au
Telephone (08) 99566555
(08) 63719500
Closing Date: Friday the 27th March 2020

PLUMBER WANTED
Must be able to do new housing.
Ph: 0419 361 391

Share the Important with Classifieds

Government of Western Australia
Central Regional TAFE

Lecturer Automotive (Heavy/Plant)

Geraldton (FTC up until 17/12/2021 with possible further term/perm)
Web Search No: 40000611
Level/Salary: Grade 1-9, $74,204 – $100,211 pa, LGA
The lecturer's primary role is to teach, facilitate learning, assess and mentor students in accordance with relevant curriculum and/or training package requirements.
To be eligible for employment applicants must hold a Trade Certificate in Heavy Plant/Agriculture/Commercial Vehicle or equivalent and have a minimum of 5 years working in the area of expertise. It is preferred that candidates already possess a current Certificate IV in Training and Assessment (TAE40116) at the time of application or can demonstrate progression towards the additional units of competency in Schedule 1, Item 2 the Standards for (RTOs) 2015.
To Access Detailed Information: Go to jobs.wa.gov.au and key in the Web Search No. Applicants are required to apply online.
For Specific Inquiries: : Please contact Ashley Carroll, Portfolio Manager on 9956 2741 or email Ashley.Carroll@crtafe.wa.edu.au
Closing Date: Monday 30 March 2020 at 4:00pm (WST).

4223177

ADCO are tendering on the following:-

Geraldton Regional Hospital Forward Works
Prices required by 17th March 2020
estperth@adcoconstruct.com.au
Phone: (08) 9211 0900,
Fax: (08) 9211 0999 Level 1, 88 Colin Street, West Perth, WA 6005
The Building Code 2016 applies to all ADCO projects.

EMPLOYMENT WANTED

EXPERIENCED BRICK PAVER requires work. reasonable rates.
Ph: 0439 385 048

4227446

Shire of CARNARVON catch a taste of the great life

SHIRE OF CARNARVON INVITATION TO SUBMIT TENDERS

TENDER NO. 06/2020 – PROVISION OF CLEANING SERVICES – PUBLIC TOILETS CARNARVON

The Shire of Carnarvon invites Tenders from experienced and qualified organisations/ individuals for the provision of cleaning services for public toilets in Carnarvon.

The tender document and specification are available for download from www.tenderlink.com/carnarvon

Further information can be obtained by contacting Gloria Quinn at this office on (08) 9941 0055, or by email: quinn.g@carnarvon.wa.gov.au

Tenders must be submitted electronically via the Tenderlink portal. Tenders submitted via Facsimile or Electronic Mail will not be accepted.

The deadline for submissions is 2:00PM (WST) 8th April 2020.

Canvassing of Councillors and Council staff will result in disqualification.

David Burton
CHIEF EXECUTIVE OFFICER

BUSINESS SALES AND FRANCHISING

FORSALE COMMERCIAL W/SHOP/SHOWROOM ON MAIN STREET
Aircon'd showroom with large front counter.
2 Aircon'd offices fully equipped.
Mechanical workshop fully equipped with 5 hoists.
Secure yard, fully fenced front & rear.
Total size: 615m2
Ph Colin: 0407 190 926

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Mastercard and Visa credit cards are accepted for classified advertising.

4226620

Pumps & Electrical

ELECTRICIAN
Electrician required by local company.
We require a motivated electrician to carry out service work and small electrical works.
Would suit a sparky that would like to expand their horizons as we work on a large range of electrical and pumping equipment.
So if you are a Domestic/Commercial electrician who would like a change and a challenge, then give us a call on **0899644620** or email your resume to **ggpe@westnet.com.au**

MOTORCYCLES

2011 BMW R1200GS triple black panniers, tank bag and extras $16,000
Ph: 0429 114 058

GARAGE SALES

CAR BOOT SALE!
SAT 21st 8am-12pm
Something for all, trash & treasure, plants, books, arts & crafts, musical equipment, massage, & more. Jumping castle & lucky dip for the kids.
Potters House
10 Baker St Geraldton
☐ VISIT ☐ VISITED

PETS AND LIVESTOCK

ISA BROWN LAYING HENS
All under 15mths, free range, healthy, vacc.
$100 for 10 plus 1 free.

Delivering Moora, Carnamah, Three Springs, Dongara & Geraldton, hopefully 20th March.

Place your order now
Ph: 0439 931 650
Delivery free, no charge

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BEST SERVICES
Professional massage
30mins $50 Best F/S
WENDY 23yo Sz6
From Malaysia
AMY 23yo,
Sz6 from Thailand
0423 224 038
4214108-4

AUSSIE BLONDE 35yo, attractive, bubbly, GFE. Fri, Sat & Sun 8am - Midnight. Visit me
Gemma 0400 610 832

BEST MASSAGE
Busty, Hot, F/S, Extras
Ph: 0403 251 037

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JOE MIXED THAI
27yo, Sz5, D cup
Ph: 0402 466 708

Pretty, Blonde. Hailey
For the mature gents.
Ph 0409 788 927

SEXY ASIAN LADIES
2 girls - 23 & 26. F/S
Ph: 0410 264 606

SKINNY GIRL 18+
No rush, best service
Ph: 0405 515 822

Find it HERE! in Classifieds

ATTACHMENT 3

SCHEDULE OF SUBMISSIONS – CEO01-04/20

Proposed Acquisition of Property – Dongara Medical Centre, 290 Point Leander Drive, Dongara

Submitter	Submission	Shire Response
1	After reading through the Business Plan associated with the acquisition of the Dongara Medical Centre I noted an obvious omission in the overall price breakdown. The Business Plan does not include for the "Through Life Cost" or Whole of Life (WOL) cost associated with this acquisition. I believe these costs may include, but not limited to the following: • Cleaning Services; • Mandatory Regulatory Inspection and Testing Services; • Mandatory Regulatory Maintenance Services; • Waste Management and Disposal Services; • Reactive and normal Preventative Building Maintenance; • Programmed Maintenance Services; • Utilities costs; • Insurances; • Equipment Replacement Schedule of Costs; • Car park Maintenance; • Capital replacement fabric costs following End of Design Life; Are you able to make public what has been proposed to support the Through Life or Whole of Life costs for this facility over the next 20 years if the acquisition proceeds and confirm this amount is included in the current annual operating budget and not going to be an additional burden on the Ratepayers. Are you also able to make public the Valuations received by the Council.	• Valuation report attached to Council Report CEO01-03S. • Whole of Life Costs were considered and the details made available to Councillors as a confidential attachment in the Council Report CEO01-03/20S. The rolled-up cost is public information. • Replacement costs – regulated under the Local Government Act (1995) and a mandatory inclusion in the Shire's annual budget upon acquisition of the centre.
2	I wish to advise that I do not support the purchase of the Dongara medical centre. It will be another white elephant with a massive outlay for negative return. It is unnecessary to purchase such an expensive investment, when more cost effective measures can be taken. As I am a multiple ratepayer, I fear that I will be paying even more increased rates to support this service which we don't even use. I await your response.	• Objection noted • No rate increase proposed for 2020/21 • Strong community support for the Shire to take action. Refer to the community consultation report attached to Council Report CEO01-03S.
3	I am writing in reference to the Shire's business plan for the Doctors Surgery on Point Leander Drive, Dongara. I am very disappointed in the fact that as a rate payer I have found out about this proposal via a face book post.	• Objection noted • No rate increase proposed for 2020/21

	As a courtesy the council should have posted all of the rate payers a copy of the submission. I have found out about it with less than a week to comment. I filled out previous questionnaires about the medical centre, but had no idea of the council proposing to buy the centre until now. Not all of us purchase the local Rag or read newspapers. As a rate payer I do not support the council increasing my rates to pay for something which I will not use. I attend a medical centre in Geraldton and will continue to do so if and when I need an appointment. I think that the council needs to let Batavia Health deal with their own poor management of the medical centre as it is not a council issue as such. They will be very pleased to get rid of the medical centre, as it will be costing them money. The council helped them out with regards to purchasing the land etc and now are helping them out again by purchasing it off them I object to my rates paying for up to 3 cars and maintaining them as well as exorbitant rent allowances, for the Doctors. I would expect that they will not be residing in Dongara based on the rental allowances, so therefore will not be spending money here but will be taking it out of our community. I fail to see how the Shire purchasing the medical centre will see a flow on effect to the community in regards to local business, population growth and the economy as a whole. I would like to see how this is envisaged realistically. Unless doctors have to reside here, they will more than likely live in Geraldton as it has many more facilities and private schools for their children. The Shire in general has a lack of employment and has a very transient community, many people moving elsewhere for work and for family reasons. I feel that the majority of people who will rely on this service are not rate payers. Why should we have our rates increased for them to use it? Why not charge them extra to use it? I hope that the numbers of patients listed in the business proposal only include recent patients as both my husband and I attended there for a short while before finding a doctor in Geraldton. Also, how many people have since seen other doctors in Geraldton rather than wait for one to come here? I would be interested to know what percentage of residents have used the medical centre in the last 12 months. Then also to know how many of them are rate payers. Although I support local as much as I can, I do not support the purchase of the medical centre by the Shire. There is no guarantee that the medical centre will not have the same issues again such as lack of GP's and then we as rate payers will have to continue to pay for something that won't be used. This is a big risk and one that I don't think the shire should undertake.	• Strong community support for the Shire to take action. Refer to the community consultation report attached to Council Report CEO01-03S. • Rent allowance is for residential doctors only.

	I would much rather see my rates going to improve the Shire for all residents and not just a few. We need to have attractions for tourism and we need to look at ways for people to spend money here and want to come back. A medical centre will not do this, better facilities along the foreshore will be more of a drawcard for tourist dollars. The more people we can attract to town the better we can make the town economically. Tourism equals dollars whereas medical centres equal debt for many years. This will be many years we cannot have money spent on more worthwhile ventures. The money just spent on demolishing Fisherman's hall was a prime example of wasted money within the shire, it cost us money and we got nothing for it. I feel the medical centre will be the same only way more expensive and an ongoing expense.	
4	Hi we can not get on to read what was disused at the meeting on the 6 March About the medical centre but would like to say I don't agree with you buying the medical centre It not fair on us rate payers if we have to bail Batavia health out and help you buy back something that you sold to them in the first place We as a town are in a pretty bad way with lots of business closing due to the coved 19 virus So please don't put us in more debt We a one of the family would have lost hours in our job and can not afford to pay extra rates and we a not entitled to anything from centre link So please do the right thing for the people of the town.	• Objection noted • Strong community support for the Shire to take action. Refer to the community consultation report attached to Council Report CEO01-03S.
5	Business Plan I have reviewed the proposed Business Plan for the acquisition of Dongara Medical Centre located at 290 Point Leander Drive and have noted that the following Financial Reports for 2020-21 (1st year of operation) are missing: - Budget - Profit & Loss – Forecast - Balance Sheet – Forecast - Expected Cash Flow These documents are important as it outlines what the total cost of the acquisition will be as well as the ongoing yearly running costs. An email was sent to reception@irwin.wa.gov on Wednesday 22 April 2020 requesting the above mentioned documentation and as yet no response has been received. Without these financial documents included in the business plan you cannot expect your Rate Payers to be able to make a fully informed decision. So the question is have these documents been prepared and are they available for the public to peer review? Comments by the Office of the Auditor General (OAG)	• Objection noted. • Acquisition and operating costs are captured in Council Report CEO01-03/20S. • The broader financial analysis based on the publicly available 2019/20 Budget. • The 2020/21 Budget to be delivered August 2020. • Given the strong community mandate for the Shire to act, funding is made available through reprioritising expenditure to align with community expectations. Refer to the community consultation report attached to Council Report CEO01-03S. • Refer to Council Report CEO01-03S for the rating impact information.

	Moore Stephens undertook the Shire of Irwin's 2018/19 Performance Audit and identified the following adverse trends in the Shires financial position: ii Operating Surplus Ratio below the DLGSCI standard for the past three years. The 2017-18 Management Report prepared by Moore Stephens states that there is a significant structural deficit in the Shire operations. With the Shire's operating result for the year ended: - 30 June 2019 recording a net deficit of $3,734,439 and - 30 June 2018 recording a net deficit of $3,518,679. - An increase of $215,760 Moore Stephens state that the long term financial implication is that is insufficient funding to maintain the Shire's infrastructure. Given this current financial situation how does the Shire of Irwin realistically think it can absorb both the cost of the Dongara Medical Centre and the ongoing net deficits of $3.5million plus? Rates In ability to articulate or give an indication of what the rates for households and business is appalling. These funds are the central primary source of funds for the Shire of Irwin to acquire the Dongara Medical Centre. And yet they are not included in the Business Plan. Doing Business in Dongara Over the past year the number of retail outlets on Moreton Terrace that have closed their doors should sounding alarm bells for the Shire of Irwin. Dongara's local economy is in desperate need of a kick start and letting people / stakeholders know that the town is open for business so come spend your hard earnt money here. As opposed to the Shire of Irwin continually making it harder for people to open innovative businesses or come and conduct business with local owners. Also the Shire of Irwin does not have anyone employed who is capable of preparing and submitting Grant submissions for both State and Federal grant funds in the vicinity of $500K to $1million. This skill set is desperately needed as we are continually missing out on obtaining grant funds that would be highly beneficial to the towns economy. In Closing The acquisition of the Dongara Medical Centre has demonstrated a total lack of transparency and governance displayed by the CEO, Shire President and Councilors.	

	To the young Shire Councilor cohort – you need to remember that decisions you make now for the long term i.e. in 20 year's time will not financially impact on many of the Councillors as they simply won't be around. It will be the next generation of rate payers that will be lumbered with paying the Medical Centre debt. And 30 years on and we are still paying the debt for the Recreation Centre.	

ATTACHMENT 4

Local Govt. Tenders

Request for Proposal

RFP PS2019-20 - 03 Design, Construct, Deliver and Install on-site a Prefabricated Building to serve as a Childcare Centre for the Shire of Shark Bay

The Shire of Shark Bay is seeking Proposals to design, construct, deliver and install onsite, one prefabricated building with a preferred size of 15.6m x 4.3m. This building will be utilised as a childcare centre.

The Deadline for Submissions is 2pm Wednesday, 8 April 2020 AWST.

The Request for Proposal documents are available from **www.tenderlink.com/walga/** Further information in regards to this Proposal can be obtained from David Mureithi on (08) 9213 2517.

Submissions must be submitted electronically via the WALGA Provider Portal. Information on portal access is provided within the Proposal document.

Canvassing of Councillors or staff will disqualify Tenderer.

Paul Anderson
Chief Executive Officer

REQUEST FOR TENDER

NO. RFT20KB10-SOR

Provision of Tree Pruning and Stump Grinding Services

The Principal is seeking tenders from suitably experienced and qualified contractors for the supply of tree pruning and stump grinding services within the City of Swan

Obtaining Documentation:
Requirements, criteria and documentation may be obtained by visiting the website: **www.tenderlink.com/swancity/.** If you have any issues contact the Contracts and Procurement Manager by email to **tenders@swan.wa.gov.au.**

Deadline:
2:00pm, Wednesday 8 April 2020, Australian Western Time

Lodgement:
Preferred lodgement of Tender is by upload electronically through the City's E-tendering portal **(www.tenderlink.com/swancity/).** Hard copy lodgement will only be accepted by prior written agreement with the Contracts and Procurement Manager who should be contacted by e-mail to **tenders@swan.wa.gov.au** for instructions.

Lowest or any Tender not necessarily accepted. A Tender that is not lodged with the City before the Tender deadline will not be considered for evaluation. Tenders lodged by email or facsimile will not be accepted.

Canvassing of any City of Swan Councillors or Officers will disqualify Tenderers from the Tender process.

M J Foley
CHIEF EXECUTIVE OFFICER

RFT 0282-20
SUPPLY & DELIVERY ROAD GRIDS

Request for Tender 0282-20 seeks submissions from suppliers for the Supply and Delivery of Road Grids within the Shire of Esperance.

Documents are available by registering your details via the Shire's e-Procurement portal at www.tenderlink.com/esperance

Applications **MUST** be submitted electronically via the Shire's e-Procurement portal by the Deadline. Applications submitted by facsimile, email, post or hand delivery will not be accepted for evaluation.

The Deadline for submitting Applications is **2:00pm AWST, Thursday 2 April 2020.**

Further information is available by contact **Tamara Garrett,** Administration Officer Asset Management on **08 9071 0641.**

W M Scott
CHIEF EXECUTIVE OFFICER

TENDER NUMBER 20075
PROVISION OF SANITARY WASTE DISPOSAL & HYGIENE SERVICES

TENDER NUMBER 20076
PROVISION OF FIRE SERVICES: TESTING, SERVICING, MAINTENANCE AND TRAINING

More detailed information can be obtained from Clint Murray, telephone: (08) 9405 5660

Above tenders close: 3pm, Tuesday 31 March, 2020

Tenders must be submitted through the eTender website **https://etender.wanneroo.wa.gov.au**

A tender that has not been submitted electronically when tenders close will not be considered for evaluation. Facsimile, e-mail or hand delivered tenders will not be considered for evaluation.

The City of Wanneroo may decline to accept any tender. Canvassing of Councillors will disqualify.

DANIEL SIMMS
CHIEF EXECUTIVE OFFICER

REQUEST FOR TENDER CO5-1920 (Re-advertised)
DRAINAGE WORKS - HASSELL STREET, MOUNT BARKER

Tenders are invited by the Shire of Plantagenet for the provision of stormwater drainage works at a section of Hassell Street in the townsite of Mount Barker, Western Australia.

Interested tenderers may obtain tender documents and further information through the Shire of Plantagenet's e-tendering portal at: **www.tenderlink.com/plantagenet**

More detailed information regarding the tender may be obtained by contacting David Lynch, Executive Manager Works and Services on (08) 9892 1139.

The closing date and time for the receipt of tenders is **4.00pm, Monday 30 March 2020** and submissions must be made electronically through the Shire's Tenderlink portal.

Canvassing of Councillors by tenderers will automatically disqualify the tenderer.

David Lynch
ACTING CHIEF EXECUTIVE OFFICER

RFQ 0280-20
JAMES STREET CONCEPT PLANNING

Request for Quote 0280-20 seeks submissions from a suitably qualified and experienced consultant to assist with the production of a feasibility study into the development of an integrated community and cultural complex and the activation and showcasing of existing buildings in the James Street Cultural Precinct.

Documents are available by registering your details via the Shire's e-Procurement portal at **www.tenderlink.com/esperance**

Applications **MUST** be submitted electronically via the Shire's e-Procurement portal by the Deadline. Applications submitted by facsimile, email, post or hand delivery will not be accepted for evaluation.

The Deadline for submitting Applications is **2:00pm AWST, Thursday 26 March 2020.**

W M Scott
CHIEF EXECUTIVE OFFICER

RFT 0281-20
DESIGN AND CONSTRUCT - ESPERANCE BOILC POOL PLANT ROOM MODERNISATION

Request for Tender 0281-20 seeks submissions from a suitably qualified and experienced contractor to complete all activities associated with the design and construction of the Bay of Isles Leisure Centre (BOILC) pool plant room modernisation.

Documents are available by registering your details via the Shire's e-Procurement portal at **www.tenderlink.com/esperance**

A **Mandatory** Site Briefing will be held **11:00am AWST, Thursday 26 March 2020.** See Tender documentation for further details.

Applications **MUST** be submitted electronically via the Shire's e-Procurement portal by the Deadline. Applications submitted by facsimile, email, post or hand delivery will not be accepted for evaluation.

The Deadline for submitting Applications is **2:00pm AWST, Thursday 16 April 2020.**

Further information is available by contact **Tamara Garrett,** Administration Officer Asset Management on **08 9071 0641.**

W M Scott
CHIEF EXECUTIVE OFFICER

TENDER 7.2019.20

PROVISION OF MANAGED IT SERVICES (INITIAL 3YR TERM)

Tenders are invited for the provision of Managed IT Services (Initial 3Yr Term) for the Shire of Bruce Rock.

Tender specifications are available via Council's website www.brucerock.wa.gov.au or by contacting Melissa Schilling on (08) 9061 1377 during office hours.

Tenders close at 4.00pm on Friday 3rd April 2020 and should be submitted in a sealed envelope marked Tender 7.2019.20 and addressed to the undersigned.

Highest or any tender not necessarily accepted, Canvassing of Councillors will disqualify.

Darren Mollenoyux
Chief Executive Officer
Shire of Bruce Rock
PO Box 113
BRUCE ROCK WA 6418

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SHIRE OF RAVENSTHORPE

TENDER 03-2019/20

BUSHFIRE MITIGATION ACTIVITIES FUND (MAF) 2019/2020 PROGRAM

The Shire of Ravensthorpe is seeking a suitable Contractor(s) for the Delivery of the 2019/20 Bushfire mitigation program, funded through the Mitigation Activities Fund (MAF). The MAF Funding is delivered through the State government royalties for regions program. The Shire of Ravensthorpe has completed its Bushfire Risk Management Plan and will be eligible for ongoing funding to implement treatments identified through the program on State owned land.

The contract consists of several individual Bushfire mitigation treatments to be delivered across the Shire of Ravensthorpe. The treatments are mechanical in nature and will suit both large and small mechanical contractors.

Tender documents may be obtained from the Shire Administration Office at 65 Morgans Street Ravensthorpe, during the hours of 9.00am and 4.00pm Monday to Friday. Alternatively, Tenderers can obtain an electronic copy by emailing **tenders@ravensthorpe.wa.gov.au** or calling (08) 9839 0000.

Further information relating to the scope of works may be obtained by contacting Ashley Peczka, Community Emergency Services Officer, by calling 0438 498 221 or emailing **ceso@ravensthorpe.wa.gov.au**

Written tenders must be clearly marked; Confidential Tender 03-2019/20 Bushfire Mitigation Activities Fund (MAF) 2019/2020 program and addressed to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

or emailed to **tenders@ravensthorpe.wa.gov.au**

All Tenders must be received before 4.00pm on Tuesday 24 March 2020. Please note that late Tenders will not be received.

Gavin Pollock
Chief Executive Officer
6 March 2020

CITY OF VINCENT

TENDER IE56/2020

HIRE OF SKID STEER LOADER FOR HORTICULTURAL OPERATIONS

Tenders are invited for the hire of skid steer loader for horticultural operations for the City of Vincent.

Tender documentation is available from the City of Vincent website, refer to the City's website **www.vincent.wa.gov.au.** Alternatively, you can collect it from the customer service centre during office hours.

Please direct any queries regarding the City's tendering process to Jeremy Chalmers, Procurement and Contracts Officer - Purchasing, on 9273 6517 or email **procurement@vincent.wa.gov.au**

Tenders must be addressed to the Chief Executive Officer, stating the tender number. Tenders can be lodged electronically via the Tenderlink website or delivered to the City's Tender Box at 244 Vincent Street, Leederville.

All tenders must be received by **2:00pm (WST) Monday 6 April 2020,** in accordance with the specification, conditions of tender and conditions of contract.

Lodgement of the tender documents is the responsibility of the tenderer. The City of Vincent cannot and will not accept any responsibility in this regard.

Copies of this document are available for people with specific requirements in alternative formats upon request.

David MacLennan
CHIEF EXECUTIVE OFFICER
www.vincent.wa.gov.au

TENDER RFT03/2020

Ranger Services

Tenders are invited from suitably qualified contractors to carry out Ranger Services within the Shire of Leonora as detailed in the tender documents.

Tenderers are to document their ability to carry out such work in remote areas.

Tender documents are available by contacting Kiara on 9037 6044, Monday to Friday between 8:30am and 4:30pm, or email **cso@leonora.wa.gov.au**

Tenders close at **2.00pm Tuesday 31st March 2020.** Late Tenders will not be accepted.

Tenders must be submitted in a sealed envelope clearly marked;
Tender RFT03/2020
'Ranger Services'
addressed to
Shire of Leonora, PO Box 56
Leonora, WA 6438
or hand delivered to
Shire of Leonora
Administration Office,
16 Tower Street
Leonora WA 6438

Electronic Submissions to:
tenders@leonora.wa.gov.au

The lowest or any tender not necessarily accepted.

J.G. Epis
Chief Executive Officer

Local Govt. Notices

NOTICE OF CLOSURE OF RIGHT OF WAY

LAND ADMINISTRATION ACT 1997

This notice is to advise that pursuant to the provisions of Section 52 and Section 56 of the *Land Administration Act* 1997, the City of Stirling of 25 Cedric Street, Stirling proposes to request the Minister for Lands to acquire, close and dedicate the land described in Item 1 of the below Schedule.

SCHEDULE

Item 1: Description of Land
Right of Way 29022
Acquisition and Subsequent Closure and Dedication of Right of Way 29022 being Lot 66, House Number 46R, Normanby Road, Inglewood.

Item 2: Date of Notice
Saturday
14 March 2020

You can lodge your written comment on this proposal, marked 'ROW 29022, Normanby Road, Inglewood' before **5.00pm Monday 20 April 2020** via: post to Property Services, City of Stirling, PO Box 1533, Osborne Park, WA 6916 or via email to: **propertyservices@stirling.wa.gov.au**

Enquires may be made in person or by phone to the City's Property Services Team on (08) 9205 8555.

Stuart Jardine PSM
CHIEF EXECUTIVE OFFICER

NOTICE OF CLOSURE OF PEDESTRIAN ACCESS WAY

LAND ADMINISTRATION ACT 1997

Notice is hereby given, pursuant to Section 87 of the *Land Administration Act 1997*, that Council of the City of Stirling intends to consider a proposal to close the Pedestrian Access Way linking Farris Place to Morris Road, Innaloo. The resultant land is to be amalgamated with Lot 608 House Number 17, Farris Place and Lot 624 House Number 11, Morris Road, Innaloo.

A copy of the plan showing the land subject of this closure can be inspected at the City's Offices located at 25 Cedric Street, Stirling.

You can lodge your written comment on the proposal, marked '*Pedestrian Access Way linking Farris Place to Morris Road*' before **5.00pm Monday 20 April 2020** via: **www.stirling.wa.gov.au/morrisroad**, via post to Property Services, City of Stirling, PO Box 1533, Osborne Park, WA 6916 or via email to **propertyservices@stirling.wa.gov.au**

Enquires may be made in person or by phone to the City's Property Services section on (08) 9205 8555.

Stuart Jardine PSM
CHIEF EXECUTIVE OFFICER

NOTICE OF PUBLIC ADVERTISEMENT OF A PLANNING & EXTRACTIVE INDUSTRIES LICENCE PROPOSAL

Planning and Development Act 2005

Local Government Act 1995

Shire of Victoria Plains

The local government has received a development and extractive industries licence application to use and/or develop land for the following purpose and public comments are invited.

Property Address:
Lot M1806 on Diagram 8562 and Lot 6 (No.190) Cocking Road, Mogumber

Proposal: The extraction and distribution of lateritic gravel (i.e. an extractive industry) from a 26.1 hectare portion of Lot M1806 with access via the adjoining Lot 6 to / from the local road network as per the information and plans submitted in support of the application.

Details of the proposal are available for inspection at the Shire Administration Centre, 28 Cavell Street, Calingiri and on the Shire's website **(www.victoriaplains.wa.gov.au)** up to and including Friday 3 April 2020.

Comments on the proposal are now invited and can be emailed to **reception@victoriaplains.wa.gov.au** or posted to the Shire's Chief Executive Officer at PO Box 21 CALINGIRI WA 6569. All submissions must include the following information:

- Your name, address and contact telephone number;
- How your interests are affected; whether as a private citizen, on behalf of a company or other organisation, or as an owner or occupier of property;
- Address of property affected (if applicable); and
- Whether your submission is in support of, or objecting to the proposal and provide any arguments supporting your comments.

All submissions received may be made public at a Council meeting and included in a Council Agenda, which will be available on the Shire's website, unless a submission specifically requests otherwise.

Glenda Teede
Chief Executive Officer
Shire of Victoria Plains

PLANNING AND DEVELOPMENT ACT 2005

LOCAL PLANNING SCHEME AMENDMENT AVAILABLE FOR INSPECTION

SHIRE OF VICTORIA PLAINS LOCAL PLANNING SCHEME NO.5 AMENDMENT NO.2 (OMNIBUS PROPOSAL)

Notice is hereby given that the Victoria Plains Shire Council has resolved, pursuant to Section 75 of the *Planning and Development Act 2005*, to amend the above Local Planning Scheme to address a number of issues that have arisen and changes that have occurred since the Scheme was first approved and gazetted in March 2012 and subsequently amended in September 2017 (i.e. Amendment No.1) to align it with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

Documents and plans setting out and explaining the scheme amendment proposal are available for inspection at the Shire Administration Centre, 28 Cavell Street, Calingiri and in the Public Notices section of the Shire's website **(www.victoriaplains.wa.gov.au).**

Comments on the proposal are now invited and can be emailed to **reception@victoriaplains.wa.gov.au** or posted to the Shire's Chief Executive Officer at PO Box 21 CALINGIRI WA 6569. All submissions must include the following information:

- Your name, address and contact telephone number;
- How your interests are affected by the proposal, whether as a private citizen, or as an owner or occupier of property;
- Address of property affected (if applicable); and
- Whether your submission is in support of or objecting to the proposal, either in part or in whole, and any reasons supporting your comments.

Comments on the scheme amendment proposal may be submitted to the local government on or before **Friday 15 May 2020.** A community information session will also be held at 6.30pm on Thursday 16 April 2020 in the Calingiri Recreational Hall, Yulgering Road, Calingiri to explain the proposal and answer any queries that may arise.

All submissions received may be made public at a Council meeting and included in a Council Agenda, which will be available on the Shire's website in due course, unless a submission specifically requests otherwise.

GLENDA TEEDE
CHIEF EXECUTIVE OFFICER
SHIRE OF VICTORIA PLAINS

PROPOSED ACQUISITION OF THE DONGARA MEDICAL CENTRE, 290 POINT LEANDER DRIVE, DONGARA

The Shire of Irwin is proposing to enter into a major land transaction in regard to the proposed acquisition of the Dongara Medical Centre, 290 Point Leander Drive, Dongara.

A Business Plan has been prepared in accordance with Council's resolution of 5 March, 2020 and section 3.59 of the Local Government Act 1995. A copy of this business plan is available from the Shire's Administration Office, Waldeck Street, Dongara, or on the Shire's website **www.irwin.wa.gov.au**

Submissions about the proposed transaction and associated business plan must be made in writing to:

Shire of Irwin PMB 21
Dongara WA 6525

Or by email to reception@irwin.wa.gov.au.

Submissions close **12 noon, Monday 27 April, 2020**

Please call 9927 0000 or email **reception@irwin.wa.gov.au** for further information.

Shane Ivers
Chief Executive Officer

Tenders

Built.

105 SGT – End of Trip & Lobby Upgrades
Prices Required 20/03/2020

CSIRO End of Trip & F Block Level 4 & 6
Prices Required 20/03/2020

141 St Georges Tce End of Trip
Prices Required 20/03/2020

estimatingwa@built.com.au
(08) 9218 9920

4225972

ADCO
are tendering on the following:-

Geraldton Regional Hospital Forward Works
Prices required by 17th March 2020

Link at Langley Upgrade Post-Tender Submission
Required by 18th March 2020

Newman Health Services Redevelopment
Prices required by 20th March 2020

Dan Murphy's Store - Como Hotel
Prices required by 3rd April 2020

estperth@adcoconstruct.com.au
Phone: (08) 9211 0900,
Fax: (08) 9211 0999 Level 1,
88 Colin Street, West Perth, WA 6005
The Building Code 2016 applies to all ADCO projects.

4222161

BROAD CONSTRUCTION

IS CURRENTLY TENDERING:

NEWMAN HEALTH SERVICES REDEVELOPMENT PROJECT
Prices required by 19/03/20
Contact: Jaan Lind
Email: jaan.lind@broad.com.au
Phone: (08) 9238 0562

GERALDTON HEALTH CAMPUS FORWARD WORKS
Prices required by 17/03/20
Contact: Jason Milici
Email: Jason.milici@broad.com.au
Phone: (08) 9238 0605

The Western Australian Building and Construction Industry Code of Conduct 2016 applies to all Broad WA projects.

Broad Construction
202 Pier Street, Perth WA 6000

PERKINS

CURRENT TENDERS

PERTH OFFICE

Dan Murphy's Como
Prices Required 2nd April 2020

The Building Code 2016 applies to all Perkins Builders projects

tenders@perkinsbuilders.com.au

BGC Construction
PERTH OFFICE

THE TERRACES AT CLAREMONT	Quotes By: 17/03/2020
MOXY HOTEL	Quotes By: 19/03/2020
CHALLIS APARTMENTS	Quotes By: 31/03/2020
VICTORIA HOUSE DEVELOPMENT	Quotes By: 03/04/2020

Tel: (08) 9261 1846
Email: tenders@bgcconstruction.com
BGC conducts its tenders in compliance with the Building Code 2016

BITUTEK Pty Ltd
ALL THINGS BITUMEN
Supply • Transport • Application

AGGREGATE SUPPLY FOR MRWA RURAL RESEALS
Bitutek Pty Ltd is seeking submission of prices for the supply and delivery of MRWA conforming sealing aggregates to Rural Reseaing Programmes for various regions 2020/2021 and 2021/2022.

Tender documents will be posted on illion TenderLink at https://illion.tenderlink.com and will be available from Wednesday 18th March 2020.

Tenders close at 2:30pm (WST) on Wednesday 1st April 2020.

For further information please contact Mick Lundie on (08) 9296 6411 or mick@bitutek.com.au

Submissions must be made online via illion TenderLink prior to the closing time.

BADGE

ARE TENDERING ON:

Kwinana Waste To Energy Project
Tuesday 17th March

EST0333 Training Facility Bindoon
Wednesday 1st April

Dan Murphy's Como
Friday 3rd April

The Code for the Tendering and Performance of Building Work 2016 applies to the building work associated with these projects. By submitting an expression of interest in, or tender for, this project, you will become subject to the Code for the Tendering and Performance of Building Work 2016.

waprocurement@badge.net.au
Tel: (08) 9208 9700

PINDAN

ARE TENDERING ON:

THE TERRACES AT CLAREMONT
Prices by 18th Mar

KARRATHA HILTON GARDEN INN HOTEL
Prices by 19th Mar

GERALDTON SUB-ACUTE MENTAL HEALTH FACILITY
Prices by 20th Mar

CHALLIS APARTMENTS
Prices by 1st Apr

P: 9471 5300
tenders@pindan.com.au

The Building Code 2019 applies to all Pindan projects.

Attachment Hire



5T-40T EXCAVATOR RANGE
- Rippers
- Rake Buckets
- Tilting Buckets
- Hydraulic Grabs
- Auger Drives

WHEEL LOADER RANGE
- Rake Buckets
- Scrub Rakes
- Pallet Forks
- Sweepers
- Grapple Buckets

Day Hire or Long Term Avail
PH: 1300 059 613
● auhire.com.au ●

BUILDERS INTERESTED IN

TENDERING FOR THE CONSTRUCTION OF A NEW GYMNASIUM, ANCILLARY SPACES, INTERNAL ROADS, CARPARK AND ASSOCIATED EARTHWORKS, LANDSCAPE AND SERVICES AT GERALDTON GRAMMAR SCHOOL, GERALDTON

are invited to register their names with:

PARRY AND ROSENTHAL ARCHITECTS
mail@parryandrosenthal.com.au
Registrations close Friday 20 March 2020 at 2.30pm
following which a questionnaire setting out information required will be sent to builders registered.

EXPRESSIONS OF INTEREST
Are called from suitably qualified and experienced builders to tender on:

STAGE 4 OF ST. JOSEPH'S SCHOOL BOULDER

Alterations & Additions to existing Kindergarten & Pre-Primary Building
EOI's to be received at
SANTELLI ARCHITECTS PTY LTD
Suite 13/99-101
Francis Street,
Northbridge WA 6003

By COB.
Friday 21st March 2020.
Attn: Aaron Santelli
e. aaron@santelliarchitects.com.au

KEWDALE HIRE

PLANT & EQUIPMENT

9353 1899 0439 963 099
www.kewdalehire.com.au

EMCO BUILDING

Subcontractors and Suppliers please submit your prices for

MOSMAN PARK APTS
Closes 25th March

COTTESLOE APTS
Closes 25th March

LEONARD ST, VIC PARK
Closes 26th March

VICTORIA HOUSE APTS
Closes 7th April

P: 9287 0100
email: tenders@emco.com.au
The Building Code 2016 applies to all EMCO Projects.

Mobile Concrete Plant
available for dry hire. Large and small, easy to operate, easy to mobilise. Substantial savings to be made for concrete in remote locations. Roger **0427 480 845** or email **roger.osborn@remoteareaconcrete.com.au**

FOR SALE

Auctions

BAILIFF LAND AUCTION
BUSSELTON
CAPE NATURALISTE to be sold by Bailiff on 30 Mar 20 - see today's Real Estate Section.

BAILIFF LAND AUCTION
WOODLANDS - to be sold by Bailiff on **16 Mar 20** - see today's Real Estate Section.

Coins / Banknotes
Phoenix Auctions WA
SUNDAY 22nd MARCH
Canning Town Hall
Cnr George St & Albany Hwy, C'gton. Online at: **ancients.co**
* **Viewing** SUN 8am – 9.30am
* **Auction** Starts 9.30 Sharp
For Catalogue:
Ring Mike on 9455 7197

SMITH BROUGHTON AUCTIONEERS

AUCTION ON NOW
1000KVA CUMMINS C1100D5 CONTAINERISED GENERATORS
Closes 17 March | Sale no. 808

AUCTION ON NOW
OTR TYRES, SMALL CONSTRUCTION PLANT & EQUIPMENT
Closes 18 March | Sale no. 806

AUCTION ON NOW
SEA CONTAINERS, PORTABLE ENSUITES & TOILETS
Closes 19 March | Sale no. 807

UPCOMING AUCTION
SEA CONTAINERS, PLANT ATTACHMENTS, WORKSHOP EQUIPMENT & MORE
Dates 19-26 March | Sale no. 809

MAJOR OFFSITE AUCTION
LOCATION: KALGOORLIE, WA
DRILLING EQUIPMENT, WHEEL LOADERS, EXCAVATORS, DOZERS, TRUCKS, VEHICLES & MORE
Dates 24-31 March | Sale no. 799

ALL AUCTIONS ARE GST INCLUSIVE T&Cs Apply
Inspection available, see website for details D/L 8586

REGISTER & BID ONLINE AT WWW.SBAUCTION.COM.AU

ATTACHMENT 5

Special State Council Meeting

Minutes

27 March 2020

NOTICE OF MEETING

Special Meeting of the Western Australian Local Government Association State Council was held via video / teleconference on Friday 27 March 2020. The meeting commenced at 4:33pm.

1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

1.1 Attendance

Members	President of WALGA, **Chair**	Mayor Tracey Roberts JP - In Person
	Deputy President of WALGA, Northern Country Zone	President Cr Karen Chappel JP
	Avon-Midland Country Zone	President Cr Ken Seymour
	Central Country Zone	President Cr Phillip Blight
	Central Metropolitan Zone	Cr Jenna Ledgerwood
	Central Metropolitan Zone	Cr Paul Kelly
	East Metropolitan Zone	Cr Catherine Ehrhardt
	East Metropolitan Zone	Cr Cate McCullough
	Goldfields Esperance Country Zone	President Cr Malcolm Cullen
	Gascoyne Country Zone	President Cr Cheryl Cowell
	Great Eastern Country Zone	President Cr Stephen Strange
	Great Southern Country Zone	Cr Ronnie Fleay
	Kimberley Country Zone	Cr Chris Mitchell JP
	Murchison Country Zone	Cr Les Price
	North Metropolitan Zone	Mayor Mark Irwin
	North Metropolitan Zone	Cr Frank Cvitan – Deputy – In Person
	North Metropolitan Zone	Cr Russ Fishwick JP
	Peel Country Zone	President Cr Michelle Rich
	Pilbara Country Zone	Mayor Peter Long
	South East Metropolitan Zone	Cr Julie Brown
	South East Metropolitan Zone	Mayor Ruth Butterfield
	South Metropolitan Zone	Cr Doug Thompson
	South Metropolitan Zone	Mayor Carol Adams OAM
	South Metropolitan Zone	Mayor Logan Howlett JP
	South West Country Zone	President Cr Tony Dean
Ex Officio	Chair Commissioner, City of Perth	Mr Andrew Hammond
	Local Government Professionals WA Deputy	Ms Annie Riordan
Secretariat	Chief Executive Officer	Mr Nick Sloan - In Person
	EM Strategy, Policy & Planning	Mr Mark Batty - In Person
	EM Governance & Organisational Services	Mr Tony Brown - In Person
	EM Commercial & Communications	Mr Zac Donovan - In Person
	EM Infrastructure	Mr Ian Duncan - In Person
	Manager Strategy & Association Governance	Mr Tim Lane - In Person
	Manager, Environment Policy	Nicole Matthews - In Person
	Manager, Emergency Management	Melissa Pexton - In Person
	Economics Policy Manager	Nebojsha Franich - In Person
	Manager Governance	Mr James McGovern – In Person
	Executive Officer Governance	Ms Margaret Degebrodt - In Person

1.2 Apologies

	Local Government Professionals WA	Mr Jamie Parry

ORDER OF PROCEEDINGS

1. The Chair declared the meeting open at 4:33pm.

- **Acknowledgement of Country**
  The Chair acknowledged the Whadjuk Nyoongar people who are the Traditional Custodians of the land we met on today and paid respects to their Elders past, present and future.

- The Chair welcomed all State Councillors and WALGA Secretariat
- Welcome also to:
  - Cr Frank Cvitan, Deputy North Metropolitan Zone
  - Ms Annie Riordan, Deputy President, Local Government Professionals WA

APOLOGIES

Mr Jamie Parry, Local Government Professionals WA

2.1 DECLARATIONS OF INTEREST

Pursuant to our Code of Conduct, State Councillors must declare to the Chair any potential conflict of interest they have in a matter before State Council as soon as they become aware of it.

Nil

2.2 ANNOUNCEMENTS

WALGA Chief Executive Officer – Presentation

Mr Nick Sloan addressed the meeting.

3. MATTER FOR DECISION

3.1 Local Government Sector's Response to the COVID-19 Pandemic.

4. CLOSURE

3. MATTER FOR DECISION

3.1 Local Government Sector's Response to the COVID-19 Pandemic

By Nick Sloan, Chief Executive Officer

Suspension of Standing Orders

Moved: **President Cr Michelle Rich**
Seconded: **Mayor Logan Howlett**

That the State Council Standing Orders be suspended.

RESOLUTION 40.1/2020 **CARRIED**

Discussion held.

President Cr Stephen Strange left the meeting at 5:33pm and did not return.

Resumption of Standing Orders

Moved: **Cr Julie Brown**
Seconded: **Cr Chris Mitchell**

That the State Council Standing Orders be resumed.

RESOLUTION 41.1/2020 **CARRIED**

Moved: **Cr Paul Kelly**
Seconded: **Mayor Carol Adams**

That WALGA:

1. **Notes the significant contribution of Local Governments in supporting their communities through the COVID-19 pandemic from a financial, economic, community and social perspective.**

2. **Requests each Local Government give consideration to the following suite of actions, for Local Governments with the capacity to do so, to provide a coordinated and consistent response to the COVID-19 pandemic:**

    a. **Consider not increasing rates for the 2020-21 financial year**

    b. **Adoption of the WALGA template rates hardship policy by Local Governments that do not currently have a policy**

    c. **Consider rate relief options to support small businesses affected by the COVID-19 pandemic**

    d. **Review fees and charges considering whether fees can be reduced, waived or deferred during the COVID-19 pandemic**

e. **Bring forward capital works and infrastructure spending with aggressive application of reserves and borrowing**

f. **Prioritise Local Government spending with businesses and contractors located within the Local Government**

g. **Implement business friendly payment terms to support business cash flow**

h. **Consider supporting Community sporting and cultural groups by either establishing grant programs or waiving fees and charges**

i. **Redeploy staff affected by facility closures to tasks that support the community**

3. **Notes the State Government is urgently drafting legislative and regulatory amendments to support the actions outlined in point 2 above**

4. **Notes the advocacy for the following:**

a. **An increase in Local Government borrowing capacity beyond current Western Australian Treasury Corporation borrowing limits**

b. **Suspension of the Western Australian Treasury Corporation's borrowing guarantee charge of 0.7 percent on top of the loan interest rate for the 2020-2021 financial year**

c. **No increase to street lighting and utility tariffs in 2020-2021**

d. **Deferral of revaluations for the 2020-2021 financial year**

e. **Request the Office of the Auditor General to cease performance audits for the 2020-2021 financial year**

f. **Freezing of the waste levy for the 2020-2021 financial year**

RESOLUTION 42.1/2020 **CARRIED**

President Cr Phillip Blight requested that his opposition to the resolution be recorded.

Executive Summary

- The world that we know and understand has changed dramatically with the COVID-19 virus spreading through our community at an unprecedented rate.
- A National Cabinet has been established to coordinate the national response and the Western Australian community is now looking to Local Government to show leadership and support.
- Anything short of an ambitious and courageous response from the sector and its leadership will have dire implications for the health, social and economic future of our State.

Attachments

- Letter from the WA Premier to WALGA President, Mayor Tracey Roberts, dated 17 March 2020 – attachment 1, via link below:

  https://walga.asn.au/getattachment/News,-Events-and-Publications/Media/COVID-19/Premier-Correspondence-17-March.pdf?lang=en-AU

- Letter from WALGA President, Mayor Tracey Roberts, to the WA Premier dated 23 March 2020 – attachment 2.
- Letter from WALGA President, Mayor Tracey Roberts, to Local Government Mayors and Presidents dated 23 March 2020 – attachment 3.
- List of proposed Legislative and Regulatory Amendments – attachment 4.

Background

The Premier wrote to WALGA President, Mayor Tracey Roberts, on 17 March 2020, requesting that all Local Governments freeze rates fees and charges, in order to provide much needed financial support to households and businesses during the COVID-19 crisis. WALGA President, Mayor Tracey Roberts, replied to the Premier on 23 March 2020 and informed him that:

- The Local Government sector is acutely aware of the added financial pressure and uncertainty facing households, small businesses and the self-employed as a result of COVID-19.
- In order to realise a net zero rates, fees and charges increase, the sector needs support from the State Government in relation to a range of financial, regulatory and governance considerations.

On 23 March 2020, WALGA President, Mayor Tracey Roberts, wrote to all Councils and informed them of the above correspondence.

On 24 March 2020, a State and Local Government Partnership Agreement meeting was held. At this meeting, the Premier informed attendees that the COVID-19 situation had escalated, with expectations that the economic impact would be without precedent. The Premier urged the sector to consider the immediate implementation of any initiatives that would provide relief and economic stimulus for local economies, including the provision of financial support and relief to households and businesses,

Priority regulatory and legislative amendments to give effect to freeing up sector capacity has been tested informally with a working group of Local Government CEOs. The State Government has indicated that these changes will be given legislative priority (see attachment).

Comment

Initially, the economic impacts of COVID-19 were expected to be restricted to the sectors that relied on exports and imports from Asia. This primarily included the education, tourism, hospitality and construction sectors.

Over the past days and weeks, however, it has become an accepted view that the economic impacts of COVID-19 on the Australian and Western Australian economies will be severe. This is primarily due to the social distancing and business operating restrictions imposed by the Commonwealth Government, and uncertainty surrounding how long these restrictions will be in place. In addition, there is an expectation that further restrictions will be imposed, and the majority of businesses and schools will have to close their doors. This is weighing considerably on economic expectations.

Forecasts that aim to predict the extent of the economic impact of COVID-19 are constantly changing due the fluid nature of this event. This includes the extreme speed at which cases of COVID-19 transmission are occurring in Australia and the uncertain nature of any future Government response.

The most recent forecasts from Westpac expect job losses of over 800,000 across Australia by June and an unemployment rate of over 11% at this time. It is noted that only one week ago, the forecast from Westpac was that the unemployment rate would peak at 7%. The significant worsening of these forecasts were a result of widespread shutdowns announced by the Government.

The Bankwest Curtin Economics Centre has forecast similar job losses to Westpac in the immediate term, but expects the national unemployment rate will reach 12.7% in May 2021. This would mean

an additional one million people will be unemployed across Australia as a result of COVID-19. In WA, job losses of more than 100,000 are expected in the immediate term.

When travel restrictions and shutdowns eventually ease, the economy will rebound. It will, however, take a significant amount of time for the hundreds and thousands of people who lost their jobs due to COVID-19 to gain employment once again.

Although the Commonwealth and WA Governments have already announced economic stimulus measures, their ability to deliver future necessary stimulus will be compromised by their record levels of debt.

Given the unprecedented circumstances, there is a critical need for the Local Government sector to supplement the economic stimulus packages provided by the State and Federal Governments. In the immediate term, this is in the form of local level economic relief and support that focuses on:

- Ensuring that all Local Government employees maintain their employment;
- Providing financial relief and cash flow support to households and businesses;
- Making it easier for businesses to instill necessary changes to their operating models;
- Supporting local businesses and suppliers through additional spending; and
- Maintaining household and business confidence in the community.

A coordinated and widespread introduction of initiatives will demonstrate significant leadership from the sector. It will also demonstrate the Local Government sector's commitment to work together and do everything in its capacity to support local households and business during these highly uncertain times.

To assist the sector in undertaking the above initiatives, WALGA is looking at what it can do to ease financial pressure on members. A number of regulatory reforms are being progressed, and discussions with the Valuer General and Office of the Auditor General on matters critical to the sector are advanced. Furthermore, a special meeting of the LGIS Board will be held shortly with the goal of finalising a strategy to re-assign funds held in reserve to provide immediate financial relief for member councils in their 2020-21 contributions.

4 CLOSURE

There being no further business the Chair declared the meeting closed at 6:50pm.

DECLARATION

These minutes were confirmed at the meeting held on _____

Signed: Mayor Tracey Roberts

_____

Person presiding at the meeting at which these minutes were confirmed

Attachment 2 – Letter to Premier from WALGA President.

23 March 2020

Hon. Mark McGowan MLA
Premier; Minister for Public Sector Management;
State Development, Jobs and Trade; Federal-State Relations
1 Parliament Place
West Perth
Western Australia 6005

e-mail: WA-Government@dpc.wa.gov.au

Dear Premier

State and Local Government response to COVID-19

Thank you for your correspondence dated 17 March 2019 regarding COVID-19.

The Local Government sector is acutely aware of the added financial pressure and uncertainty facing households, small businesses and the self-employed as a result of COVID-19.

I have written to all Councils advising of your request for their support and action to unilaterally freeze all Local Government Household Rates, Fees and Charges in 2020-21.

Many Councils are already demonstrating strong leadership and support for your initiative. However, in order to realise a net zero increase, we will need support from the State Government in relation to a range of financial, regulatory and governance considerations that need taking into account in complying with the request. Areas requiring resolution include, but are not limited to, the waste levy, electricity and street lighting tariffs and the planned revaluation of Gross Rental Values by the Valuer General in June 2020.

I have briefed the Local Government Minister on these measures, including options we have developed to further boost spending in our communities in the short to medium term. The team at WALGA are working carefully through the detail on these initiatives with your Ministerial colleagues and their agencies.

Please be assured that WALGA will continue to work with the State Government in support of WA's communities and households throughout this period of heightened uncertainty.

I am of the view that close collaboration between our two levels of Government is essential in ensuring that the State is in the best possible position to combat the economic and social impacts of COVID-19.

Yours sincerely

Tracey Roberts

Mayor Tracey Roberts
President

Attachment 3 – Letter to all Councils from WALGA President

23/03/2020

Dear_____

COVID-19 and the Premiers request for a Local Government Rate Freeze

I am in receipt of a letter from the Premier requesting support and action to unilaterally freeze all Local Government Household Rates, Fees and Charges in 2020-21 (see attached).

As Local Government we are acutely aware of the negative impact COVID-19 is having on our communities. The added financial pressure and uncertainty facing households, small businesses and self-employers, as well as our individual Councils, is of significant concern.

I have responded to the Premier, advising that Local Government understands the hardship facing many households and local businesses, and are already demonstrating strong leadership.

However, in order to realise a net zero increase, we will need support from the State Government in relation to a range of financial, regulatory and governance considerations that need taking into account in complying with the request. Areas requiring resolution include, but are not limited to, the waste levy, electricity and street lighting tariffs and the planned revaluation of Gross Rental Values by the Valuer General in June 2020.

I can assure you that I, and the team at WALGA are working through these issues with the relevant Government Ministers, Departments and Agencies to have these addressed as expeditiously as possible.

I am of the view that close collaboration between our two levels of Government is essential in ensuring that the whole State is in the best possible position to combat the economic and social impacts of COVID-19. Consideration of a net zero increase to Council rates, fees and charges is an important element in reducing the pressure that our communities are facing.

I look forward to working with you in supporting WA's communities, businesses and households throughout this period of heightened uncertainty.

Should you or your staff require additional information on COVD-19, I refer you to the WALGA website: https://walga.asn.au/News,-Events-and-Publications/Media/COVID-19

Yours sincerely



Mayor Tracey Roberts
President

Attachment 4. – List of Proposed Legislative and Regulatory Amendments

The WA State Government are proposing the following legislative and regulatory amendments:

- Section 3.12 – Provide LGs the ability to suspend, by resolution, certain parts of a local law during a state of emergency or public health emergency.
- A power for the Minister to defer any election and extend the appointment of any Commissioners, notwithstanding the other provisions in the Act, for the duration of the State of Emergency.
- Power to be provided to Minister to waive requirement for absolute majority decision during a State of Emergency declared under the Emergency Management Act 2005
- All public meetings are suspended during a State of Emergency declared under the Emergency Management Act 2005.
- Where a state of emergency is declared under the Emergency Management Act 2005, all time periods specified in the Act are suspended and recommence after the time specified in the declaration has expired or it is revoked by the Minister.
- Minister (for Local Government) has power to waive requirements for giving public notice during a State of Emergency declared under the Emergency Management Act 2005.
- Purchasing/Tenders – Amendments to Local Government Function & General Regulations as per below;
    - Regulation 11(1) Tender Threshold: Increase the tender threshold to $250,000 : This will permit Local Governments to extend the use their Purchasing Policy and apply local content provisions more readily to goods and services acquired via verbal and written quotations;
    - Regulation 11(2) Tender Exemptions: Introduce new tender exemption criteria for any goods or services associated with the state of emergency declaration (similar to purchases from expenditure authorised by Mayor / President in an emergency under s. 6.8(1)(c);
    - Regulation 21A(b) Varying a contract for the supply of goods or services: Currently limits renewal or extension of contracts where Regulation 11(2)(j) applies i.e. when renewal/extension clauses in contracts are exhausted. Recommend amending this Regulation to permit contract renewal or extension for an additional 12 months as a consequence of state of emergency, and for any existing contract at the discretion of the Local Government (that is, don't regulate rules such as 'essential services' as this proposal is more about business continuity and supporting existing suppliers esp. local)

WALGA has also requested consideration of the following two issues:

- Developer Contributions - Need ability to utilise Developer contributions funds set aside for emergency use in respect to COVID-19 - This will require an amendment to the Planning and Development Act 2005, Section 154: Money paid in lieu of open space
- Government Grants – Ability for Local Governments who have received Government Grants for projects (State and Commonwealth), for the funds be re-purposed to address COVID-19 issues. For example a LG has been provided grant funds to build a recreation centre, these funds could and the Councils own contribution could be re-purposed under State of Emergency provisions.

ATTACHMENT: RS01

Local Heritage Survey

Attachment 2
Draft Heritage List

Attachment 3
Table of Management Category Changes

ATTACHMENT 2

SHIRE OF IRWIN LOCAL PLANNING SCHEME NO. 5 – HERITAGE LIST

LPS #	LHS Place #	Category	Name/Former Name	Address, Locality Lot, Location, Reserve Nos.	Type	Date Built	Materials: Roof/Walls	Assessment Number (Reserve)	State Register	Place Number
1	**01**	**2**	Bookara Inn Traveller's Rest	Brand Highway, Bookara Pt Loc 738	Inn	1867	Corrugated Iron/ Limestone	A9036	No	01239
2	**02**	**1**	Seventh Day Adventist Church	Cnr. Brand Hwy & Bookara East Rd, Bookara Pt Loc 738	Church	1905	Corrugated Iron/ Limestone/Asbestos	A8192	Yes	01240
3	**04**	**2**	Hunting Kangaroo Arms	Lot 1163 Allanooka Springs Road, Allanooka	House	C1850s	Limestone, Tiles/Corrugated Iron	A9579	No	1246
4	**05**	**2**	Wimpole/Wimpool	Lot 101 (#59) Wimpole Rd, Bookara	House	C1860s	Limestone/Corrugated Iron	A8119	No	1209
5	**06**	2	Cypress Holme	Lot 11 (#30386) Brand Highway, Dongara	House and Outbuildings	c1880,1930	Corrugated Iron/ Mud Brick/Concrete Block	A5013	No	12447
6	**08**	2	Bonniefield	Lot 13 (#13) Bonniefield Road East, Bonniefield	House	C1900	Limestone/Tile	A9478	No	11812
7	**09**	2	Silo	Reserve 652 (Race Course), Dongara	Silo	C1925	Concrete Block	A8942	No	11813
8	**12**	1	Dongara Flour Mill, Royal Steam Roller Flour Mill	Lot 11 (#64) Waldeck St, Dongara	Mill	1894	Limestone, Stone Walls, Corrugated Iron	A7384	Yes	01210
9	**13**	1	The Bungalow, The White House, Old Mill Caravan Park	Lot 14 (#50 Waldeck St, Dongara	House	c1896	Limestone/Corrugated Iron	A467	No	01231
10	**14**	**1**	Dongara School Master's House Fmr	Lot 501 (#22) Waldeck St, Dongara	House	c1893	Limestone/Stone/ Corrugated Iron	A9066	Yes	01233
11	**15**	**2**	Methodist Manse Fmr	Lot 51 (#4) Lecaille Street, Dongara	House	1901	Limestone/Corrugated Iron	A114	No	01232

SHIRE OF IRWIN LOCAL PLANNING SCHEME NO. 5 – HERITAGE LIST

12	**16**	**1**	Catholic Presbytery Fmr	Lot 41 (#6) Criddle Street, Dongara	House	c1870	Corrugated Iron/ Limestone	A205	No	01213
13	**17**	**1**	Anglican Rectory Fmr, St John's Anglican Vestry, The Parsonage	Lot 19 (#19) Waldeck St, Dongara	House	1882	Limestone/Corrugated Iron	A154	No	01237
14	**19**	**1**	St. John the Baptist Anglican Church	15 Waldeck St (cnr Waldeck & Church), Dongara	Church	1884	Limestone/Corrugated Iron	A7381	Yes	01212
15	**20**	**2**	Dongara State School Fmr, Dongara Rag Office	Reserve 33096 (Town Park), Dongara	Meeting Rooms	1906	Brick/Weatherboard/Corrugated Iron	A9065	No	11815
16	**21**	**1**	Uniting Church, Wesley/Methodist Church	Lot 6 (# 12) Waldeck St (cnr Waldeck & Moreton), Dongara	Church	1884	Rendered Stone/Stone Walls/Corrugated Iron	A7383	Yes	01234
17	**22**	**1**	Dongara Post Office & Quarters Fmr, Dongara Library & Visitor Centre	Lot 66 Waldeck St, Dongara	Public Office	1894	Limestone/Fibrous Cement/Colorbond	A9063	Yes	01236
18	**23**	**1**	Dongara Police Station, Courthouse & Gaol Fmr, Dongara Museum, IDHS Headquarters	Lot 80 (#5) (Reserve 38885) Waldeck St, Dongara	Public Place	1870	Limestone/Corrugated Iron	A7388	Yes	01235
19	**24**	**2**	Western Australia Bank & Quarters Fmr	Lot 24 (#2) Waldeck St, Dongara	House	1894	Limestone/Corrugated Iron	A486	No	01238
20	**25**	**1**	Pearse House	Lot 190 (#2) Hunts Rd, Dongara	House	c1880s	Limestone/Corrugated Iron	A235	No	01224
21	**26**	**2**	Herbert's House	Lot 183 (#10) Hunts Rd, Dongara	House	1871	Limestone/Corrugated Iron	A266	No	11816
22	**27**	**2**	Backwater, Delmage's House	Lot 900 (#12) Hunts Rd, Dongara	House	c1885	Limestone/Aluminium Tiles	A9540	No	01223
23	**28**	**2**	Delmage Cottage, Kendrick's Cottage	Lot 1 (#20) Hunts Rd, Dongara	House	c1880	Limestone/Corrugated Iron	A9543	No	01222
24	**30**	**1**	Irwin Roads Boards Office Fmr, RSL Hall, Music Shop	Lot 10738 Point Leander Drive, Dongara	Hall	1906	Limestone/Brick/Corrugated Iron	A7359	Yes	01227
25	**31**	**2**	Dongara War Memorial & Memorial Park	Lot 12 (#40) Moreton Terrace (cnr Point Leander Dve), Dongara	Memorial	1922	Granite/Limestone wall	A7223	No	11817

SHIRE OF IRWIN LOCAL PLANNING SCHEME NO. 5 – HERITAGE LIST

26	**32**	**2**	Toko's Restaurant, Moore's Store, The Elite Supply, Brennand's Shop	Lot 28 (#38) Moreton Terrace (cnr Point Leander Dve), Dongara	Shop	1912	Limestone/Colorbond	A451	No	01238
27	**34**	**2**	Dongara Hotel, Irwin Arms	Lot 23 (#12) Moreton Terrace, Dongara	Hotel	1867	Limestone/Corrugated Iron/Colorbond	A493	No	01225
28	**35**	**1**	Moreton Bay & Port Jackson Fig Trees	Moreton Terrace & Point Leander Dve (opposite Hunts Rd), Dongara	Vegetation	1906	Vegetation	Road Reserve & A7223	Yes	04367
29	**36**	**2**	Newsagency and Drapery, Grocery Shop	Lot 68 (#27) Moreton Terrace (cnr Hepbrun St), Dongara	Shop	c1903	Concrete Block/Stone/Colorbond	A452	No	11819
30	**39**	**2**	Brady's House, Oliver's House	Lot 151 (#15) Smith St (cnr Short St), Dongara	House	1910	Limestone/Corrugate Iron	A162	No	12464
31	**40**	**2**	Moreton Bay Café, Plester's House, Coffee Tree Cafe	Lot 6 (#8) Moreton Terrace, Dongara	Shops	c1915	Stone/Brick/Corrugated Iron	A9284	No	11822
32	**46**	**1**	Dongara Cemetery	Lot 89, 90, 91 & 88 Church St (Reserve 21208), Dongara	Cemetery	1873	Brick entrance walls	A7100,A7101,A7102,A7103 (R21208)	No	01211
33	**50**	**2**	Irwin Shire Hall, Site of Mechanic's Institute	Lot 3 (#13) Waldeck St (cnr Church St), Dongara	Office & Public Hall	c1952	Brick/Colorbond	A7110	No	11829
34	**52**	**1**	Irwin River Mouth, Thungarra	Irwin River	Site	N/A	N/A	N/A	No	12480
35	**54**	**2**	Railway Cottage Fmr	Lot 87 (#20) Hepburn St, Dongara	House	c1920	Weatherboard/Corrugated Iron	A185	No	11832
36	**55**	**1**	Priory Lodge, Dongara Hotel, St Dominic's Priory, Dominican Ladies College	Lot 6 (#11) St. Dominics Rd, Dongara	Hotel	1881	Limestone/Brick/Corrugated Iron/Colorbond	A1867	No	01229
37	**56**	**2**	Site of Dominican Cemetery	Lot 202 St. Dominics Rd, Dongara	Site	c1905	Rendered Stone	A4550	No	11833
38	**58**	**1**	Russ Cottage, Site of Russ Shop	Lot 2 (#260) Point Leander Dve (cnr St. Domincs Rd & Parker St), Port Denison	Museum	1868	Limestone/Fibro Shingles	A7235	Yes	01230
39	**62**	**2**	E.W. Clarkson's House & Blacksmith's Shop	Lot 52 (#9) Clarkson St, Dongara	House	c1868	Limestone/Corrugated Iron	A2412	No	11838
40	**63**	**1**	Denison House, Benedictine Retreat, Dr Bartlett's, Smith's Mill site	Lot 787 Retreat Boulevard	House	1859	Limestone/Corrugated Iron	A9272	Yes	01221

SHIRE OF IRWIN LOCAL PLANNING SCHEME NO. 5 – HERITAGE LIST

41	**81**	**1**	Obelisk, Plaques and site of Obelisk	Lot 308 Point Leander Dve (Reserve 41088), Port Denison	Obelisk/Site	1869	Limestone	A7133	Yes	01242
42	**83**	**2**	Second Jetty (pylons), William St Jetty	Reserve 41088 Point Leander Dve, Port Denison	Site	1867	Timber	A7133	No	01241
43	**96**	**2**	Port Denison Drive-In	Lot 941 Point Leander Drive (Reserve 38598), Port Deinson	Drive-In	1967	N/A	A7141	No	11875
44	**98**	**1**	Tyford Farmhouse	Lot 11 (#30386) Brand Hwy, Dongara	House	c1880	Limestone/Corrugated Iron	A5013	No	01219
45	**100**	**2**	Moorelands	Lot 30 (#8) Vincent St, Dongara	House and Outbuildings	c1870s	Limestone/Aluminium Tile	A5207	No	11878
46	**102**	**2**	Charlotte's Cottage, Sketchbook Cottage, Downes' Cottage	Lot 1 (#30265) Brand Hwy, Dongara	House	Unknown	Limestone/Brick/Corrugated Iron	A4024	No	11880
47	**103**	**2**	Six Chimneys	Lot 2 (#30261) Brand Hwy, Dongara	House	c1870	Limestone/Corrugated Iron	A4023	No	01218
48	**106**	**1**	Old East End, Osborn's, Rowland's, Mason's, Ridley's	Lots 1, 2 & 21 Brand Hwy, Dongara	Group	c1868	Limestone/Corrugated Iron	A8814	Yes	01217
49	**108**	**2**	Wattle Grove Farm, Leary's Farm, Burton's Farm	Lot 1192 (#214) Pettit Rd, Bonniefield	House	Unknown	Limestone/Colorbond	A9372	No	12143
50	**111**	**2**	Obawara, Oobawarra, Obawarra	Lot 9000 (#29935) Brand Hwy, Yardarino	House	c1900	Limestone/Corrugated Iron	A9440	No	01216
51	**115**	**1**	The Grange,	Lot 1184 Yardarino Rd, Yardarino	House and Outbuildings	c1881	Rendered Brick/Corrugated Iron	A5506	Yes	01215
52	**117**	**1**	Yardarino School Fmr, Irwin School	Lot 30 School Rd, Yardarino	Old School	1878	Limestone/Corrugated Iron	Unknown	Yes	01245
53	**119**	**2**	Irwin Post Office and Quarters Fmr	Lot 31 (#26711) Midlands Rd, Irwin	House	1949	Rendered Brick/Corrugated Iron	A8351	No	12261
54	**120**	**2**	Irwin Brick Words	Lot 51 (#2599) Milo Rd, Irwin	Kiln	1959	Brick	A4822	No	12264
55	**122**	**1**	Irwin House, Post Office and Gravesite	Lot 8 Midlands Rd, Milo	House and Outbuildings	1851	Limestone/Corrugated Iron	A8206	Yes	12245
56	**128**	**2**	Stock Route	Off Midlands Rd	Stock Route	c1850s			No	12305

SHIRE OF IRWIN LOCAL PLANNING SCHEME NO. 5 – HERITAGE LIST

57	**134**	**2**	Linthorne's Cottage	Lot 105 (#46) Hampton Rd, Port Denison	House	c1930	Weatherboard/Fibro (painted)	A1541	No	18092

ATTACHMENT 3

LHS Place Record	Place Description	Old Category	New Category
7	Nhargo Farmhouse	2	3
10	Burma Road	4	3
17	Fmr Anglican Rectory	2	1
18	Dongara Bakery	5	3
37	Newmarket Shopping Centre	6	5
38	Delmage House	6	3
42	Poole's House	2	3
44	Billy Singh's House	5	3
45	Masonic Lodge	5	3
49	Old Oval (Agricultural Showground)	4	3
53	Site of M.G. Kailis Crayfish Factory	5	4
56	Site of Dominican Cemetery	4	2
57	Penny's Cottage	6	3
64	Topys McIntyre's House	2	3
66	Deprose's House	6	5
67	Site of Linga Longa	4	5
70	Site of Fisherman's Hall	2	3
72	Knowler's House	5	3
73	Site of Field's House	4	5
74	Broad's House	5	3
75	Site of Dempster's House	4	5
76	Leitch's House	5	3
78	Site of Wilton's House	4	5
80	Dominican Retreat	5	3
88	Fishing Boat Harbour	5	3
89	Denison Caravan Park	5	3
90	Lazy Lobster (Hampton Tourist Flats/Knight's Flats)	5	3
91	Arurine Bay	5	3
94	Dongara Golf Club	5	3
95	Denison Bowling Club	5	2
97	Irwin District Recreation Centre	5	3
99	Tyford Blacksmith's Shop Ruins	6	3
113	Flowerdale	2	3
116	Yardarino Oil Well Site	2	4
121	Hendy's Cottage	2	3
126	Pell Bridge, Quarry and Lime Kiln sites	5	4
129	Green Grove Farmhouse Ruins	6	3
133	Irwin Park	2	3
136 (New)	Old Road	N/A	3

ATTACHMENT: 9.2.1

Shire of Irwin Local Emergency Management Committee (LEMC)

Minutes of the Shire of Irwin Local Emergency Management Committee meetings held 19 March 2020 and 7 April 2020

Shire of Irwin Local Emergency Management Committee (LEMC) Meeting

held in the Council Chambers

Thursday 19 March 2020

at 3.30pm

Minutes

I certify that this copy of the Minutes is a true and correct record of the meeting held on
19 March 2020

Signed:……..
Cr Mike Smith – Chairperson

Date:……..

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The meeting was declared open by the Shire President at 3.30pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Members

Cr Mike Smith	Shire of Irwin President & Presiding Member
Cr Grant Eva	Shire of Irwin Councillor
Cr Andrew Gillam *(via teleconference)*	Shire of Irwin Councillor
Cr Hayley Wells	Shire of Irwin Councillor
Jon Arden	Marine Rescue
Brian Sloper	Dongara Denison Surf Life Saving Club
Catherine Macartney	St Johns Ambulance
Stacey Rogers	St Johns Ambulance
Fran McAllen	Dongara Volunteer Fire & Rescue Service
Tricia Pavelka	Dongara Eneabba Mingenew Health Service (DEMHS)
Leanne Sice	WA Country Health Service
Janine Calver	Dongara District High School
Di Franklin *(via teleconference)*	WACHS

Staff

Mr S Ivers	Chief Executive Officer
Mr K Pollitt	Community Emergency Services Manager
Mr P Manners	Community Ranger
Mrs D K Chandler	Governance & Executive Coordinator

Guests

Cr Barry Wyse	Shire of Irwin Councillor
Adrian Scatena	Dongara IGA
Brodie M'Leane	Dongara Volunteer Fire & Rescue Service
Dr Sasha Risinger	Dongara Medical Centre
Joanna Klopper *(via teleconference)*	Dongara Guardian Pharmacy

Apologies

Keith Shaw	Department of Communities

3. ANNOUNCEMENT BY PERSON PRESIDING

The sole purpose of this meeting is to clarify and understand a coordinated approach in response to COVID-19.

4. CORRESPONDENCE IN / OUT

- Keith Shaw, District Emergency Services Officer, Department of Communities is an apology for this meeting due to prior engagements, however he requested that the following document, Human Biosecurity Plan (COVID-19), released by the Department of Communities be tabled at the meeting. This will be provided at the meeting.

- The Hon David Templeman – Minister for Local Government

- Latest PHEOC Advice

5. URGENT BUSINESS ITEMS

5.1. COVID-19

- **Shane Ivers, CEO – opening address**
  Shane welcomed all in attendance and explained the current situation of COVID-19 in WA noting the following:
  - Early phase with regards to the exponential curve and can still implement measures to attempt to flatten the curve.
  - Self-isolation versus social distancing using global examples and modelling is showing that social distancing to be a more effective preventative.
  - Biggest risk in the Shire of Irwin is the capability of medical services, therefore protecting our own community is a priority by taking simple steps in relation to social distancing and enhanced hygiene.
  - This will have a dramatic community impact for both tourism, local business and individuals.
  - Sporting clubs have cancelled until further notice.
  - The Irwin Rec gym will remain open at this stage along with activities in shire-owned premises, however the Shire's Environmental Health Officer will be visiting these sites in the coming days to assist the Shire in the best way to move forward.
  - Big area for consideration now is the effective delivery of food and medicine.
  - The Shire's significant aged demographic puts us in a delicate position.
  - The Shire have improved hygiene in public facilities.

- **Tricia Pavelka & Di Franklin – DEMHS, WACHS**
  - Statistics as at 12.30pm indicated 35 cases in WA with 1 death and just over 7,000 testing negative. All cases have been in Perth so far with no community transmission; all cases have linked back to international travel.
  - Whilst preparedness is important, it is business as usual with no Midwest cases.
  - With regards to preparation, every site in the Midwest has a process flowchart and designated isolation room.
  - All precautionary measures have been taken with regards to residential aged care.
  - All WACHS Emergency Departments are testing for COVID-19.
  - Social distancing and self-isolation is required only where symptoms are present; continuing normal services until there are local cases.
  - When there are local cases, additional support may be required through volunteering and non-essential services may reduce to allow the increase of essential services.

Individual agency updates

- Dr Sasha Risinger
  - As of 45 minutes ago in WA, there are now 52 cases with nearly 8000 negative tests and still just 1 death.
  - Sasha is all set up at the Dongara Medical Centre and does have some patients in isolation waiting on test results.
  - Patients are triaged and sent for testing. If under precaution they will come in during lunch break.
  - For the vast majority of tests, it takes a single swab (throat & nose), but results take 2 days to 1 week to receive.
  - Currently no figures on false negative results.
  - In all the misinformation, the Deputy Chief Medical Health Officer advised that influenza vaccines have **NOT** been released. It will be mid-April before they're released.
  - The age for influenza vaccines for children has increased from under 5 years to under 10 years.

- Fran McAllen - Volunteer Fire & Rescue
  - The Volunteer Fire & Rescue and Bush Fire Brigades now have extreme restricted access and strict protocols for social distancing.

- Kyle Pollitt – Shire of Irwin CESM
  - DFES has enhanced cleaning protocols and have shutdown training / meetings.

- Peter Manners – Shire of Irwin Community Ranger
  - No dogs in isolation.

- Tricia Pavelka - WACHS
  - Nursing home visits have been restricted as of today - no school bookworms.

- Brian Sloper – Dongara Denison Surf Life Saving Club
  - The surf club have halted all nipper programs. There will 2 or 3 members on patrol for the next few weeks and then the season is finished.

- Adrian Scatena – Dongara IGA
  - The store is holding up quite well compared to others.
  - Have restrictions on what can be purchased. To put it into perspective, there is normally around 82,000 cartons from the warehouse and this is now up to around 300,000.
  - Currently trying to fairly share out supplies.
  - Disgruntled customers are mostly pensioners doing their normal bulk shop.
  - Haven't had 'stampede' between 7am & 8am for pensioners yet.
  - 10-15% of daily sales are caravanners / travellers.
  - Investigating checking ID's to deter hoarders from out of town.
  - Police have stopped a bus load of people from out of town specifically there to panic buy at local supermarkets.
  - IGA are just trying to make what they've got, go as far as they can.
  - Yesterday, they sold 200kg of mince.
  - Bear in mind that some people are coming to Dongara to shop as they have nothing; so not necessarily people to raid local store, but people that genuinely have nothing.
  - Unfortunately Adrian cannot request bigger supplies, even if people self-isolate and test positive to increase capacity.
  - If we have a positive case, Adrian is investigating 20 relief care packages.
  - There is a local community group that have gotten together to provide assistance by collecting orders from IGA.
  - Other stores are donating toilet paper to go with meals on wheels.

  - Adrian has facilities to take phone orders, email orders and IGA Dongara are nearly ready to have a click & collect service available.
  - IGA are happy to take all orders.
  - John Cooper has indicated that he is happy to deliver food orders at any time.
  - Adrian indicated that in order to get stock onto shelves quicker, he may need to unload late at night (11.30pm/midnight) so stock is available early morning. Would he be breaking any noise restrictions?
  - Adrian has not yet found any need for allowing elderly shoppers to shop by themselves, however if numbers get too large and unruly, he can definitely implement something.
  - Shane asked Adrian if there is anything else the shire or community can do to assist? Adrian indicated that they're doing quite well at this stage; just finding avenues for alternatives.

- Janine Calver – Dongara District High School
  - DDHS currently has 430 children & 65 staff.
  - Janine gets daily updates from the Department of Education in line with the Department of Health and State & Federal Governments.
  - Approximately 2% of families are self-isolating at the moment.
  - There is a very positive feeling at school and Janine is keeping students and staff regularly updated.
  - A letter went home Tuesday in line with government directive.
  - The main impact on the school is extra-curricular activities being cancelled.
  - Currently not in a position to stagger recess and lunch breaks due to being less than 500.
  - There is no talk of closure at all at this stage.
  - Measures are preventative; staff met yesterday to ensure their health and well-being. Precautionary with hygiene but keeping much with business as normal. Families of the school have been amazing. Thanked everyone.
  - Dr Sasha Risinger advised that she has chosen to pull her own children from school as part of her own contingency plan to continue her service to our community.

Dr Sasha Risinger left the meeting at 4.16pm.

- Catherine Macartney – St Johns Ambulance
  - The Situation Report from WA Health is available online.
  - St Johns have activated their own plan; screening tool for anyone that calls 000.
  - Screened 480 people and confirmed cases have increased 12% overnight, but still none in regional areas.
  - Adapting training to no hands-on.
  - All non-essential tasks suspended including travel.
  - Two locations for volunteer sub-centres have indicated concerns with transport; therefore investigating.
  - Looking at bringing in an ambulance dedicated to COVID, leaving normal vehicles available for normal services.
  - First aid training closing down slowly including volunteer training.
  - PPE audits are conducted daily.
  - Not receiving stock at the moment due to global shortage.
  - Paramedics are given reusable P2 masks. Hope there is enough for volunteers.
  - Having meetings every day.

- Jo Klopper – Dongara Guardian Pharmacy
  - Unprecedented demand for stock and they have limits on stock, particularly for asthma medication.
  - Announced today that pharmacies are restricting to 1 ventolin per person and limiting paracetamol; both adults and children.

- No bulk filling of prescriptions unless the patient has a very good reason.
- Offering daily delivery service. Already have a few older customers that are being very cautious and therefore not wanting to leave the house.
- One delivery per month is funded through government, but pharmacy are doing more.
- Can take pre-payment over the phone and deliver for people self-isolating or confirmed cases.
- Med-Advisor App is good to order scripts online, with Dongara pharmacy delivering.
- Cleaning surfaces more often; questioning customers rigorously.

- Jon Arden – marine rescue, no training no events, similar to fire brigade.

- General discussion
  General discussion was held and questions asked with the following points being noted:
  - Zoom is a good platform for video conferencing
  - WACHS have investigated as part of their wider planning, what happens if hospitals are overwhelmed and escalating deaths. State Emergency Services would also be involved should it come to this.
  - For people self-isolating, someone from WACHS will be in contact and will be able to check temp. If getting worse, they can contact the medical facility.
  - If WACHS change services due to escalation, they will look at phone contact for self-isolating.
  - Those that have been told to self-isolate are given a fact sheet with contact numbers.
  - If someone has been tested and told to self-isolate, there is a record / register. There is also contact tracing through public health.

6. SETTING OF FUTURE MEETING DATES

It was requested to gather dates of neighbouring shires' LEMC meetings so Irwin's didn't clash. However, with the escalating situation, it is likely they will be scheduling meetings at short notice.

Therefore, the next Irwin LEMC meeting is scheduled for **Thursday 2 April 2020** via Zoom video conference. An agenda with instructions to attend via video will be sent out prior to the meeting.

7. CLOSURE

No further business, thanked all in attendance and closed at 4.34pm.

Human Biosecurity Plan (COVID-19)

Providing welfare support in a human biosecurity event

Background

Under the **Emergency Management Act 2005** (EM Act) **and Emergency Management Regulations 2006** (EM Regulations), Department of Communities (Communities) is the support organisation responsible for providing and coordinating welfare services in emergency events. The **'State Emergency Welfare Plan (Interim)'** provides an overview of arrangements for the management of welfare services in Western Australia.

Under the **'State Hazard Plan - Human Biosecurity'**, the 'State Emergency Welfare Plan (Interim)' may be activated to assist with the provision of welfare support services in a human biosecurity event, such as the COVID-19 pandemic.

Emergency Services - Human Biosecurity Plan (COVID-19) outlines Communities planned response in relation the COVID-19 pandemic. The focus of this plan is to assist people in home isolation who are not self-sufficient and have no other means of support. Support measures may include:

- **Food and essential items** – home delivery through Coles/Woolworths etc. Where this is not possible, particularly in regional areas, contact will be made with the relevant regional Communities staff for further action
- **Financial assistance** – possibility of pre-paid card in extenuating circumstance so family/friends/neighbour can purchase food on behalf of person.
- **Personal support** – via phone contact
- **Accommodation** – exceptional circumstances and assessed on case by case basis

This process will be centrally managed by Communities Emergency Services Unit (ESU).

Referral process

The Department of Health (DOH) have included in their process the identification of people who may require welfare support. The details of people identified through the DOH process will be emailed to the Emergency Services Unit (ESU), or in urgent cases contact will be made with the Disaster Response Hotline. Assessment of need will be made by ESU staff or other delegated Communities officers.

The provision of these services will be prioritised by the Communities towards vulnerable groups, particularly the care of children and dependents of deceased or seriously ill individuals.

Any queries relating to Communities COVID-19 response are to be directed to your 'District Services Emergency Officer' in the first instance.

Hon David Templeman MLA
Minister for Local Government; Heritage; Culture & the Arts

Our Ref: 66-11708

Dear Mayor/President/Commissioner

WA Government Pandemic Plan in Response to COVID-19

On Wednesday 11 March 2020 the Premier, Hon Mark McGowan MLA, released the updated Western Australian Pandemic Plan in direct response to the potential impacts of COVID-19.

Sustained community transmission of the virus will signal an imminent pandemic and the State Government will continue to take the best advice from health authorities in assessing the situation here in Western Australia.

The Plan ensures the Government will continue to deliver essential services and outlines roles, responsibilities and actions to prevent, prepare, respond and recover from a pandemic, providing practical guidance and advice to government agencies, local governments, private businesses, the community, households and individuals.

The Plan also considers potential health, community, social and economic impacts, ranging from demands on the health care system to pressure on workforces, businesses, law and order, disruption to community events and gatherings, and demands on goods and services and supplies.

As with any emergency situation, local government has a critical role to play under the Plan.

Yesterday, I met with the WALGA State President and Chief Executive Officer, Local Government Professionals WA Chief Executive Officer, together with the Department of Premier and Cabinet's Pandemic Coordination Unit, to ensure that local government was well connected to the planning and lines of communications necessary to fulfil its role.

As the situation is evolving rapidly, access to up to date and reliable information is vital. WALGA will be playing an important role to ensure that your council knows where to find the information you require and to ensure that the information is relevant to local government's needs.

As local government leaders you will all have an important role to play during this time. Your community will be looking to you and your council for re-assurance and guidance as the situation evolves. There will be members of your community who are isolated and in need of support. Local government is best placed to work with local service providers to ensure that they are being properly cared for and identify further support that may be required.

Already we have seen some panic and irrational behaviour. Now is the time for calm, considered decisions and actions. As local leaders you have an important role to instil that confidence and calm in your community. To do this well, you need to be in good health and I encourage you to reflect on your own wellbeing and exercise precaution as required.

WALGA will be communicating direct with local governments providing information and directing you to the most up to date and appropriate information sources.

Level 7, Dumas House, 2 Havelock Street, West Perth, Western Australia 6005
Telephone: +61 8 6552 5400 Facsimile: +61 8 6552 5401 Email: Minister.Templeman@dpc.wa.gov.au

In the mean-time a COVID-19 Health Information line has been established on 1800 020 080 for members of the public to obtain advice and information. Locations of specific clinics can be found by visiting http://www/healthwa.wa.gov.au.

The Western Australian Government Pandemic Plan is available at http://www.wa.gov.au/covid19.

I look forward to your support and leadership during this time.

Yours sincerely

HON DAVID TEMPLEMAN MLA
MINISTER FOR LOCAL GOVERNMENT;
HERITAGE; CULTURE AND THE ARTS

12 March 2020

Government of **Western Australia**
Department of **Health**

Agency Advisory #11

COVID-19 (Coronavirus disease)

Friday 20 March 2020 14:00 Hours (latest updates in RED)

This advisory has been authorised by the PHEOC Coordinator, Dr Revle Bangor-Jones

New Information

- As of 20 March 2020, there are 64 confirmed cases in WA.
- To date, 8,539 Western Australians tested for COVID-19 in WA have returned a negative result.
- NEW & UPDATED DAILY Daily Snapshot COVID-19
- As at 16:30 AEDT 19 March 2020, there have been 691 laboratory confirmed cases of COVID-19 in Australia, and six deaths. Of the 691 confirmed cases, there have been three cases from the ACT, 307 cases from NSW, 144 cases from QLD, 42 cases from SA, ten cases from TAS and 150 cases from VIC.
- According to the most recent WHO Situation Report dated 00:00 CET 19 March 2020, in the past 24 hours:
    - Worldwide: 16,556 new confirmed cases (209,839 total); 828 new deaths (8,778 total). Numerous countries in Europe and the United States of America are experiencing a rapid rise in case numbers;
    - Western Pacific Region: 488 new confirmed cases (92,333 total); 20 new deaths (3,377 total);
    - European Region: 10,221 new confirmed cases (87,108 total); 591 new deaths (4,084 total);
    - South-East Asia: 119 new confirmed cases (657 total); 14 new deaths (23 total);
    - Eastern Mediterranean Region: 1,430 new confirmed cases (19,518 total); 150 new deaths (1,161 total);
    - Regions of the Americas: 4,166 new confirmed cases (9,144 total); 50 new deaths (119 total);
    - African Region: 132 new confirmed cases (367 total); three new deaths (seven total).
- As of 20 March 2020, the Prime Minister has announced:
    - a “human biosecurity emergency” has been declared under the Biosecurity Act 2015, allowing the Health Minister to issue targeted, legally enforceable directions and requirements to combat the virus;
    - a travel ban on all non-Australian residents and non-Australian citizens coming into Australia from 21:00 AEDT 20 March 2020;
    - all Australian residents and citizens arriving from overseas from 16 March 2020 will be required to self-isolate for 14 days;
    - the Australian Government will be issuing Isolation Declaration Cards (IDC) to all incoming travellers, asking if they ‘understand the need to isolate for 14 days’, while collecting personal information for public health follow up by the states and territories. Travellers will be requested to complete the card at all international airports from 06:00 AEDT 20 March.
    - cruise ships from international ports will be banned from docking in Australia for 30 days;
    - the national Cabinet endorses the advice of the Australian Health Protection Principal Committee (AHPPC) to introduce additional social distancing measures;
    - the Australian Health Sector Emergency Response Plan for Novel Coronavirus (COVID-19) has now moved to the Targeted Action stage;

- non-essential outdoor organised gatherings should be limited to fewer than 500 people. Major events have since been cancelled;
- residents of aged care homes will only be able to have one visit per day, of no more than two people;
- non-essential indoor gatherings should be limited to fewer than 100 people.

- Australian Health Protection Principal Committee AHPPC Statement 17 March

- Limits on dispensing and sales of medicines Medicine supplies in Australia are strong however demand for medicines has increased markedly over the past two weeks, resulting in some community pharmacies and wholesalers reporting temporary strain on the supply of some medicines.

- To help prevent the spread of COVID-19, the Commonwealth State Governments are placing limits on organised gatherings and visits to vulnerable groups. New WA Directives are below:

  - Self-Isolation Following Overseas Travel
  - Aboriginal Communities Directions
  - Mass Gatherings Directions

  For further information on mass gatherings and aged care guidelines see these links:

  - Guidelines to protect aged care residents
  - Public Gatherings and Visits to Vulnerable Groups

Information for Employers and Employees

- It is not possible for employees to provide medical certificates if they have been declined a test for COVID-19. People who do not have symptoms SHOULD NOT be tested.

- There are currently no restrictions in place to prevent interstate-based employees from returning to their general employment in WA, unless they are in self-quarantine or self-isolation.

- COVID-19 and employment flexibilities for Public Sector employees

- Government employees visiting remote communities

Summary of other key information

- On 7 March the CHO formally escalated the Infectious Disease Emergency Management Plan, WA Health System to TARGETED ACTION PHASE.

- On 15 March 2020, the CHO formally escalated the State Hazard Plan Human Biosecurity to a Level 3 Incident.

- On 16 March 2020 the WA Minister for Health declared a public health state of emergency with effect from 12am on 17 March 2020.

- TRAVEL - The current advice (at 16 March 2020) to all Australians (regardless of age, health or destination) is to reconsider any non-essential overseas travel at this time. For up to date information please go to the Australian Government's Smartraveller website.

- WA Premier announced a $607 million COVID-19 economic relief package on 16 March 2020. Media Statement

- Western Australian Government Pandemic Plan March 2020

- Opening of Western Australian Metro COVID Clinics - Media Statement - COVID-19 Clinics Media Statement 10 March

- Ban on Work-Related International Travel for WA Health Staff - Due to the international outbreak of COVID-19, the State Government has recently banned non-critical, work-related international travel for public sector employees, effective immediately. In order to protect our staff and patients, WA Health has decided to extend this ban to include all funded international work-related travel, including sponsored travel.

More information

National Coronavirus Health Information Line: 1800 020 080

- International information and updates: World Health Organization

- WHO COVID-19 Rolling Updates

- Various resources for employers, schools and higher education, health, aged care, childcare, transport, travel and hotel sectors are available at the following websites:
  WA Department of Health
  HealthyWA
  Commonwealth Government
  COVID-19 MythBusters (World Health Organization)

Next advice - The next agency advisory will be issued **on Tuesday 24 March 2020.**

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Shire of Irwin Local Emergency Management Committee (LEMC) Meeting

held via electronic means

Tuesday 7 April 2020

at 11.00am

Minutes

I certify that this copy of the Minutes is a true and correct record of the meeting held on
7 April 2020

Signed:……..
Cr Mike Smith – Chairperson

Date:……..

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The meeting was declared open by the Shire President at 11.00am.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Members

Cr Mike Smith	Shire of Irwin President & Presiding Member
Jon Arden	Marine Rescue
Rod Owen	Dongara Denison Surf Life Saving Club
Catherine Macartney	St Johns Ambulance
Fran McAllen	Dongara Volunteer Fire & Rescue Service
Tricia Pavelka	Dongara Eneabba Mingenew Health Service (DEMHS)
Leanne Sice	WA Country Health Service
Di Franklin	WA Country Health Service
Brodie M'Leane	Dongara Volunteer Fire & Rescue Service
Peter Summers	Irwin Bush Fire Brigades
Brett Cassidy	Dongara Police
Keith Shaw	Department of Communities
Simon Prins	DBCA

Staff

Mr S Ivers	Chief Executive Officer
Mr K Pollitt	Community Emergency Services Manager
Mr P Manners	Community Ranger
Mrs D K Chandler	Governance & Executive Coordinator

Guests

Adrian Scatena	Dongara IGA

Apologies

Janine Calver	Dongara District High School
Joanna Klopper	Dongara Guardian Pharmacy
Murray Butcher	Dongara BFB

3. ANNOUNCEMENT BY PERSON PRESIDING

The sole purpose of this meeting is to share updates on the coordinated approach in response to COVID-19.

4. CORRESPONDENCE IN / OUT

- Latest PHEOC Advice – Agency Advisory # 15-2020 (attached to these minutes).

5. URGENT BUSINESS ITEMS

5.1. COVID-19

- **Mike Smith, Shire President – opening address**
  - Reiterated that to date, the performance of the community has been outstanding.
  - Biggest challenge is for the community not to become blasé. While we don't have immediate cases, we need to still be on the ball.

- **Tricia Pavelka & Di Franklin – DEMHS, WACHS**
  - Di Franklin: no local cases within shire.
  - Measures in place are to reduce community transmission, slow the spread and flatten the curve.
  - As far as WACHS is concerned, preparedness continues.
  - Testing is occurring at all sites.
  - Rate & number of testing has increased.
  - Site-based planning – all regional sites have gone into full lockdown with screening before entering to protect staff & residents.
  - Visiting criteria to residents has been tightened.
  - Commends the Dongara community for support to vulnerable members in the community.
  - Trish: the main administration entrance is locked down and WACHS are screening everyone that comes through the doors by a series of questions and temperature check.
  - Tightened visiting times to 10-11am and 7-8pm.
  - Public have been fantastic in supporting these measures.
  - From a site-based planning perspective, have set up separate areas so anyone presenting to ED with flu-like symptoms are redirected to an external consultation room. This reassures the rest of the community having these control measures in place. This also enables flow of patients, particularly elderly patients.
  - Have taken on pathology services with Clinipath. Thank you to Shane for advising this on the Shire Facebook page.
  - Staff levels doing well, currently have no volunteers over the age of 65.

Individual agency updates

- **Brett Cassidy – Dongara Police**
  - Dongara Police are unaffected at this point in time.
  - Good to see the community following social distancing and limiting non-essential travel.
  - Disappointed on the weekend with VMR having to rescue people from Leander Reef.
  - Looking at challenges this weekend with Easter. Hoping people will adhere with non-essential travel recommendations.
  - Don't want people travelling from farms to Dongara, etc. Have canvassed holiday accommodations around town hoping they're not going to take too many people in.
  - Going to be mobile this weekend to target vehicles and questioning where they're going.
  - Hoping to put messaging out relating to social distancing on Shire website / FB so there is no repeat (of the boat rescue) in the future.
  - Recreational fishing is still allowed but need to limit numbers on boats.
  - Police are currently doing worst case scenario planning with the district office.
  - Redundancy planning, eg. What will happen if the whole station gets affected.

- **Adrian Scatena – Dongara IGA**
  - Quite significant supply issues – still at 20% with most orders.
  - Staff are still wearing gloves for serving.
  - Sanitation station upon entry.
  - Still sanitising all surfaces and trollies.
  - Currently looking into sneeze guards for registers / cashiers.
  - Floor decals arrived today that will be implemented this evening.
  - Biggest issue is that people are still using shopping as a social outing. Can't bring kids. Coles, Woolworths, Aldi are limiting numbers. IGA may have to implement these measures if customers don't do the right thing.
  - Lifted majority of restrictions except for flour, toilet paper, disinfectant, etc.
  - Shipment coming late April but it isn't looking promising.
  - Mike asked if the Shire can provide assistance with stewarding in the supermarket.
  - Adrian advised that there is lots of signage but it's a matter of speaking with customers so they realise the importance of social distancing. They need to just come in by themselves, get what they need and leave.
  - Adrian advised that there are still disgruntled customers.
  - The Shire can help through social media perhaps.

- **Catherine Macartney – St Johns Ambulance**
  - Emailed the following update on 2 April 2020:
  - Volunteer training has now been suspended until further notice with the exception of EMR (entry level course)
  - First Aid training suspended until further notice.
  - Clinical Screening tool used by our State Operations Centre (000 call centre) will now flag up patients with respiratory problems despite whether been abroad/been in close contact with a suspected or confirmed case. This will result in more patients being flagged, the volunteers are required to do a 'Door Step Assessment' to determine if patient is a risk.
  - Clinical Practice Guidelines – changes to use of Oxygen, Suction and Nebulisers for COVID suspected/confirmed patients, I have forwarded this information also onto DEMHS, Three Springs and Morawa Hospital so all nursing staff are aware of the volunteer changes.
  - Dongara Admin Office remains open for the public.
  - Honeywell P2 Respirators were being distributed to the paramedics to free up normal P2 masks for the volunteers which provide the same amount of protection but the Honeywell P2 Respirator can be used multiple times- these will now be also distributed to each volunteer- prior online learning required before use.
  - Sub Centre is still business as usual.
  - PPE stock is slowly rolling out to all sub centres. We currently have sufficient amounts.
  - Call out demands remain lower than usual.
  - SJA Incident Management Team continually meet and information distributed on a regular basis to the volunteers.
  - SJA have conducted a full review of the *St John Emergency Management Plan* (AmbPlan) 2014, AmbPlan 2020 has been approved AmbPlan provides the framework to assist the organisation and our Incident Management Team in preparing for, and responding to, emergencies threatening the community of Western Australia. Furthermore, they have also updated the SJA *Human Epidemic Management Plan*.
  - In addition to this:
  - Volunteers who are directed to self-isolate by St John WA as a result of a clinically assessed patient exposure to COVID-19 will be able to register a claim to assist them if the isolation causes loss of income for that isolation period.
  - New uniform guideline – all paid and non-paid officers and volunteers must be clean shaven.

- In the process of arranging dedicated ambulances for sole use of suspected or confirmed COVID-19 cases, these will be stripped of most equipment for ease of cleaning.
- Kit servicing continuing with restriction i.e. can only be done in a dedicated room with the servicing officer having sole use of the area.

- **Kyle Pollitt – Shire of Irwin CESM & DFES**
  - DFES – managers working from home, managers working in regional offices are working in teams of 2 or offsite away from anyone else.
  - Not much else aside from enhanced cleaning protocols.
  - Were approached by SEC to assist WA Police at road blocks on regional borders.
  - Prescribed / permitted burns have been cancelled for anyone in the townsite. Still allowing farmers to burn for weed control, etc, for crop preparation.

- **Shane Ivers – CEO, Shire of Irwin**
  - Dongara Medical Centre has closed its front doors and operating in a telehealth capacity but will take patients on a case by case arrangement.
  - Clinipath is closed and thanked WACHS for taking on pathology for those in need.
  - Have taken on a locum to help Dr Risinger.
  - Shire offices are still in operation but demobilized to working from home.
  - Transfer Station is still open but has become a place for social gathering particularly with lots of community members having yard cleanups and bringing green waste.
  - The Shire's COVID-19 Update #03 was released last week, next update will be released at the end of this week before Easter.
  - The Golf Club is the facility / club left open but to members only for social golf.
  - Need to continue to be on alert as there was recently someone potentially coming back into our region that tested positive to COVID-19. This situation was only yesterday but we've "dodged a bullet". We just can't be complacent.

- **Jon Arden – Marine Rescue**
  - Base closed, operating from home only.

- **Rod Owen – Dongara Denison Surf Life Saving Club**
  - Surf club finished now.
  - Emergency response teams are available on call.
  - Behaviours on the beach have been quite good with social distancing being adhered to.

- **Fran McAllen – Dongara Volunteer Fire & Rescue Service**
  - Received a phone message from Murray Butcher regarding burn permits. There have been requests from farmers to burn to prepare for growing stock feed.
  - Biggest concern is communication between brigades as there is no longer any social interaction; trying to go virtual.
  - Brodie M'Leane: some members are struggling with isolation. Has been posting on social media information on mental health and advising of specific corona hotlines for people not coping.
  - Regional offices are holding meetings every Thursday. Currently have approximately 8 members for call-outs.
  - Procedures are in place for lock down of the station with Geraldton as backup.

General discussion

- **Peter Manners – Shire of Irwin Community Ranger**
  - Things have changed, South Beach is busier with people walking dogs.
  - With Easter coming up, concerned that people won't adhere to closure of camping areas.

- Have had incidences around Cliff Head already.
- Closure of skatepark / playgrounds, will be interesting thing to police.
- Lot less travelling campers.

- **Brett Cassidy – Dongara Police**
  - If Shire Rangers notice people camping, please let the police know. Police will be monitoring recreational sites such as skateparks, playgrounds.
  - Would be helpful to put a message out through Facebook page for people to modify their behaviour during the holidays.

- **Simon Prins – Department of Biodiversity, Conservation & Attractions**
  - DBCA are working as normal, all parks and campgrounds are still open.
  - Planning on starting burning in the next few weeks around Jurien and up to Mt Adams in a couple of weeks' time. This is resourced through own department as under the assumption that nobody else is available to assist.

- **Keith Shaw – Department of Communities**
  - People who are required to isolate are identified by the Department of Health and they have nowhere for people to isolate to. Please advise if anyone has any ideas of options.
  - Keith questioned who was the coordinator of the register for monitoring vulnerable people?
  - Trish Pavelka: those on the client list are phoned twice a week and are sent out care / activity packs. There is a local community group called Dongara & Surrounds Isolation Helpers that assist with deliveries and shopping. Rosie Murray is the contact on 0429 721 965.

- **Adrian Scatena – Dongara IGA**
  - Still probably 2 or 3 weeks away from online ordering services but are offering daily delivery services, out to Irwin, Mingenew 4 days per week and in town. This means less people physically in the supermarket.

- **Mike Smith – Shire of Irwin Shire President**
  - If anyone is in need of sanitiser, Illegal Tender Rum Company have stock available.
  - If anyone witnesses practices that are below standard, please contact Shane Ivers, CEO and notify. An example is processes with takeaways etc.

6. SETTING OF FUTURE MEETING DATES

Suggested that meetings will be held fortnightly at this stage, unless anything major happens in the meantime. Date & time to be advised.

7. CLOSURE

No further business, thanked all in attendance and closed at 11.46am.

Government of Western Australia
Department of Health

Agency Advisory #15

Friday 3 April 2020 14:00 Hours (latest updates in RED)

This advisory has been authorised by the PHEOC Coordinator, Dr Paul Armstrong

New information

- As of 03 April 2020, there are 422 confirmed cases of COVID-19 in WA.
- To date,16,022 Western Australians who have tested for COVID-19 have returned a negative result.
- NEW & UPDATED DAILY Daily snapshot
- According to the most recent National Incident Room Situation Report dated 18:00 AEDT 02 April 2020, there have been 5,133 laboratory confirmed cases of COVID-19 in Australia, and 23 deaths. Of the 5,133 confirmed cases, this includes 88 cases from the ACT, 2,298 cases from NSW, 20 cases from the NT, 835 cases from QLD, 385 cases from SA, 71 cases from TAS and 1,036 cases from VIC. To date, 67% of the cases have been acquired overseas; of these overseas cases, the majority were acquired: at sea (26%); the USA (16%); and the UK (14%).
- According to the most recent WHO Situation Report dated 10:00 CET 2 April 2020, in the past 24 hours:
    - Worldwide: 72,839 new confirmed cases (896,450 total); 4,923 new deaths (45,525 total);
    - Western Pacific Region: 1,204 new confirmed cases (107,626 total); 22 new deaths (3,723 total);
    - European Region: 38,809 new confirmed cases (503,006 total); 3,515 new deaths (33,604 total);
    - South-East Asia: 149 new confirmed cases (5,324 total); 21 new deaths (216 total);
    - Eastern Mediterranean Region: 3,887 new confirmed cases (58,168 total); 164 new deaths (3,279 total);
    - Regions of the Americas: 28,161 new confirmed cases (216,912 total);1165 new deaths (4,565 total);
    - African Region: 629 new confirmed cases (4,702 total); 36 new deaths (127 total).
- COVID-19 Testing has been expanded in WA:
    - **General public testing**

      Any person presenting with **BOTH** a fever ≥38°C **AND** an acute respiratory infection (e.g. shortness of breath, cough, sore throat) can be tested.

    - **High-risk settings**

Anyone working within a high-risk setting that presents with **EITHER** a fever ≥38°C **OR** an acute respiratory infection will be tested. This includes healthcare workers, including aged care and disability workers, and Western Australian Police Officers.

Testing will also be arranged for anyone from the following high-risk settings where two or more people are experiencing **EITHER** a fever ≥38°C **OR** an acute respiratory infection:

- aged and residential care
- rural and remote Aboriginal communities
- detention centres
- correctional facilities
- boarding schools
- military barracks or equivalent
- geographically localised areas with increased risk of community transmission
- cruise ship passengers or returned travellers (international and domestic).

- AHPPC Statement 30 March
- **The community should call police on 131 444 to report people in breach of self-isolation directions or businesses in breach of State Emergency Management Act Directions.**
- Travel between regions in Western Australia will be restricted from midnight 31 March 2020. Regional boundaries will mirror those of the state's Regional Development Commissions. Further details will be released when available from Department of Premier and Cabinet. Regional Restrictions Directions

- **WA State of Emergency - WA Directions** are now in place to prevent the spread of COVID-19. Please see Department of Premier and Cabinet website for all listed below. COVID-19 State of Emergency Declarations

  Travel
  - Border Controls
  - Restrictions to access the Kimberley and remote Aboriginal communities
  - Self-quarantine test and close contact directions
  - Self-isolation Following Interstate Travel Direction
  - Self-isolation Following Overseas Travel Directions
  - Rottnest Island Directions
  - Cruise ships
  - Large Vessel Directions
    - MV Pacific Princess Directions
    - MSC Magnifica Directions
    - MS Artania Directions
    - Silver Whisper Directions

  Business and community
  - Preventative Restriction of Activities Directions

- Closure of Certain Places of Business, Worship and Entertainment Direction
- Closure of Gun Shops
- Mass Gatherings Directions
- Remote Aboriginal Communities Directions
- Visitors to Residential Aged Care Facilities Direction
- Incident Management Team Accommodation Directions - Optus Stadium

Local government

- Public Authorities Directions - Delivery of Goods and Collection of Rubbish and Refuse

- WA Premier announced Stage 3 restrictions will be in place after 11:59pm Tuesday, 31 March 2020. The WA Government's strong guidance to all Western Australians is to stay home unless for shopping, medical or health care needs, exercise in compliance with guidelines, work and study (if you can't work or learn remotely). Exceptions to this include:
  - people of the same household going out together
  - funerals - a maximum of 10 people
  - weddings - a maximum of 5 people.

  All playgrounds, skate parks and outside gyms in public places will be closed.
- As of 29 March 2020, the Commonwealth government announced that the following restrictions are in place:
  - a "human biosecurity emergency" has been declared under the Biosecurity Act 2015, allowing the Health Minister to issue targeted, legally enforceable directions and requirements to combat the virus.
  - the Australian Health Sector Emergency Response Plan for Novel Coronavirus (COVID-19) has now moved to the Targeted Action stage.
  - Social distancing includes:
    - residents of aged care homes will only be able to have one visit per day, of no more than two people;
    - closure of businesses and venues including fitness centres, swimming pools, libraries, auction houses, beauty therapies, pubs, clubs, sporting and religious venues. Restaurants and cafes are only be allowed to offer takeaway services. There are also tighter restrictions on activities including weddings, funerals and markets;
    - all Australians should stay at home, and limit outings to essential activities such as attendance to work, shopping for food or medicine.
    - public gatherings, excluding household members, have been reduced to a maximum of two people
    - minimise all unnecessary contact with others
    - keep 1.5 metres away from others
    - avoid physical greetings such as handshakes, hugs and kisses
- use tap and pay instead of cash
- From 30 March 2020 to 3 April 2020, WA schools will have a normal teaching environment, but families are encouraged to keep children home if possible to do so. From 6 April to 9 April, schools will remain open for supervision only, in cases where parents still need to go to work and/or school is a safer environment for at-risk households. School holidays will then begin in full, as scheduled from 10 April

2020.

Summary of other key information

- From 00:00 AEDT 28 March 2020, all people returning to Australia will be required to self-isolate in a hotel or other accommodation for 14 days before returning home.
- TRAVEL - On 24 March the Prime Minister announced a ban on all overseas travel, with few exceptions. If you have future travel planned or are considering going overseas, cancel or postpone these plans. A ban is in place. The risks to your health and that of others is too great. For urgent consular assistance contact your nearest Australian embassy, high commission or consulate or call DFAT's Consular Emergency Centre on 1300 555 135 from Australia or +61 6261 3305 from overseas. Also see SMARTRAVELLER
- **WA borders closed at 13:30 24 March 2020**. Interstate arrivals are now required to self-isolate for 14 days, and the border controls apply to all road, air, rail and sea access points. Exceptions apply for essential services and workers. Please see details Self-Isolation Following Interstate Travel Direction
- Aboriginal Communities Information
    - Checklist for Remote Clinics in Aboriginal Communities
    - Remote Aboriginal Communities Guidance
- Hon Greg Hunt MP, Hon Ken Wyatt AM MP - Travel Restrictions to Remote Areas Media Release
- Advice for Funeral Directors COVID-19 Advice for Funeral Directors
- COVID Clinics Find a COVID-19 Clinic near you
- Mining Sites and Remote Industry Guidelines Preventing the spread of COVID-19 on remote industrial sites
- Information for Hotels & Accommodation who have guests self-isolating as a confirmed or suspected COVID-19 cases. Hotels and Accommodation COVID-19 Confirmed or Suspected
- Limits on dispensing and sales of medicines Medicine supplies in Australia are strong, however demand for medicines has increased markedly over the past two weeks, resulting in some community pharmacies and wholesalers reporting temporary strain on the supply of some medicines.

Information for employers and employees

- It is not possible for employees to provide medical certificates if they have been declined a test for COVID-19. People who do not have symptoms SHOULD NOT be tested.
- Government employees visiting remote communities
- Travel for WA Health Staff - Due to the international outbreak of COVID-19, the State Government has recently banned non-critical, work-related international travel for public sector employees, effective immediately. To protect our staff and patients,

WA Health has decided to extend this ban to include all funded international work-related travel, including sponsored travel.

More information

National Coronavirus Health Information Line: 1800 020 080

- International information and updates: World Health Organization
- WHO COVID-19 Rolling Updates
- Various resources for employers, schools and higher education, health, aged care, childcare, transport, travel and hotel sectors are available at the following websites: WA Department of Health HealthyWA Commonwealth Government COVID-19 MythBusters (World Health Organisation)

Next advice – The next agency advisory will be issued: **TO BE ADVISED.**

Last updated 3 April 2020

This document can be made available in alternative formats on request for a person with disability.

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