SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

Attachment Booklet
August 2024

ATTACHMENT BOOKLET – August 2024

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SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item 8.1

Attachment 1

Ordinary Council Meeting Minutes
23 July 2024

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

MINUTES

Ordinary Council Meeting

held on

Tuesday 23 July, 2024

in the

Council Chambers
11-13 Waldeck Street, Dongara

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MINUTES

of the

ORDINARY COUNCIL MEETING

held

Tuesday, 23 July 2024

Prior to the commencement of the Ordinary Council Meeting, Cr Jeffrey Melsom was sworn in as a Shire of Irwin Councill by Robyn Parsons JP.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President welcomed Councillors, Staff and Gallery Members to the July Ordinary Council Meeting then declared the Meeting open at 6.00pm.

The Shire President additionally welcomed Cr Melsom to his first Shire of Irwin Ordinary Meeting of Council.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Members

Councillor M Leonard	President
Councillor B Wyse	Deputy President
Councillor I Scott	
Councillor A J Gillam	
Councillor E Tunbridge	
Councillor P Summers	
Councillor J Melsom	

Staff

Mr S D Ivers	Chief Executive Officer
Miss P Machaka	Manager Finance
Mr M Connell	Manager Development
Ms F Boksmati	Acting Manager Community Services
Mr M Jones	Manager Operations
Ms S Mearns	Acting Executive Assistant

Guests

Nil

Apologies

Mr S Stubbs	Community Emergency Services Manager

Approved Leave of Absence

Nil

Gallery

Bruce Baskerville – “Indiaview”, Port Denison

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

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4. PUBLIC QUESTION TIME

Nil

5. DECLARATIONS OF INTEREST

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS AND DEPUTATIONS

Nil

8. CONFIRMATION OF MINUTES AND TABLING OF AGENDA FORUM NOTES

8.1 Minutes of the Ordinary Council Meeting held 25 June 2024

The Minutes of the Ordinary Council Meeting held 25 June 2024 have been provided to all Councillors under separate cover.

COUNCIL DECISION	**020724**
MOVED: Cr Wyse	**SECONDED: Cr Gillam**
That Council confirms the Minutes of the Ordinary Council Meeting held 25 June 2024.	
VOTING DETAILS:	**CARRIED: 7/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**
Against:	**Nil**

8.2 Minutes of the Special Council Meeting held 16 July 2024

The Minutes of the Special Council Meeting held 16 July 2024 have been provided to all Councillors under separate cover.

COUNCIL DECISION	**030724**
MOVED: Cr Tunbridge	**SECONDED: Cr Scott**
That Council confirms the Minutes of the Special Council Meeting held 16 July 2024.	
VOTING DETAILS:	**CARRIED: 7/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**
Against:	**Nil**

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8.3 Agenda Forum Notes 16 July 2024

At the Agenda Forum held 16 July 2024, Shire Officers presented background information and answered questions on Items to be considered at the July Ordinary Council Meeting. Notes from the Agenda Forum are included in the *Attachment Booklet – July 2024*.

COUNCIL DECISION	**040724**
MOVED: Cr Wyse	**SECONDED: Cr Gillam**

That Council receives the Agenda Forum notes from the Agenda Forum held on 16 July 2024 with the following amendment to ID04-07/24:

"Councillors discussed the potential increase to the rate commercial parties would be charged who would be wishing to lease airport space in the future. Consideration therefore should be made to reviewing proposed lease values between commercial and private lessees".

VOTING DETAILS: **CARRIED: 7/0**

For: **Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**

Against: **Nil**

9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

27 June 2024	The Shire President and CEO met with (Managing Director & Chief Executive Officer) Ken Yamamura and Tim Meehan (Vice President Operations) of Mitsui E&P.
27 June 2024	The Shire President and CEO attending the MWDC Monthly Catch-Up Meeting in Geraldton
3 July 2024	CEO attended the Shire of Irwin Work Health and Safety Committee Meeting
9 July 2024	The Shire President, Councillors and CEO attended the Councillor Budget Workshop
10 July 2024	Shire President met with Sandra Carr MLC
11 July 2024	CEO attended a meeting with Ian McCane – RoadWise
12 July 2024	The Shire President, Deputy Shire President and CEO attended the ballot count for the Extraordinary Election

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10. REPORTS

10.1 Officer Reports

CORPORATE AND COMMUNITY	CC02-07/24
Subject:	**CC 02-07/24 Accounts for Payment**
Author:	**S Clarkson, Senior Finance Officer**
Responsible Officer:	**P Machaka, Manager Finance**
File Reference:	**2.00057**
Voting Requirements:	**Simple Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☒	**Executive**	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	**Legislative**	Includes adopting local laws and local planning schemes.
☐	**Review**	When Council reviews decisions made by Officers.
☐	**Quasi-judicial**	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
For Council to receive the list of accounts paid under delegated authority during June 2024.

Background:
A list of accounts paid under delegated authority is attached showing all payments made during the month of June 2024.

Officer's Comment:
Nil

Consultation:
Nil

Statutory Environment:
The *Local Government (Financial Management) Regulations 1996* provides as follows:

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

(a) the payee's name;

(b) the amount of the payment;

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(c) the date of the payment; and
(d) sufficient information to identify the transaction.

(3) A list prepared under sub-regulation (1) or (2) is to be —
(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
(b) recorded in the minutes of that meeting.

Policy Implications:
Under Delegation CEO101 Council has delegated authority to the Chief Executive Officer to authorise payments from the municipal or trust fund.

Financial/Resource Implications:
Nil

Strategic Implications:
Our Brilliant Future – Strategic Community Plan 2021 – 2031
Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles
Strategy 4.3.2 Adopt and follow better practice processes

Attachments:
Attachment Booklet – July 2024
CC02-07/24 Attachment 1 Accounts for Payment – June 2024

COUNCIL DECISION **050724**

MOVED: Cr Scott **SECONDED: Cr Summers**

That Council by Simple Majority, receives the Accounts paid during June 2024 as contained in CC02-07/24 Attachment 1 of the Attachment Booklet – July 2024, represented by:

Payment Type/Numbers	Total Amount
EFT 32112 – 32260	$813,268.57
Muni Cheques – 32201 – 32202	$78,525.18
Direct Debit – Telstra	$3,438.96
Direct Debit – WA Treasury Corporation	$148,208.29
Direct Debit – Credit Card	$52,942.44
Direct Debit – N-Able Pty Ltd	$1,016.06
Direct Debit – Australian Phone Company	$225.23
Direct Debit – Rental Charges	$4,600.00
Direct Debit – Bonds Administrator	$260.00
Direct Debit – Vestone Capital Pty Ltd	$10,554.20
Direct Debit – Superannuation	$51,520.90
Grand Total	$1,164,559.83

VOTING DETAILS: **CARRIED: 7/0**

For: **Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**

Against: **Nil**

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CORPORATE AND COMMUNITY	CC03-07/24
Subject:	**CC 03-07/24 Monthly Financial Statements for the Period Ended 31 May 2024**
Author:	**P Machaka, Manager Finance**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**2.00057**
Voting Requirements:	**Simple Majority**

Council Role:

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Report Purpose:
For Council to consider and receive the Monthly Financial Statements for the period 1 July 2023 to 31 May 2024.

Background:
The Monthly Financial Statements to 31 May 2024 are prepared in accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* and includes the following statutory reports:

- Statement of Financial Activity by Nature
- Statement of Financial Position
- Explanation of Material Variances
- Net Current Funding Position

The Statements also include various other financial information not required by legislation, but for Council information.

Officer's Comment:
The financial position to the end of May 2024 is detailed in the attached report and summarised as follows relative to year-to-date budget expectations:

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31/05/2024	YTD Budget	YTD Actual	Variance YTD to Budget
Operating Revenue	9,992,873	10,033,386	0%
Operating Expenditure	(13,085,002)	(13,681,901)	5%
Net Operating	(3,092,129)	(3,648,515)	
Non-Operating Revenue	569,927	608,476	7%
Non-Operating Expenditure	(3,403,519)	(3,213,309)	-6%
Net Non-Operating	(2,833,592)	(2,604,833)	
Cash at Bank		717,187	
Cash at Bank Restricted		705,250	
Reserve Bank		1,318,702	
Total Cash Funds		2,741,139	

The attached statements provide explanatory notes for items greater than 10% or $10,000. This commentary provides Council with an overall understanding of how the financial position is situated in relation to the adopted budget.

Consultation:
Nil

Statutory Environment:
Local Government Act 1995
- *Section 6.4 Financial report*

Local Government (Financial Management) Regulations
- *Section 34 Financial activity statement report provides as follows:*

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
(b) budget estimates to the end of the month to which the statement relates;
(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing -
(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
(b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and
(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity must be shown according to the nature classification.

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(4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be -

(a) presented to the council - at an ordinary meeting of the council within 2 months after the end of month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

Policy Implications:
Nil

Financial/Resource Implications:
Any issues in relation to expenditure and revenue allocations or variance trends are identified and addressed each month.

Strategic Implications:
Our Brilliant Future - Strategic Community Plan 2021 – 2031
Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles
Strategy 4.3.2 Adopt and follow better practice processes

Attachments:
Attachment Booklet – July 2024
CC03-07/24 Attachment 1: Financial Statements for the Period Ended 31 May 2024.

COUNCIL DECISION	**060724**
MOVED: Cr Tunbridge	**SECONDED: Cr Gillam**
That Council by Simple Majority, receives the Monthly Financial Statements for the period 1 July 2023 to 31 May 2024 as contained in Attachment Booklet – July 2024.	
VOTING DETAILS:	**CARRIED: 7/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**
Against:	**Nil**

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DEVELOPMENT SERVICES	ID01-07/24
Subject:	**ID 01-07/24 June 2024 Development Delegated Authority Report**
Author:	**M Connell, Manager Development**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**3.00125**
Voting Requirements:	**Simple Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
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☐	**Review**	When Council reviews decisions made by Officers.
☐	**Quasi-judicial**	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
For Council to receive the June 2024 Development Delegated Authority Report.

Background:
Local governments utilise levels of delegated authority to undertake day-to-day statutory functions, thereby allowing Council to focus on policy development, representation, strategic planning and community leadership, with the organisation focussing on the day-to-day operations of the Shire.

The use of delegated authority means the large volume of routine work can be effectively managed and acted on promptly, which in turn facilitates efficient service delivery to the community.

Officer's Comment:
This report presents the details of development functions made under delegated authority for the month of June 2024, with 8 building permits, 3 applications for development approval and 1 subdivision clearance having been issued.

Consultation:
Nil

Statutory Environment:
- *Local Government Act 1995*
- *Local Government (Administration) Regulations 1996*

Policy Implications:
Nil

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Financial/Resource Implications:
Nil

Strategic Implications:
Our Brilliant Future – Strategic Community Plan 2021 – 2031
Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles
Strategy 4.3.2 Adopt and follow better practice processes

Attachments:
Attachment Booklet – July 2024
ID01-07/24 Attachment 1: June 2024 Development Delegated Authority Report

COUNCIL DECISION	**070724**
MOVED: Cr Wyse	**SECONDED: Cr Summers**
That Council by Simple Majority, receives the June 2024 Development Delegated Authority Report, as contained in ID01-07/24 Attachment 1 of the Attachment Booklet – July 2024.	
VOTING DETAILS:	**CARRIED: 7/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**
Against:	**Nil**

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REGULATORY SERVICES	ID02-07/24
Subject:	**ID 02-07/24 Proposed Road Names – Twinkling Star Lane and Sea Bird Lane, Port Denison**
Author:	**M Connell, Manager Development**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**P24-29**
Voting Requirements:	**Simple Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☒	**Executive**	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
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☐	**Quasi-judicial**	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
For Council to approve the proposed road names of 'Twinkling Star Lane' and 'Sea Bird Lane' to be applied to the unnamed road sections that run north-west between Herbert and William Streets, Port Denison.

Background:
In April 2024 the Shire was informed by Landgate's mapping team that there is an anomaly concerning the named extent of Albatross Lane in Port Denison. The name 'Albatross Lane' was approved in 2003 only between Samuel Street and Leitch Street. However, Albatross Lane is signposted further west at George Street. Landgate has requested the Shire review the placement of this street sign and advise them accordingly.

Officers subsequently prepared a road naming proposal for Council's consideration with the agenda report based on the assumption that the origins of the name 'Albatross' Lane was based on the Albatross bird.

At the meeting held on 25 June 2024 Council was informed from the Irwin District Historical Society (IDHS) that the origin of the name Albatross Lane was in fact named in recognition of the ship 'Albatross'. The Albatross was sent to Port Irwin (Denison) to repair and refloat two beach vessels, the 'Twinkling Star' and the 'Sea Bird'. The Albatross was shipwrecked at the mouth of the Irwin River on 24 June 1868.

As a result, Council at the meeting held on 25 June 2024 essentially resolved to defer the item to the July Ordinary Council meeting to allow for further discussion.

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Officers now consider that new road names that are historically linked with the Albatross would be most appropriate for the locality. The names of Twinkling Star and Sea Bird are recommended, and should either of them not be approved then the alternate name of 'Mary Ann' is proposed.

A copy of the proposed road naming plan is contained in ID02-07/24 Attachment 1.

A summary of the reasons/origins of the names are as follows, and an article from the IDHS detailing the storey of the wreck of the Albatross, Sea Bird and Twinkling Star is contained in ID02-07/24 Attachment 2:

Albatross Lane (existing)
The Albatross was one of three vessels built in Geraldton with timbers from the wreck of the ship named the 'African' that was wrecked on New Years Day 1863.

The Albatross was sent to Port Irwin (Denison) on 20 June 1868 to repair and refloat two beach vessels, the Twinkling Star and the Sea Bird. After successfully refloating the two vessels, Albatross returned towards Geraldton but at Point Moore was seen to change course and turn back when she was unable to weather the reef.

It is unclear why she decided to return to the Irwin River. She made the inside of the outer reef at Irwin but was shipwrecked at the mouth of the Irwin River on 24 June 1868.

Twinkling Star Lane
On 15 June 1868 the coastal traders Twinkling Star and Sea Bird were dragged ashore at the Irwin River. They were transporting members of a whaling crew from Fremantle and Dongara to the whaling base at Port Gregory.

On 20 June 1868, Albatross was sent with carpenters and equipment to refloat the stranded vessels. The venture was successful, and Albatross and Sea Bird set off for the return journey to Champion Bay on 24 June 1868.

The Twinkling Star remained beached until repaired and refloated after the Albatross disaster, and then reloaded with freight, and set course for Fremantle. When it arrived on 10 July 1868, it also carried with it the first news of the Albatross disaster.

Sea Bird Lane
The Sea Bird was built in 1865, and possibly carried jarrah timber from the Vasse region for the building of the William Street Jetty in Port Denison in 1869/70. She was also driven ashore with the Twinkling Star on 15 June 1868, refloated and tried to reach Geraldton with the Albatross, but was also driven back to the Irwin River mouth where she was again beached.

Mary Ann Lane
The Mary Ann was a sister vessel of the Albatross and was also built from the African salvage and driven ashore at Port Irwin in 1865.

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Location Plan



Officer's Comment:
The proposed names are considered appropriate given their historical association with the current Albatross name. All the names have passed preliminary validation for availability from Landgate and they would provide an opportunity to preserve the story they evoke through a naming linkage in the streetscape.

Consultation:
The *Policies and Standards for Geographical Naming in Western Australia* requires that any new naming proposal considered to be of significance to the immediate or extended community must include evidence of consultation with the community.

Landgate's position on road naming requests is, community consultation is not required for new names unless they are deemed contentious. Only the renaming of roads requires consultation with affected residents.

The proposed names are not considered to be contentious and therefore no public consultation is required.

Statutory Environment:
The practice of officially naming roads is covered under section 26A of the *Land Administration Act 1997*. The local government must first approve proposed road names and then forward them to the Minister for Lands for final approval.

The legislation is supported by the *Policies and Standards for Geographical Naming in Western Australia* which provides the necessary information and details the principles and standards which apply to all naming. The proposed names are considered to be in accordance with the policy and standards.

Policy Implications:
Nil

Financial/Resource Implications:
Nil

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Strategic Implications:
Our Brilliant Future - Strategic Community Plan 2021 – 2031
Strategy 2.1.1 Continuously improve approval processes.

Attachments:
Attachment Booklet – July 2024
ID02-07/24 Attachment 1: Proposed Road Naming Plan
ID02-07/24 Attachment 2: IDHS Article

COUNCIL DECISION	**080724**
MOVED: Cr Scott	**SECONDED: Cr Wyse**

That Council, by Simple Majority:

1. **Approve the road names of 'Twinkling Star Lane' and 'Sea Bird Lane' as shown on the proposed road naming plan contained in ID02-07/24 Attachment 1; and**

2. **Approve the use of the alternate road name 'Mary Ann Lane' should either of the above names not be approved.**

VOTING DETAILS:	**CARRIED: 7/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**
Against:	**Nil**

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DEVELOPMENT SERVICES	ID03-07/24
Subject:	**ID 03-07/24 Disposal of Land by Lease – Dongara Airstrip Lease Area A Kailis Drive, Port Denison**
Author:	**M Connell, Manager Development**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**P24-7 / A7143**
Voting Requirements:	**Simple Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☒	**Executive**	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
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Report Purpose:
For Council to consider the disposal by lease of the proposed 'Lease Area A' located at the Dongara Airstrip on a portion of Reserve 36040 Kailis Drive, Port Denison.

Background:
Reserve 36040 comprises Lots 12126 and 12127 on Deposited Plan 219524 and is vested in the Shire for the purpose of *"Aerial Landing Ground"*. The Shire has been granted care, control and management of the site under a Management Order with the power to lease for any term not exceeding 21 years, subject to the consent of the Minister for Lands.

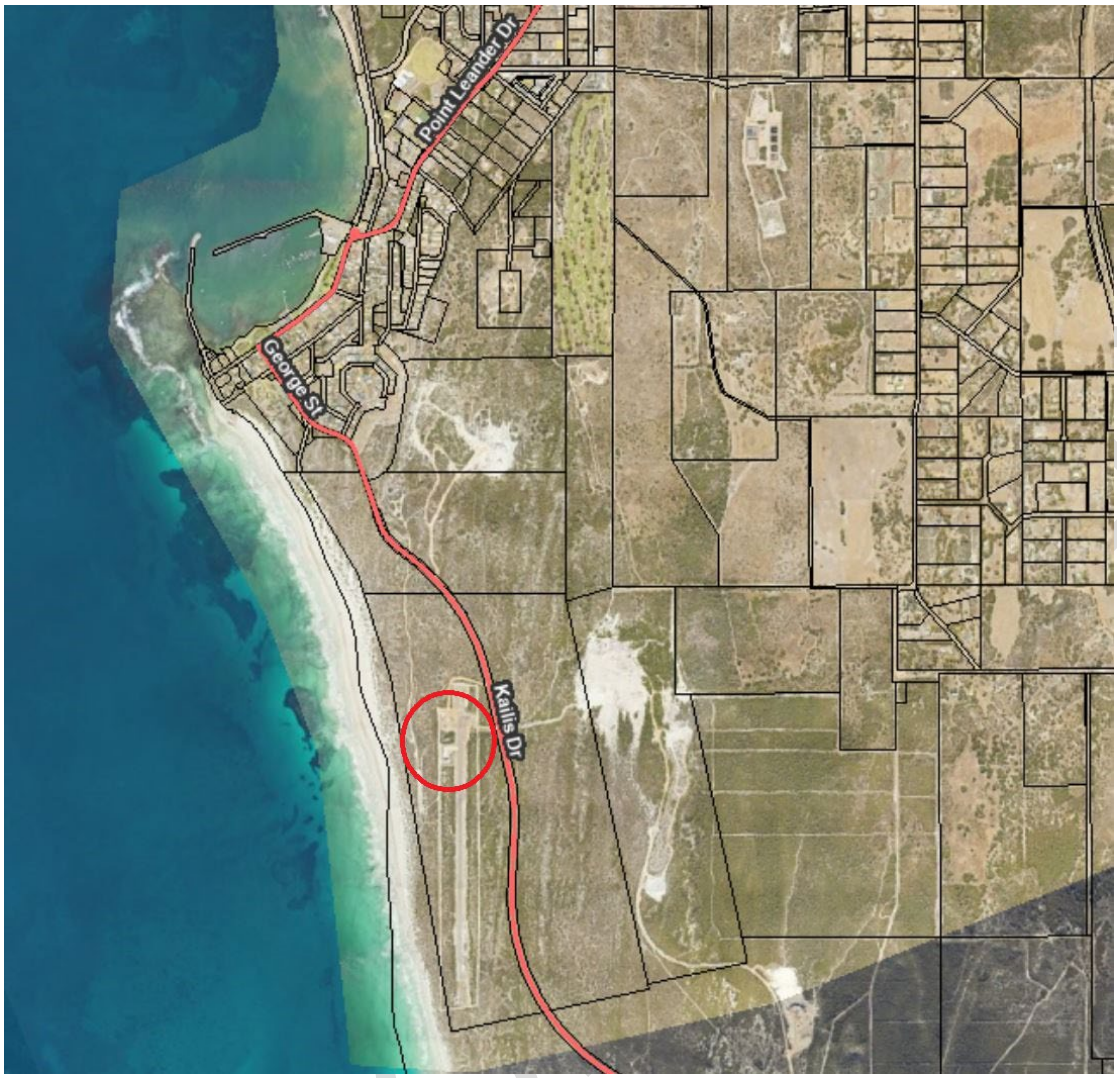
The portion of land proposed to be leased has a total area of 1,600m^2 and is depicted on the lease area survey plan as 'Lease Area A' (the 'site'). The survey plan is contained in ID03-07/24 Attachment 1.

The site contains an aircraft hangar and was initially leased in June 2006 with a renewal granted by Council at its meeting held on 27 March 2012. In March 2019 the Shire terminated the lease by written notice.

The Shire has been approached by the proposed new lessee (Damian O'Driscoll) to take up the old lease to accommodate his Cessna 182 which is used to commute between farming properties here in Dongara and down south at Grass Valley east of Northam.

UNCONFIRMED

Location Plan



Officer's Comment:
Under section 3.58 of the *Local Government Act 1995*, the proposed lease constitutes a disposal of property and there are in general 3 options available for Council to dispose of property:

1. By public auction;
2. By public tender; or
3. By giving local public notice of the proposed disposition, inviting and considering any submissions in response to that notice.

The above option 3 is recommend as there been little interest shown of late in the lease site and Council has been approached by an interested party.

The draft lease template is contained in ID03-07/24 Confidential Attachment 2 and key aspects of the lease are:

- The lease is for the site only as if it were unoccupied. It does not include any improvements made or effected to the Premises by the lessee.

- The lease is for an initial term of 10 years, with two further 5 year terms available. Thus, having an overall term of 20 years in accordance with the Management Order.

- The proposed lease rent is to be the current market rent valuation, with CPI reviews every year and rent reviews (new valuation) undertaken every 5 years.

- The permitted purpose of the lease is *aircraft hangar for the storage, repair and servicing of aircraft*.

- The lessee is required to pay all outgoings or charges (including costs associated with the preparation and execution of the lease).

Consultation:
In accordance with s. 3.58 of the *Local Government Act 1995* it is proposed that the disposal would be by way of local public notice and consideration of submissions as follows:

> *(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property –*
>
> *(a) it gives local public notice of the proposed disposition –*
>
> *(i) describing the property concerned; and*
> *(ii) giving details of the proposed disposition; and*
> *(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
>
> *(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

Throughout the process Officers have been liaising with the lessee regarding the terms of the draft lease.

Statutory Environment:
Section 3.58 the *Local Government Act 1995* details the process governing 'disposing of property' which includes disposal by way of lease.

Policy Implications:
Nil

Financial/Resource Implications:
The draft lease proposes the lease rent to be the current market rent valuation, with CPI reviews every year and rent reviews (new valuation) undertaken every 5 years.

A licensed property valuer has recently valued the disposal on the basis of 'Market Rental Value' which was determined at $\$5/m^2$ for $1,600m^2$ lettable area (i.e. $8,000 per annum). The valuation report is contained in ID03-07/24 Confidential Attachment 3.

All costs associated with lease including preparation, execution and registration of the lease would be recoverable from the lessee.

Strategic Implications:
Our Brilliant Future - Strategic Community Plan 2021 – 2031
Strategy 2.1.5 Leverage opportunities and investment, and promote retail development
Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles

UNCONFIRMED

Attachments:
Attachment Booklet – July 2024
ID03-07/24 Attachment 1: Survey Plan

Confidential Attachment Booklet – July 2024
ID03-07/24 Confidential Attachment 2: Draft Lease Template
ID03-07/24 Confidential Attachment 3: Valuation Report

COUNCIL DECISION	**090724**

MOVED: Cr Wyse **SECONDED: Cr Gillam**

That Council, by Simple Majority:

1. **Give public notice of the intent to dispose by way of lease a 1,600m^2 portion of Reserve 36040 Kailis Drive, Port Denison for the purpose of aircraft hangar for the storage, repair and servicing of aircraft to Damian O'Driscoll;**

2. **Set the conditions of the lease as follows:**

   a. **An initial term of ten (10) years commencing on the date the lease is executed by all parties, with two further five (5) year options available;**
   b. **A lease fee of $8,000 per annum;**
   c. **Adjust the lease fee with CPI reviews at each anniversary of the commencement date; and**
   d. **Conduct a rent review based on market rent at each fifth anniversary of the commencement date.**

3. **Advise the applicant that they will be responsible for all costs associated with lease including preparation, execution and registration of the lease;**

4. **Should no objections be received during the advertising period, authorise the Chief Executive Officer to execute all documents necessary for the lease; and**

5. **Should any objections be received during the advertising period then require a further report to be presented to Council.**

VOTING DETAILS: **CARRIED: 7/0**

For: **Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**

Against: **Nil**

UNCONFIRMED

DEVELOPMENT SERVICES	ID04-07/24
Subject:	**ID 04-07/24 Disposal of Land by Lease – Dongara Airstrip Lease Area E Kailis Drive, Port Denison**
Author:	**M Connell, Manager Development**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**P24-6 / A7143**
Voting Requirements:	**Simple Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☒	**Executive**	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	**Legislative**	Includes adopting local laws and local planning schemes.
☐	**Review**	When Council reviews decisions made by Officers.
☐	**Quasi-judicial**	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
For Council to consider the disposal by lease of the proposed 'Lease Area E' located at the Dongara Airstrip on a portion of Reserve 36040 Kailis Drive, Port Denison.

Background:
Reserve 36040 comprises Lots 12126 and 12127 on Deposited Plan 219524 and is vested in the Shire for the purpose of *"Aerial Landing Ground"*. The Shire has been granted care, control and management of the site under a Management Order with the power to lease for any term not exceeding 21 years, subject to the consent of the Minister for Lands.

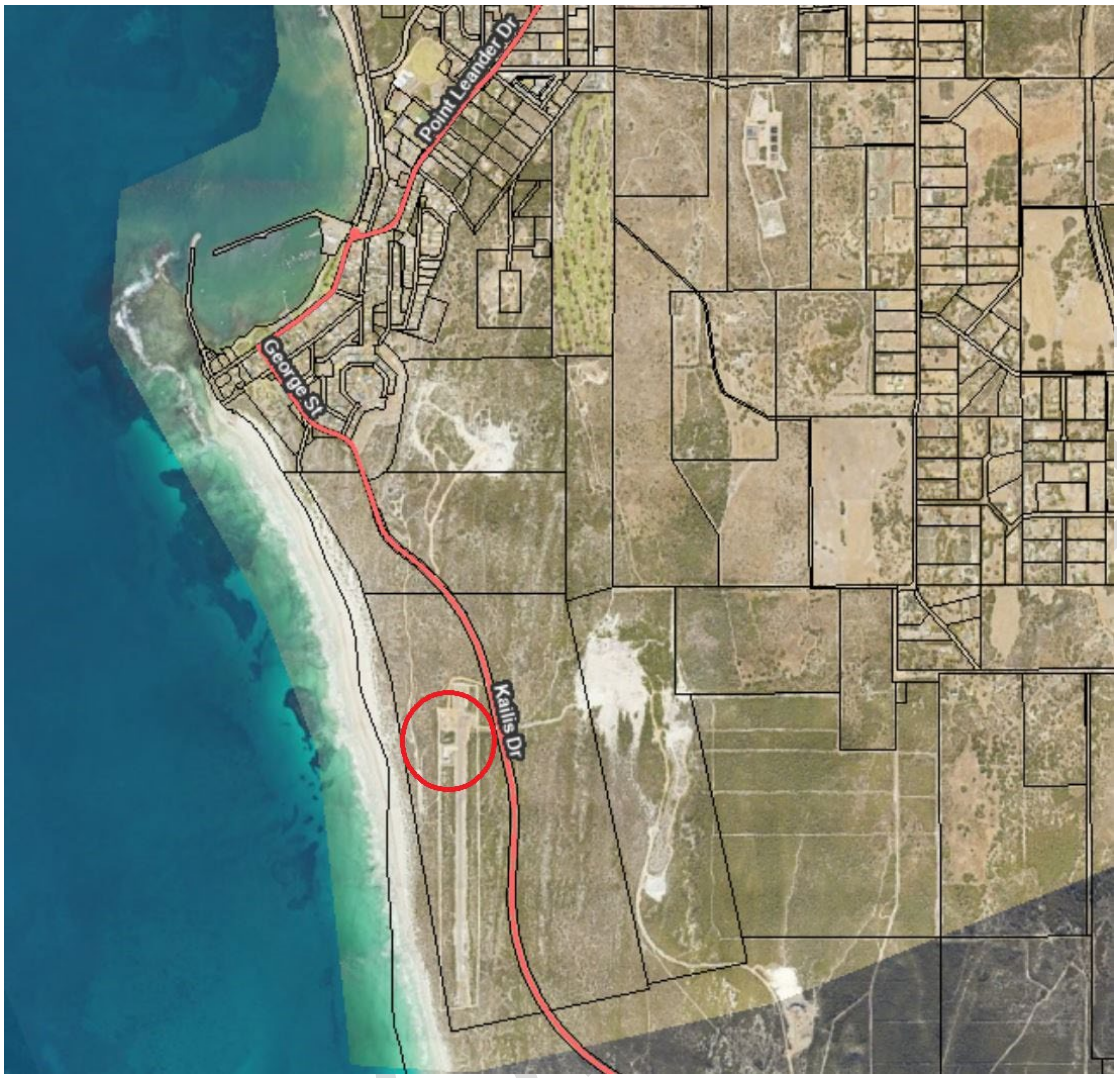
The portion of land proposed to be leased has a total area of 3,200m^2 and is depicted on the lease area survey plan as 'Lease Area E' (the 'site'). The survey plan is contained in ID03-07/24 Attachment 1.

The site contains an aircraft hangar and helipad with associated office building and refuelling infrastructure. The site was initially leased in December 2011 to ROC Oil (WA) Pty Ltd for a term of 12 years in total (including optional terms). In July 2017 Triangle Energy took over the lease. The current lease officially expired on 6 December 2023 and has since been operating under the 'holding over provisions' of the lease on a monthly basis.

Triangle Energy operate the Cliff Head Oil Field south of Dongara encompassing the onshore Arrowsmith Stabilisation Plant and offshore Cliff Head Alpha (CHA) Platform. The lease enables close vicinity access to the CHA platform.

UNCONFIRMED

Location Plan



Officer's Comment:
Under section 3.58 of the *Local Government Act 1995*, the proposed lease constitutes a disposal of property and there are in general 3 options available for Council to dispose of property:

1. By public auction;
2. By public tender; or
3. By giving local public notice of the proposed disposition, inviting and considering any submissions in response to that notice.

The above option 3 is recommend as there is substantial infrastructure on the site and there has been no other interest shown of late in the lease site.

The draft lease template is contained in ID03-07/24 Confidential Attachment 2 and key aspects of the lease are:

- The lease is for the site only as if it were unoccupied. It does not include any improvements made or effected to the Premises by the lessee.
- The lease is for an initial term of 10 years, with two further 5 year terms available. Thus, having an overall term of 20 years in accordance with the Management Order.
- The proposed lease rent is to be the current market rent valuation, with CPI reviews every year and rent reviews (new valuation) undertaken every 5 years.

- The permitted purpose of the lease is *aircraft hangar for the storage, repair and servicing of aircraft*.
- The lessee is required to pay all outgoings or charges (including costs associated with the preparation and execution of the lease).

Consultation:
In accordance with s. 3.58 of the *Local Government Act 1995* it is proposed that the disposal would be by way of local public notice and consideration of submissions as follows:

> *(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property –*
>
> *(a) it gives local public notice of the proposed disposition –*
>
> *(i) describing the property concerned; and*
> *(ii) giving details of the proposed disposition; and*
> *(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
>
> *(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

Throughout the process Officers have been liaising with the lessee regarding the terms of the draft lease.

Statutory Environment:
Section 3.58 the *Local Government Act 1995* details the process governing 'disposing of property' which includes disposal by way of lease.

Policy Implications:
Nil

Financial/Resource Implications:
In the 2023/24 financial year the lease rent income received by the Shire was $10,070.40.

The draft lease proposes the lease rent to be the current market rent valuation, with CPI reviews every year and rent reviews (new valuation) undertaken every 5 years.

A licensed property valuer has recently valued the disposal on the basis of 'Market Rental Value' which was determined at $4/m^2 for 3,200m^2 lettable area (i.e. $12,800 per annum). The valuation report is contained in ID03-07/24 Confidential Attachment 3.

All costs associated with lease including preparation, execution and registration of the lease would be recoverable from the lessee.

Strategic Implications:
Our Brilliant Future - Strategic Community Plan 2021 – 2031
Strategy 2.1.5 Leverage opportunities and investment, and promote retail development
Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles

Attachments:
Attachment Booklet – July 2024
ID03-07/24 Attachment 1: Survey Plan

UNCONFIRMED

Confidential Attachment Booklet – July 2024
ID03-07/24 Confidential Attachment 2: Draft Lease Template
ID03-07/24 Confidential Attachment 3: Valuation Report

OFFICER RECOMMENDATION

MOVED: Cr Wyse **SECONDED: Cr Summers**

That Council, by Simple Majority:

1. **Give public notice of the intent to dispose by way of lease a 3,200m^2 portion of Reserve 36040 Kailis Drive, Port Denison for the purpose of aircraft hangar for the storage, repair and servicing of aircraft to Triangle Energy (Operations) Pty Ltd;**

2. **Set the conditions of the lease as follows:**

   a. **An initial term of ten (10) years commencing on the date the lease is executed by all parties, with two further five (5) year options available;**
   b. **A lease fee of $12,800 per annum;**
   c. **Adjust the lease fee with CPI reviews at each anniversary of the commencement date; and**
   d. **Conduct a rent review based on market rent at each fifth anniversary of the commencement date.**

3. **Advise the applicant that they will be responsible for all costs associated with lease including preparation, execution and registration of the lease;**

4. **Should no objections be received during the advertising period, authorise the Chief Executive Officer to execute all documents necessary for the lease; and**

5. **Should any objections be received during the advertising period then require a further report to be presented to Council.**

The Shire President invited the Mover and Seconder to speak.

Cr Wyse and Cr Summers did not speak to the recommendation.

Cr Gillam spoke against the recommendation and proposed an amendment to point 2(b) as follows:

AMENDMENT

MOVED: Cr Gillam **SECONDED: Cr Summers**

That Council, by Simple Majority:

1. **Give public notice of the intent to dispose by way of lease a 3,200m^2 portion of Reserve 36040 Kailis Drive, Port Denison for the purpose of aircraft hangar for the storage, repair and servicing of aircraft to Triangle Energy (Operations) Pty Ltd;**

2. **Set the conditions of the lease as follows:**

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a. **An initial term of ten (10) years commencing on the date the lease is executed by all parties, with two further five (5) year options available;**
b. **A lease fee of $14,400 per annum;**
c. **Adjust the lease fee with CPI reviews at each anniversary of the commencement date; and**
d. **Conduct a rent review based on market rent at each fifth anniversary of the commencement date.**

3. **Advise the applicant that they will be responsible for all costs associated with lease including preparation, execution and registration of the lease;**

4. **Should no objections be received during the advertising period, authorise the Chief Executive Officer to execute all documents necessary for the lease; and**

5. **Should any objections be received during the advertising period then require a further report to be presented to Council.**

The Shire President invited the Mover and Seconder of the amendment to speak.

Cr Gillam spoke to the item as he considered commercial users should be charged a higher tariff for use of this Shire facility in comparison to individual users. Cr Gillam advised that Council should consider applying the maximum lease rate as provided in the confidential Valuation Report.

There were no speakers against the amendment.

The Amendment then became the substantive motion.

COUNCIL DECISION **100724**

MOVED: Cr Gillam **SECONDED: Cr Summers**

That Council, by Simple Majority:

1. **Give public notice of the intent to dispose by way of lease a 3,200m^2 portion of Reserve 36040 Kailis Drive, Port Denison for the purpose of aircraft hangar for the storage, repair and servicing of aircraft to Triangle Energy (Operations) Pty Ltd;**

2. **Set the conditions of the lease as follows:**

   a. **An initial term of ten (10) years commencing on the date the lease is executed by all parties, with two further five (5) year options available;**
   b. **A lease fee of $14,400 per annum;**
   c. **Adjust the lease fee with CPI reviews at each anniversary of the commencement date; and**
   d. **Conduct a rent review based on market rent at each fifth anniversary of the commencement date.**

3. **Advise the applicant that they will be responsible for all costs associated with lease including preparation, execution and registration of the lease;**

4. **Should no objections be received during the advertising period, authorise the Chief Executive Officer to execute all documents necessary for the lease; and**

UNCONFIRMED

5. Should any objections be received during the advertising period then require a further report to be presented to Council.

VOTING DETAILS: **CARRIED: 7/0**

For: **Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**

Against: **Nil**

UNCONFIRMED

OFFICE OF THE CEO	CEO01-07/24
Subject:	**CEO 01-07/24 Workplace Health and Safety Program Update**
Author:	**R Vermeer, Workplace Health and Safety Coordinator**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**3.0628**
Voting Requirements:	**Simple Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☒	**Executive**	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	**Legislative**	Includes adopting local laws and local planning schemes.
☐	**Review**	When Council reviews decisions made by Officers.
☐	**Quasi-judicial**	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
To provide an oversight of the Work Health and Safety within the Shire of Irwin and to encourage the ongoing support of Work Health and Safety actions including training, policy & procedure development and managerial support.

Background:
With the introduction of the new *Work Health and Safety Act 2020 (WA)* in March 2022, a number of areas within the legislation for Work Health and Safety (WHS) have become stricter, including the potential liability for workers, officers, 'person conducting a business or undertaking' (PCBU) and key decision makers. The transitional period for implementation of changes as a result of the *Work Health and Safety Act 2020 (WA)* is now over, and the PCBU (the Shire) is required to comply with all aspects of the *Work Health and Safety Act 2020 (WA)*.

This role of WHS Coordinator was introduced in March 2022 and part of the role has been to bring the Shire of Irwin up to full compliance. This has involved the training and education of staff, consultation with workers, ongoing auditing and monitoring and ensuring that adequate systems of accountability are in place to not only create a safer working environment but to limit the liability of all individuals involved.

Whilst a lot of areas have already been implemented successfully, there are a number of actions still outstanding in order to achieve and maintain the highest level of compliance.

Officer's Comment:
Over the past 2 years, the Shire focused on improving the Shire's safety culture and awareness, level of hazard and incident reporting, updating the policies and procedures related to WHS and enhancing training across our organisation.

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For the past 9 months, the Shire has been deeply involved in the development, testing and training of the new Work Health Safety Management System (WHSMS) called SiteDocs, which was supported by a WHS specialist consultant. This project encompassed auditing and integrating existing employee data and training records, refining and testing various reporting forms such as hazard and incident reports, enabling electronic view, review and sign on abilities to all High-Risk Construction Work (HRCW) Safe Work Method Statements (SWMS), updating safety procedures and integrating all WHS documents and resources into one platform, accessible by all workers within our organisation at all times.

Furthermore, the Shire have finalised new template forms that feature preset dropdown lists to streamline hazard identification and control, work activities and competency reporting, thereby optimizing our analytical capabilities. This software has undergone thorough in-house testing including user acceptance testing with workers and supervisors from all departments and initial reviews from all have appreciated its straightforward, simplistic functionality whilst raising safety awareness. The new software is looking to reduce overall costs in this area in addition to being more user friendly and providing accountability to all workers at all levels with regard to safety actions and expectations. The Shire has commenced roll out of the software to all departments and workers with a go live date of 1 July 2024.

Despite intense workloads and tight deadlines, the Shire has continued to hold monthly safety committee meetings to discuss and move forwards with any safety suggestions and concerns which may have been raised. Our Health and Safety Representatives (HSR's) have completed the required WorkSafe Health and Safety Representative training and are proactively undertaking monthly workplace inspections to meet reporting obligations, whilst maintaining their normal work duties as well. Our Work Health and Safety Coordinator has successfully completed her Certificated IV in WHS to support our understanding of legislative requirements within Local Government and to continue moving forwards in a positive direction on all things work health and safety related.

The Shire has successfully completed an organisation wide WHS Fundamentals workshop with Aveling (registered training organisation) which provided clear insight into the WHS roles and responsibilities of all Shire workers and the penalties they may face for non-compliance to the *Work Health and Safety Act 2020 (WA)* and *WHS (General) Regulations 2022*, as well as identifying hazards and the risks associated with these hazards and what controls can be implemented to reduce these risks.

The Shire is also in the process of reviewing and updating our organisation's WHS policies and procedures. The draft versions of the Work Health and Safety Policy, Health and Safety Committee (HSC) Terms of Reference, and the Fatigue and Driving Management Policy are now in the process of being finalised for Management review. The Uniform and Personal Protection Equipment (PPE) Policy will be ready for reviewing in the very near future.

Key Statistics from the past 6 months:

Reports Received	**This Quarter**	**Last Quarter**
Lost Time Injury (LTI)	0	0
Take 5 + Hazard Reports	1,150	1,084
Incident Reports	4	5
Site Inspections Conducted	6	6
Corrective Actions created (Improvements and actions as a result of safety reporting)	47	25
WHS Worker Inductions	18	0

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Moving forwards, to achieve the highest level of compliance the Shire has outstanding WHS policies and procedures to finalise, provide additional task specific training for workers including Verification of Competency (VOC) for machine operators, arrange additional WHS "focus area" workshops through an external provider and undertake the annual Chemical audits to all departments. In the coming months the Shire also proposes to finalise the contractor management module of the new SiteDocs WHSMS and then commence the work flow component.

Consultation:
WHS consultant, Tribal Safety Solutions
Health and Safety Committee (HSC)

Statutory Environment:
Work Health and Safety Act 2020 (WA)
Work Health and Safety (General) Regulations 2022
Codes of Practice

Policy Implications:
WHS Safety Committee - Terms of Reference v1
WHS PR-02 Take 5 Procedure v3
WHS PR-03 Hazard Reporting and Investigation Procedure v3
WHS PR-04 Incident Reporting and Investigation Procedure v4
WHS MP-01 Work Health and Safety (WHS) Policy v0

Financial/Resource Implications:
Nil

Strategic Implications:
Our Brilliant Future - Strategic Community Plan 2021 – 2031
4.2.1 Ensure compliance whilst embracing innovation and better practice principles
4.3.2 Adopt and follow better practice processes
4.3.3 Promote workplace health, safety and well-being

Attachments:
Nil

COUNCIL DECISION	**110724**
MOVED: Cr Gillam	**SECONDED: Cr Scott**
That Council, by Simple Majority, notes the Work Health and Safety update provided by the Workplace Health and Safety Coordinator.	
VOTING DETAILS:	**CARRIED: 7/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**
Against:	**Nil**

UNCONFIRMED

OFFICE OF CEO	CEO02-07/24
Subject:	**CEO 02-07/24 Report on Petition Regarding the Proposed Road Name – Sikh Lane, Dongara**
Author:	**S Mearns, Executive Assistant (Acting)**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**P24/27**
Voting Requirements:	**Simple Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☒	**Executive**	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	**Legislative**	Includes adopting local laws and local planning schemes.
☐	**Review**	When Council reviews decisions made by Officers.
☐	**Quasi-judicial**	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
For Council to acknowledge receipt of a petition submitted to the Shire of Irwin by the Irwin Districts Historical Society in relation to Item ID02-05/24 Proposed Road Name – Sikh Lane, Dongara, discussed at the Ordinary Council meeting held 28 May 2024.

Background:
A petition containing 40 signatures was received from the Irwin Districts Historical Society at the 25 June 2024 Ordinary Council Meeting regarding the proposed road name 'Sikh Lane' to be applied to the unnamed road that runs east off Hepburn Street, Dongara in between Smith Street and Moreton Terrace. An excerpt of the statement follows:

PETITION OF ELECTORS
SUPPORTING THE NAME 'SIKH LANE'

STATEMENT REQUIRED TO APPEAR ON EACH PAGE OF THE PETITION

TO THE PRESIDENT OF THE SHIRE OF IRWIN AND SHIRE COUNCILLORS

WE, the undersigned all being residents or electors of the Shire of Irwin, do respectfully request that Council, in accordance with the Shire notice reproduced on the back of this page, **name the un-named lane between Hepburn Street and the Batavia Boulevard carpark, Sikh Lane.**

UNCONFIRMED

Following is a copy of the Shire notice which was advertised in the Dongara Denison Rag on 5 June 2024 and to which the Irwin Districts Historical Society refers to in their Petition Statement.

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

NOTICE OF PUBLIC ADVERTISEMENT
PROPOSED ROAD NAME "SIKH LANE"

Notice is given that the Shire of Irwin has received a request to name the lane that runs east off Hepburn Street, Dongara (in between Smith Street and Moreton Terrace) as ***SIKH LANE***.

Alternate names of 'Punjab' and 'Sojan' are also proposed should 'Sikh' not be approved.

Details of the proposed road names are available for inspection at the Shire Administration Office at 11-13 Waldeck Street, Dongara which is open Monday to Friday 8:30am to 4:30pm or can be downloaded from the Shire of Irwin website at www.irwin.wa.gov.au

Submissions on the road names may be submitted to the Shire of Irwin in writing on or before **Tuesday 25th June 2024.**

Please call 9927 0000 or email reception@irwin.wa.gov.au for further information.

SHANE IVERS
CHIEF EXECUTIVE OFFICER

PMB 21, 11-13 Waldeck Street Dongara WA 6525 | *t* 9927 0000 | *e* reception@irwin.wa.gov.au | www.irwin.wa.gov.au

Officer's Comment:
The Shire is supportive and committed to preserving the history of the Shire including the Sikh community who were an integral component of Dongara's cultural history and heritage.

Shire Officers submitted an application to Landgate requesting to apply a name to the unnamed road reserve as highlighted in the following image.



On 2 July 2024, the Shire received Geographic Naming Approval from Landgate to apply the name 'Sikh Lane' to the aforementioned unnamed road reserve.

Consultation:
The Shire formally advertised the proposed road name for a period of 21 days as follows:

- A notice was published in the Dongara Denison Local Rag on 5 June 2024;
- A copy of the application was made available for public inspection at the Shire office;
- The application was published on the Shire's website; and
- A written notice was sent to abutting landowners and the Sikh Association of WA.

The proposed road name Sikh Lane went to Council 28 May 2024 (Item ID 02-05/24) for approval to advertise. The Shire received 21 submissions (excluding the petition) with one of the submissions containing 18 signatures. There were no objections.

Statutory Environment:
Section 26A of the *Land Administration Act 1997*

Policy Implications:
Nil

Financial/Resource Implications:
Nil

Strategic Implications:
Our Brilliant Future - Strategic Community Plan 2021 – 2031
Strategy 1.2.1 Recognise places of cultural and heritage value.
Strategy 1.2.3 Support community-initiated projects and activities.

Attachments:
Attachment Booklet – July 2024
CEO02-07/24 Attachment 1 – Petition received from the Irwin Districts Historical Society

COUNCIL DECISION	**120724**
MOVED: Cr Wyse	**SECONDED: Cr Gillam**

That Council, by Simple Majority,

1. **Acknowledges receipt of a petition submitted by the Irwin Districts Historical Society in relation to Item ID02-05/24 Proposed Road Name – Sikh Lane, Dongara;**
2. **Request the Chief Executive Officer to advise the Irwin Districts Historical Society, as lead petitioner, that the Geographic Names Committee approved the name 'Sikh Lane' for the identified road reserve.**

VOTING DETAILS:	**CARRIED: 7/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**
Against:	**Nil**

UNCONFIRMED

OFFICE OF CEO	CEO03-07/24
Subject:	**CEO 03-07/24 Long Term Financial Plan 2024-2039**
Author:	**P Machaka, Manager Finance**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**3.00311**
Voting Requirements:	**Absolute Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☒	**Executive**	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	**Legislative**	Includes adopting local laws and local planning schemes.
☐	**Review**	When Council reviews decisions made by Officers.
☐	**Quasi-judicial**	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
For Council to adopt the Long Term Financial Plan 2024-2039 as an informing strategy under the Integrated Planning and Reporting Framework

Background:
It is a mandatory requirement that the local government is to have regard to the capacity of its current resources and the anticipated capacity of its future resources govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources. With reference to Planning for the Future in Division 3 of the *Local Government (Administration) Regulations 1996*, the Shire is required to develop and maintain a Corporate Business Plan which integrates matters relating to resources including asset management, workforce planning and long-term financial planning. The Long-Term Financial Plan (LTFP) considers asset management planning and workforce planning from a financial perspective. The Corporate Business Plan for a district is to set out, consistently with any relevant priorities within the Strategic Community Plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district.

The LTFP is a high-level informing strategy that outlines the Shire's approach to delivering infrastructure and services to the community in a financially sustainable and affordable manner. It also demonstrates the Shire's commitment to managing its operations in a way that avoids unsustainable rate increases for ratepayers. As a summary on the future planning of the Council's financial operations, the LTFP strategic focus is in relation to key components such as rate increases as mentioned, but includes service levels, asset renewal, reserve account movements and loan borrowings. The plan is also designed to indicate long term financial viability and identify issues that may have a long-term impact on the Council's finances.

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Officer's Comment:
The primary objective of the Long Term Financial Plan 2024-2039 is to create a strong sustainable future and to address any adverse financial situations.

The Long-Term Financial Plan attempts to predict the Council's future expenditure requirements combining both operational and capital together with increasing service levels, predominantly in rural road construction. Preparation of the plan also requires a number of key assumptions which ultimately provide guidance to subsequent reviews of the Corporate Business Plan and Annual Report. The following are the key assumptions of the proposed Long-Term Financial Plan.

The key assumptions include:

- Rate Setting Statement Net current assets at end of each Financial Year is $0, which means that the revenue and expenditure is balanced.
- CPI of 3.5%
- Rates increase 5% (bulk is CPI).
- Reserves growth is minimal in the initial years to allow the growth of own source revenue to compensate the Federal Assistance Grant shortfall.
- Employee Costs 3.5%

The capital program consists of the Main Roads WA Regional Road Group program, own source funded road renewal program and Council priority projects. The Main Roads WA Regional Road Group program is an average of $1.8M per year with two thirds being externally funded by the program. The own source road renewal program is $1.5m in 2024/25 and increasing to $2.9m in 2038/39, resulting in average sustainability ratio of Asset Sustainability Ratio of 63% over the term of the plan.

The plan includes foreshore works, which is a Council priority.

It is anticipated that the plan is a live document that is updated annually to ensure it captures Council's requirements.

Consultation:
Senior staff together with Moore Australia have been engaged in the development of the draft Long-Term Financial Plan which was then presented to Council for review and comment at the Councillor Workshop held 14 May 2024.

Statutory Environment:
Local Government Act 1995 s5.56:
Planning for the future
1) *A local government is to plan for the future of the district.*
2) *A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.*

Local Government (Administration) Regulations 1996:
Part 5 – Annual reports and planning
Division 3 — Planning for the future
19DA. Corporate business plans, requirements for (Act s. 5.56)
1) *A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
2) *A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.*
3) *A corporate business plan for a district is to —*
   a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*

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b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

4) A local government is to review the current corporate business plan for its district every year.
5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine whether or not to adopt the plan or the modifications. *Absolute majority required.*
7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan

Policy Implications:
Nil

Financial/Resource Implications:
The Department of Local Government, Sport and Cultural Industries (DLGSCI) advocates longer term approaches and moving away from the annual budget focus. DLGSCI support Councils budgeting for a minor surplus each year, or by transfers to reserves, to help fund one or more projects in future years.

Strategic Implications:
Our Brilliant Future - Strategic Community Plan 2021 – 2031
Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles
Strategy 4.2.2 Embrace the Integrated Planning and Reporting framework
Strategy 4.2.3 Adopt a risk and asset management approach

Attachments:
Attachment Booklet – July 2024
CEO03-07/24 Attachment 1: Long Term Financial Plan 2024-2039

COUNCIL DECISION	**130724**
MOVED: Cr Scott	**SECONDED: Cr Summers**
That Council, by Absolute Majority adopts the Long Term Financial Plan 2024-2039 as an informing strategy under the Integrated Planning and Reporting Framework.	
VOTING DETAILS:	**CARRIED: 7/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**
Against:	**Nil**

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10.2 Committee Reports

10.2.1 WHS Committee Meeting

The Minutes of the Shire of Irwin Work Health and Safety Committee Meetings held 7 February 2024, 11 March 2024, 1 May 2024, 5 June 2024 and 3 July 2024 have been provided to Councillors under separate cover.

COUNCIL DECISION	**140724**
MOVED: Cr Tunbridge	**SECONDED: Cr Gillam**
That Council receives the minutes of the Shire of Irwin Work Health and Safety Committee Meetings held 7 February 2024, 11 March 2024, 1 May 2024, 5 June 2024 and 3 July 2024.	
VOTING DETAILS:	**CARRIED: 7/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge, Cr Melsom**
Against:	**Nil**

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil

14. MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

Nil

15. CLOSURE

There being no further business the Shire President closed the meeting at 6.22pm.

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SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item 8.2

Attachment 1

Agenda Forum Notes
20 August 2024

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item 8.3

Attachment 1

Special Council Meeting Minutes
20 August 2024

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item CC02-08/24

Attachment 1

Accounts for Payment – July 2024

Shire of Irwin

List of Accounts paid July 2024 for presentation to the Council Meeting 27 August 2024

MUNICIPAL/(TRUST) PAYMENTS

EFT/CHQ #	DATE	PAYEE	DESCRIPTION	PAYMENTS
EFT32261	09/07/2024	A BROWNING	REFUND	-420.00
EFT32262	09/07/2024	A JOHNSON	REFUND	-119.69
EFT32263	09/07/2024	A TRIGG	REFUND	-360.00
EFT32264	09/07/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	RATE DEBT RECOVERY SERVICES	-794.25
EFT32265	09/07/2024	AMY CHADBOURNE	COMMUNICATIONS AND MEDIA CONSULTANCY SERVICES	-4,905.00
EFT32267	09/07/2024	ATC WORK SMART	SCHOOL BASED WORK EXPERIENCE	-220.28
EFT32268	09/07/2024	AUSTRALIA POST	POSTAGE & FREIGHT CHARGES	-359.77
EFT32269	09/07/2024	AVON WASTE	FRONT LIFT AND 240LT WASTE COLLECTION	-37,939.36
EFT32270	09/07/2024	BABA MARDA ROAD SERVICES	TRAFFIC MANAGEMENT FOR WORKS ON KAILIS DRIVE, ALLANOOKA SPRINGS ROAD AND BLENHEIM ROAD	-14,826.98
EFT32271	09/07/2024	CONSTRUCTION TRAINING FUND	CONSTRUCTION TRAINING FUND RECONCILIATION	-5,227.36
EFT32272	09/07/2024	BP ROADHOUSE DONGARA	MONTHLY CONSUMABLES	-65.20
EFT32273	09/07/2024	DEPARTMENT OF ENERGY, MINES, INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY	-856.02
EFT32274	09/07/2024	BUNNINGS BUILDING SUPPLIES	BUILDING MATERIALS FOR TRANSFER STATION	-334.91
EFT32275	09/07/2024	CARL SCUDDER	BUILDING MAINTENANCE REPAIRS	-505.00
EFT32276	09/07/2024	CIVIC WORKFORCE MANAGEMENT	HR CONSULTANCY SERVICES	-4,001.25
EFT32277	09/07/2024	CAROLYN WALKER PUBLIC RELATIONS	ECONOMIC DEVELOPMENT WORK	-9,460.00
EFT32278	09/07/2024	DATA#3 LIMITED	MICROSOFT LICENCES	-3,389.02
EFT32279	09/07/2024	DONGARA FREIGHT	FREIGHT CHARGES	-126.50
EFT32280	09/07/2024	DELTA CLEANING SERVICES	CONTRACT CLEANING	-20,147.83
EFT32281	09/07/2024	LANDGATE - WESTERN AUSTRALIAN LAND	RURAL AND MINING TENEMENT SCHEDULES	-135.10
EFT32282	09/07/2024	DONGARA BOBCAT & CONTRACTING SERVICES	REMOVAL OF DRIED SEWAGE PONDS AT TRANSFER STATION AND SUPPLY OF MULCH AND SAND	-4,950.00
EFT32283	09/07/2024	DONGARA BODY BUILDERS	REPLACE BRAKE DRUMS ON DROP DECK TRAILER, INSTALL LIGHT SIGN AND LIGHTING RACK TO SPRAY TRUCK, FIT BEACON ABD SKI BAR TO UD TRUCK, FABRICATION OF STAINLESS STREET BOXES FOR KAILIS DRIVE ENTRY STATEMENT AND ADJUST MOUNTING PLATES FOR LIGHTING POLES ON BLENHEIM ROAD	-15,338.50
EFT32284	09/07/2024	DONGARA BUILDING & TRADE SUPPLIES	PARKS, GARDENS, BUILDING AND ROAD MAINTENANCE SUPPLIES	-564.40
EFT32285	09/07/2024	DONGARA CONCRETE SERVICES	REMOVE AND REPLACE DAMAGED FOOTPATH/KERBING ON CHURCH STREET, CLEMENTINA ROAD AND SEAHORSE LOOP AND INSTALL CONCRETE SLAB AT CHARITIES SHOP	-6,182.00
EFT32286	09/07/2024	DONGARA DRILLING & ELECTRICAL	ELECTRICAL REPAIRS	-701.91
EFT32287	09/07/2024	DONGARA LOCAL RAG	ADVERTISING	-1,167.00
EFT32288	09/07/2024	DONGARA MIDWEST WASTE	PUMP SEPTIC TANK AT TRANSFER STATION	-500.00
EFT32289	09/07/2024	DONGARA TOWN BUSHFIRE BRIGADE	GREEN WASTE BURN OFF AND FUEL REIMBURSEMENT	-1,056.14
EFT32290	09/07/2024	FIVESTAR BUSINESS SOLUTIONS & INNOVATION	PRINTER CHARGES ADMIN, LIBRARY AND REC CENTRE	-347.70
EFT32291	09/07/2024	GERALDTON AUTO WHOLESALERS	FLOOR MATS FOR ISUZU MU-X'S	-238.84
EFT32292	09/07/2024	CITY OF GREATER GERALDTON	MERU WASTE DISPOSAL CHARGES	-6,961.36
EFT32293	09/07/2024	REFUEL AUSTRALIA	FUEL CARD PURCHASES & BULK DIESEL FUEL PURCHASES	-15,394.22
EFT32294	09/07/2024	GLASS CO WA	REPLACE SHOWER SCREENS IN UNIT 1 TO 4 AND REPAIRS AT UNIT 19 THE VILLAGE	-3,492.66
EFT32295	09/07/2024	GERALDTON AND MIDWEST E-WASTE	E-WASTE DISPOSAL FROM TRANSFER STATION	-123.00
EFT32296	09/07/2024	GLOBAL SPILL & SAFETY	RURAL LOT SIGNS	-37.62
EFT32297	09/07/2024	MOORE AUSTRALIA (WA) PTY LTD	PROFESSIONAL SERVICES	-4,934.60
EFT32298	09/07/2024	IRWIN BUSH FIRE BRIGADE	GREEN WASTE BURN OFF	-1,000.00
EFT32299	09/07/2024	INCITE SECURITY	MONITORING SERVICE FEE - TRANSFER STATION	-42.00
EFT32300	09/07/2024	IRWIN SHIRE - RATES	PAYROLL DEDUCTIONS	-1,445.00
EFT32301	09/07/2024	INTREPID SOLUTIONS AUSTRALIA PTY LTD	ANNUAL SUBSCRIPTION 2024/25	-2,293.50
EFT32302	09/07/2024	KIRKLAND ELECTRICAL SERVICES	INSPECTION AND REPLACEMENT OF BBQ'S ON FORESHORE	-4,829.00
EFT32303	09/07/2024	MIDWEST AUTO GROUP	SERVICE OF FORD RANGER AND FORD EVEREST	-1,233.15
EFT32304	09/07/2024	LG BEST PRACTICES	OUTSOURCED PAYROLL FUNCTION	-5,478.00
EFT32305	09/07/2024	LO-GO APPOINTMENTS	CONTRACT LABOUR HIRE	-16,699.53
EFT32306	09/07/2024	SHIRE OF IRWIN - LOTTO FUND	PAYROLL DEDUCTIONS	-80.00
EFT32307	09/07/2024	MCINTOSH & SON/ PURCHER TRUCKS	WORKSHOP SUPPLIES	-351.08
EFT32308	09/07/2024	MACS AUSTRALIA GROUP PTY LTD	HIRE CHARGES OF TRANSPORTABLE BUILDING INCLUDING TRANSPORT TO DEPOT	-4,916.91
EFT32309	09/07/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	-8,352.57
EFT32310	09/07/2024	MIDWEST MOWERS & SMALL ENGINES	PARTS FOR SUNDRY PLANT	-768.00
EFT32311	09/07/2024	MIDWEST FIRE PROTECTION & SAFETY SERVICES	MONTHLY SERVICING OF FIRE ALARM SYSTEM AT REC CENTRE	-176.00
EFT32312	09/07/2024	MIDWEST POWER SOLUTIONS	ELECTRICAL REPAIRS	-2,043.80
EFT32313	09/07/2024	MIDWEST SOLAR AND WATER	PLUMBING REPAIRS	-1,017.45
EFT32314	09/07/2024	M CONNELL	REIMBURSEMENT	-717.00
EFT32315	09/07/2024	NAJA BUSINESS CONSULTING SERVICES	CONSULTANCY SERVICES	-440.00
EFT32316	09/07/2024	N-COM PTY LTD	RECEIVER FOR TRANSMISSION TOWER	-7,803.40
EFT32317	09/07/2024	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	ADVERTISING	-280.94
EFT32318	09/07/2024	PURMEC	ELECTRICAL REPAIRS	-1,911.22
EFT32319	09/07/2024	E & MJ ROSHER PTY LTD	PARTS FOR AMAZONE GROUNDKEEP	-332.20
EFT32320	09/07/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	-92.06
EFT32321	09/07/2024	CLEANAWAY CO PTY LTD	REMOVAL OF FRONT LIFT BIN AT DEPOT	-269.50
EFT32322	09/07/2024	T-QUIP	PARTS FOR HAKO SWEEPER	-1,968.38
EFT32323	09/07/2024	TRUCK CENTRE (WA) PTY LTD	SERVICE AND REPAIRS TO NISSAN PRIME MOVER	-2,733.83
EFT32324	09/07/2024	VANGUARD PRINT	HOLIDAY PLANNER STORAGE AND HANDLING COSTS	-218.64
EFT32325	09/07/2024	AFGRI EQUIPMENT PTY LTD	PARTS FOR JOHN DEERE TRACTOR	-303.19
EFT32326	09/07/2024	WESTSIDE CAR DETAILING	FULL DETAIL CLEAN OF HOLDEN TRAILBLAZER	-500.00
EFT32327	09/07/2024	WELL DONE INTERNATIONAL	CALL CENTRE CHARGES	-427.68
EFT32328	09/07/2024	SYNERGY	ELECTRICITY CHARGES	-22,193.84

Shire of Irwin

List of Accounts paid July 2024 for presentation to the Council Meeting 27 August 2024

MUNICIPAL/(TRUST) PAYMENTS

EFT/CHQ #	DATE	PAYEE	DESCRIPTION	PAYMENTS
EFT32329	09/07/2024	WESTRAC EQUIPMENT	SERVICE AND REPAIRS TO CAT WHEEL LOADER AND REPAIRS TO POSITRACK MULCHER	-4,673.05
EFT32330	09/07/2024	YOUNG MOTORS PTY LTD	REPAIRS TO HOLDEN TRAILBLAZER	-330.00
EFT32331	09/07/2024	WINC AUSTRALIA PTY LTD	PRINTER CHARGERS DEPOT	-359.98
EFT32332	15/07/2024	A REIDY	REFUND	-2,000.00
EFT32333	18/07/2024	AUSTRALIAN TAXATION OFFICE - BAS	BAS RECONCILIATION	-34,049.00
EFT32334	24/07/2024	NODE 1 PTY LTD	NBN FIBRE CONNECTION FEE	-515.95
EFT32335	24/07/2024	GERALDTON TOYOTA	PURCHASE OF TOYOTA COROLLA SEDAN	-32,019.40
EFT32336	25/07/2024	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	LICENCE RENEWAL - COMMUNICATIONS LICENCES	-230.00
EFT32337	25/07/2024	IRWIN AUTUMN CENTRE	CASE FUNDING	-550.00
EFT32338	25/07/2024	AVON WASTE	FRONT LIFT COLLECTION AND RENTAL	-4,532.00
EFT32339	25/07/2024	CONSTRUCTION TRAINING FUND	CONSTRUCTION TRAINING FUND RECONCILIATION	-3,583.66
EFT32340	25/07/2024	BLACKWOODS	WORKSHOP SUPPLIES	-252.19
EFT32341	25/07/2024	BL'S BOBCAT AND MECHANICAL SERVICES	BREAKDOWN REPAIRS TO DONGARA TOWN LIGHT TANKER	-833.80
EFT32342	25/07/2024	BRAND MECHANICAL SERVICES	SERVICE OF TORO ZERO TURN MOWER	-285.73
EFT32343	25/07/2024	CANCELLED		0.00
EFT32344	25/07/2024	CARL SCUDDER	BUILDING MAINTENANCE REPAIRS	-4,155.70
EFT32345	25/07/2024	COPYRIGHT AGENCY	2024/25 COPYRIGHT LICENCE	-2,352.23
EFT32346	25/07/2024	DATA#3 LIMITED	MICROSOFT LICENSES	-3,389.02
EFT32347	25/07/2024	DONGARA BODY BUILDERS	REPAIRS TO SIDE TIPPER	-673.20
EFT32348	25/07/2024	DONGARA DRILLING & ELECTRICAL	ELECTRICAL REPAIRS	-2,578.26
EFT32349	25/07/2024	TYREPOWER DONGARA	TYRES FOR FORD RANGER, BATTERY TERMINALS FOR HOLDEN COLORADO AND PUNCTURE REPAIR ON FORD RANGER	-1,623.60
EFT32350	25/07/2024	DONGARA ENEABBA MINGENEW HEALTH SERVICE	REFUND	-465.00
EFT32351	25/07/2024	DONGARA HOTEL MOTEL	LAND USE AGREEMENT	-1,041.67
EFT32352	25/07/2024	DRYLANDS FOUNDATION	NATIVE COASTAL TUBE STOCK FOR COASTAL PLANTING	-4,220.48
EFT32353	25/07/2024	FIVESTAR BUSINESS SOLUTIONS & INNOVATION	PREVENTATIVE MAINTENANCE ON PRINTER	-44.00
EFT32354	25/07/2024	ALL DECOR	SUPPLY AND INSTALL VERTICAL BLINDS IN UNIT 1 THE VILLAGE	-1,360.00
EFT32355	25/07/2024	CITY OF GREATER GERALDTON	MERU WASTE DISPOSAL	-555.52
EFT32356	25/07/2024	GLASS CO WA	SERVICE WINDOWS AND DOORS AT UNIT 37 AND REPAIRS TO FRONT DOOR AT MEDICAL CENTRE	-519.75
EFT32357	25/07/2024	INTEGRITY MANAGEMENT SOLUTIONS PTY LTD	ANNUAL SOFTWARE RENEWAL 2024/25	-6,050.00
EFT32358	25/07/2024	INCITE SECURITY	REPLACE FAULTY FRONT DOOR SENSOR AT ADMIN AND QUARTERLY MONITORING SERVICES AT ADMIN, TRANSFER STATION, MEDICAL CENTRE AND REC CENTRE	-1,765.59
EFT32359	25/07/2024	IRWIN SHIRE - RATES	PAYROLL DEDUCTIONS	-3,088.57
EFT32360	25/07/2024	KENNARDS HIRE PTY LTD	HIRE OF SAFETY EQUIPMENT FOR COASTAL PLANTING WORKS	-867.00
EFT32361	25/07/2024	NODE 1 PTY LTD	NBN FIBRE CONNECTION FEE	-515.95
EFT32362	25/07/2024	SHIRE OF IRWIN - LOTTO FUND	PAYROLL DEDUCTIONS	-169.29
EFT32363	25/07/2024	M2 ON HOLD (A DIVISION OF M2 TECHNOLOGY GROUP PTY LTD)	ON HOLD MESSAGE - JULY TO SEPTEMBER 2024	-462.00
EFT32364	25/07/2024	MIDWEST AUTO ELECTRICS & AIR CONDITIONING	REPAIRS TO ISUZU TRUCK, CAT DOZER AND FORD RANGER	-2,079.24
EFT32365	25/07/2024	MANDALAY TECHNOLOGIES PTY LTD	ANNUAL LICENSE RENEWAL 2024/25	-18,452.44
EFT32366	25/07/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	-8,193.30
EFT32367	25/07/2024	MEX MAINTENANCE SOFTWARE	ANNUAL LICENSE RENEWAL 2024/25	-12,870.00
EFT32368	25/07/2024	MIDWEST FIRE PROTECTION & SAFETY SERVICES	BI-ANNUAL FIRE EQUIPMENT SERVICING	-1,851.30
EFT32369	25/07/2024	MIDWEST SAFETY AND TRAINING PTY LTD	HEIGHTS/HARNESS AWARENESS TRAINING	-660.00
EFT32370	25/07/2024	MIDWEST POWER SOLUTIONS	ELECTRICAL REPAIRS	-313.50
EFT32371	25/07/2024	MIDWEST SOLAR AND WATER	PLUMBING REPAIRS	-1,765.90
EFT32372	25/07/2024	LOCAL WORKS	STATIONERY CONSUMABLES	-84.64
EFT32373	25/07/2024	PERTH IRRIGATION CENTRE	RETICULATION SUPPLIES	-672.30
EFT32374	25/07/2024	PIRTEK GERALDTON	PARTS FOR TRUCK	-73.26
EFT32375	25/07/2024	PIXIES SCREEN PRINTS	PROTECTIVE CLOTHING	-175.00
EFT32376	25/07/2024	PURMEC	ELECTRICAL REPAIRS	-1,471.06
EFT32377	25/07/2024	RAC BUSINESSWISE	ROAD SIDE ASSIST COVERAGE 2024/25	-3,024.00
EFT32378	25/07/2024	ROAD RUNNER MECHANICAL SERVICES	SERVICE AND REPAIRS TO ISUZU TRUCKS	-5,509.53
EFT32379	25/07/2024	SHORELINE OUTDOOR WORLD	SERVICE GARAGE DOORS AT HENRY ROAD UNITS	-308.00
EFT32380	25/07/2024	DONGARA IGA	MONTHLY CONSUMABLES	-776.50
EFT32381	25/07/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	-164.72
EFT32382	25/07/2024	TRUCK CENTRE (WA) PTY LTD	REPAIRS TO NISSAN PRIME MOVER	-13,716.65
EFT32383	25/07/2024	VANGUARD PRINT	HOLIDAY PLANNER STORAGE AND TRANSPORT FEES	-312.10
EFT32384	25/07/2024	PUBLIC TRANSPORT AUTHORITY OF WA	BUS TICKET SALES	-266.41
EFT32385	25/07/2024	AFGRI EQUIPMENT PTY LTD	PARTS FOR JOHN DEERE TRACTOR	-49.22
EFT32386	25/07/2024	WA LOCAL GOVERNMENT ASSOCIATION - WALGA	SUBSCRIPTIONS 2024/25	-27,134.10
EFT32387	25/07/2024	SYNERGY	ELECTRICITY CHARGES	-2,694.96
EFT32388	25/07/2024	ZETTAGRID PTY LTD	REMOTE IT BACKUP COSTS	-4,678.30
EFT32389	25/07/2024	WINC AUSTRALIA PTY LTD	PRINTER CHARGES DEPOT	-425.04
32203	04/07/2024	SHIRE OF IRWIN	CONTAINER DEPOSIT SCHEME	-8,000.00
32204	19/07/2024	DONGARA COMMUNITY RESOURCE CENTRE	MOTOR VEHICLE LICENCE RENEWALS 2024/25	-16,389.00
32205	19/07/2024	WATER CORPORATION	VARIOUS WATER CHARGES	-34,582.88
32206	23/07/2024	DEPARTMENT OF TRANSPORT	SHIRE OF IRWIN NUMBER PLATES	-200.00
32207	30/07/2024	DEPARTMENT OF TRANSPORT	SHIRE OF IRWIN NUMBER PLATES	-200.00
DD22940.1	05/07/2024	TELSTRA AUSTRALIA	SATELLITE PHONE CHARGES	-110.00
DD22946.1	11/07/2024	TELSTRA AUSTRALIA	TELSTRA INTEGRATED MESSAGING	-395.59
DD22975.1	24/07/2024	TELSTRA AUSTRALIA	FREE WIFI DATA CHARGES	-90.00

Shire of Irwin

List of Accounts paid July 2024 for presentation to the Council Meeting 27 August 2024

MUNICIPAL/(TRUST) PAYMENTS

EFT/CHQ #	DATE	PAYEE	DESCRIPTION	PAYMENTS
DD22986.1	30/07/2024	TELSTRA AUSTRALIA	VARIOUS MOBILE & DATA CHARGES	-3,395.52
DD22942.1	08/07/2024	WA TREASURY CORPORATION	LOAN 93 - RECREATION CENTRE	-20,727.35
DD22988.1	31/07/2024	WA TREASURY CORPORATION	LOAN 104 - PLANT & EQUIPMENT	-127,646.46
DD22968.1	16/07/2024	N-ABLE PTY LTD	N-ABLE MONTHLY IT CHARGES	-1,016.06
DD22937.1	02/07/2024	AUSTRALIAN PHONE COMPANY PTY LTD	VOIP PHONE CHARGES - MEDICAL CENTRE	-225.23
DD22944.1	11/07/2024	PAKLS PTY LTD	RENTAL CHARGES	-2,300.00
DD22979.1	25/07/2024	PAKLS PTY LTD	RENTAL CHARGES	-2,300.00
DD22977.1	24/07/2024	CLEARMATCH ORIGINATE PTY LTD	INSURANCE PREMIUM REPAYMENT	-46,179.68
DD22984.1	30/07/2024	CLEARMATCH ORIGINATE PTY LTD	INSURANCE PREMIUM REPAYMENT	-45,929.68
DD22930.8	02/07/2024	AMP CORPORATE SUPER - SIGNATURE SUPER	SUPERANNUATION	-432.97
DD22930.1	02/07/2024	AUSTRALIAN SUPER	SUPERANNUATION	-3,221.79
DD22930.2	02/07/2024	AWARE SUPER PTY LTD	SUPERANNUATION	-19,313.10
DD22930.3	02/07/2024	CBUS SUPER	SUPERANNUATION	-236.43
DD22930.4	02/07/2024	COLONIAL FIRST STATE FIRST CHOICE SUPER	SUPERANNUATION	-720.79
DD22930.5	02/07/2024	HESTA SUPER	SUPERANNUATION	-63.98
DD22930.6	02/07/2024	HOSTPLUS	SUPERANNUATION	-1,664.64
DD22930.7	02/07/2024	MERCER	SUPERANNUATION	-664.62
DD22961.7	16/07/2024	AMP CORPORATE SUPER - SIGNATURE SUPER	SUPERANNUATION	-497.88
DD22961.1	16/07/2024	AUSTRALIAN SUPER	SUPERANNUATION	-2,857.69
DD22961.2	16/07/2024	AWARE SUPER PTY LTD	SUPERANNUATION	-19,355.04
DD22961.3	16/07/2024	CBUS SUPER	SUPERANNUATION	-247.33
DD22964.1	16/07/2024	COLONIAL FIRST STATE FIRST CHOICE SUPER	SUPERANNUATION	-736.07
DD22961.4	16/07/2024	HESTA SUPER	SUPERANNUATION	-82.02
DD22961.5	16/07/2024	HOSTPLUS	SUPERANNUATION	-1,605.95
DD22961.6	16/07/2024	MERCER	SUPERANNUATION	-195.77
DD22991.8	30/07/2024	AMP CORPORATE SUPER - SIGNATURE SUPER	SUPERANNUATION	-487.69
DD22991.1	30/07/2024	AUSTRALIAN SUPER	SUPERANNUATION	-2,363.72
DD22991.2	30/07/2024	AWARE SUPER PTY LTD	SUPERANNUATION	-20,353.70
DD22991.3	30/07/2024	CBUS SUPER	SUPERANNUATION	-257.71
DD22991.4	30/07/2024	COLONIAL FIRST STATE FIRST CHOICE SUPER	SUPERANNUATION	-845.91
DD22991.5	30/07/2024	HESTA SUPER	SUPERANNUATION	-94.71
DD22991.6	30/07/2024	HOSTPLUS	SUPERANNUATION	-1,591.12
DD22991.7	30/07/2024	MERCER	SUPERANNUATION	-487.77
				-873,000.25

Sundry Creditors as at 31/07/2024 **99,227.46**

The Payments included in the above list of Accounts Paid, have been authorised by the Chief Executive Officer under delegation from Council.

9 August 2024
DATE



Shane Ivers
Chief Executive Officer

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item CC03-08/24

Attachment 1

Monthly Financial Statements for the
Period Ended 30 June 2024

SHIRE OF IRWIN

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF IRWIN

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 JUNE 2024

NATURE DESCRIPTIONS

REVENUE

RATES
All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES
Revenues (other than service charges) from the use of facilities and charges made for local government services,

sewerage rates, rentals, hire charges, fee for service,

photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health

benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation expense raised on all classes of assets.

INTEREST EXPENSES
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF IRWIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

BY NATURE

	Adopted Annual Budget	Revised Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
	$	$	$	$	$	%		
Opening Funding Surplus (Deficit)	973,616	744,915	744,915	**744,915**	0	0%		
Revenue from operating activities								
Rates	6,338,638	6,840,040	6,840,040	**6,839,653**	(387)	(0%)	▼	
Operating Grants, Subsidies and Contributions	602,978	633,274	633,274	1,148,881	515,607	81%	▲	S
Fees and Charges	2,541,697	2,601,832	2,601,832	2,576,364	(25,468)	(1%)	▼	
Interest Earnings	211,311	233,838	233,838	273,041	39,203	17%	▲	S
Other Revenue	527,100	426,648	426,648	264,502	(162,146)	(38%)	▼	S
Profit on Disposal of Assets	114,707	159,308	159,308	**0**	(159,308)	(100%)	▼	
	10,336,431	**10,894,941**	**10,894,941**	**11,102,441**				
Expenditure from operating activities								
Employee Costs	(3,706,031)	(4,240,392)	(4,240,392)	(4,380,939)	(140,547)	(3%)	▼	
Materials and Contracts	(3,689,148)	(4,100,805)	(4,100,805)	(4,688,454)	(587,650)	(14%)	▼	S
Utility Charges	(501,047)	(472,507)	(472,507)	(583,084)	(110,577)	(23%)	▼	
Depreciation on Non-Current Assets	(4,518,458)	(4,527,700)	(4,527,700)	(4,863,775)	(336,075)	(7%)	▼	
Interest Expenses	(278,367)	(273,453)	(273,453)	(272,278)	1,175	0%	▲	
Insurance Expenses	(266,279)	(266,279)	(266,279)	(269,974)	(3,695)	(1%)	▼	
Other Expenditure	(211,016)	(209,016)	(209,016)	(188,346)	20,670	10%	▲	
Loss on Disposal of Assets	0	(4,200)	(4,200)	(4,541)	(341)	(8%)	▼	
	(13,170,345)	**(14,094,352)**	**(14,094,352)**	**(15,251,391)**				
Operating activities excluded from budget								
Add back Depreciation	4,518,458	4,527,700	4,527,700	**4,863,775**	336,075	7%	▲	
Adjust (Profit)/Loss on Asset Disposal	(114,707)	(155,108)	(155,108)	**4,541**	159,649	103%	▲	S
Movement in Leave Reserve (Added Back)	4,769	7,210	7,210	**7,210**	0	0%		
Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	**(1,261)**	(1,261)		▼	
Amount attributable to operating activities	**1,574,606**	**1,180,391**	**1,180,391**	**725,316**				
Investing activities								
Non-Operating Grants, Subsidies and Contributions	7,247,034	5,611,474	5,611,474	**916,246**	(4,695,228)	(84%)	▼	S
Proceeds from Disposal of Assets	2,209,126	226,350	226,350	**4,359**	(221,991)	(98%)	▼	S
Land and Buildings	(382,690)	(344,690)	(344,690)	**(37,147)**	307,543	89%	▲	S
Plant and Equipment	(2,017,500)	(1,734,940)	(1,734,940)	**(1,457,910)**	277,030	16%	▲	S
Furniture and Equipment	(60,000)	(78,631)	(78,631)	**(41,991)**	36,640	47%	▲	S
Infrastructure Assets - Roads	(2,531,040)	(1,524,295)	(1,524,295)	**(1,265,848)**	258,447	17%	▲	S
Infrastructure Assets - Other	(5,985,564)	(4,665,339)	(4,665,339)	**(543,623)**	4,121,716	88%	▲	S
Amount attributable to investing activities	**(1,520,634)**	**(2,510,071)**	**(2,510,071)**	**(2,425,914)**				
Financing Activities								
Proceeds from New Debentures	1,029,000	1,029,000	1,029,000	**1,029,000**	0	0%		
Repayment of Debentures	(720,751)	(689,903)	(689,903)	**(588,009)**	101,894	15%	▲	S
Repayment of Lease Financing	(32,860)	(32,860)	(32,860)	**(34,382)**	(1,522)	(5%)	▼	
Advances to Community Groups	(100,000)	(100,000)	(100,000)	**(80,000)**	20,000	20%	▲	S
Proceeds from Advances	0	0	0	**0**	0			
Self-Supporting Loan Principal	57,539	57,539	57,539	**34,194**	(23,345)	41%	▼	
Transfer from Restricted Cash - Other	17,285	17,285	17,285	**0**	(17,285)	(100%)	▼	S
Transfer from Reserves	799,066	350,000	350,000	**350,000**	0	0%		
Transfer to Reserves	(2,076,317)	(45,642)	(45,642)	**(45,642)**	0	0%	▲	S
Amount attributable to financing activities	**(1,027,038)**	**585,419**	**585,419**	**665,162**				
Closing Funding Surplus (Deficit)	**549**	**654**	**654**	**(290,521)**				

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2023/24 year is $10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF IRWIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 June 2024

	30 June 2023	30-Jun-24
	$	$
CURRENT ASSETS		
Cash and cash equivalents	3,685,139	2,541,970
Trade and other receivables	958,316	960,177
Other financial assets	34,193	75,135
Inventories	32,618	32,618
TOTAL CURRENT ASSETS	4,714,781	3,609,899
NON-CURRENT ASSETS		
Trade and other receivables	43,472	43,472
Other financial assets	315,011	342,432
Property, plant and equipment	41,635,542	41,835,211
Infrastructure	65,760,799	64,074,070
Right-of-use assets	218,795	179,698
TOTAL NON-CURRENT ASSETS	107,973,619	106,474,883
TOTAL ASSETS	112,688,400	110,084,782
CURRENT LIABILITIES		
Trade and other payables	877,137	805,015
Other liabilities	546,405	841,003
Lease liabilities	32,860	32,848
Borrowings	576,842	828,529
Employee related provisions	705,081	705,081
TOTAL CURRENT LIABILITIES	2,738,324	3,212,475
NON-CURRENT LIABILITIES		
Lease liabilities	104,720	70,350
Borrowings	4,885,433	5,074,737
Employee related provisions	68,744	68,744
TOTAL NON-CURRENT LIABILITIES	5,058,897	5,213,832
TOTAL LIABILITIES	7,797,221	8,426,307
NET ASSETS	**104,891,179**	**101,658,475**
EQUITY		
Retained surplus	39,650,349	36,722,004
Reserve accounts	1,600,342	1,295,984
Revaluation surplus	63,640,487	63,640,487
TOTAL EQUITY	**104,891,179**	**101,658,475**

This statement is to be read in congunction with the accompanying notes.

SHIRE OF IRWIN

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 JUNE 2024

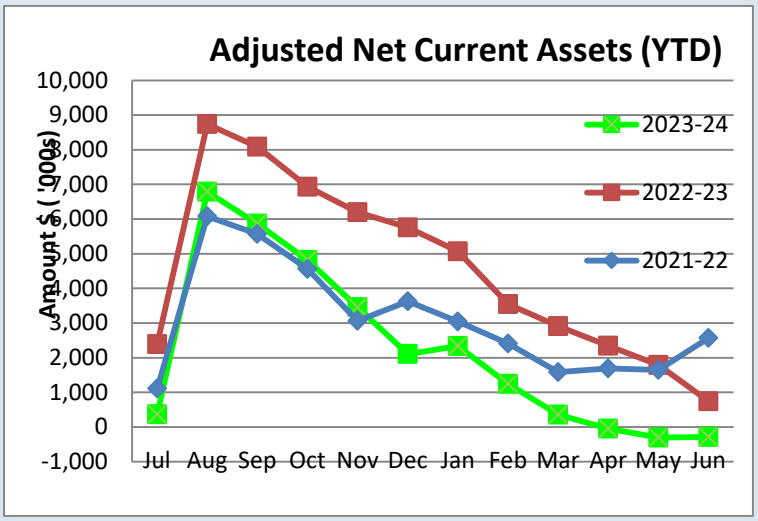
OPERATING ACTIVITIES
NOTE 1
ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Last Years Closing 30/06/2023	This Time Last Year 30/06/2023	Year to Date Actual 30/06/2024
	$	$	$
Current Assets			
Cash Unrestricted	1,474,777	1,474,777	625,990
Cash Restricted - Reserves	1,600,342	1,600,342	1,295,984
Cash Restricted - General	373,935	373,935	373,935
Cash Restricted - Bonds & Deposits	236,084	236,084	246,060
Receivables - Rates	329,597	329,597	682,610
Receivables - Other	667,427	667,427	352,702
Inventories	32,618	32,618	32,618
	4,714,781	4,714,781	3,609,899
Less: Current Liabilities			
Payables	(641,053)	(641,053)	(558,954)
Contract Liabilities	(515,074)	(515,074)	(809,672)
Financial Liabilities	(31,331)	(31,331)	(31,331)
Bonds & Deposits	(236,084)	(236,084)	(246,060)
Loan and Lease Liability	(609,702)	(609,702)	(861,377)
Provisions	(705,081)	(705,081)	(705,081)
	(2,738,324)	(2,738,324)	(3,212,475)
Less: Cash Reserves	(1,600,342)	(1,600,342)	(1,295,984)
Add Back: Component of Leave Liability not Required to be funded	167,227	167,227	174,437
Add Back: Loan and Lease Liability	609,702	609,702	861,377
Less : Loan Receivable - clubs/institutions	(34,193)	(34,193)	(53,840)
Less : Restricted Cash General	(373,935)	(373,935)	(373,935)
Net Current Funding Position	**744,915**	**744,915**	**(290,521)**

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting polices relating to Net Current Assets.

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD Surplus(Deficit)
-$.29 M

Last Year YTD Surplus(Deficit)
$.74 M

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Receivables - Rates & Rubbish	30 June 2023	30 Jun 24
	$	$
Opening Arrears Previous Years	365,548	373,069
Levied this year	6,849,083	7,200,649
Less Collections to date	(6,841,562)	(6,847,637)
Equals Current Outstanding	373,069	726,082
Net Rates Collectable	**373,069**	**726,082**
% Collected	94.83%	90.41%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$
Receivables - General	26,979	855	63,053	127,528	218,416
Percentage	12%	0%	29%	58%	
Balance per Trial Balance					
Sundry Debtors					163,688
Receivables - Other					189,014
Total Receivables General Outstanding					**352,702**

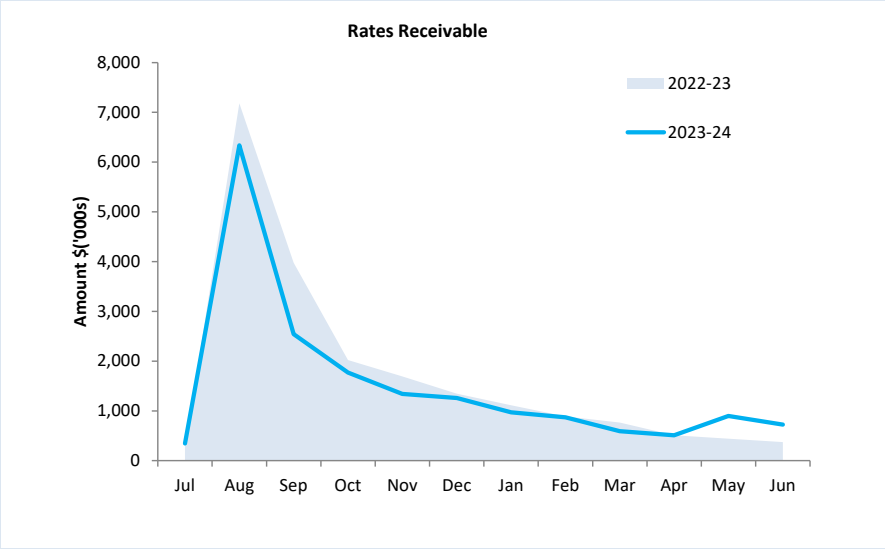
Amounts shown above include GST (where applicable)

KEY INFORMATION

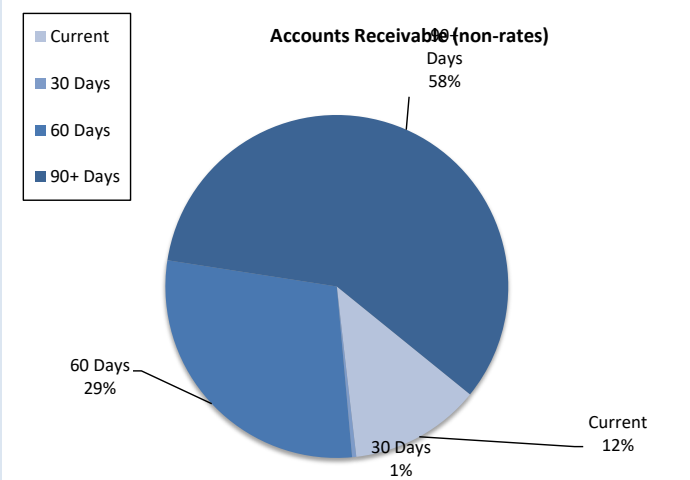
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
90%	$726,082



Debtors Due
$352,702

Over 30 Days
88%

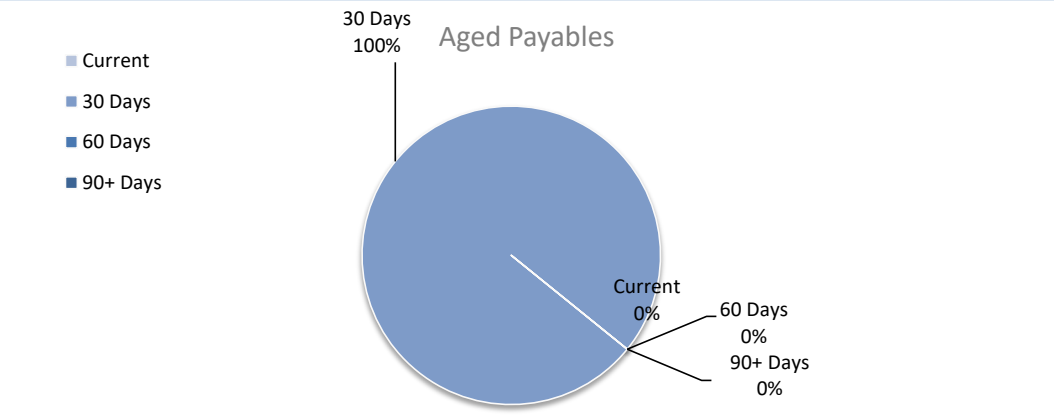
Over 90 Days
58%

OPERATING ACTIVITIES
NOTE 5
Payables

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$
Payables (Sundry Creditors) - General	0	6,235	0	0	6,235
Percentage	0%	100%	0%	0%	
Balance per Trial Balance					
Sundry creditors - General					260,209
Other creditors					199,771
ATO liabilities					64,820
Financial liabilities (Developer Contributions)					31,331
Total Payables General Outstanding					**590,285**
Amounts shown above include GST (where applicable)					

KEY INFORMATION

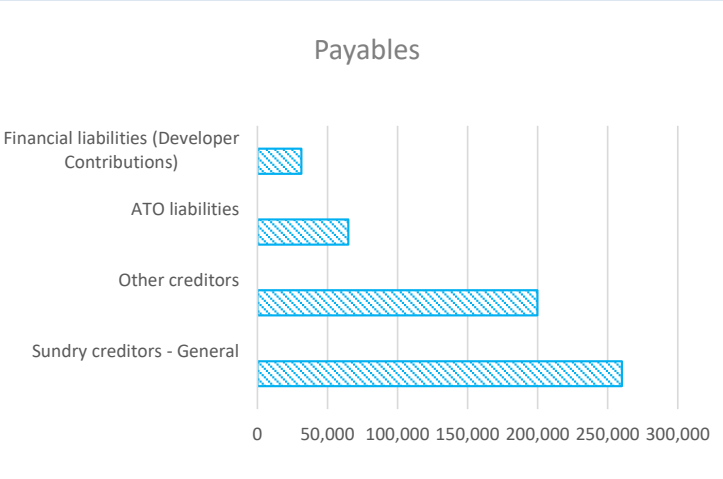
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

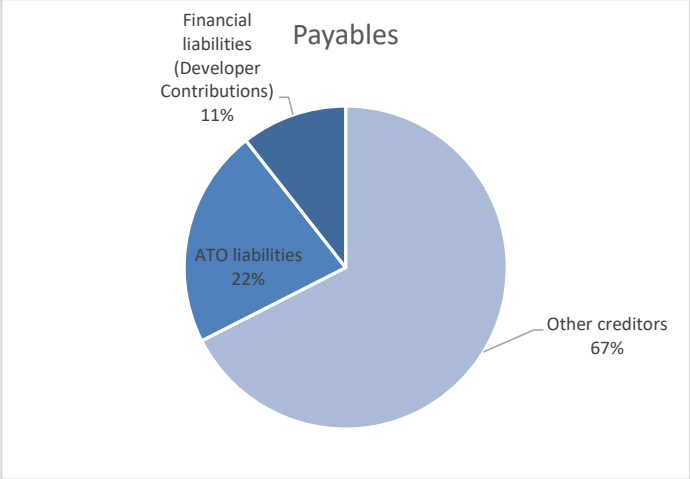


Creditors Due
$590,285

Over 30 Days
100%

Over 90 Days
0%





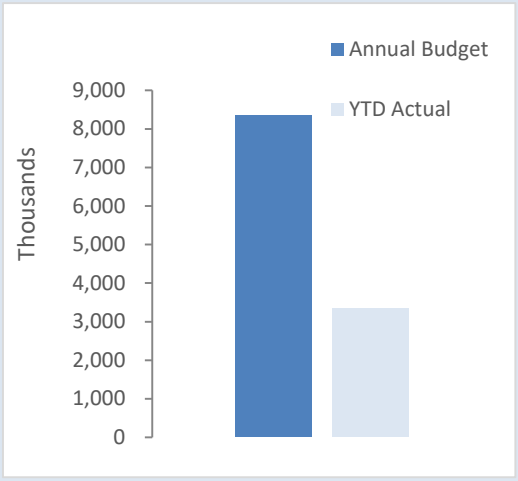
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted Annual Budget	YTD Budget	Amended Annual Budget	YTD Actual Total	YTD Budget Variance
	$	$	$	$	$
Land Held for Resale	0	0	0	**0**	0
Land and Buildings	382,690	344,690	344,690	**37,147**	(307,543)
Plant and Equipment	2,017,500	1,734,940	1,734,940	**1,457,910**	(277,030)
Furniture and Equipment	60,000	78,631	78,631	**41,991**	(36,640)
Infrastructure Assets - Roads	2,531,040	1,524,295	1,524,295	**1,265,848**	(258,447)
Infrastructure Assets - Drainage	0	0	0	**0**	0
Infrastructure Assets - Footpaths	0	0	0	**0**	0
Infrastructure Assets - Public Facilities	0	0	0	**0**	0
Infrastructure Assets - Other	5,985,564	4,665,339	4,665,339	**543,623**	(4,121,716)
Capital Expenditure Totals	10,976,794	8,347,895	8,347,895	**3,346,518**	(5,001,377)
Capital acquisitions funded by:					
	$	$	$	$	$
Capital Grants and Contributions	7,247,034	5,611,474	5,611,474	**916,246**	(4,695,228)
Borrowings	1,029,000	1,029,000	1,029,000	**1,029,000**	0
Other (Disposals & C/Fwd)	2,209,126	226,350	226,350	**4,359**	(221,991)
Council contribution - Cash Backed Reserves					
Various Reserves		350,000	350,000	**350,000**	0
Council contribution - operations		**1,131,071**	**1,131,071**	**1,046,914**	(84,158)
Capital Funding Total		**8,347,895**	**8,347,895**	**3,346,518**	**(5,001,377)**

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	$8.35 M	$3.35 M	40%

Capital Grant	Annual Budget	YTD Actual	% Received
	$5.61 M	$.92 M	16%

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Expenditure Total
Level of Completion Indicators
0%
20%
40%
60%
80%
100%
Over 100%

Percentage YTD Actual to Annual Budget

Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

% of Completion	Assets	Account Number	Balance Sheet Category	Job Number	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	Total YTD	Variance (Under)/Over
					$	$	$	$	$
	Buildings								
	Recreation And Culture								
1.00	BOWLING CLUB ACCESSIBLE ABLUTIONS RENOVATIONS	2834	1311	CJ107	(14,690)	(14,690)	(14,690)	(14,691)	(1)
0.00	DONGARA PUBLIC TOWN HALL	2834	1311	CJ130	(240,000)	(240,000)	(240,000)	0	240,000
0.12	IRWIN REC CENTRE ROOF UPGRADE - PARTIALLY GRANT FUNDED	2834	1311	CJ121	(70,000)	(80,000)	(80,000)	(9,990)	70,010
1.00	RSL - CAPITAL RENEWAL WORKS	2834	1311	CJ142	(8,000)	0	0	0	0
1.25	RUSS COTTAGE-ASBOSTOS REMOVAL	3344	1311	CJ141	(50,000)	(10,000)	(10,000)	(12,466)	(2,466)
	Total - Recreation And Culture				**(382,690)**	**(344,690)**	**(344,690)**	**(37,147)**	**307,543**
0.11	**Total - Buildings**				**(382,690)**	**(344,690)**	**(344,690)**	**(37,147)**	**307,543**
	Plant & Equipment								
	Fire Prevention								
1.00	NEW CESM VEHICLE	0784	1312	V951	(90,000)	0	0	0	0
0.87	PORTABLE VARIABLE MESSAGE BOARD	0784	1312	CJ156	(25,000)	(28,000)	(28,000)	(24,350)	3,650
1.07	STATIC VARIABLE MESSAGE BOARD UPGRADES	0784	1312	CJ157	(30,000)	(30,000)	(30,000)	(32,040)	(2,040)
0.00	CESM STORAGE	0784	1312	CJ160	0	(8,000)	(8,000)	0	8,000
0.62	MOBILE EMERGENCY GENERATOR	0784	1312	V854	0	(47,000)	(47,000)	(29,152)	17,848
0.00	FIREBREAK MANAGEMENT SYSTEM	0784	1312	CJ159	0	(21,000)	(21,000)	0	
	Total - Fire Prevention				**(145,000)**	**(113,000)**	**(113,000)**	**(85,542)**	**27,458**
	Health								
0.00	DOCTORS VEHICLES	4975	1312	V950	(82,000)	(82,000)	(82,000)	0	82,000
	Total - Health				**(82,000)**	**(82,000)**	**(82,000)**	**0**	**82,000**
	Recreation & Culture								
1.00	TORO Z MASTER MOWER	2844	1312	V868	(37,000)	(37,000)	(37,000)	(37,135)	(135)
1.06	OPERATIONAL TOOLS & EQUIPMENT	2865	1312	CJ28	(6,500)	(6,500)	(6,500)	(6,900)	(400)
0.09	GENERATOR - RECREATION CENTRE	2844	1312	CJ105	(45,000)	(45,000)	(45,000)	(4,155)	40,845
1.00	GROUNDMASTER MOWER ENC CAB	3534	1312	V888	(50,000)	(60,140)	(60,140)	(59,850)	290
	Total - Recreation & Culture				**(138,500)**	**(148,640)**	**(148,640)**	**(108,040)**	**40,600**
	Transport								
1.01	PRIME-MOVER & TWO TIPPERS	3534	1312	V850	(620,000)	(617,200)	(617,200)	(625,852)	(8,652)
0.00	RETICULATION TRAILER FIT OUT	3534	1312	V895	(10,000)	(10,000)	(10,000)	(9,890)	110
0.00	NEW ISUZU FTS 139-260	3534	1312	V884	(110,000)	(126,890)	(126,890)	0	126,890
0.00	NEW SIGN TRAILER	3534	1312	V886	(10,000)	(10,780)	(10,780)	(10,778)	2
0.00	TRUCK	3534	1312	V885	(70,000)	(81,800)	(81,800)	(81,800)	0
0.00	NEW HEAVY DUTY DROP DECK TRAILER	3534	1312	V866	(120,000)	(106,100)	(106,100)	(106,100)	0
1.00	NEW PLANT TRAILER FOR POSI TRACK	3534	1312	V887	(15,000)	(10,120)	(10,120)	(10,123)	(3)
1.05	UTE SUP ROADS	3534	1312	V870	(44,000)	(45,370)	(45,370)	(47,476)	(2,106)
1.07	UTE RURAL ROAD - MAINTENANCE	3584	1312	V889	(44,000)	(45,370)	(45,370)	(48,626)	(3,256)
1.00	PROJECTS SUPERVISOR	3584	1312	V890	(44,000)	(45,080)	(45,080)	(45,058)	22
1.05	VEHICLE - PATROL OFFICER	3584	1312	V891	(44,000)	(45,370)	(45,370)	(47,476)	(2,106)
1.00	NEW SHIRE POOL	3584	1312	V892	(44,000)	0	0	0	0
1.00	MANAGER VEHICLE	3584	1312	V893	(44,000)	(54,530)	(54,530)	(54,534)	(4)
1.00	NEW MANAGER VEHICLE	3584	1312	V894	(44,000)	0	0	0	0
0.94	EXCAVATOR AND TRAILER	3584	1312	V896	(30,000)	(30,000)	(30,000)	(28,287)	1,713
1.04	OPS MAINTENANCE SUPEVISOR VEHICLE	3584	1312	V898	(44,000)	(45,370)	(45,370)	(47,366)	(1,996)
1.00	EHO VEHICLE	3584	1312	V899	0	(56,320)	(56,320)	(56,318)	2
1.40	MOBILE TRAFFIC LIGHTS	3584	1312	V900	0	(25,000)	(25,000)	(35,040)	(10,040)
	Total - Transport				**(1,337,000)**	**(1,273,980)**	**(1,273,980)**	**(1,219,683)**	**110,615**
0.87	**Total - Plant & Equipment**				**(1,702,500)**	**(1,617,620)**	**(1,617,620)**	**(1,413,265)**	**260,673**
	Furniture & Equipment								
	Recreation & Culture								
1.00	REC CENTRE CARPET	2824	1314	CJ133	(25,000)	(26,591)	(26,591)	(26,591)	(0)
	Total - Recreation & Culture				**(25,000)**	**(26,591)**	**(26,591)**	**(26,591)**	**(0)**
	Other Property & Services								
1.00	ERP SYSTEM IMPLEMENTATION	0554	1312	CJ145	(300,000)	0	0	0	0
0.31	INFORMATION TECHNOLOGY HARDWARE >$5K	0264	1314	CJ150	(35,000)	(50,000)	(50,000)	(15,400)	34,600
0.00	OFFICE / CHAMBERS FURNITURE & EQUIPMENT	0264	1314	CJ96	0	(2,040)	(2,040)	0	2,040
0.64	TOWN MAINTENANCE TRUCK TOOLS & EQUIPMENT	5201	1312	CJ53	(15,000)	(15,000)	(15,000)	(9,605)	5,395
	Total - Other Property & Services				**(350,000)**	**(67,040)**	**(67,040)**	**(25,005)**	**42,035**
0.55	**Total - Furniture & Equipment**				**(375,000)**	**(93,631)**	**(93,631)**	**(51,596)**	**42,035**
	Roads								
	Housing								
0.22	THE VILLAGE - FOOTPATHS, HANDRAILS, KERBS	2586	1317	CJ45	(30,150)	(30,150)	(30,150)	(6,600)	23,550
	Total - Housing				**(30,150)**	**(30,150)**	**(30,150)**	**(6,600)**	**23,550**
	Transport								
0.88	RURAL ROAD SHOULDER RECONSTRUCTION	6614	1317	CJ110	(148,698)	(187,501)	(187,501)	(165,104)	22,397
0.88	RURAL ROAD RESHEETING	6614	1317	CJ97	(74,086)	(84,086)	(84,086)	(74,289)	9,797
1.00	RRG GRANT - MT ADAMS ROAD - SLK 0.0 - SLK 12.0KM	6644	1317	CJ131	(449,763)	0	0	(8,784)	(8,784)
1.02	MOUNT HORNER WEST ROAD -SLK 0.00 - 0.000 8KM	6644	1317	CJ132	(182,708)	(262,898)	(262,898)	(267,858)	(4,960)
0.22	PIGGERY LANE -SLK 0.00 - 0.000 4KM	6644	1317	CJ135	(152,797)	(152,797)	(152,797)	(33,877)	118,920
0.27	VEGETATION PROGRAM	6644	1317	CJ136	(156,750)	(156,750)	(156,750)	(41,923)	114,827

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Expenditure Total
Level of Completion Indicators
0%
20%
40%
60%
80%
100%
Over 100%

Percentage YTD Actual to Annual Budget

Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

% of Completion	Assets	Account Number	Balance Sheet Category	Job Number	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	Total YTD	Variance (Under)/Over
					$	$	$	$	$
1.00	RRG GRANT - ALLANOOKA SPRINGS RD 2021/22 - SLK 15.91 - 33.29	6674	1317	CJ98	0	(4,914)	(4,914)	(4,914)	0
1.16	RRG GRANT - MOUNT ADAMS ROAD (SLK 12.0 - 22.6)	6674	1317	CJ108	(27,761)	(65,184)	(65,184)	(75,725)	(10,541)
1.11	RRG GRANT - POINT LEANDER ASPHALT & INFRASTRUCTURE -SLK 3.	6674	1317	CJ138	(463,000)	(10,743)	(10,743)	(11,933)	(1,190)
1.19	RRG GRANT - POINT LEANDER ASPHALT & INFRASTRUCTURE -SLK 1	6684	1317	CJ139	(347,500)	(4,687)	(4,687)	(5,577)	(890)
1.30	RRG GRANT - POINT LEANDER ASPHALT & INFRASTRUCTURE -SLK 0	6684	1317	CJ140	(196,500)	(2,756)	(2,756)	(3,576)	(820)
1.03	BLENHEIM ROAD	6694	1317	CJ24	(85,859)	(85,859)	(85,859)	(88,075)	(2,216)
1.00	R2R - WATER SUPPLY ROAD -SLK 0.00 - 0.000 6KM	6754	1317	CJ134	(215,468)	(475,971)	(475,971)	(477,614)	(1,643)
1.00	DEPOT WASHDOWN BAY	6794	1318	CJ95	0	(20,643)	(20,643)	(20,643)	1
	Total - Transport				**(2,500,890)**	**(1,514,788)**	**(1,514,788)**	**(1,279,890)**	**234,898**
0.83	**Total - Roads**				**(2,531,040)**	**(1,544,938)**	**(1,544,938)**	**(1,286,490)**	**258,448**
	Infrastructure - Other								
	Housing								
0.50	THE VILLAGE - SOAKWELLS & DOWNPIPES	2585	1318	CJ46	(10,000)	(10,000)	(10,000)	(5,002)	4,998
0.00	TWO HENRY ROAD - LANDSCAPING	2585	1318	CJ113	(8,440)	(8,440)	(8,440)	0	8,440
	Total - Housing				**(18,440)**	**(18,440)**	**(18,440)**	**(5,002)**	**13,438**
	Community Amenities								
0.00	TRANSFER STATION CONCRETE BUND FOR OIL TANKS	1964	1318	CJ118	(34,000)	(34,000)	(34,000)	0	34,000
1.18	TRANSFER STATION CARPARK	1964	1318	CJ152	(36,560)	(36,560)	(36,560)	(43,084)	(6,524)
	Total - Community Amenities				**(70,560)**	**(70,560)**	**(70,560)**	**(43,084)**	**27,476**
	Recreation And Culture								
1.07	SURF BEACH STABILISATION	8054	1318	CJ87	(187,551)	(192,503)	(192,503)	(206,587)	(14,084)
1.00	BOAT RAMP DESIGN	8054	1318	CJ120	(88,876)	(101,197)	(101,197)	(101,197)	0
0.00	DONGARA ENTRY STATEMENTS - BRAND HIGHWAY	2864	1318	C481	(17,300)	(17,300)	(17,300)	0	17,300
1.00	PLAYGROUNDS REPLACEMENT	8064	1318	CJ148	0	(35,200)	(35,200)	(35,200)	0
0.00	GRANNY'S BEACH RETICULATION	2864	1318	CJ146	(5,000)	(5,000)	(5,000)	0	5,000
1.00	FORESHORE - PRECINCT	2864	1318	CJ153	(700,000)	0	0	0	0
1.00	FORESHORE PAVILLION - CORE PRECINCT	2864	1318	CJ154	(700,000)	0	0	0	0
0.00	GOLF CLUB ENTRY STATEMENT	2864	1318	CJ123	(8,760)	(8,760)	(8,760)	0	8,760
0.18	TREE PLANTING	2864	1318	CJ49	(12,000)	(12,000)	(12,000)	(2,175)	9,825
	Total - Recreation And Culture				**(1,719,487)**	**(371,959)**	**(371,959)**	**(345,158)**	**26,801**
	Transport								
1.00	DRAINAGE, KERBING & FOOTPATH RENEWAL	6794	1318	CJ94	(56,360)	(56,360)	(56,360)	(56,225)	135
0.35	BLENHEIM ROAD LANDSCAPING	6794	1318	CJ147	(15,000)	(15,000)	(15,000)	(5,223)	9,777
0.92	SIGNAGE RENEWAL - TOWN & RURAL	6794	1318	CJ111	(5,000)	(5,000)	(5,000)	(4,622)	378
0.00	TECHNICAL STUDIES - INFRASTRUCTURE RENEWAL	6794	1318	CJ112	(16,000)	(22,660)	(22,660)	0	22,660
0.00	MILO CROSSING UPGRADE	6794	1318	CJ124	(4,000,000)	(4,000,000)	(4,000,000)	(4,950)	3,995,050
	Total - Transport				**(4,092,360)**	**(4,099,020)**	**(4,099,020)**	**(71,019)**	**4,028,001**
	Economic Services								
0.69	KAILIS DRIVE ENTRY STATEMENT	3914	1318	CJ36	(84,717)	(84,717)	(84,717)	(58,717)	26,000
	Total - Economic Services				**(84,717)**	**(84,717)**	**(84,717)**	**(58,717)**	**26,000**
0.11	**Total - Infrastructure - Other**				**(5,985,564)**	**(4,644,696)**	**(4,644,696)**	**(522,981)**	**4,121,716**
0.40	**Grand Total**				**(10,976,794)**	**(8,245,575)**	**(8,245,575)**	**(3,311,478)**	**4,990,415**

NOTE 15
EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2023/24 year is $10,000 and 10%.

	Var. $	Var. %	Var. ▲▼	Significant Var. S	Timing/ Permanent	Explanation of Variance
Revenue from operating activities						
Operating Grants, Subsidies and Contributions	515,607	81%	▲	S	Timing	Approximately 85% of the 2024/25 Financial Assistance Grant was received in advance, at the end of June 2024, mostly contributing to this favourable variance.
Interest Earnings	39,203	17%	▲	S	Permanent	Interest earnings have exceeded annual budget due to interest rates being persistently high throughout the financial year.
Other Revenue	(162,146)	(38%)	▼	S	Timing	Industry activity within the Shire of Irwin did not materialise as anticipated, consequently the revenue expected to be contributed by Industry, did not materialise.
Profit on Disposal of Assets	(159,308)	100%	▼	S	Timing	The Shire did not dispose assets as originally planned as the auction prices did not meet the required reserve amounts.
Expenditure from operating activities						
Materials and Contracts	(587,650)	(14%)	▼	S	Timing	Materials and Contracts are higher than budget mostly due to; the transition costs of Waste Collection Services from Cleanaway to Avon Waste, Contract labour, and IT Costs.
Utility Charges	(110,577)	(23%)	▼	S	Timing	Utility charges are higher than anticipated as result of a high usage of water within Parks and Gardens during the unusually hot summer months.
Other Expenditure	20,670	10%	▲	S	Timing	Other Expenditure ended the year with lower spend reflected in Community Assistance Grants and Councillor Meeting Fees.
Investing Activities						
Non-operating Grants, Subsidies and Contributions	(4,695,228)	(84%)	▼	S	Timing	The variance is mostly due to Capital Grant revenue not being recognised for: Milo Crossing $4m, Seroja Projects $378k, Piggery Lane $110k and the Vegetation Program $112k. Works did not progress enough to warrant the recognition of revenue and have been carried forward to 2024/25.
Proceeds from Disposal of Assets	(221,991)	100%	▼	S	Timing	Disposal of assets did not go ahead as the auction prices did not meet the Shire's reserve amounts. Disposal will be carried forward into 2024/25.
Land and Buildings	307,543	89%	▲	S	Timing	Works for the Shire Hall and Rec Centre Roof did not progress as scheduled and have been carried forward into 2024/25 Budget.
Furniture and Equipment	36,640	47%	▲	S	Timing	As part of the year end process, some expenditure within this area was reclassified to operating expenditure, as it was below the capitalisation threshold stipulated by Accounting Standards.
Infrastructure Assets - Roads	258,447	17%	▲	S	Timing	Works for Piggery Lane and the Vegetation Program were not completed as planned and have been carried forward to the 2024/25 financial year.
Infrastructure Assets - Other	4,121,716	88%	▲	S	Timing	Works for Milo Crossing Bridge ($4m) did not progress as anticipated, largely accounting for the underspend of $4.1m. Works have been carried forward into 2024/25.
Financing Actvities						
Repayment of Debentures	101,894	15%	▲	S	Timing	The new Plant & Equipment loan was drawn during the latter part of the financial year and hence the first repayment will be in July 2024.
Advances to Community Groups	20,000	20%	▲	S	Timing	Only 80% of the $100k Self Supporting Loan was paid to the Golf Club.

NOTE 15
EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2023/24 year is $10,000 and 10%.

	Var. $	Var. %	Var. ▲▼	Significant Var. S	Timing/ Permanent	Explanation of Variance
Self-Supporting Loan Principal	(23,345)	(41%)	▼	S	Timing	The Shire paid the Self supporting Loan to the Golf Club in the latter part of the year, necessitating the first repayment to be in November 2024.
Transfer from Restricted Cash - Other	(17,285)	(100%)	▼	S	Permanent	There were no transfers to be made from restricted assets as originally expected.

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item ID01-08/24

Attachment 1

July 2024 Development Delegated Authority Report

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

July 2024 Development Delegated and Authorised Authority Report
(Records of exercise of delegated and authorised powers or duties)

Function	Officer	Date of decision	Decision	Description	Address
Building Permit	Environmental Health Officer / Building Surveyor	11 July 2024	Granted	Shed	Lot 4 (No. 30701) Brand Highway, Bonniefield
		12 July 2024	Granted	Patio	Lot 218 (No. 5) Delmage Street, Dongara
		17 July 2024	Granted	Shed	Lot 74 (No. 205) Hidden Valley Close, Dongara
		26 July 2024	Granted	Shed	Lot 106 Padbury Road, Bookara
		29 July 2024	Granted	Carport	Lot 12 (No. 26) Hunts Road, Dongara
		31 July 2024	Granted	Verandah	Lot 38 (No. 6) Porteous Heights, Port Denison
Single House Application	Manager Development	2 July 2024	Granted	Single House	Lot 395 (No. 16) Emily Way, Dongara
		2 July 2024	Granted	Outbuilding and Building Envelope Relocation	Lot 74 (No. 205) Hidden Valley Close, Dongara
		8 July 2024	Granted	Single House and Outbuilding Additions	Lot 240 (No. 20) Bayliss Road, Dongara
		19 July 2024	Granted	Carport	Lot 94 (No. 17) Pickering Drive, Dongara
		30 July 2024	Granted	Outbuilding	Lot 577 (No. 99) North Shore Drive, Dongara
Development Approval	Manager Development	9 July 2024	Granted	Chalet	Strata Lot 12 (No. 123) Point Leander Drive, Port Denison

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item ID02-08/24

Attachment 1

Draft Local Planning Strategy

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Draft Shire of Irwin Local Planning Strategy

Our Brilliant Future

July 2024 | 21-014



element.

Document ID: /Volumes/Graphics/2021/21-014 Shire of Irwin - Local Planning Strategy/01 InDesign Report/01 Draft/00 InDesign/21014 Draft Shire of Irwin LPS D1 160424 Folder/21014 Draft Shire of Irwin LPS D5 240709.indd

Issue	Date	Status	Prepared by	Approved by	Graphics	File
1	17.11.23	Draft	Alison Healey	Matt Raymond		
2	17.04.24	Final Draft	Alison Healey	Matt Raymond	CS	D1
3	19.04.24	Final Draft 2	Alison Healey	Matt Raymond	MS	D2
4	26.06.24	Final Draft 3	Alison Healey	Matt Raymond	MS	D3
5	03.07.24	Final Draft 4	Alison Healey	Matt Raymond	MS	D4
6	09.07.24	Final Draft 4	Alison Healey	Matt Raymond	MS	D5

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CERTIFICATION FOR ADVERTISING

The Shire of Irwin Local Planning Strategy certified for advertising on:_____

Signed for and on behalf of the Western Australian Planning Commission

_____
An officer of the Commission duly authorised by the Commission
(pursuant to the Planning and Development Act 2005)

Date:_____

SUBMITTED FOR APPROVAL

Supported for submission to the Western Australian Planning Commission for endorsement by resolution of the Shire of Irwin at the Ordinary Meeting of Council held on:_____

_____
Shire President

_____
Chief Executive Officer

Date:_____

ENDORSEMENT OF LOCAL PLANNING STRATEGY

Endorsed by the Western Australian Planning Commission on

_____
An officer of the Commission duly authorised by the Commission
(pursuant to the Planning and Development Act 2005)

Date:_____

Executive Summary

Where have we been?

Since the adoption of the Shire's previous Local Planning Strategy in 2017:

Population growth

By 111 persons

Aging population

Median age has increased from 40 to 53

Tourism growth

COVID-19 lasting influence of domestic exploration

Key project completions

Moreton Tce upgrades
Surf Beach coastal works
Henry Rd independent living units

Strategy development

Walking trail masterplan
Coastal management plan
Port Denison foreshore masterplan

Energy sector

Transformational growth in renewables

Where are we going?

A safe place to live, an exciting place to visit and a progressive place to work

Local Planning Strategy 2023 - 2038 will:

Alignment

Support implementation of Strategic Community Plan

Investment in industry

Renewable energy industry, road connections and infrastructure to support up to 9.7ha of additional industrial land

Protect

Environmentally significant areas

Dwelling growth

Up to 1,000 additional homes within a 5km growth band, sustainable living opportunities

Retail & commercial

Up to 7,200sqm of additional retail and 1,600sqm of additional commercial space

Centres

Redefine industrial and commercial areas, and protect the character of town centres

Purpose of the Local Planning Strategy

10-to-15-year horizon

Coordinate development across the Shire

Future proofing

Attract and future proof the Shire's growth opportunities

Agile

Optimise the Shire's ability to act quickly when new growth opportunities arise

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Part 1 – Strategy


MOTEL

1. Introduction

The Shire of Irwin Local Planning Strategy (the Strategy) comprises:

- Part 1 – Strategy; and
- Part 2 – Background Information and Analysis.

The Strategy applies to the area shown in Figure 1 – Local Planning Strategy Map.

This Strategy comes into operation on the day on which it is endorsed by the Western Australian Planning Commission (WAPC) and revokes the Shire's preceding local planning strategy, endorsed by the WAPC on 3 August 2017.

As required by Regulation 11 of the *Planning and Development (Local Planning Schemes) Regulations 2015,* the purpose of the Strategy is to:

a. set out the long-term planning directions for the local government;
b. apply any State or regional planning policy that is relevant to the Strategy and;
c. provide the rationale for any zoning or classification of land under the local planning scheme.

The Strategy forms the strategic basis for the preparation and implementation of a new Shire of Irwin Local Planning Scheme No. 6 (LPS 6).

The following information supports the Strategy:

- **Shire of Irwin Land Demand (AEC) 2023**

  This analysis developed employment and land demand estimates for the region, with a range of outcomes which could potentially occur within the region under various population (or employment) scenarios. Findings are referenced in Part 2 of the Strategy with a view to informing planning directions and actions as outlined in Part 1.

- **Engagement Outcomes Summary 2024**

  This report presents a summary of the engagement outcomes form all engagement activities including online, face-to-face and stakeholder engagement. The key findings from this report leads into the issues, opportunities and strategies of the Strategy.

- **Strategy Blueprint 2024**

  This document provides a summary of the spatial outcomes of stakeholder engagement, including Councillor and industry body workshops and how they have been addressed in the Strategy.

2. Vision

The Shire of Irwin has a vision to:

"Provide a safe place to live, an exciting place to visit and a progressive place to work."

This vison underpins the Strategy's 10 to 15-year horizon for how land use change and development will occur within the Shire of Irwin. It is consistent with and represents the land use planning and development response to the Shire's Strategic Community Plan 2021 – 2031 (SCP) but recognises that any community aspirations for future land use change and development is balanced with the requirements of planning legislation and policy.

The Strategy is aligned with the Shire's SCP which articulates the following community vision and objectives:

Our Brilliant Future:

- Safe, inclusive, and growing community, where families thrive;
- Great place for business, where local jobs are plentiful;
- Globally connected with local charm and a relaxed lifestyle;
- Pride in the presentation of our towns; and
- Stunning nature and heritage, accessible for locals and visitors to experience.

Objectives

- A friendly, safe and inclusive community enjoying a high quality lifestyle;
- A prosperous and diverse economy;
- Custodianship of our natural and built environment; and
- Leading the community with engaged and progressive governance.

Table 1 identifies the key SCP land use planning aspirations and how they align with the land use principles of the Strategy.

Table 1. Strategic Community Plan aspirations and local planning strategy principles

SCP Outcomes and Strategies	LPS Principles
• Advocate for retention of existing and enhanced facilities and health and social support services; • Recognise places of cultural and heritage value; • Partner with and advocate on behalf of commerce and industry to improve local infrastructure and services; • Ensure adequate and appropriately zoned land to support commerce and industry; • Leverage opportunity and investment, and promote retail development; • Prepare cutting edge land use strategies to guide future development; and • Prepare for and manage natural disasters and environmental risks.	• Urban growth is consolidated within and close to existing town centres with access to community facilities and areas of cultural heritage value; • Recognise the strategic opportunity for new industries, including the facilitation of strategic green energy industry investment and commercial support, with planned transportation and infrastructure connections; • Facilitate employment and economic growth opportunities by protecting agricultural land and providing land suitable for retail, commercial, and tourism. • Coastal and river management strategies being reflected in key planning directions.

The Strategy provides for the expression of how broader State planning requirements can be applied and ultimately implemented at a local level.

3. Planning Issues/Opportunities

3.1 Overview

Consistent with the State Planning Framework, planning issues of relevance to the Shire are presented under the following themes and cross referenced to the SCP's objectives:

- **Community, Urban Growth and Settlement** (A friendly, safe and inclusive community enjoying a high quality lifestyle)
- **Economy and Employment** (A prosperous and diverse economy)
- **Environment** (Custodianship of our natural and built environment)
- **Infrastructure** (Leading the community with engaged and progressive governance)

For each planning issue identified, planning directions and actions have been outlined. Planning directions are short statements that specify what is to be achieved or desired for the issue/opportunity. Each planning direction is supported by an action(s), that clear and concisely outlines what is proposed and how it is to be undertaken, the rationale and the estimated timeframe for implementation.

3.2 Community, Urban Growth and Settlement

"A friendly, safe and inclusive community enjoying a high quality lifestyle"

Dongara and Port Denison are the principal urban centres of the Shire. Future urban infill and expansion should be consolidated within these townsites to make best use of existing infrastructure, community facilities and other urban amenities. Diversity in housing supply, including short-term and workforce accommodation, need to be planned for in anticipation of emerging major energy projects. Built form, character and cultural heritage, among other things, should be considered during the planning and development of urban growth.

Table 2. Community, Urban Growth and Settlement – Planning Directions and Actions

Planning Direction	Action	Rationale	Timeframe
3.2.1 Housing			
1. Consolidate the urban footprint and housing activity by encouraging development in existing (or identified) residential areas. 2. Provide a range of residential densities, housing choice and compatible uses that are suitable for local conditions.	A. Identify an urban growth boundary around the Dongara and Port Denison townsites that will cater for an expected population of around 5,000 persons. B. Review the zoning of areas that require the coordination of subdivision and development for inclusion in a development zone. C. Review R-Code densities (in particular the R12.5 and R15 densities) and investigate a split R-Coding for infill land that is not sewered. D. Allow discretion to permit a range of non-residential development (including workforce accommodation) within residential areas that is compatible with the desired future character of the area.	Infill or expansion within the consolidated area presents the most efficient use of existing and planned infrastructure. Increasing R-Code densities can incentivise infill opportunities. Workforce accommodation is critical and may be required within a very short timeframe to enable onboarding of emerging industries of State and regional importance.	Short – Medium term

Planning Direction	Action	Rationale	Timeframe
3.2.2 Built Form And Character			
3. Retain and build upon the character and atmosphere of the Dongara town centre.	E. Review the Dongara Town Centre Precinct Plan and incorporate into the local planning framework.	The local community has a desire to retain and protect the 'country town' and historic ambience of the Dongara town centre.	Short term
3.2.3 Cultural Heritage			
4. Ensure the recognition and protection of places that are of cultural heritage significance and worthy of built heritage conservation.	F. Finalise the review of the local heritage survey to be used as the basis for the heritage list in the Scheme.	The Shire is rich in cultural heritage that makes Dongara, Port Denison and the Shire unique.	Short term
3.2.4 Rural Living			
5. Ensure that rural living areas do not further encroach into rural land.	G. Limit the zoning of rural living areas (both rural smallholdings and rural residential) to those identified in the Strategy. H. Adopt a consistent 15ha minimum lot size for the rural smallholdings zone.	Rural living is a land use and form of settlement that adds to the sense of place in regional areas.	Short term
3.2.5 Public Open Space And Community Facilities			
6. Recognise the differences in functionality of public open space areas. 7. Plan for a district level recreational 'hub' to cater for future recreational needs. 8. Ensure that existing and planned community facilities are easily accessible and meet the needs of the community. 9. Facilitate site identification of a southern school site when demand warrants.	I. Implement the land use planning recommendations of the Public Open Space Strategy and the Port Denison Foreshore Masterplan. J. Identify public open space as reserves for Public Open Space, Environmental Conservation or Foreshore based on their primary function. K. Ensure community facilities can be appropriately developed in various zones.	The Shire has a strong sporting culture built on access to a wide variety of quality community, sporting and recreational facilities and activities. Anticipated future growth is likely to demand greater access to public open space and community infrastructure. Consolidation of recreation facilities will help create a well-utilised, multi-purpose and cost-effective sporting and recreation precinct.	Short, Medium and Long term

3.3 Economy and Employment

"A prosperous and diverse economy"

Light and general industrial activity is primarily concentrated near the Dongara townsite while larger-scale energy industries are dispersed throughout the south-eastern portion of the Shire. Currently there is approximately 16 hectares of industrial land, which is anticipated to grow in demand up to over 26 hectares by 2031 under a high-growth scenario. Demand for industrial land should be monitored to ensure that any future spikes in demand from large-scale major energy projects are captured and addressed.

Retail and commercial activity is located within the townsites of Dongara (primary) and Port Denison, with a small local centre located between the two centres on Point Leader drive. Currently there is approximately 1.45 hectares of retail and commercial land located within these activity centres, which is anticipated to grow in demand up to 2.33 hectares by 2031 under a high-growth scenario.

Table 3. Economy and Employment – Planning Directions and Actions

Planning Direction	Action	Rationale	Timeframe
3.3.1 Activity Centres			
1. Ensure an adequate supply of commercial land to meet demand within a clearly defined centre hierarchy. 2. Ensure the Dongara town centre remains the primary activity centre.	A. Consolidate the centre located along Point Leander Drive and zone as a neighbourhood centre. B. Implement the land use planning recommendations from the Dongara Town Centre Revitalisation Plan.	Forecasting indicates there may be demand for increased commercial and retail land as major energy sector projects progress.	Short – Medium term
3.3.2 Industry			
3. Ensure an adequate supply of industrial land. 4. Facilitate an agile planning framework that supports the timely on-boarding of emerging energy industries including renewables.	C. Implement the land use planning recommendations of the Industrial Land Use Strategy. D. Restrict caretaker's dwellings to light industrial land only. E. Review the permissibility of uses in the established marine industry area off Duval Street, Port Denison to reduce potential conflict with the surrounding residences (long term this area could transition into residential). F. Consolidate the marine industry area to south of Russ Street.	Consultation with key industry stakeholders indicate there is a demand for extensive industrial land with ease of access to major freight routes, with a number of major projects in the pipeline. The State Government is driving investment into green energy solutions and the regional economy.	Short – Medium term
3.3.3 Tourism			
5. To provide opportunities for a wide range of tourism land uses to operate within the Shire.	G. Include a tourism zone for sites considered to be of a strategic nature. H. Accommodate land use flexibility for tourism accommodation and other compatible uses across a range of zones. I. Ensure caravan parks retain an adequate supply of caravan and camping sites. J. Review the planning reforms for Short-Term Rental Accommodation.	There have been substantial changes in travel patterns which have seen a shift towards more domestic tourism demand and eco-tourism offerings. Holiday homes are reducing the availability of long-term rental accommodation and need to be controlled in residential areas.	Short term
3.3.4 Agriculture			
6. Protect rural land from incompatible land uses. 7. Enable compatible land uses in recognition that rural land also accommodates significant environmental assets and natural land scape values.	K. Adopt a general presumption against subdivision of rural land in accordance with WAPC policy. L. Limit the expansion of rural living areas (both rural smallholdings and rural residential) to those identified in the Strategy. M. Allow for incidental and compatible land uses in the rural areas.	Agriculture plays a vital role in the Shire's economy and there is a need to protect and preserve rural land assets due to the importance of their economic, natural resource, food production, environmental and landscape values.	Short – Medium term

3.4 Environment

"Custodianship of our natural and built environment"

The natural areas of environmental significance within the Shire include coastal and riverine areas, and State conservation reserves. It is these natural assets that attract residents and tourists alike. Coastal and riverine areas require further planning to manage natural hazards such as flooding, storm surge, inundation, erosion and accretion. Preparation of the new local planning scheme will also allow the opportunity to reserve environmentally significant areas appropriately.

Table 4. Environment – Planning Directions and Actions

Planning Direction	Action	Rationale	Timeframe
3.4.1 Natural Areas			
1. Preserve and manage the visual landscape qualities of unique coastal areas.	A. Apply a special control area to the coastal dune area north of Dongara with provisions requiring planning proposals to consider the visual landscape character of the area.	The Dongara to Cape Burney Visual Landscape Assessment (2011) identifies the area north of Dongara as an area worthy of visual landscape protection.	Short term
3.4.2 Water Resources			
2. Safeguard public drinking water source areas. 3. Recognise floodplain mapping of significant waterways.	B. Apply a special control area to the Allanooka-Dongara Water Reserve to protect the resource through the control of land use or development, which has the potential to affect the quality of drinking water supplies for public use. C. Identify the 1 in 100 AEP flood event area as per the 2017 Irwin River Flood Study. D. Implement the land use planning recommendations of the Irwin River Estuary Management Plan.	Safe, reliable, and good quality drinking water is critical to ongoing development in the Shire and the health of its people. The risk of riverine flooding to people, property and infrastructure needs to be managed.	Short – Medium term
3.4.3 Coastal Protection			
4. Manage and protect the coastal assets of the Shire whilst also ensuring adequate protection for development against coastal processes.	E. Implement the land use planning recommendations of the Coastal Hazard Risk Management and Adaptation Plan.	The Shire's coastal zone is a significant asset in terms of its environmental, economic, social and cultural resources. Strategic guidance on coordinated, integrated and sustainable management and adaptation for land use and development in the coastal zone is required.	Short – Medium term
3.4.4 Basic Raw Materials			
5. Ensure basic raw materials are protected to enable future extraction.	F. Include provisions relating to the permissibility for extraction of basic raw materials.	Basic raw materials are a finite resource and their efficient use is required to ensure an ongoing supply to support the local economy.	Short term

3.5 Infrastructure

"Leading the community with engaged and progressive governance"

Key road infrastructure is essential to facilitate the movement of people and goods between the wide range of activities which occur within the Shire. Future transport infrastructure needs to be planned according to demand in economic activities and to provide suitable access between activity centres and rural smallholdings. Ensuring utility infrastructure is readily available to onboard new industries is equally important and having a line of sight on investment will provide a level of confidence to industries and developers.

Table 5. Infrastructure – Planning Directions and Actions

Planning Direction	Action	Rationale	Timeframe
3.5.1 Transport Network			
1. Protect key transport infrastructure which serves the Mid West region and/or is part of the wider State network. 2. Provide and manage parking. 3. Review the location of the Dongara Airstrip should it need expansion.	A. Remove the current Dongara-Geraldton bypass regional road reservation alignment from the Scheme. B. Review the car parking requirements for non-residential land uses. C. Should demand warrant, refine alternate site definition for the Dongara airstrip.	Main Roads WA has completed an Alignment Selection Study and confirmed a corridor for a future Dongara-Geraldton-Northampton route. Current car parking requirements are not consistent with the latest planning reforms.	Short term
3.5.2 Buffers			
4. Ensure that appropriate buffers are identified to avoid conflict between industry and/or essential infrastructure and sensitive land uses. 5. Review the location of strategic infrastructure should it constrain future expansion of the urban area.	D. Include Special Control Areas in the Scheme to reflect the buffers required for the following: - Wastewater treatment plant; - Cement manufacturing plant. E. Indicate on the Strategy buffer requirements/separation distances for mobile dunes, basic raw materials and other mineral/energy resources. F. Allow for compatible uses in buffer areas.	Strategic infrastructure and industrial land uses play an important economic role in the Mid West region and it is therefore necessary to adequately plan for and protect them.	Short term
3.4.3 Servicing			
6. Align infrastructure service planning to staging of growth to meet predicted supply demands.	G. Advocate the use of the Strategy by servicing agencies when planning for infrastructure based on the growth scenarios outlined in the Strategy. H. Ensure that infrastructure and public utilities can be appropriately developed in various zones.	Having line of sight on infrastructure investment and location requirements will provide a level of confidence to industries and developers.	Short, Medium and Long term

4. Planning Areas

4.1 Overview

Consistent with the principles of urban consolidation, the Strategy identifies planning areas for urban infill and land use intensification. The rationale, context, along with the proposed land use arrangements for each planning area is summarised in Table 6.

Generally, ad hoc planning proposals within a planning area will not be supported until such time that the relevant planning investigations have been undertaken and, where relevant, incorporated into the local planning scheme. The Strategy Maps includes an 'urban growth boundary' indicative of a population of 5,000 within a 10-15 year horizon. Planning proposals for land use intensification outside of the urban growth boundary will generally not be supported, excluding rural-residential and smallholdings.

This section outlines in greater detail planning directions and actions for specific planning areas (Figure 1 and Figure 2).

4.2 A – Strategic Industry

There is an adequate volume of industrial land available in the Shire to meet expected future demand under a business-as-usual scenario. However, the Shire sits at the heart of a region expected to experience investment in mining, agribusiness and infrastructure. Together with the evolving nature of industrial activity we may see a dramatic increase in the total volume of industrial land demand; a change in the lot size required, and a change in the nature of services desired.

4.3 B – Arrowsmith Resources Area

The Shire's Arrowsmith Resources Area represents a unique opportunity which responds directly to the Western Australia Government's position statements which support the fostering of renewable energy industries. This framework focuses on ensuring that we have the appropriate policy settings and industry activation initiatives in place to drive forward the development of the industry.

The Arrowsmith Resources Area benefits from an excellent combination of potential wind and solar resources, for low cost energy to unlock the region's mineral resources, whilst having good access to major freight routes. To assist in the logistics for the timely development of these resources, there may be a need to investigate a temporary onshore loading/unloading facility in a suitable coastal location that can accommodate the necessary lay-down areas for construction activities.

Arrowsmith accommodates a range of established renewable energy and resource industries. The hub of industries should now be formally identified as part of a strategic energy and resources precinct, thereby aligning with its current use, whilst enabling opportunities for further green energy industries. The formalisation of the Arrowsmith Resources Area, as part of this Strategy, reinforces the State Government's renewables mandate, supporting the State Energy Transformation Strategy and its overarching commitment, including most recently PoweringWA, to reduce carbon emissions, address climate change and transform the State's electricity generation, storage and transmission infrastructure.

4.4 C – Dongara-Geraldton-Northampton Highway

Planning for a resilient future road freight corridor between Perth and the north-west of Western Australia to cater for long-term transport needs is considered essential to the state's economic development, including tourism, agricultural, mining and renewable industries, as well as community wellbeing and growth.

The state has already identified the need for triple road trains to be able to travel between Carnarvon and Muchea as part of its road network, improving freight efficiency and productivity. Reducing the interaction between communities and heavy vehicles through populated areas, by providing a fit-for-purpose road designed to reduce the risk of incidents causing death or serious injury, will also enhance overall road user safety.

4.5 D – Indian Ocean Drive Extension

Indian Ocean Drive was designed for the primary purpose of creating a regional scenic coastal tourist route with the alignment of the road to follow the natural lines of the coast. The road is one of Western Australia's principal tourist routes and is in close proximity to a number of coastal towns including Dongara / Port Denison. The road was intended to support these towns by providing improved access for visitors and a growing resident population.

4.6 E – Bulky Goods Showroom

This retail format is characterized by large single storey freestanding retail property, which tends to be surrounded by at grade parking and typically located at highly visible locations at major intersections or adjacent to highways. There are limited opportunities for this type of large format retail in the Dongara town centre. Should demand for this type of floor space warrant then this location may be appropriate as a longer-term prospect, however any 'out-of-centre development' must not undermine the primacy of the Dongara town centre.

4.7 F – Dongara Irwin Racecourse

The Racecourse Estate is located north of the Dongara townsite. It comprises large residential lots adjoining the Dongara Irwin Racecourse. Other residential land to the south of the racecourse is partially undeveloped. The Dongara Irwin Racecourse is approximately 30 hectares in size, and is a localised low point.

Should there be a need to provide infill housing to meet demand, a review of the long-term sustainability of the Dongara Irwin Racecourse land may be undertaken. There is potential to meet infill demand as a landholding within an established neighbourhood with access to existing infrastructure, subject to structure planning.

As a long-term prospect, key considerations for such a review include:

- Community and stakeholder engagement
- Current utilisation (recreation and other), accessibility, safety, and facilities condition
- Cost-benefit analysis and long-term sustainability
- Infrastructure availability and housing needs

4.8 G – Dongara Town Oval

The Dongara Town Oval is located on the northern periphery of the Dongara townsite. Should a district level recreation 'hub' be progressed elsewhere, there may be a need to review the recreational need for the Oval having regard to its scale, function, purpose and location.

As a long-term prospect, key considerations for such a review include:

- Community and stakeholder engagement
- Current utilisation (recreation and other), accessibility, safety, and facilities condition
- Cost-benefit analysis and long-term sustainability
- Infrastructure availability and housing needs

4.9 H – Urban Expansion

Assuming that a number of major resource projects which will occur in the region over the next ten years there is potential for significant population growth to occur in a relatively short period of time.

This area lies between the existing urban infill areas of Port Denison and the rural-residential area of Springfield. It contains a vast amount of Crown land with strategic public utility infrastructure. The land is physically and locationally suitable for future urban purposes and represents a logical extension to the urban footprint but is currently subject to sequencing, servicing and environmental issues/constraints.

Consistent with the principles of orderly and proper planning, a structure plan should be prepared for this area indicating the future development and servicing of the land and addressing the following key considerations:

- **Land Ownership and Coordinatio**n – There is a mix of land tenure including private freehold, managed and unallocated Crown land. Land tenure needs to be resolved to ensure the appropriate staging of development can occur. Proposed arrangements with respect to developer contributions.
- **Natural Environment** – Identification of the means by which natural features (such as remnant vegetation and mobile sand dunes) will be protected.

- **Hazard and Risk** – Details of hazard issues including contaminated land, coastal erosion, flooding, bushfire and basic raw materials extraction, and the methods of addressing such hazards such as buffers, where applicable.
- **Services and Fill** – Information regarding the way in which the land will be serviced by distributor roads, water drainage, sewer and power. Further investigation into the possible relocation of the existing Wastewater treatment plant and provision of north-south and east-west local distributor road connections.
- **Employment** – Identification of areas suitable for workforce accommodation and a potential neighbourhood activity centre.
- **Public Uses** – Details regarding the areas required for a district level recreation 'hub', school site, public utilities, including the possible relocation of the waste transfer station.

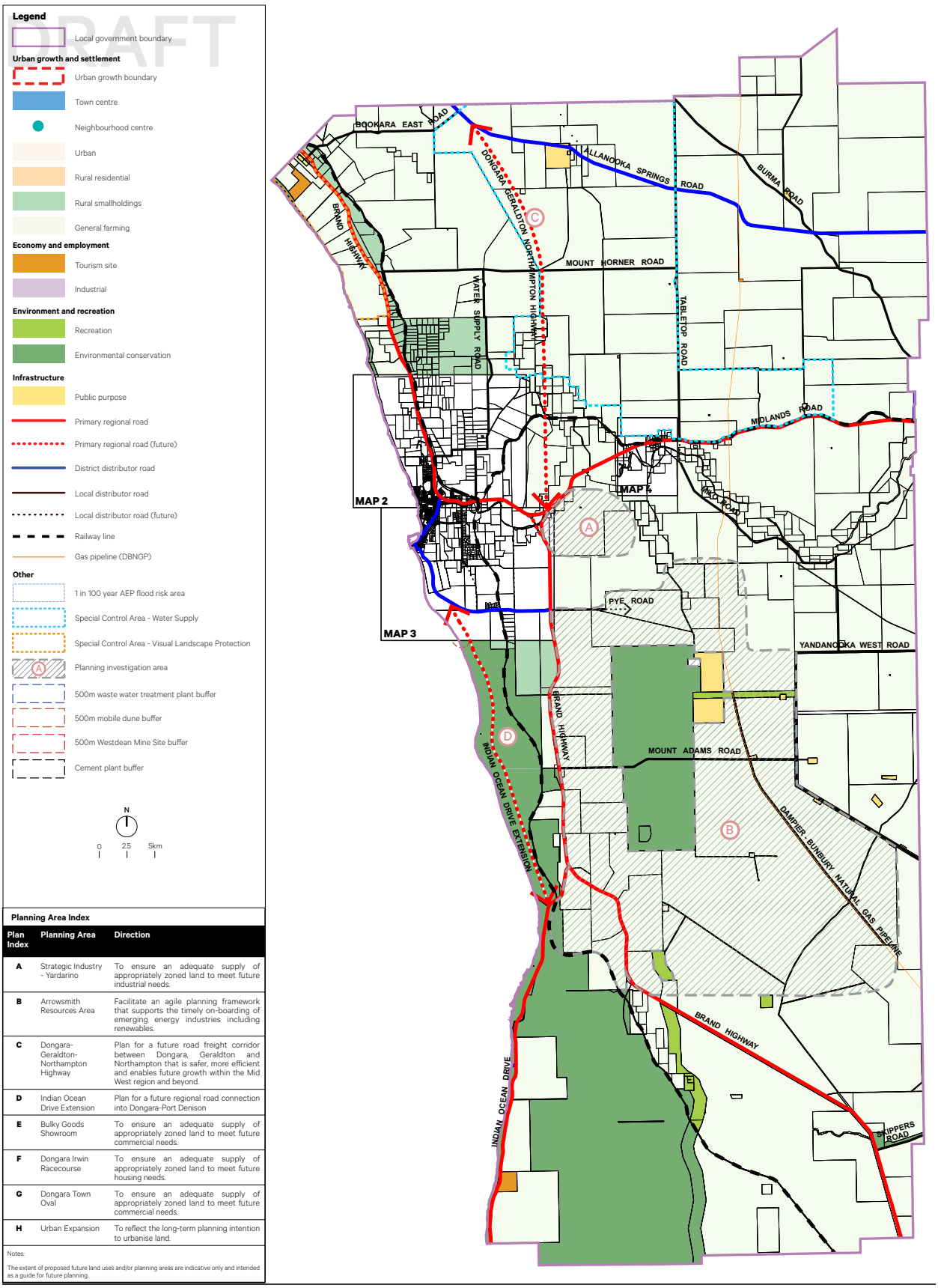
4.10 Planning Areas Directions and Actions

Table 6. Planning Areas – Planning Directions and Actions

Planning Direction	Action	Rationale	Timeframe
A – Strategic Industry			
To ensure an adequate supply of appropriately zoned land to meet future industrial needs.	Update the local planning framework as necessary and refine site definition when predicted demand warrants.	While a 'business as usual' industry growth trajectory is unlikely to result in industrial land demand exceeding the current supply, there are numerous, potentially significant investment prospects for the region that could require substantially more land than is available.	Short – Medium term
B – Arrowsmith Resources Area			
Facilitate an agile planning framework that supports the timely on-boarding of emerging energy industries including renewables.	Consider a range of discretionary land uses under the local planning scheme for industry and related infrastructure within the area designated Arrowsmith Resources Area in the Strategy. Investigate new land use definitions (other than 'industry') for green energy/ resource type industries.	The Arrowsmith Resources Area accommodates a range of established renewable and resource industries The formalisation of this area presents a unique opportunity to respond directly to the State Government's renewable energy mandate. Consultation with key industry stakeholders indicate there is a demand for extensive industrial land with ease of access to major freight routes, with a number of major projects in the pipeline. The State Government is driving investment into green energy solutions and the regional economy.	Short – Medium term
C – Dongara-Geraldton-Northampton Highway			
Plan for a future road freight corridor between Dongara, Geraldton and Northampton that is safer, more efficient and enables future growth within the Mid West region and beyond.	In conjunction with Main Roads WA facilitate the timely delivery of the bypass.	A defined future road alignment will allow the diversion of heavy vehicles away from regional townsites, minimising conflicts with local traffic and contributing to greater freight efficiency.	Medium – Long term
D – Indian Ocean Drive Extension			
Plan for a future regional road connection into Dongara-Port Denison.	In conjunction with Main Roads WA facilitate the timely delivery of the extension.	The extension of Indian Ocean Drive will support the Dongara townsite by providing improved access for visitors and a growing resident population.	Long term

Planning Direction	Action	Rationale	Timeframe
E – Bulky Goods Showroom			
To ensure an adequate supply of appropriately zoned land to meet future commercial needs.	Update the local planning framework as necessary and refine site definition when predicted demand warrants. This is to be informed by a Needs Assessment and Net Benefit Test to ensure that Dongara town centre is not undermined.	Land demand analysis indicates there is a demand for up to a 7,200m2 increase in retail floorspace and 1,600m2 increase in commercial floorspace to 2031. Indicative location is afforded reasonable accessibility to the regional road network and in proximity to existing infrastructure.	Long term
F – Dongara Irwin Racecourse			
To ensure an adequate supply of appropriately zoned land to meet future housing needs.	Review the need for, and /or relocation of the racecourse should a district level recreation 'hub' be progressed or demand no longer warrants a dedicated facility. Update the local planning framework as necessary ensuring appropriate structure planning is undertaken.	Potential to review long-term sustainability of the Racecourse land and potential to meet infill demand as a landholding within an established neighbourhood with access to existing infrastructure, subject to structure planning.	Long term
G – Dongara Town Oval			
To ensure an adequate supply of appropriately zoned land to meet future commercial needs.	Review the recreational need for the oval should a district level recreation 'hub' be progressed.	Consideration should be given to the rationalisation of current open space areas if they are surplus to requirements.	Long term
H – Urban Expansion East			
To reflect the long-term planning intention to urbanise land.	To identify land for future urban uses following the extension of urban services, the progressive development of adjacent urban areas and resolution of environmental and planning requirements relating to development.	Land demand analysis indicates that under the highest population projection scenario the demand for dwellings is expected to increase from 1,700 to 3,900 dwellings.	Long term

5. Strategy Maps



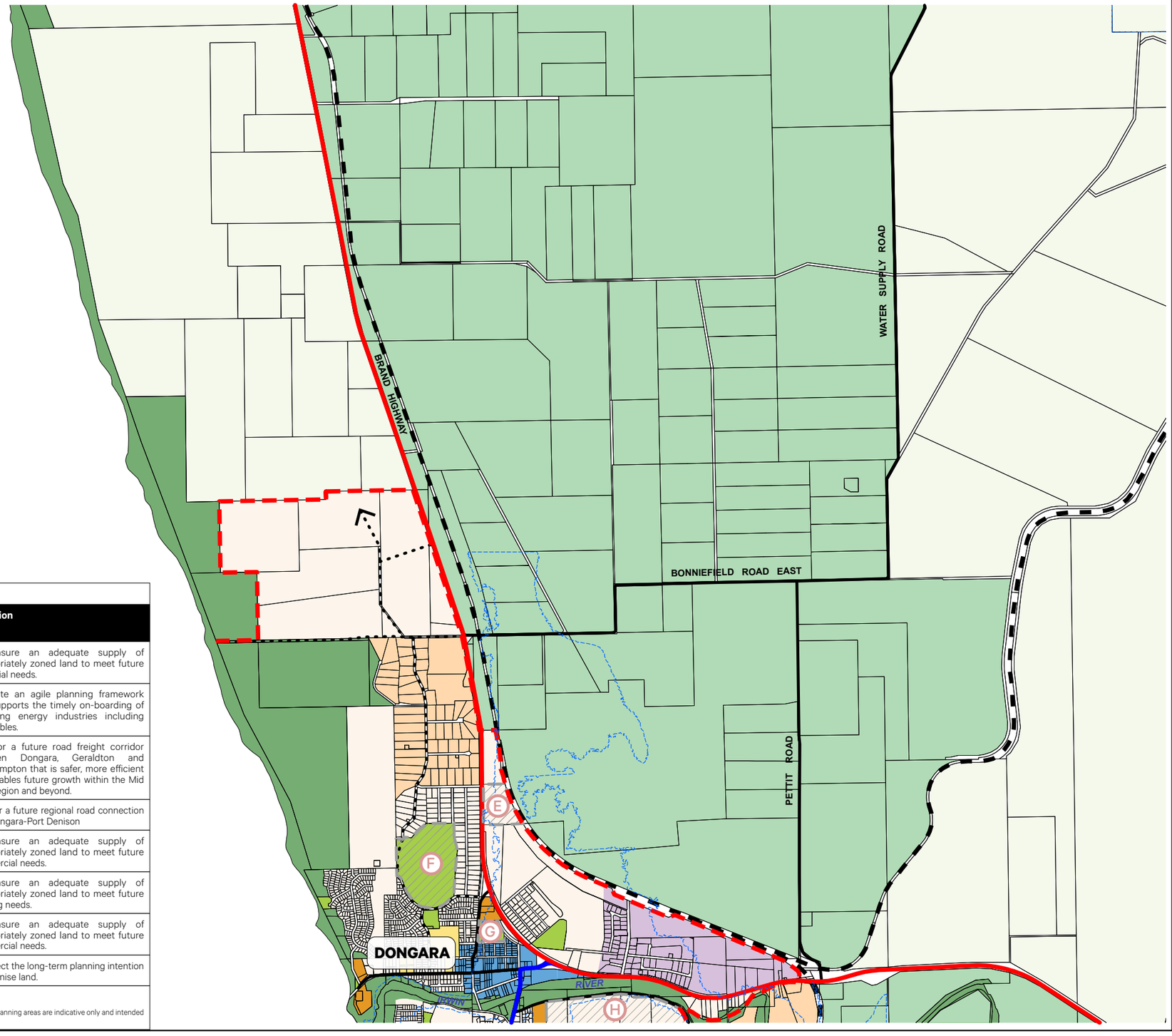
Planning Area Index

Plan Index	Planning Area	Direction
A	Strategic Industry - Yardarino	To ensure an adequate supply of appropriately zoned land to meet future industrial needs.
B	Arrowsmith Resources Area	Facilitate an agile planning framework that supports the timely on-boarding of emerging energy industries including renewables.
C	Dongara-Geraldton-Northampton Highway	Plan for a future road freight corridor between Dongara, Geraldton and Northampton that is safer, more efficient and enables future growth within the Mid West region and beyond.
D	Indian Ocean Drive Extension	Plan for a future regional road connection into Dongara-Port Denison
E	Bulky Goods Showroom	To ensure an adequate supply of appropriately zoned land to meet future commercial needs.
F	Dongara Irwin Racecourse	To ensure an adequate supply of appropriately zoned land to meet future housing needs.
G	Dongara Town Oval	To ensure an adequate supply of appropriately zoned land to meet future commercial needs.
H	Urban Expansion	To reflect the long-term planning intention to urbanise land.

Notes:

The extent of proposed future land uses and/or planning areas are indicative only and intended as a guide for future planning.

Figure 1. Local Planning Strategy Map 1 – Overall Shire



Legend

- Local government boundary

Urban growth and settlement

- Urban growth boundary
- Town centre
- Neighbourhood centre
- Urban
- Rural residential
- Rural smallholdings
- General farming

Economy and employment

- Tourism site
- Industrial

Environment and recreation

- Recreation
- Environmental conservation

Infrastructure

- Public purpose
- Primary regional road
- Primary regional road (future)
- District distributor road
- Local distributor road
- Local distributor road (future)
- Railway line
- Gas pipeline (DBNGP)

Other

- 1 in 100 year AEP flood risk area
- Special Control Area - Water Supply
- Special Control Area - Visual Landscape Protection
- Planning investigation area
- 500m waste water treatment plant buffer
- 500m mobile dune buffer
- 500m Westdean Mine Site buffer
- Cement plant buffer

N

0 350 700m

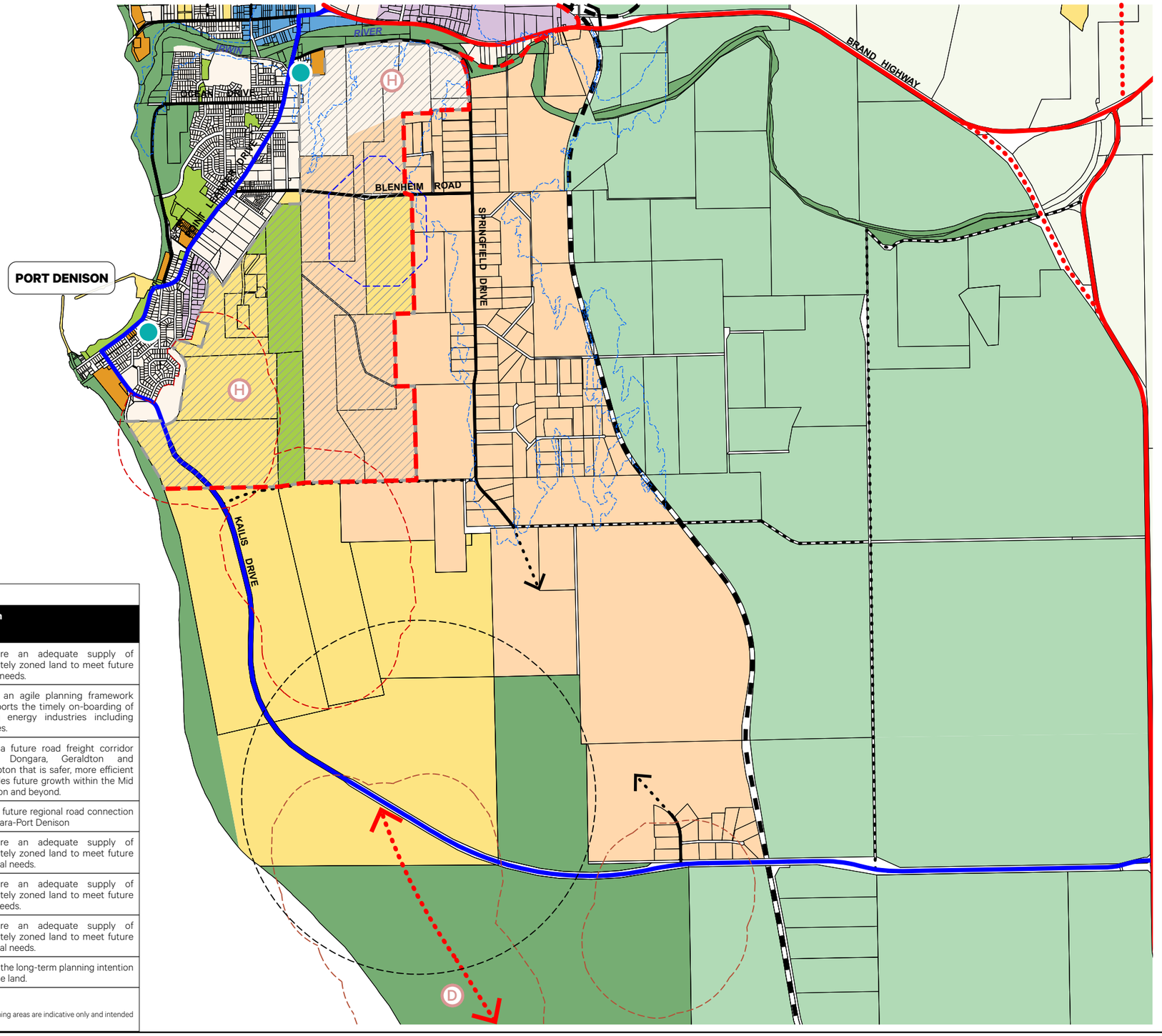
Planning Area Index

Plan Index	Planning Area	Direction
A	Strategic Industry - Yardarino	To ensure an adequate supply of appropriately zoned land to meet future industrial needs.
B	Arrowsmith Resources Area	Facilitate an agile planning framework that supports the timely on-boarding of emerging energy industries including renewables.
C	Dongara-Geraldton-Northampton Highway	Plan for a future road freight corridor between Dongara, Geraldton and Northampton that is safer, more efficient and enables future growth within the Mid West region and beyond.
D	Indian Ocean Drive Extension	Plan for a future regional road connection into Dongara-Port Denison
E	Bulky Goods Showroom	To ensure an adequate supply of appropriately zoned land to meet future commercial needs.
F	Dongara Irwin Racecourse	To ensure an adequate supply of appropriately zoned land to meet future housing needs.
G	Dongara Town Oval	To ensure an adequate supply of appropriately zoned land to meet future commercial needs.
H	Urban Expansion	To reflect the long-term planning intention to urbanise land.

Notes:

The extent of proposed future land uses and/or planning areas are indicative only and intended as a guide for future planning.

Figure 2. Local Planning Strategy Map 2 – Dongara & Bonniefield



Legend

- Local government boundary

Urban growth and settlement

- Urban growth boundary
- Town centre
- Neighbourhood centre
- Urban
- Rural residential
- Rural smallholdings
- General farming

Economy and employment

- Tourism site
- Industrial

Environment and recreation

- Recreation
- Environmental conservation

Infrastructure

- Public purpose
- Primary regional road
- Primary regional road (future)
- District distributor road
- Local distributor road
- Local distributor road (future)
- Railway line
- Gas pipeline (DBNGP)

Other

- 1 in 100 year AEP flood risk area
- Special Control Area - Water Supply
- Special Control Area - Visual Landscape Protection
- Planning investigation area
- 500m waste water treatment plant buffer
- 500m mobile dune buffer
- 500m Westdean Mine Site buffer
- Cement plant buffer

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G	Dongara Town Oval	To ensure an adequate supply of appropriately zoned land to meet future commercial needs.
H	Urban Expansion	To reflect the long-term planning intention to urbanise land.

Notes:

The extent of proposed future land uses and/or planning areas are indicative only and intended as a guide for future planning.

Figure 3. Local Planning Strategy Map 3 – Port Denison & Springfield

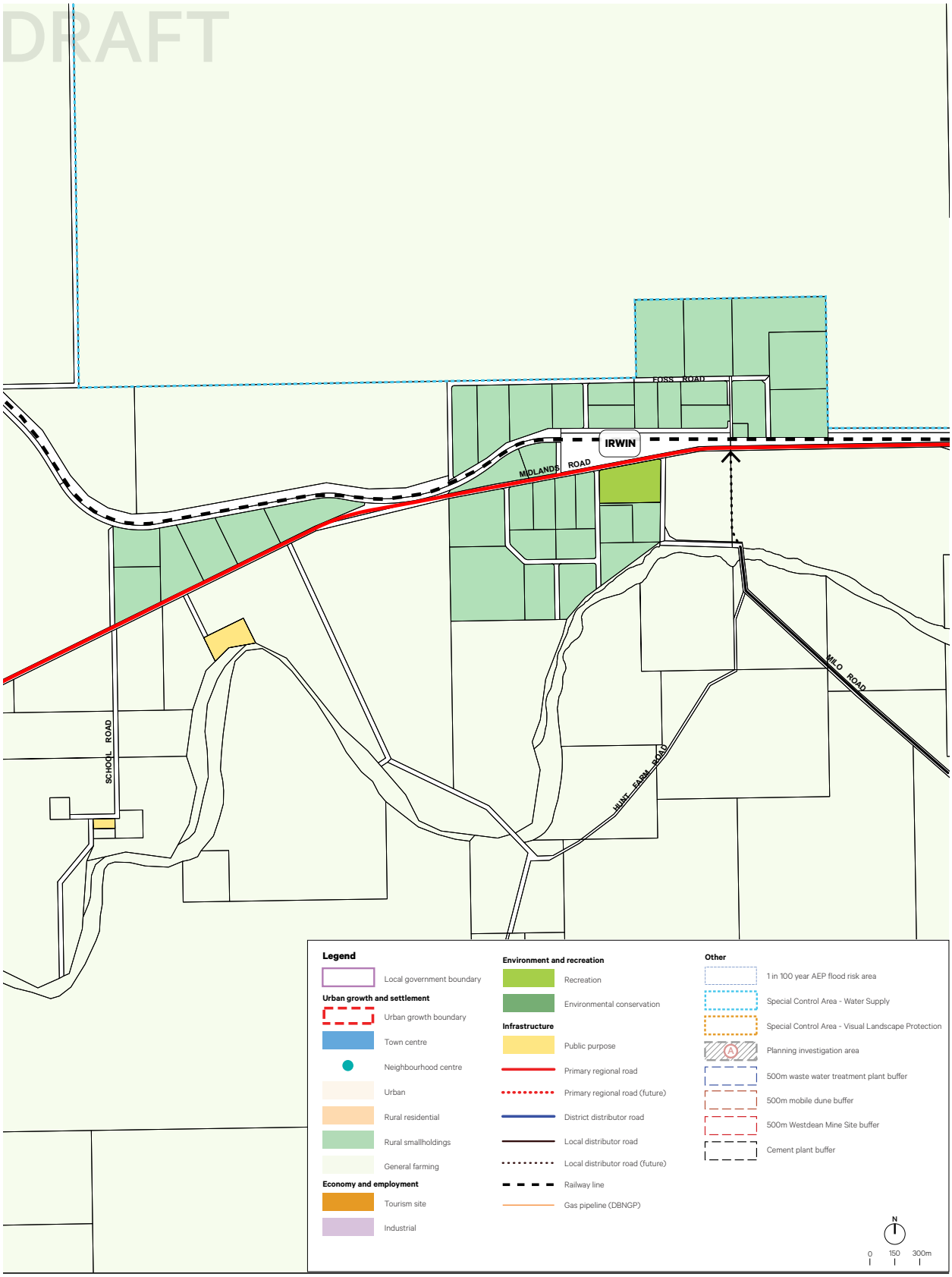


Figure 4. Local Planning Strategy Map 4 – Irwin Townsite



6. Implementation and Review

The Shire will undertake regular monitoring and review of the Strategy to ensure its effective implementation and consistency with State planning frameworks and Regulations. Implementation and review will involve:

- Implementing the actions proposed in Sections 3 and 4;
- Every five years (or as recommended by State guidance at the time), undertaking a comprehensive review of the local planning scheme and local planning strategy via a report of review in a manner and form approved by the Commission. This report of review will include a status of the proposed actions in Sections 3 and 4, including whether actions are complete, in progress, not yet commenced or no longer relevant, and associated recommendations; and
- Amending the Strategy, as and when required, to apply any new or amended State or regional planning policy, incorporate recommendations from any relevant studies relating to land use planning, or to reflect any changes resulting from the review of the Shire's Strategic Community Plan.

Part 2 – Background Information and Analysis

1. Introduction

The purpose of Part 2 is to provide the rationale and evidence base for Part 1. It provides the relevant background information and analysis which supports the planning directions and actions outlined within Part 1 of the Strategy.

This part provides a summary of the relevant State, regional and local planning contexts and their implications for the Strategy. A local government profile is also included that provides a presentation and analysis of information relating to the demographic profile of the Shire and the key planning issues and opportunities influencing future development and land use of the Shire.

2. State and Regional Planning Context

2.1 State Planning Strategy 2050

The State Planning Strategy provides the strategic context and basis for the coordination and integration of land use planning and development across Western Australia, regional and local levels. It contemplates a future in which high standards of living, improved public health and an excellent quality of life are enjoyed by present and future generations of Western Australians.

The State Planning Strategy proposes that diversity, liveability, connectedness and collaboration must be central to achieving the vision of sustained growth and prosperity, and establishes principles, strategic goals and directions to ensure the development of the State progresses towards this vision.

This local planning strategy broadly aligns with the vision, principles and strategic goals of the State Planning Strategy in the following ways:

- Planning for sustained growth through consolidating growth close to town to create communities enhanced by investment in infrastructure and social capital;
- Developing regional resources through economic expansion and inter-regional collaboration through attracting investment and innovation in the emerging green energy industry and supportive commerce to build the competitive and collaborative advantage of the region; and
- Conserving the natural environment through sustainable development and management of natural risks.

2.2 State Planning Policies

State Planning Policies (SPPs) are prepared under Part 3 of the *Planning and Development Act 2005* and provide the highest level of planning policy control and guidance in Western Australia. SPPs considered to be specifically relevant to the Shire are outlined and described in Table 7.

Table 7. State Planning Policy Overview and local planning strategy implications and responses

State Planning Policy	Policy Overview	Local Planning Strategy Implications and Responses
State Planning Policy 2.0 – Environment and Natural Resources Policy	SPP 2.0 is a broad sector policy and provides guidance for the protection, management, conservation and enhancement of the natural environment. The policy promotes responsible planning by integrating environment and natural resource management with broader land use planning and decision-making. SPP 2.0 outlines general measures for matters such as water, air quality, soil and land quality, biodiversity, agricultural land and rangelands, basic raw materials, marine resources, landscapes and energy efficiency. These general measures should be considered in conjunction with environmentally-based, issue-specific State planning polices which supplement SPP 2.0.	This Strategy identifies: • areas of basic raw material for Arrowsmith Resources Area • the need to protect areas of visual landscape quality • the need to protect water supply areas • the need to protect areas of agricultural importance through consolidating urban growth

State Planning Policy	Policy Overview	Local Planning Strategy Implications and Responses
State Planning Policy 2.4 – Planning for Basic Raw Materials	SPP 2.4 seeks to ensure basic raw materials (BRM) and extractive industries matters are considered during planning and development decision-making, to facilitate the responsible extraction and use of the State's BRM resources. The policy establishes objectives relating to recognising the importance of BRM early in the planning process; protecting BRM through avoiding encroachment from incompatible land uses; efficient use of BRM; identifying BRM extraction opportunities through sequential land use and ensuring BRM extraction avoids, minimises or mitigates impacts on the community and the environment.	The Shire has an opportunity to attract investment in the emerging green energy industry. This Strategy identifies the Arrowsmith Resources Area to facilitate investment in, and development of, the green energy sector, with flexible land use permissibility/reservations under the local planning scheme to enable agile on-boarding as this industry grows. The policy includes provisions for their protection including buffers of appropriate distances to sensitive land uses.
State Planning Policy 2.5 – Rural Planning	SPP 2.5 applies to rural land and rural land uses as well as land that may be impacted by rural land uses. SPP 2.5 seeks to protect and preserve Western Australia's rural land assets due to the importance of their economic, natural resource, food production, environmental and landscape values. SPP 2.5 includes policy measures aimed at protecting rural land while encouraging a diversity of compatible rural land uses.	This Strategy implements an urban growth band to protect rural land from further encroachment from residential development. Rural smallholdings have been preserved as a land use in demand in the Shire, with more consistent subdivision rights. Rural landscapes have been protected through the recommendation of a special control area in the scheme to manage impacts on visual landscape quality.
State Planning Policy 2.6 – State Coastal Planning	SPP 2.6 provides for the long-term sustainability of Western Australia's coast and is relevant to those local governments that contain coastal areas. The purpose of the policy is to provide guidance for decision-making within the coastal zone including managing development and land use change, establishment of foreshore reserves and protecting, conserving and enhancing coastal values. SPP 2.6 outlines criteria for the consideration of development and settlement arrangements, including building height limits within local planning frameworks and management of water resources. It further acknowledges the importance of coastal planning strategies, coastal hazard risk management approaches, coastal foreshore reserves and community participation in coastal planning.	This Strategy recognises the coastal management work undertaken to date for the Shire and supports its implementation by identifying possible coast hazard responses such as planning for the longer-term relocation of road infrastructure that may be impacted by coastal inundation over time.
State Planning Policy 2.7 – Public Drinking Water Source	The purpose of SPP 2.7 is to inform decision-makers of those aspects of state planning policy concerning the protection of Public Drinking Water Supply Areas throughout the State. It is intended that this be implemented through the preparation of strategic plans, regional and local planning schemes, conservation and management strategies, and other relevant plans or guidelines, as well as through decision-making on subdivision and development applications.	This Strategy recognises the need to implement special control areas in the scheme to protect water supply areas.

State Planning Policy	Policy Overview	Local Planning Strategy Implications and Responses
Draft State Planning Policy 2.9 – Planning for Water	SPP 2.9 seeks to ensure that planning and development considers water resource management and includes appropriate water management measures to achieve optimal water resource outcomes. The policy establishes objectives relating to improving environmental, social, cultural and economic values of water resources; protecting public health through appropriate water supply and waste water infrastructure; sustainable use of water resources and managing the risk of flooding and water related impacts of climate change on people, property and infrastructure.	This Strategy recognises the need to implement special control areas in the scheme to protect water supply areas. It supports the implementation of the Shire Coastal Management Strategy as described above.
State Planning Policy 3.0 – Urban Growth and Settlement	SPP 3.0 is a broad sector policy that sets out the principles and considerations which apply to planning for urban growth and settlement in Western Australia. The purpose of the policy is to facilitate sustainable patterns of urban growth and settlement by setting out the requirements of sustainable settlements and communities and the broad policy for accommodating growth and change. SPP 3.0 outlines general measures to create sustainable communities, plan liveable neighbourhoods, coordinate services and infrastructure, manage rural-residential growth and plan for aboriginal communities. These general measures should be considered in conjunction with issue-specific urban growth and settlement state planning polices which supplement SPP 3.0.	This Strategy reflects and builds on the urban growth and settlement policies set out in regional strategies and seek to identify sufficient land to meet future population and housing needs for at least a 10-15 year period, with a consolidated urban footprint. The majority of urban growth is expected to continue to occur in the Dongara and Port Denison townsites within adequately zoned land.
State Planning Policy 3.4 – Natural Hazards and Disasters	SPP 3.4 encourages local governments to adopt a systemic approach to the consideration of natural hazards and disasters. The objectives of this policy are to include planning for natural disasters as a fundamental element in the preparation of planning documents, and through these planning documents, minimise the adverse impacts of natural disasters on communities, the economy and the environment. SPP 3.4 sets out considerations for decision makers in relation to hazards including flood, bush fire, landslides, earthquakes, cyclones and storm surges. Consideration of these hazards should be undertaken in conjunction with issue-specific state planning polices which supplement SPP 3.4.	The Shire is subject to flooding, coastal inundation and bushfire. This Strategy recognises the extent of possible floor risk and measures to manage coastal inundation in the long-term. The local planning scheme should include provisions to mitigate the impacts bushfires in accordance with SPP 3.7.

State Planning Policy	Policy Overview	Local Planning Strategy Implications and Responses
State Planning Policy 3.5 – Historic Heritage Conservation	SPP 3.5 sets out the principles of sound and responsible planning for the conservation and protection of Western Australia's historic heritage. The policy seeks to conserve places and areas of historic heritage significance and to ensure development does not adversely affect the significance of heritage places and areas. SPP 3.5 primarily relates to historic cultural heritage noting that aboriginal heritage and natural heritage are protected by other legislative instruments. Historic cultural heritage includes heritage areas, buildings and structures, historic cemeteries and gardens, man- made landscapes and historic or archaeological sites with or without built features. The policy contains development control principles and considerations for decision-makers for where development is proposed within a heritage place and heritage area. The policy also states that care should be taken by decision-makers to minimise the extent to which land use zoning and other planning controls conflict with, or undermine, heritage conservation objectives.	The Shire has a rich history, with many heritage listed places. The Shire should continue to maintain its Heritage Survey, and 'Heritage List' which sits under the local planning scheme. Reviews of existing structure planning and new structure planning should apply a cultural heritage lens to ensure the heritage significance that makes Irwin unique is being adequately reflected in the strategic planning of a place.
State Planning Policy 3.6 - Infrastructure Contributions	SPP 3.6 sets set out the principles and requirements that apply to the establishment and collection of infrastructure contributions in new and established areas. The policy establishes objectives to coordinate the efficient and effective delivery of infrastructure to support population growth and development; provide clarity on the acceptable methods of collecting and coordinating contributions for infrastructure and provide the framework for a transparent, equitable, and accountable system for apportioning, collecting and spending contributions. The Guidelines recognise that the development contribution plans must have a strategic basis and be linked to the Strategy and strategic infrastructure plan and program.	New development and associated population within the Shire will put pressure on existing utilities and community infrastructure. A new scheme provision will be required in the event the Shire considers it appropriate to implement a Development Contribution Area and Development Contribution Plan for a particular area.
Draft State Planning Policy 3.7 – Planning in Bushfire Prone Areas	SPP 3.7 provides a framework in which to implement effective, risk-based land use planning and development outcomes to preserve life and reduce the impact of bushfire on property and infrastructure. The policy emphasises the need to identify and consider bushfire risks in decision-making at all stages of the planning and development process whilst achieving an appropriate balance between bushfire risk management measures, biodiversity conservation and environmental protection. The policy applies to all land which has been designated as bushfire prone by the Fire and Emergency Services Commissioner as well as areas that may have not yet been designated as bushfire prone but is proposed to be developed in a way that introduces a bushfire hazard.	Any land proposed for urban development or intensification in the Strategy, including planning and subdivision, will need to have consideration for relevant bushfire hazards in accordance with SPP 3.7.

State Planning Policy	Policy Overview	Local Planning Strategy Implications and Responses
Draft State Planning Policy 4.1 – Industrial Interface	Draft SPP 4.1 guides planning decisions with the aim of protecting the long-term future operation of industry and infrastructure facilities, by avoiding encroachment from sensitive land uses and potential land use conflicts. The policy encourages the use of statutory buffers; facilitating industrial land uses with offsite impacts within specific zones and compatible interface between strategic/general industry zones and sensitive zones. Draft SPP 4.1 supports land use conflict being addressed as early as possible in the planning process. It is also expected that land use conflict will be subsequently considered at each stage of the planning framework, increasing in detail at each level. The policy recognises the overlap of various environmental, health and safety regulations and guidelines and outlines considerations for decision-makers in this regard.	The Shire contains areas of general and light industry, generally collated close to town. These areas are identified for expansion within this Strategy with appropriate buffers to more sensitive land uses maintained through zoning. Strategic industry areas are located away from town, containing any off-site impacts within that area.
State Planning Policy 5.2 – Telecommunications Infrastructure	SPP 5.2 recognises telecommunications infrastructure as an essential service and aims to balance the need for this infrastructure and the community interest in protecting the visual character of local areas. The policy aims to provide clear guidance pertaining to the siting, location and design of telecommunications infrastructure and sets out specific exemptions for where the policy requirements do not apply. Decision-makers should ensure that telecommunications infrastructure services are located where it will facilitate continuous network coverage and/or improved telecommunications services to the community whilst not comprising environmental, cultural heritage, social and visual landscape values.	The local planning scheme should consider ensuring that telecommunications infrastructure is not designated as an 'X' use in any zone, and where permitted is shown as a 'P' use.
State Planning Policy 5.4 – Road and Rail Noise	SPP 5.4 provides guidance for the performance-based approach for managing and mitigating transport noise associated with road and rail operations. This policy applies where noise sensitive land uses are located within a specified distance of a transport corridor, new or major road or rail upgrades are proposed or where works propose an increase in rail capacity resulting in increased noise. The policy also sets out specific exemptions for where the policy requirements do not apply. SPP 5.4 supports noise impacts being addressed as early as possible in the planning process to avoid land use conflict and achieve better land use planning outcomes. Considerations for decision-makers include ensuring that the community is protected from unreasonable levels of transport noise, whilst also ensuring the future operations of transport corridors. SPP 5.2 is supplemented by the Road and Rail Noise Guidelines.	A number of future potential road connections are identified in this Strategy to support the movement of people and goods, including to and from the Arrowsmith Resources Area, rural smallholdings and tourist drives. In time, the local planning scheme will need to consider the impact of any expanding traffic on major roads and their relationship to residential land uses in the context of noise attenuation.

State Planning Policy	Policy Overview	Local Planning Strategy Implications and Responses
State Planning Policy 7.0 – Design of the Built Environment	SPP 7.0 is a broad sector policy relevant to all local governments. The policy sets out the objectives, measures, principles and processes which apply to the design and assessment of built environment proposals through the planning system. It is intended to apply to activity precinct plans, structure plans, local development plans, subdivision, development and public works. The policy contains 10 design principles which set out specific considerations for decision-makers when considering the above proposals. These include, context and character, landscape quality, built form and scale, functionality and build quality, sustainability; amenity, legibility, safety, community and aesthetics. The policy also encourages early and on-going discussion of design quality matters and the use of design review. These principles should be considered in conjunction with the range of supporting State Planning Policies that provide design quality guidance for specific types of planning and development proposals.	The Strategy recognises that the ten principles of SPP 7.0 will underpin the Shire of Irwin's approach to the design assessment of built form and integrated into the reviewed Scheme and planning policies.
State Planning Policy 7.2 – Precinct Design	SPP 7.2 provides guidance for precinct planning with the intent of achieving good planning and design outcomes for precincts within Western Australia. The policy recognises that there is a need to plan for a broader range of precinct-based contexts and conditions to achieve a balance between greenfield and infill development. Objectives of the policy include ensuring that precinct planning and design processes deliver good-quality built environment outcomes that provide social, economic and environmental benefit to those who use them. Precinct types include activity centres, station precincts, urban corridors, residential infill and heritage precincts. These areas are recognised as requiring a high-level of planning and design focus in accordance with a series of precinct outcome considerations as outlined in the policy. The policy also encourages the use of design review.	The Shire has a desire to explore the infill or expansion of residential areas. Precinct Planning is best practice to facilitate this. This local planning strategic identifies a number of planning areas for medium term investigation that may require precinct planning.
State Planning Policy 7.3 – Residential Design Codes	SPP 7.3 – Residential Design Codes Volume 1 and 2 provides the basis for the control of residential development throughout Western Australia for single houses, grouped dwellings and multiple dwellings. The purpose of the policy is to address emerging design trends, promote sustainability, improve clarity and highlight assessment pathways to facilitate better outcomes for residents. They are also used for the assessment of residential subdivision proposals. The policy outlines various objectives for residential development, planning governance and development process and sets out information and consultation requirements for development proposals. The policy also makes provision for aspects of specified design elements to be varied through the local planning framework.	The R-Codes currently apply to the majority of the Shire's residential areas and will continue to apply to ensure a high level of design quality in future residential development is achieved. Some residential densities are intended to increase to reflect the desire for consolidated residential growth.

2.3 Regional Planning Context

The WAPC prepares various regional planning instruments to guide land use and development at the regional and sub-regional level, including Regional and Sub-regional planning strategies and structure plans. Regional planning instruments considered to be specifically relevant to the Shire are outlined and described in Table 8.

Table 8. Regional planning instrument overview and local planning strategy implications and responses

Regional Planning Instrument	Regional Planning Instrument Overview	Local Planning Strategy Implications and Responses
Mid West Regional Planning and Infrastructure Framework (MWRPIF) (2015)	The Mid-West Regional Planning and Infrastructure Framework provides guidance on land use, land supply, land development, environmental protection, infrastructure and priorities for the delivery of physical and social infrastructure for the Mid-West region. The framework informs the decisions of the WAPC by establishing the regional context for the preparation of sub-regional and local planning strategies and outlines the WAPC's position on planning for population growth, transport, agriculture, conservation estate, remnant vegetation, mineral prospectively, and significant basic raw materials for the Mid-West.	The document identifies a hierarchy of projects for the Mid West, with the following being particularly relevant to the Shire: • Mid West Energy Strategy and Energy Project to deliver improved power connectivity to the region; • Brand Highway upgrades, including passing lanes between Badgingarra and Dongara; • Brand Highway Dongara Bypass (no longer forming part of the Main Roads WA preferred alignment). It is also noted that the document identifies Dongara/ Port Denison as a Sub-Regional Centre. The role of a Sub-Regional Centre is defined as follows: *"Retail services offered in sub-regional centres largely focus on the day-to-day needs of their populations; however some comparative and speciality retail does occur, particularly in larger centres. Other commercial and light industrial activities, which generally exist to service the local economies, are important functions of these centres. Sub-regional centres often provide local government administrative functions; in addition to a range of social infrastructure and services, secondary education and further training facilities".* The framework has identified that whilst the population has increased over time the rural land base has become more fragmented within the Shire of Irwin. This Strategy identifies areas for strategic industry to grow the economic base of the Shire, long-term retail expansion and key future road connections.
Guilderton to Kalbarri Sub-regional Strategy	The Guilderton to Kalbarri Sub-regional Planning Strategy is an overarching planning document which provides strategic direction and for the planning and development of the coast from the Moore River to Murchison River. The strategy has been created to manage the change of landscape due to growth and development along the coast to ensure social, economic and environmental outcomes are still met. The strategy provides both a contextual analysis of the area which includes population, economy, environment and infrastructure as well as the strategic direction and actions to achieve the vision of the region.	The Strategy aims to attract sustainable industry investment into the region, including industrial development, commercial and housing. Landscape values have been acknowledged to ensure these are protected and enhanced through the subsequent planning and development processes.

2.4 Operational Policies

Operational policies guide decision-making in relation to subdivision and development applications. Those operational policies considered relevant to the Strategy are listed and described in Table 9.

Table 9. Operational policies

Policy	Policy Overview	Local Planning Strategy Implications and Responses
Development Control Policy 3.4 – Subdivision of rural land	This policy sets out the principles that will be used by the WAPC in determining applications for the subdivision of rural land. Rural zones are generally flexible and permit a range of agricultural, commercial and industrial land uses. This policy aims to support the range of land uses that are appropriate for rural settings, while limiting the loss of this land to incompatible uses such as housing.	This Strategy recommends a consistent application of minimum lot sizes in the Rural Smallholdings zone.
Draft Development Control Policy 1.12 Planning proposal adjoining Regional Roads in Western Australia	This policy applies to planning proposals affecting lots adjoining Regional Roads which are identified in a region and/or local planning scheme in Western Australia. It provides guidance on vehicular access from adjoining lots, road reserve widening, road upgrading, scenic route considerations, infrastructure contributions and corner lot truncations.	Various potential new regional roads are indicated on the Strategy Maps. Potential roads are provided with sufficient buffer to enable further investigation of appropriate road reserve alignments and accessibility, if deemed feasible.
Draft Development Control Policy 4.3 Planning for high-pressure gas pipelines	This policy establishes the WAPC's position regarding development along high-pressure gas pipelines, including protecting people from unacceptable levels of risk and protecting high-pressure gas pipelines from unregulated encroachment.	The Dampier to Bunbury Natural Gas Pipeline Corridor traverses the Shire as shown on the Strategy Maps. This land is to be protected from incompatible development in accordance with the policy.

2.5 Position Statement and Guidelines

Position statements are prepared by the WAPC to set out its policy position or advice on a particular planning practice or matter. Guidelines provide detailed guidance on the application of WAPC policies. Those WAPC position statements or guidelines considered relevant at a strategic level are included in Table 10.

Table 10. Position statement and guidelines

Position statement/ guidelines	Overview	Local Planning Strategy Implications and Responses
Position Statements		
Planning for Tourism and Short-Term Rental Accommodation	Aims to guide the appropriate location and management of tourism and short-term rental accommodation land uses. It seeks to facilitate acceptable development of new and evolving tourism opportunities, provide a high-level of amenity in tourism areas, and deliver quality land use planning outcomes. It excludes workforce accommodation.	The position statement seeks to ensure decision-making is guided by a local planning strategy which reflect the demand for local and regional tourism. The Strategy identifies tourism sites in areas of high tourism amenity (existing and potential) and identifies the landscape and visual amenity of the areas in which some are located e.g. beach access, views, eco-tourism potential). The Strategy also encourages a range of tourism products through recommending flexible land use permissibility in the local planning scheme. Caravan parks are a fundamental component of the Shire's tourism accommodation mix. The Strategy ensures the long-term retention of existing caravan parks as a form of short-stay (affordable) accommodation,

Position statement/ guidelines	Overview	Local Planning Strategy Implications and Responses
Renewable Energy Facilities	Aims to facilitate growth of the evolving renewable energy industry in Western Australia through implementation of policy measures via planning instruments administered by local government. This position statement supports the State Government's State Energy Transformation Strategy (March 2019).	The position statement will apply to the redevelopment of existing, as well as new, renewable energy facilities. This Strategy identifies existing and strategic locations for renewable energy facilities.
Special Residential Zones	Outlines the Commission's intent to phase out the special residential zone in local planning schemes, while providing guidance for planning applications in existing special residential zones, to protect the rural character and amenity of adjacent rural areas.	Existing Special Residential zones will need to be replaced with an appropriate Residential R-Code.
Workforce Accommodation	Seeks to ensure that where practicable, workforce accommodation is provided in established towns, in locations suitable to its context, to facilitate their ongoing sustainability.	Workforce accommodation is considered critical infrastructure and may be required within a very short timeframe to enable onboarding of emerging industries of State and regional importance. This Strategy recommends including workforce accommodation as a land use within the Scheme and to allow the Shire appropriate discretion to determine permissibility across various zones.
Guidelines		
Coastal Hazard Risk Management and Adaption Planning Guidelines	Provides guidance on the implementation of SPP2.6 Coastal Planning, focussing on the process for undertaking CHRMAP and its contents, assessing vulnerability of assets and options for appropriate risk management.	The Shire's Coastal Management Plan 2017 is considered a contemporary document to guide effective management of the local coastal environment. This Strategy supports the implementation of the land use recommendations of the Shire's Coastal Management Plan 2017, and identifies for investigation, the longer-term rerouting of key coastal road connections.
Indian Ocean Drive Planning Guidelines 2014	Provides guidance on the location, siting and design of various land uses and development in the locality of Indian Ocean Drive, with the purpose of retaining the rural and natural landscape and enhancing the provision of services and facilities available to all users of the road.	The Guidelines acknowledge the undeveloped service station site located on Brand Highway at the junction with Indian Ocean Drive (IOD) south of Dongara. It also suggests to consider new look-outs in the northern section of Indian Ocean Drive, such as at Freshwater Point. Both of these opportunities should be explored as part of any planning for the extension of IOD into town.
Location, Sting and Design of Telecommunications Infrastructure	Aims to facilitate the provision of telecommunication infrastructure in an efficient and cost-effective way, by explaining the intent and interpretation of State Planning Policy 5.2.	Refer to State Planning Policy 5.2. The Strategy recognises the importance to provide flexibility to deliver necessary telecommunications infrastructure to meet the need of emerging industries and future population.
Draft Tourism Planning Guidelines; and Holiday Homes Guidelines – short stay use of residential dwellings	Aims to assist with the development of the tourism component of a local planning strategy. Provides guidance on the short stay use of holiday homes for tourism accommodation to ensure that short stay use of residential homes occurs within appropriate locations to enhance the tourism experience and reduce existing or future land use conflicts such as impacts on residential amenity.	Changes in travel due to covid-19 impacts and generational change has seen a shift towards more domestic tourism demand and eco-tourism offerings. This Strategy aims to provide opportunities for a wide range of tourism land uses and accommodation options to operate within the Shire through flexibly land use permissibility

Position statement/ guidelines	Overview	Local Planning Strategy Implications and Responses
Planning for Basic Raw Materials	Provides guidance on appropriate land use planning practices and development approval requirements in relation to basic raw materials as an extension of State Planning Policy 2.4.	Refer to State Planning Policy 2.4. The Strategy identifies the Arrowsmith Resources Area to facilitate investment in, and development of, the green energy sector, with flexible land use permissibility/reservations under the local planning scheme to enable agile on-boarding as this industry grows.
Rural Planning	Explains the intent and interpretation of State Planning Policy 2.5.	Refer to State Planning Policy 2.5. The Strategy recognises the flexible nature of rural zones in the region, catering for a wide range of land uses, including agriculture, basic raw material extraction, tourism and conservation.
Draft Planning for Water	Explains the intent and interpretation of Draft State Planning Policy 2.9.	Two Public Drinking Water Source Areas, the Allanooka and Dongara-Denison Water Reserves exist approximately 12km and 20km north east of the Dongara town site respectively. These areas have been identified to protect the potable water supply source for Dongara and Port Denison, as well as other towns in the Mid-West region.
Residential Accommodation for Ageing Persons	Aims to streamline the delivery approach of accommodation for aging persons at both the strategic and statutory planning level.	The Strategy acknowledges the need to provide housing choice within proximity to existing urban amenities, inclusive of increased densities, such that any new accommodation for aging persons can be integrated within established neighbourhoods of the community, serviced by adequate transport networks and close to health, community services and facilities.

2.6 Other Relevant State or Regional Strategies, Plans and Policies

Other State or regional strategies, plans and policies that have relevance to and implications for the Strategy are outlined in Table 11.

Table 11. Other relevant state or regional strategies, plans and policies

Name of strategy, plan, policy	Date approved	Purpose	Local Planning Strategy Implications and Responses
Allanooka-Dongara Water Reserve drinking water source protection review (Geraldton Dongara Regional Water Supply)	2019	The Review considers changes that have occurred in and around the Allanooka–Dongara Water Reserve since completion of the Allanooka and Dongara–Denison water reserves water source protection plan (Water and Rivers Commission 2002). The Reserve supplies drinking water to Geraldton, Dongara, Port Denison, Walkaway, Narngulu, Northampton, Mullewa and Eradu.	The Review recommends a number of actions to ensure the ongoing protection of the public drinking water source area, including but not limited to • Incorporating the findings of the Review and location of the Allanooka-Dongara Water Reserve (including its priority areas and protection zones) in the Shire's local planning scheme in accordance with State Planning Policy 2.7 Public Drinking Water Source Policy. • A review of the boundary of the Allanooka-Dongara Water Reserve based on hydrogeological modelling of the recharge area or existing and future production bores. The Review also notes DWER has produced the *Arrowsmith groundwater allocation plan (2010)* to support water resource management and planning in the area.
Government Sewerage Policy	2019	The Government Sewerage Policy requires reticulated sewerage to be provided during the subdivision and development of land, and/or best practice approach to the provision of on-site sewerage treatment and disposal where reticulated sewerage cannot be provided.	The Policy acknowledges that on-site sewage disposal technologies have advanced considerably in recent decades, however there are still significant risks associated with their use. On-site sewage systems can be acceptable method of servicing, particularly for low density urban and industrial development outside public drinking water source areas and sewage sensitive areas (including land that drains to and is within two kilometres of Irwin River and Irwin Inlet), where reticulated sewerage is not feasible. The Policy acknowledges that conventional reticulated sewerage servicing arrangements may not be relevant in strategic industrial zones. Information may be incorporated into a Regional and/or District Water Management Strategy.

Name of strategy, plan, policy	Date approved	Purpose	Local Planning Strategy Implications and Responses
Identification of High Quality Agricultural Land in the Mid West Region	2013	This document integrates existing data on soils, land capability, water resources and rainfall into the planning process. The approach generates a series of maps and accompanying tables which depict and characterise agricultural land showing the region's potential for broadacre and irrigated agriculture.	The Shire accommodates agricultural land that has a range of versatility, including land categorised as the 'Greatest Versatility' along the Irwin River and at the northern extent of the Shire and land with 'High Versatility' in the eastern portion of the Shire. Agricultural land with 'Moderate' and 'Low Versatility' also exists throughout the Shire. An area of 'Limited Agricultural Potential' has been mapped at the southern extent of the Shire, where strategic industry has been identified (Arrowsmith Resources Area). The document contains recommendations relating to categorised Agricultural Land Areas (ALAs) and these recommendations should be considered in formulating any new scheme provisions in respect to rural land use planning.
Mid-West Infrastructure Analysis	2008	The Mid-West Infrastructure Analysis provides government with recommendations to address the critical infrastructure issues facing the region, and issues that are anticipated by industry and local communities. The report examines and provides broad estimates for factors such as employment, population and social infrastructure, which may arise as a result of direct and indirect impacts of resource industry growth in the region.	The Shire has a desire to attract investment in critical infrastructure to support the evolving energy industry within the region. This Strategy identifies key infrastructure connections, and strategic and supporting industry areas.

Name of strategy, plan, policy	Date approved	Purpose	Local Planning Strategy Implications and Responses
Mid West Investment Plan (MWIP) 2011 – 2021	2011	The MWIP supports the MWRPIF to provide a strategic direction for investment into the Mid West region through to 2021. The document identified a number of flagship projects to support community priorities for the region. The MWIP outlined the region's strategic infrastructure priorities for enabling economic and social development. The MWIP guided the allocation of funding from the 'Royalties for Regions' programme in 2011/12 to be articulated via a masterplan and sought to capitalise on the unprecedented growth and opportunity that was experienced in the region, at the time. The Mid West Commission major project summary highlighted that approximately $19 billion worth of project had been planned for the region primarily funded by the private sector. Seeing the need for the region to address the challenges and opportunities that this was brought along with this type of unprecedented investment into the region.	Many of the flagship projects have previously had funding committed via the Royalties for Regions Program, as a result of the removal of the Royalties for Regions funding two key outstanding projects that directly relate to the Shire include: 1. Dongara, Geraldton and Northampton Bypass alignment; and 2. Mid West Energy Project Stage Two. The intense challenges faced by the region in providing the necessary public infrastructure in the decade from 2011-2021, highlighted the volatile economic status faced by the State of Western Australia with particular reference to the state of the mining industry. The reliance of the prosperity of the mining industry has seen a distinctive change in the fortunes of the region with the private investment leaving the region and major projects being put on hold. However, the current economic situation and mini iron ore mining boom has seen a reinvigorated interest in reviving projects such as the Oakajee Port project for the transport of iron ore from the region, and the emerging green energy industry is transforming the investment base. With the advent of future significant investment into the region, the Shire is strategically looking forward into the future and there is a desire to capitalise on the current climate by supporting the growth in the energy sector.

Name of strategy, plan, policy	Date approved	Purpose	Local Planning Strategy Implications and Responses
Mid West Tourism Development Strategy	2015	The Mid West Tourism Development Strategy is a regional initiative commissioned by the Mid West Development Commission, Regional Development Australia, Department of Planning and local governments across the Mid West region. The Mid West Tourism Development Strategy aims to facilitate a coordinated, collaborative approach to grow regional tourism and maximise the Mid West's existing tourism capacity (2015 to 2025) by: • Identifying tourism opportunities, game changers, priorities and gaps for the Mid West region to inform future development and investment. • Identifying the priorities and opportunities that will help the Mid West achieve the goal of hosting 1,000,000 overnight visitors by 2050 as outlined in the Regional Blueprint. The Shire of Irwin sits in the area identified as 'Batavia Coast'. Key opportunities and priorities that directly relate but not limited to the shire are: • Develop coastal campsites and day visitor nodes from Greenhead to Kalbarri • Mid west events ie iconic event • 4.5 star resort hotel at Port Denison • Adventure Activities – mountain biking, canoeing, riding and walking trails. • RV visitor amenities in towns.	There is a strong community sentiment that the Shire's natural environment can provide opportunity to establish a more proactive tourism response to the region. Given the current climate and impacts of the onset of COVID 19 in 2020, domestic travel within the State has grown substantially due to the impacts of travel restrictions, and the demands of intrastate travel, the impetus on enacting the key outcomes from not only the regional strategy but the need for the Shire's future scheme to be able to facilitate tourism development.
Natural Resources Management Strategy for Northern Agricultural Region 2021 - 2030	2021	The Natural Resource Management Strategy for the Northern Agricultural Region provides an integrated framework for natural resource management planning and action in the Northern Agricultural Region. It serves to identify the regional priorities and inform investment planning locally and by federal and state Landcare programs. The strategy is focused on addressing emerging threats and opportunities for regional Natural Resource Management (NRM) as well as the changing needs and priorities of the diverse NRM community, including an emphasis on environmental custodianship by and with the Traditional Owners in the region. Ensuring that local priorities are articulated in the regional NRM plan - and are based on comprehensive consultation with the NRM community in the region - it provides a platform for advocating that State and Federal funding agencies recognise and support local needs.	The Shire and this Strategy share the vision and goals of the NRM Strategy, including: • Reducing carbon emissions • Planning for climate change • Valuing coastal landscapes • Maintaining water quality

Name of strategy, plan, policy	Date approved	Purpose	Local Planning Strategy Implications and Responses
Pastoral Purposes Framework – 'A guide to activities that can be undertaken on a Pastoral Lease'	2023	The purpose of the Pastoral Purposes Framework is to provide a guide to activities that can be undertaken on Pastoral Land in Western Australia. The framework does not set out an exhaustive list of all potential pastoral activities and permit activities, but lists a range of activities that are commonly undertaken on pastoral land.	Pastoral leases were reviewed by the State Government in 2015. The new local planning scheme should have regard to the land use permissibility of pastoral and rural land to enable diversification and the sustainable management of natural resources.
The Dongara to Cape Burney Coastal Visual Landscape Assessment	2011	Ecoscape was engaged by the Department of Planning (DoP) to undertake a visual landscape assessment of the study area and to develop key findings to manage visual landscape character for inclusion into the overall coastal planning. The aim of the assessment was to verify the landscape assessment work undertaken by the DoP and develop key findings for landscape management and design guidelines for future development within the study area. The study area is the coastal strip about 50 kilometres long and about 3.5 kilometres wide, located west of the Brand Highway to the coast from Dongara to S Bend and the west of Company Road to Cape Burney.	The technical documentation progressed to date should be considered and factored into any future decision making with respect to planning of this section of coastline. This Strategy recommends to implement the Landscape Assessment and preserve and manage the visual landscape qualities of unique coastal areas through applying a special control area within the local planning scheme to the coastal dune area north of Dongara, with provisions requiring planning proposals to consider the visual landscape qualities of the area.

3. Local Planning Context

3.1 Strategic Community Plan

The Shire's Strategic Community Plan (SCP) was adopted in 2021. Key themes and outcomes which are relevant to land use planning are outlined in Table 12.

Table 12. Strategic Community Plan Summary

Themes	SCP Outcomes and Strategies	Local Planning Strategy Implications and Responses
Social	• Advocate for retention of existing and enhanced facilities and health and social support services • Recognise places of cultural and heritage value	• Urban growth is consolidated within and close to existing town centres with access to community facilities and areas of cultural heritage value
Economic	• Partner with and advocate on behalf of commerce and industry to improve local infrastructure and services • Ensure adequate and appropriately zoned land to support commerce and industry • Leverage opportunity and investment, and promote retail development	• Areas are identified for strategic green energy industry investment and commercial support, with transportation and infrastructure connections
Environment	• Prepare for and manage natural disasters and environmental risks • Prepare cutting edge land use strategies to guide future development	• Coastal and river management strategies are reflected in key planning directions • Flexibility through agile planning frameworks is encouraged to facilitate quick on-boarding of energy industries, tourism uses and infrastructure investment.
Leadership	• Maintain effective working relationships with relevant stakeholders	• Throughout the preparation of this Strategy, the Shire has held workshops with key industry stakeholders, leaders and decision-makers to help attract investment into the region on the back of the growing energy industry

The development the SCP was initiated by the Shire of Irwin to provide the long-term strategic framework and direction for the Shire. This approach complies with the Integrated Planning and Reporting Framework and Guidelines, which requires all local government to develop a 10+ year Strategic Community Plan through a process of community engagement aimed at identifying long term community aspirations, visions and objectives.

The strategic objectives and approaches outlined in the SCP are still relevant however community priorities may have changed given the impact of Covid-19. The community responses received as part of the Strategy review should be compared against the community priorities contained within the SCP to ensure current community expectations are being adequately considered. If there is a distinct lack of cohesiveness between the current community priorities and those contained within the SCP, a review of the SCP should be undertaken.

3.2 Previous local planning strategy(s)

Prior to the WAPC's endorsement of this document, the local planning strategy for the Shire was Shire of Irwin Local Planning Strategy 2017.

The Shire's prior Local Planning Strategy was adopted in 2017 however the drive behind it was based on the 'WA boom time' of the early to mid-2000's, which is not reflective of the development direction since the Strategy's implementation. In addition to this, since the current Strategy was developed, several State policies and positions have been reviewed and developed, as well as the review of the Shire's Local Planning Scheme getting underway. These need to be given strong consideration to support the future long-term development at a local level that aligns with the strategic objectives of the State.

With the development of the Shire's revised Strategic Community Plan, it is an opportune time for the Shire to concurrently re-evaluate and redevelop the local planning strategy to align its direction with the vision and objectives of the revised Strategic Community Plan. This will ensure, through the delivery of a relevant and responsive local planning strategy, that the Shire can meet the expectations of the community for the next 10-20 years.

The primary matters and changes in planning direction to consider since preparation of the former Local Planning Strategy include:

a. Population growth scenarios based on key major energy projects within the region;

b. Introduction of a southern industry hub (Arrowsmith Resources Area) to facilitate the emerging green energy industry;

c. Identification of key potential road connections to link new industry with urban areas and infrastructure;

d. Light industry expansion to support emerging strategic green energy industry; and

e. Consolidating growth and re-prioritising new housing areas through the introduction of an urban growth boundary centered around the townsites.

3.3 Local Planning Scheme

Local Planning Scheme No.5, adopted in May 2008 is the primary document for controlling land use and development within the Shire. The Scheme consists of the Scheme Text and Scheme Maps, to be read in conjunction with the Local Planning Strategy for the Shire.

The Scheme is the statutory mechanism designed to implement the planning rational from the Local Planning Strategy when considering land use and development within the Shire through zoning, reservations and statutory provisions.

A new local planning scheme is being prepared to align with this Strategy. Specific recommendations for the new scheme have been included throughout the Strategy.

3.4 Local Planning Policies

Local planning policies can be prepared by Shire in accordance with Division 2 of Schedule 2 of the Regulations in respect of a particular class or classes of matters specified in the policy; and may apply to the whole Scheme area or part of the Scheme area. An overview of the Shire's local planning policies and implications for the Strategy are provided in Table 13.

Table 13. Local planning policies

Name of Local Planning Policy	Date of Adoption/Last Amendment	Purpose of Local Planning Policy
Advertising Applications for Development Approval	Adopted 13 January 2024	To identify standards for advertising arising from the Planning and Development (Local Planning Schemes) Regulations 2015.
Advertising Signs	Date not published	To provide a framework for the assessment of proposed advertising signs within the Shire. The policy provides assessment framework for advertising signs, including exempted signs, prohibited signs and provisions for sign types.
Developer Contributions for Upgrades to Roads and Footpaths	Date not published	To provide a method of seeking contributions for the upgrading of the Shire's road and footpath network, as a result of the subdivision and development proposals.
Extractive Industries	Date not published	To provide a framework for the assessment of proposed Extractive Industries.
Outbuildings	Adopted 23 September 2023	To provide guidance on the exercise of discretion when dealing with the design, planning and assessment of applications for, or related to outbuildings. To ensure that the outbuilding remains an ancillary use to the main dwelling on the lot.
Performance Bonds	Adopted 15 December 2015 Amended 27 July 2017	To ensure planning conditions imposed by Council are complied with. To secure, via bonds, the satisfactory completion of developments which would normally involve the construction of buildings, car parks, accessways, landscaped areas or any other relevant matter.
Shipping Containers	Adopted 23 July 2019	To establish guidelines for the assessment of proposals to place shipping containers or other similar relocatable storage units on land within the municipality.
Temporary Accommodation	Adopted 15 December 2015 Amended 27 July 2017	To prevent the establishment of two dwellings on rural lots.
Water Sensitive Urban Design	Date not published	To ensure proponents undertaking subdivision and development proposals effectively manage stormwater in accordance with Water Sensitive Urban Design principles.
Wind Turbines	Date not published	To provide a framework for the assessment of proposed small scale Wind Turbines within the Shire of Irwin.

Note: All local planning policies will require review as part of the preparation of the new local planning scheme.

3.5 Structure Plans

Structure plans (including standard structure plans and precinct structure plans) can be prepared in accordance with Division 2 of Schedule 2 of the Regulations for land within the Scheme area to provide the basis for zoning and subdivision of land. Precinct structure plans can also be used to inform built form outcomes and the design of public open spaces. An overview of the structure plans within the Shire, and implications for the Strategy are provided in Table 14.

Table 14. Structure plans

Name of Structure Plan	Date of WAPC Approval/Last Amendment	Purpose of Structure Plan	Local Planning Strategy Implications and Responses
Dongara-Port Denison District Structure Plan	19 September 2014	The District Structure Plan provides a strategic framework for the town in response to the key opportunities and challenges identified. The following objectives were identified for the District Structure Plan: • Development reflecting contemporary practice in sustainable urban development; • A mix of residential development types and densities; • Provision for dedicated tourism sites; • Retaining landforms to optimise views and physical elements of landscape; • Integration of development with existing attributes of the area including the coast and golf course and other community and recreation purposes as required; and • Sensitive treatment of interfaces with adjoining land uses e.g. Marine based industry area.	Revoke the District Structure Plan/ opt not to renew upon expiry. The District Structure Plan was adopted in 2014 with a recommendation for a review every 5 years to take into account changes in development trends, community aspirations and any modifications to the State Planning Framework. No reviews have occurred. The District Structure Plan expires in 2025. Many of the attributes of the District Structure Plan are accommodated within the Strategy and new local planning scheme, including an extended frame of reference.
Dongara Town Centre Precinct Plan	2009 (not WAPC endorsed)	The Dongara Precinct Plan was prepared to address the issues identified in the then local planning strategy.	Recognition of role of commercial area on Point Leander Drive as an activity centre which may expand over time. Potential expansion of the Smith Street Mixed Use precinct identified as a Planning Area for further investigation. Identifies benefit of adopting design guidelines for the Morten Terrace area.
Springfield Subdivision Guide Plan and Draft Springfield Structure Plan.	1994 and 2017 (not WAPC endorsed)	The draft structure plan aims to coordinate the development of land, and proposes bushfire and water management requirements at the subdivision and development stage to minimise risk in the event of a bushfire event, ensure adequate provision of water and appropriate disposal of wastewater. The structure plan proposes an indicative road layout to improve access within Springfield and connectivity to the broader road network, and allow for future development of rural residential lots.	Subdivision Guide Plan expires in 2025. Minimal development in the area has occurred in recent years. State Structure Plan guidance has since been updated to take a more rigorous approach to precinct planning. It would be likely that more detail is required on bushfire risk and management. Recommend the structure plan be updated to align with State guidance.
Lots 4, 5 and 10 Brand Highway, Bonniefield Local Structure Plan	20 February 2015	The Structure Plan proposes development of the site for residential purposes, supported by public open space. It has been designed to fit into the larger development area identified within the Dongara District Structure Plan	Structure Plan expires in 2025. No site preparation of development has occurred since endorsement of the Structure Plan. Consider renewal of the Structure Plan for a further 10 years.

3.6 Local Development Plans

Local development plans can be prepared in accordance with Division 2 of Schedule 2 of the Regulations for land within the Scheme area to provide guidance for future development in relation to site and development standards and any exemptions from the requirement to obtain development approval. An overview of the local development plans within the Shire, and implications for the Strategy are provided in Table 15.

Table 15. Local development plans

Name of Local Development Plan	Date of Approval/Last Amendment	Purpose of Local Development Plan	Local Planning Strategy Implications and Responses
Dongara Tourist Park Local Development Plan and Foreshore Management Plan	October 2016 and 10 May 2024	To guide the layout and configuration of the tourist park lot in isolation, including movement network, open space and amenities.	Recognition of strategic tourism site. Recommend the plan be retained.
Seaspray Caravan Park Local Development Plan and Foreshore Management Plan	6 May 2020 Amended 24 August 2023	To guide the development of the site taking into account the site's location and foreshore management interrelationship.	Recognition of strategic tourism site. Recommend the plan be retained.
Lots 16, 17 & 18 Point Leander Drive and Francis Road, Port Denison	4 June 2024	To guide future subdivision including provision of roads and public open space.	Recommend the plan be retained.
Numerous building envelope plans for rural residential and rural smallholdings land	Various	To guide the location of development on a lot	Building envelopes can be facilitated through the subdivision process to protect environmental values. Recommend each plan be review once development is proposed.

3.7 Other Relevant Strategies, Plans and Policies

Table 16. Other relevant strategies, plans and policies

Name of strategy, plan, policy	Date approved	Purpose	Local Planning Strategy Implications and Responses
Central Regions Land Capacity Analysis (Shire of Irwin)	2016	Provides a broad overview of the existing and future land capacity of settlements in the local government area. It examines land identified for residential, commercial and industrial development. It has been prepared for guidance purposes only.	The analysis suggests there is sufficient land capable of substantial further development (based on the current extents of zoned residential land and identified for future residential purposes) to cater for the population growth forecast at the time (WA Tomorrow 2026 forecast). The Strategy recognises updated population forecasting and land demand analysis and identifies limited additional land for residential purposes, long term.

Name of strategy, plan, policy	Date approved	Purpose	Local Planning Strategy Implications and Responses
Irwin River Flood Study	2017	This report presents flood modelling and floodplain mapping for the Irwin River at Dongara. The results of the study are to inform future land use planning and development decision making, emergency response planning and increase community awareness of flood risk.	The Shire and community have a desire to protect development and infrastructure from the risk of flooding. The current scheme reflects outdated flood mapping. DWER has advised the 2017 Irwin River Flood Study needs refinement before any scheme provisions can accurately reflect flood risk extent. Therefore, this Strategy reflects an area of flood risk on the Strategy Maps, generally aligning to inner Irwin River area of the 2017 Irwin River Flood Study, until such time the Department of Water and Environment Regulation (DWER) updates flood mapping for this area.
Irwin River Walking Trail Amenity Upgrade Masterplan	2021	Sets out the principles for development and a vision for the amenity upgrades of the Irwin River walking trails in Dongara and Port Denison from the traffic bridge to the lagoon. It also proposes new trails to the east of the traffic bridge.	Implementation of the Masterplan will be supported through the identification of potential future urban infill in proximity to the Irwin River walking trails (existing and proposed), including improving access from areas south of the Irwin River to the town centre amenities. The upgraded walking trails will also support the development of existing residential zoned land in Dongara and Port Denison.
Port Denison Foreshore Masterplan	2021	This report sets out Josh Byrne and Associates' Port Denison Foreshore Masterplan design which has been prepared as a result of extensive engagement with the Shire and local community. Five key precincts have been identified within the foreshore, each with its own existing character and features and the masterplan seeks to enhance this.	Implementation of the Masterplan will be supported through the identification of the Port Denison neighbourhood centre , exploring design guidance for vacant land development in this area, and introducing flexible land use permissibility for tourism development.
Shire of Irwin Coastal Management Plan	2020	To provide management actions for the Shire's coastline for the next 10 years.	The Coastal Management Plan focuses on existing coastal sites used for recreation. The areas between the sites are largely undisturbed. Future use and development should utilise existing sites and tracks to conserve areas of undisturbed coast.
Shire of Irwin Industrial Land Strategy	2020	Identifies strategic objectives for industrial land within the Shire. The Strategic Objectives aim to attract investment, plan for growth, create clusters and provide amenities through the implementation of primary actions.	The Industrial Land Strategy anticipates growth and investment in mining, agribusiness and infrastructure, leading to an increase in total volume of industrial land. This Strategy reflects this projection in its identification for industrial expansion, intensification and/or establishment.
Shire of Irwin Local Heritage Survey	2020	The Local Heritage Survey provides details of 136 places of heritage importance. Each entry is categorised with a level of significance: 1. Exceptional Significance; 2. Considerable Significance; 3. Moderate Significance; 4: Historic Site; and 5: Municipal Inventory Archive.	The Shire is rich in heritage. The Heritage Survey and Heritage List should be maintained.

Name of strategy, plan, policy	Date approved	Purpose	Local Planning Strategy Implications and Responses
Shire of Irwin Coastal Hazard and Risk Management Adaptation Plan	2016	Provides strategic guidance on co-ordinated, integrated and sustainable management and adaption for land use and development within the Shire's coastal zones. Moreover, it identifies coastal risk hazards associated with changing sea levels makes recommendations to prevent or reduce impacts on vulnerable property and infrastructure. A key theme of the Strategy is on public education on the Shire's natural communities and sensitive habitats, with its key aim is to encourage public appreciation and environmentally sound recreational practices within the Shire.	The Shire and community have a desire to protect development and infrastructure from the risk of coastal inundation and erosion. The Shire's Coastal Management Plan 2017 is considered a contemporary document to guide effective management of the local coastal environment. There, this Strategy supports the implementation of the land use recommendations contained within the Shire's Coastal Management Plan 2017.
Shire of Irwin Green Infrastructure Strategy 2015-2020	2015	The Green Infrastructure Strategy coordinates the delivery of an integrated network of green spaces and corridors which are underpinned by easily maintained, economically and environmentally sustainable engineering solutions. The Green Infrastructure Strategy includes an Action Plan that includes a variety of initiatives and projects. The Action Plan is intended to be reviewed and updated annually. A key initiative is to investigate how to attract renewable energy projects to the Shire, including solar farms and wind farms.	A number of areas for longer-term residential infill and expansion are identified with this Strategy. Precinct planning and subdivision of these areas should consider the aims and objectives of the Green Infrastructure Strategy 2015 – 2020, including but not limited to contributing toward an integrated network of multifunctional green spaces that enhance the Shire's sense of place and cultural identity.
Draft Shire of Irwin Tourism Development Plan 2013-2018	2014	The TDP enables the Shire of Irwin to make informed decisions regarding the promotion, marketing, infrastructure and facilities, projects, programs and planning to increase tourism opportunities. Note: The WAPC's Tourism Planning Guidelines supersede the Shire's Tourism Development Plan.	The Shire's competitive tourism advantage is its accessibility from the Perth metropolitan region (time, distance and direct travel), its coastal environments, and its relative affordability for family holidays. There is opportunity to enhance ecotourism offerings and potential tourism related to the growing green energy industry. There is an opportunity to broaden where tourism related development is permitted by adopting flexible land use permissibility in the local planning scheme.
Dongara Town Centre Revitalisation Plan	2014	The Dongara Town Centre Revitalisation Plan is designed to be the basis for the Town's short, medium and long term development. It is designed to be read in conjunction with the District Structure Plan and provide a framework for redevelopment. The study was designed to address a number of key objectives, including parking and traffic; disabled access; lighting and signage; public open space and landscaping; public amenities and facilities.	There is a need to review this precinct plan to align its strategies and actions to contemporary State guidance on precinct planning (refer State Planning Policy 7.2 Precinct Design). In doing so, there should be a focus on cultural heritage, town character and amenity while attracting growth from the energy industry investment.

Name of strategy, plan, policy	Date approved	Purpose	Local Planning Strategy Implications and Responses
Shire of Irwin Dongara Open Space Strategy	2011	The purpose of the Strategy is to establish the adequacy of the current provision and distribution of public open space and as a result provide a framework for the future, based upon the future growth of Dongara/Port Denison. The Strategy also serves to enable the Shire to consider either a rationalisation of current open space, if areas are considered surplus to requirements, or alternatively to consider a need for additional facilities, if areas are considered to be under resourced.	As with the Shire's Green Infrastructure Strategy, a number of areas for longer-term residential infill and expansion are identified with this Strategy Precinct planning and subdivision of these areas should consider the aims and objectives of the Open Space Strategy.
Shire of Irwin Recreation Needs Analysis	2014 draft	The Shire commissioned the Recreation Needs Analysis to determine the current and future recreation services, programs and facilities needs of the community and make recommendations that are appropriate for the level of need and are practical to implement.	Whilst many of the recommendations of the Recreation Needs Analysis are operational (asset enhancements and programmes etc), this Strategy seeks to make the best use of existing recreational and community facilities by consolidating the urban footprint around the established urban area. The Strategy also contemplates a longer-term distrcit recreation hub that co-locates various recreation assets to create synergies and efficiencies between their differing offerings and users.
Irwin River Estuary Coastal Management Plan	2005	This Coastal Management Plan (CMP) has been prepared to document management measures and recommend passive and active facilities for the Irwin River Estuary and the coastal foreshore area to Granny's Beach.	This Strategy supports the implementation of the CMP to maximise the potential for public access and facilities to the area, without compromising its current cultural, environmental, heritage and recreational value.

4. Local Government Profile

4.1 Demographic Profile

4.1.1 Population

In 2021 the Shire of Irwin had a population of 3,682 indicating an increase in population of 3.2% since 2011.



Figure 5. Shire of Irwin Population. Source: Australian Bureau of Statistics, 2021

4.1.2 Age

The Shire of Irwin has an older population with a median age of 53 years compared to the State average of 38 years. Over 47% of the Shire's population is over 55 years in comparison to 28% in WA as a whole.

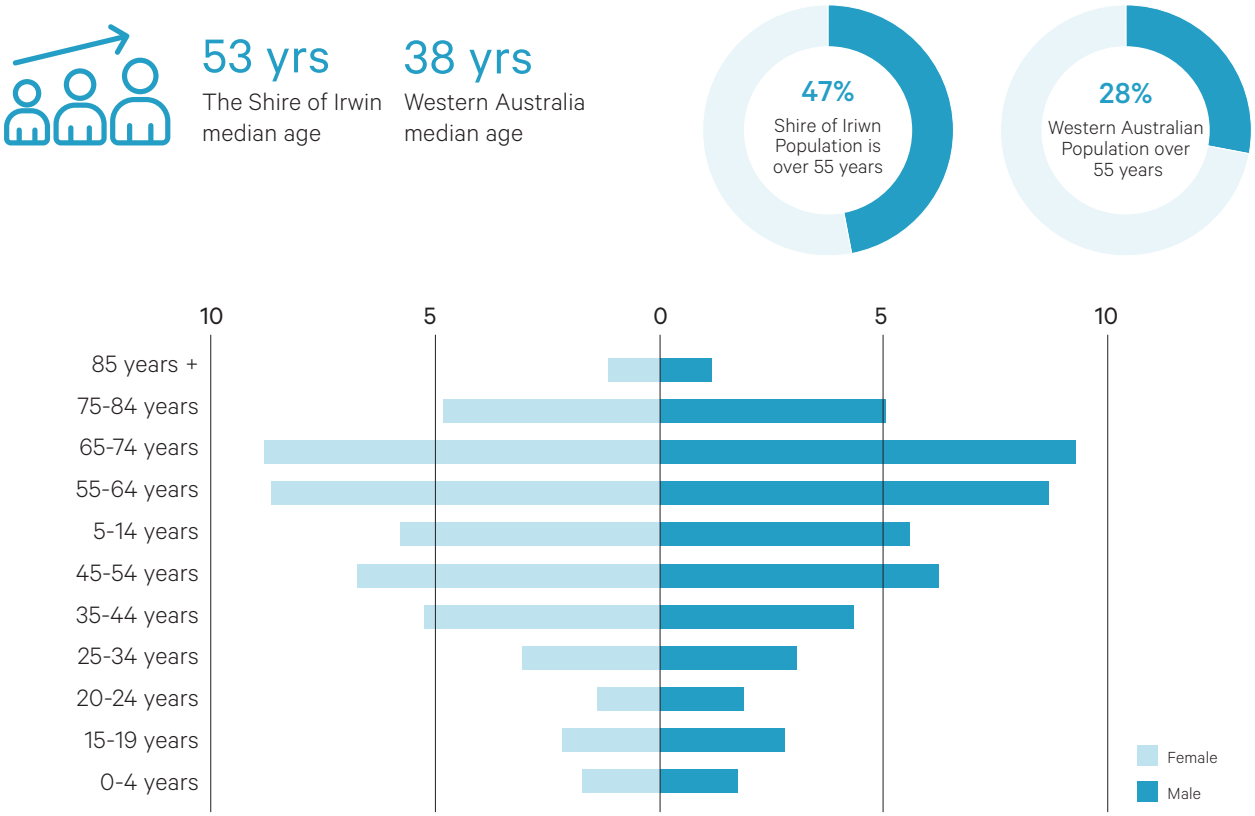


Figure 6. Shire of Irwin Age Distribution. Source: Australian Bureau of Statistics, 2021

4.1.3 Family Structure

Of the families in the Shire at the 2021 Census, 21.9% were couple families with children, 36.0% were couple families without children and 8.5% were one parent families.

Refer to Figures 6 and 7 for a comparison with WA.

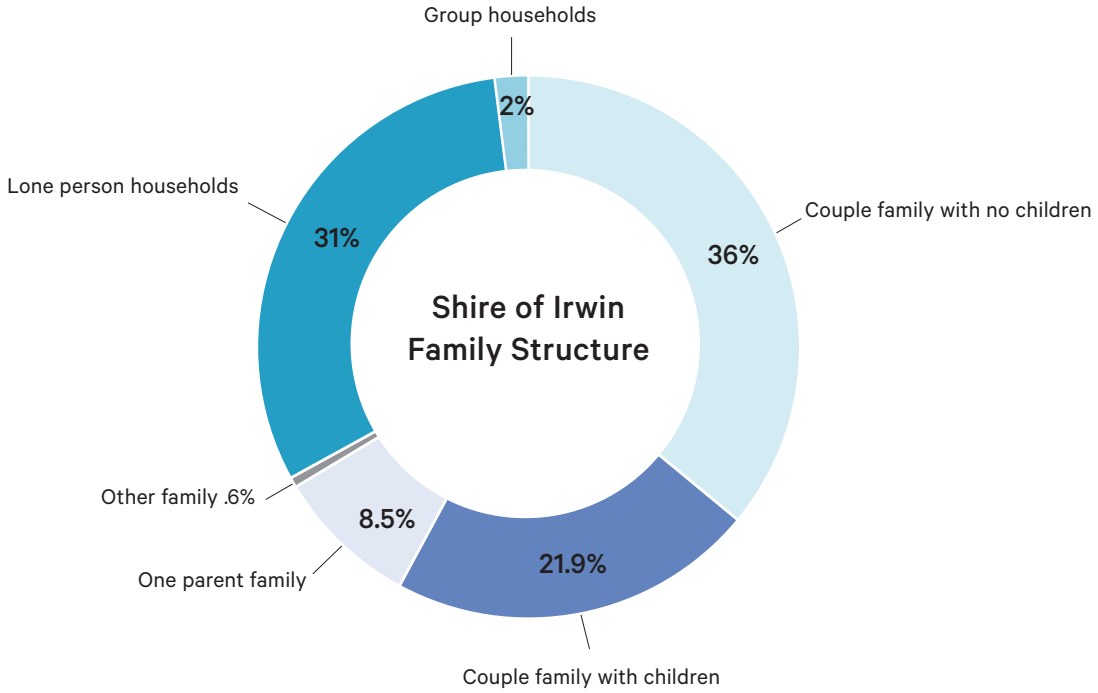


Figure 7. Shire of Irwin Family Structure. Source: Australian Bureau of Statistics, 2021

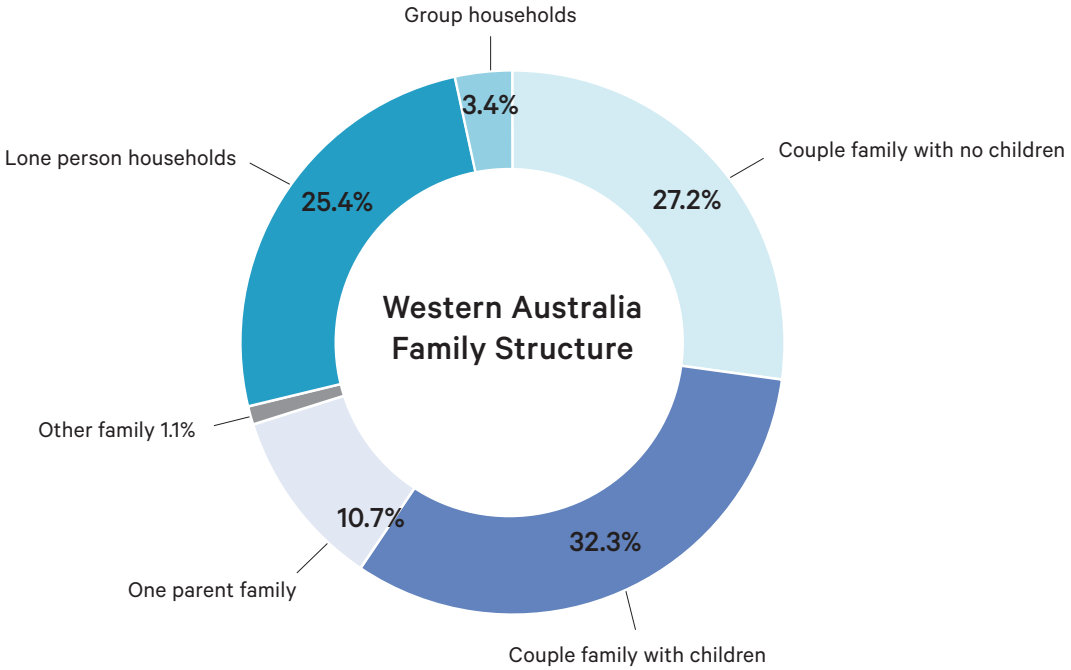
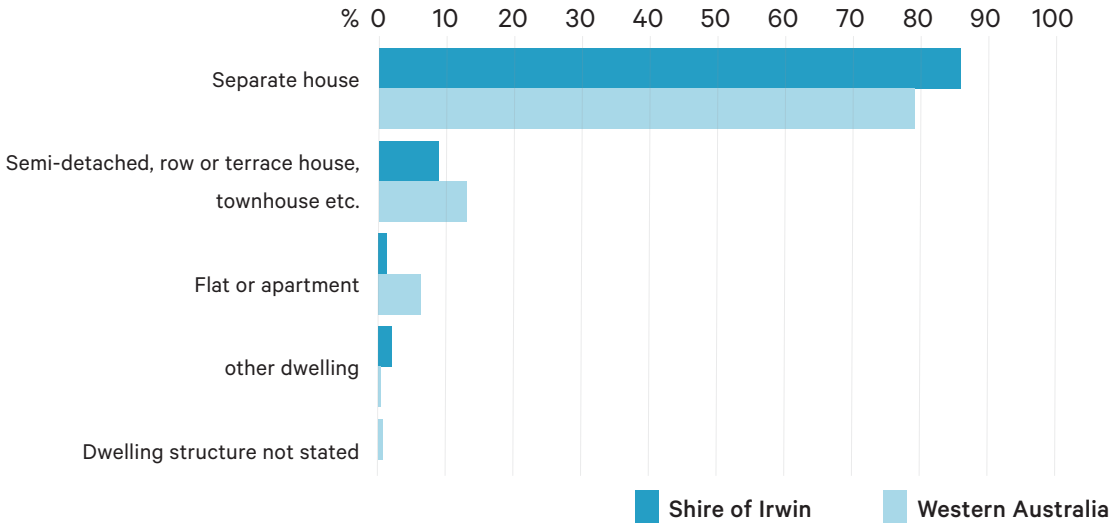


Figure 8. Western Australian Family Structure. Source: Australian Bureau of Statistics, 2021

4.1.4 Housing

At the 2021 Census, 1,433 private dwellings in the Shire were identified as occupied. A further 410 (22.2%) of private dwellings were unoccupied compared to 10.9% in WA.

Of the occupied private dwellings, the mix was as shown in Figure 8:



4.1.5 Employment

The Shire of Irwin had a labour force of 1,480 in the 2021 Census. The unemployment rate was 4.3%, below the State level of 5.4%. Agriculture, forestry and finishing, mining, retail and construction are the most prominent employers within the Shire of Irwin. Figure 9 identifies the top ten industries of employment in the Shire.

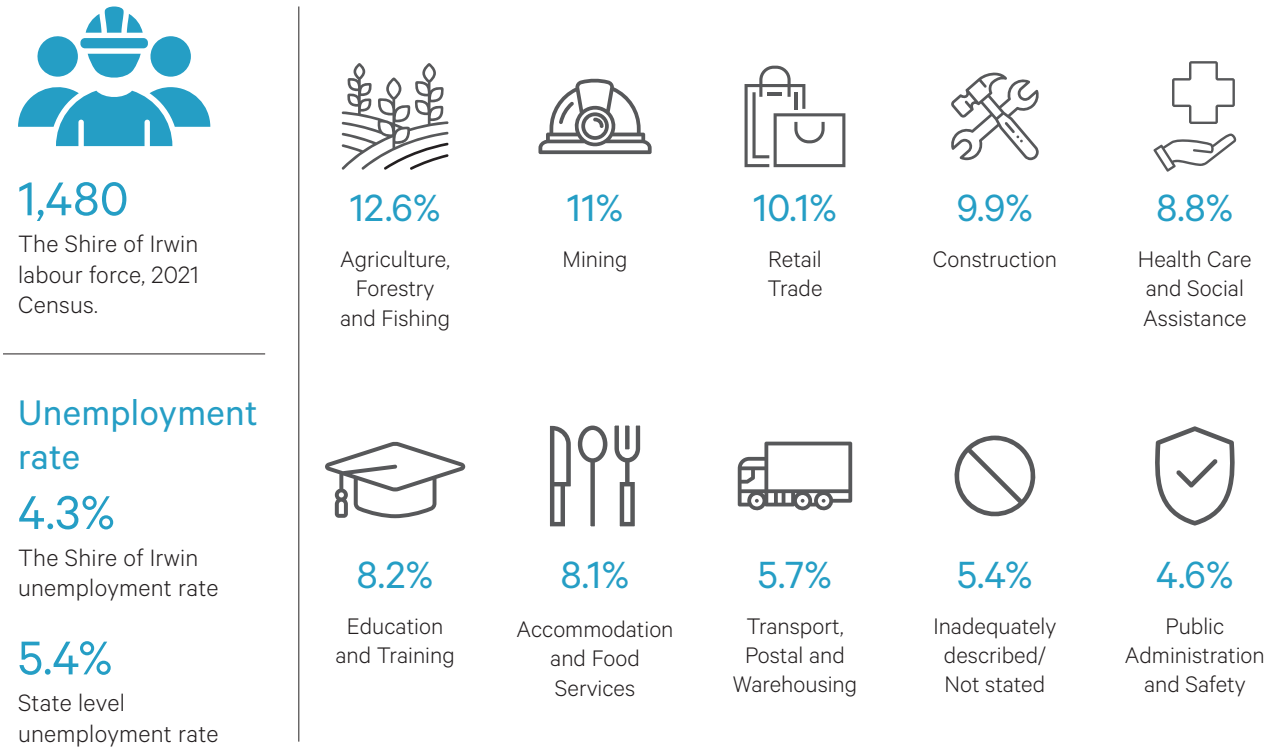


Figure 9. Top ten industries of employment in the Shire of Irwin

Figure 10 shows the employment of the Shire's workforce by occupation. The largest percentage of people are employed as technicians and trades worker, managers and labourers.

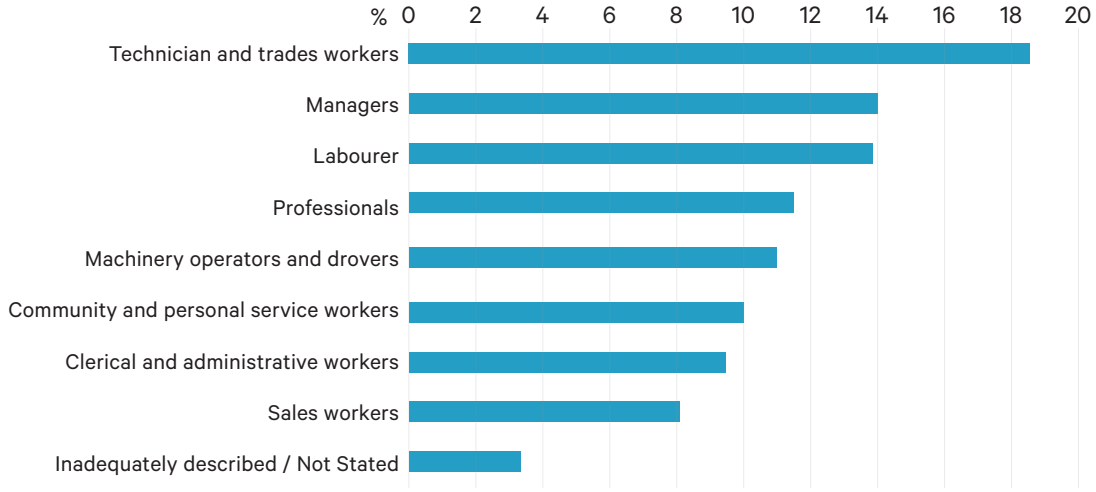


Figure 10. Shire of Irwin Employment by Occupation. Source: Australian Bureau of Statistics, 2021

4.2 Community, Urban Growth and Settlement

4.2.1 Housing

The Shire of Irwin currently has limited housing diversity, with the majority of dwellings being single houses, often with three or more bedrooms. This provides limited choice for young singles or couples, and 'empty- nesters' who may prefer a smaller dwelling with lower maintenance requirements.

4.2.2 Rural residential

Existing rural residential areas within the Shire are located at Springfield to the south-east of the town centre and the area known as Race Course Estate (or North Dongara) to the north of the town centre. Springfield has generally been developed to two hectares without provision of scheme water and with legacy issues relating to bushfire risk and management. Significant areas remain undeveloped which suggests the current supply may largely be adequate. A comprehensive review of the Springfield area should be undertaken to explore opportunities and solutions to provide innovative rural residential product that meets contemporary State planning objectives.

4.2.3 Rural smallholdings

The document entitled 'Identification of high quality agricultural land in the Geraldton Planning Region' identifies these areas as generally being located within the 'South Dongara' and the 'Geraldton-Dongara' Agricultural Land Areas (ALAs) which have been listed as having the following opportunities and constraints with respect to their ability to be used for agricultural purposes:

Opportunities:

- Relatively high rainfall
- Some areas of moderately productive sands
- Some potential for groundwater abstraction
- Well-established transport routes
- Numerous small properties suitable for intensive agricultural development

Constraints:

- Groundwater resources unproven
- Many of the sands have poor productivity
- Careful management of irrigation and fertilisers is required to maintain productivity
- Exposed to strong coastal winds
- Small parcels and dissected landscape can limit the scale of operations
- High land prices
- Potential for conflicts along urban interface and with 'rural life-stylers'

Existing lots within the Rural Smallholdings zone are permitted to be subdivided to a minimum lot size of either 15 or 20 hectares. Based on these existing subdivision rights, it is not considered reasonable to change the policy direction significantly to restrict any further subdivision within these policy areas. However, to enable a more consistent administration, it is recommended to adopt a minimum lot size of 15 hectares across the Rural Smallholdings zone.

Future

The change in dwelling demand by 2031 is projected as follows:

Table 17. Dwelling forecast. Source: Shire of Irwin Land Demand Analysis (AEC, 2023)

	2021	2031*	
		Low Scenario	High Scenario
Number of dwellings	1,433 dwellings	Decline of 200 dwellings	Increase of 1,000 dwellings

* Note a peak in dwellings is forecast to occur in 2025.

The Dongara Port Denison District Structure Plan (DSP) provides for a future potential dwelling yield of 8,240 and population of 18,617. The supply of residential land easily exceeds the projected population growth over to 2050.

Given the apparent oversupply of residential land identified by the DSP, the Strategy recommends to re-prioritise the distribution of future residential land on the following basis:

- Revoke the DSP or opt to not renew the DSP upon its expiry in 2025.
- Prioritise the release of land within the 'urban growth boundary' shown on the Strategy Map.
- Not to proceed with the intensification of the Racecourse Estate for residential purposes and instead leave this estate for Rural-Residential purposes based on the projected demand for this type of residential product.
- Prioritise the release of the Bonniefield structure plan area, north of Francisco Road on the basis that the area is zoned 'Urban Development' with an approved Structure Plan.

4.2.4 Cultural heritage

The Shire of Irwin has a rich cultural history. Pre-settlement, the Wattandee people travelled seasonally through the areas between Mingenew and Dongara. Evidence of aboriginal occupation of Dongara and the surrounds has been found in middens in the area. It is likely that Wattandee people spent the summer months in the Irwin River estuary area, with access to freshwater pools along the riverbed and at Nhago Spring.

In August 2017, the Minister for Aboriginal Affairs made an offer to enter into a negotiated alternative settlement of four native title claims over 48,000km2 of land and waters in the wider Geraldton region: Southern Yamatji, Hutt River, Widi Mob and Mullewa Wadjari. The offer was accepted by the native title claim groups in October 2017 and finalised in October 2020 via the Yamatji Nation Indigenous Land Use Agreement. The Agreement supports Aboriginal empowerment and recognition and includes a diverse range of benefits, with a strong focus on sustainable economic development, ensuring their active participation in the regional economy, today and into the future.

European settlers first settled in the region in the 1850s. There are 16 places in the Shire included on the State Register of Heritage Places for their heritage significance, the majority of which are located within the Dongara townsite. They include the Moreton Terrance and Leander Drive Fig Trees, St John the Baptist Anglican Church, former Irwin Roads Board Office, Dongara School Master's House, Dongara Post Office (now the Public Library), and the Royal Steam Flour Mill.

The Shire should update its local heritage survey on a regular basis to ensure planning proposals have up-to-date information on cultural heritage matters.

4.2.5 Activity centres

The WA Housing Strategy 2020-2030 sets a new direction for housing in Western Australia. The Strategy aims to connect people to safe, stable and sustainable homes, while improving housing choice and outcomes for households and communities. It will also create an agile housing system that can respond to social and economic changes. Relevant to the Shire of Irwin, it reinforces the local demand for short stay accommodation and housing options within regional activity centres.

The State Government's subsequent Regional and Remote Housing Implementation Plan should be delivered as funds become available, prioritising infill within the townsites of Dongara and Port Denison to facilitate housing with access to amenities.

4.2.6 Public open space and community facilities

Access to public open space and community facilities is important, particularly for smaller dwellings, to provide attractive spaces for recreation. Most medium density residential zoned land (R30 to R50) is currently located in close proximity to local reserved land (public open space), generally adjacent to the Irwin River or the coastal area of Port Denison. Access to public open space and facilities should be a key consideration when considering any increase in residential density coding.

4.3 Economy and Employment

4.3.1 Industry: Strategic, Heavy and Light

"We are no longer in an era of change, but a change of era with regard to energy." –

Shane Ivers, Chief Executive Officer, Shire of Irwin

Through collaboration with established and emerging industries, energy transition is a great objective for the Shire's Arrowsmith Resources Area.

Existing

The Shire of Irwin economy has been founded on strong agriculture and fishing industries. The unique combination of natural and cultural (traditional and European) assets and coastal lifestyle are the foundation of a healthy local tourism industry. More recently, mining and resource industries have become a major driver of the local and regional economies.

At present two Industrial zones exist within the Shire.

1. The first is General Industry and Light Industry zones located off the Brand Highway, at the eastern entrance to the town;
2. The second is the 'Marine Based Industry' zone in Port Denison in close proximity to the small boat harbour. The intent of this zone is to service the Fishing Industry. There is anecdotal demand for caretaker dwellings in this area.

Future

There is currently an adequate volume of industrial land available in the Shire to meet expected future demand under a 'Business as Usual' scenario. However, the Shire sits at the heart of a region expected to experience investment in mining, agribusiness and infrastructure. Together with the evolving nature of industrial activity we may see an increase in the total volume of industrial land demand; and a change in the nature of services desired to support emerging energy industries.

Based on modelling prepared by AEC, the employment associated with ten major projects in the region is anticipated to peak in 2025 (when the majority of construction is anticipate to occur), as such, total land demand is estimated to peak at 415,300 square meters in the same year, with industrial land comprising 91.8%, retail land comprising 6.8%, and commercial land comprising 1.3%.

The longer term change in industrial land demand by 2031 is projected as follows:

Table 18. Industrial land forecast. Source: Shire of Irwin Land Demand Analysis (AEC, 2023)

GFA	2021	2031*	
		Low Scenario	High Scenario
Industrial land	164,250sqm	Decline of 23,300sqm	Increase of 97,400sqm

* Note a peak in industrial land is forecast to occur in 2025.

The Shire is actively planning to meet the needs of industry through:

1. The identification of approximately 9.7ha of additional zoned industrial land immediately east of the existing Dongara industrial area to supply manufacturing and associated industries that will support strategic renewable energy industry;
2. Facilitating the establishment of new energy industries within the Arrowsmith Resources Area; and
3. Planning for potential new road corridors to connect the Shire's industry hubs to achieve efficient movement networks through the ongoing development of a broader roads strategy.
4. Utilising the Brand Highway bypass area adjacent to the existing railway line (if no longer warranted by Main Roads WA) for the expansion of the adjoining industrial area.

4.3.2 Retail/ Commercial Activity

The change in retail and commercial land demand to 2031 is projected as follows:

Table 19. Retail and commercial land forecast. Source: Shire of Irwin Land Demand Analysis (AEC, 2023)

GFA	2021	2031*	
		Low Scenario	High Scenario
Retail	12,200sqm	Decline of 1,700sqm	Increase of 7,200sqm
Commercial	2,385sqm	Decline of 1,500sqm	Increase of 1,600sqm

* Note a peak in retail and commercial land is forecast to occur in 2025.

Dongara

It is apparent that there is an existing oversupply of Commercial zoned land within the Dongara town centre in particular. However, its role will need to be reviewed in the context of potential strong population growth scenarios projected which could require up to 7,200sqm retail area (further detailed commercial/retail needs and viability analysis required). As part of this review the Town should maximise tourism sector growth opportunities, which could potentially include an Arts and Cultural Precinct.

There is also the opportunity to create a potential district commercial site (Planning Area E) for large format retail. A site has been identified outside of the Dongara Town Centre on Brand Highway, providing good vehicle access and exposure.

The most appropriate zone under the *Planning and Development (Local Planning Schemes) Regulations 2015* for commercial land within the Dongara Urban Area is a 'Town Centre' zone based on Dongara being identified as a sub-regional centre under the Midwest Regional Planning and Infrastructure Framework.

Port Denison

There is an identified opportunity to create a recreation destination at Port Denison's Point Leander Drive. This may involve expanding the existing Commercial zone along Point Leander Drive to accommodate future commercial growth and create a focal point to the Point Leander Recreation area, maximising activation between businesses to the planned foreshore masterplan works.

4.3.3 Tourism

As outlined in the Shire's Tourism Development Plan, the vision for tourism is *"The sustainable growth of a tourism sector that contributes to the lifestyle of the community by the promotion and support of the destination's natural beauty, heritage and activities to visitors".*

Key relevant planning objectives of the Tourism Development Plan and adapted from the WAPC's Tourism Planning Guidelines include:

- Increase market share by growing the number of visitors to Dongara – Port Denison;
- Understand the broad market trends and the needs of specific market segment(s) and identify the nature and importance of tourism in the local economy in the preparation of strategic plans and policies.
- Recognise and support the importance of tourism to a locality through its local planning scheme zones and provisions.
- Identify and retain sites for the future development of a range of products, services and activities (such as tourist accommodation including backpacker, caravan park, self catering apartments, motels and hotels, and attractions) to meet projected demand for the locality.

- Encourage a variety of holiday accommodation though the provision of suitable land uses. It is important to consider the retention of existing caravan parks and camping grounds in preferred locations and the protection of caravan parks and camping grounds through appropriate zoning.
- Protect identified tourism precincts and tourism sites from the encroachment of incompatible or conflicting land uses.
- Encourage innovative tourist accommodation development and the provision of facilities that meet the needs of the market.
- Identify and address tourism growth in the locality and encourage development that reinforces the local tourism identity – what is unique to a particular area or what does that locality have that cannot be offered at other tourist destinations.

This Strategy has given regard to the Mid West Tourism Strategy suggestions, the Shire's Tourism Development Plan analysis, and the WAPC's Planning Bulletin 83 Planning for Tourism, Planning Bulletin 49 Caravan Parks and Planning Bulletin 99 Holiday Homes Guidelines. The Shire's competitive tourism advantage is its accessibility from the Perth metropolitan region (time, distance and direct travel), its coastal environments, and its relative affordability for family holidays. There is opportunity to enhance ecotourism offerings and potential tourism related to the growing green energy industry.

Within the current local planning scheme there are two blocks currently zoned 'Special Use 28' for tourism purposes, located on the corner of Point Leander Drive and Samuel Street overlooking the marina. There are a number of sites which are currently zoned special use which could be used for tourism development. This current statutory approach may be restricting tourism opportunities rather than supporting and encouraging their development. There is an opportunity to broaden where tourism related development is permitted by adopting flexible land use permissibility in the local planning scheme. The townsites of Dongara and Port Denison are arguably 'tourism precincts' by nature, as well as coastal areas.

Tourism is a significant opportunity for the Shire given its coastal location, access to natural amenity and due to its proximity to Perth and Geraldton.

Key action items include:

1. Investigate opportunities to deliver a variety of tourism accommodation and associated recreation sites across the Shire through flexible land use permissibility. According to previous studies, there is an identified need to provide high end tourist accommodation within Dongara-Port Denison.
2. Investigate the relocation of the existing Big 4 Caravan Park due to longer term coastal inundation impacts.
3. Consider preparing Design Guidelines for the 'Special Use 28' site at the corner of Point Leander Drive and Samuel Street to provide guidance on how the site can be developed for hotel/motel purposes and contribute to the activation of the Port Denison Foreshore Management Plan.

4.4 Environment

4.4.1 Natural Areas

The natural areas of environmental significance within the Shire include coastal and riverine areas, and State reserves. The Shire is known to contain a number of significant flora, vegetation and fauna values that are identified under both state and federal legislation and policy, including declared rare flora, threatened ecological communities and regionally significant vegetation complexes. It is noted that the Shire does not have a local Biodiversity Strategy to provide a coordinated approach to management and protection of the Shire's biodiversity.

4.4.2 Water Resources

Groundwater is an important source of water for potable and non-potable water within the Shire of Irwin. The quality of groundwater varies according to the underlying soil and geology and can have high salinity, but can also be detrimentally affected by contamination from minerals, chemicals, erosion and harmful micro-organisms.

Two Public Drinking Water Source Areas, the Allanooka and Dongara-Denison Water Reserves exist approximately 12km and 20km north east of the Dongara town site respectively. These areas have been identified to protect the potable water supply source for Dongara and Port Denison, as well as other towns in the Mid-West region.

In general, Public Drinking Water Source Areas are sensitive to contamination, which can result from a range of activities including urban development, fuel handling and storage, chemical spills, inappropriate management and treatment of effluent and grazing.

4.4.3 Coastal Protection

The Shire has prepared a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) for the Irwin coastline which defines a coastal zone prone to coastal processes including storm surge, erosion and accretion. Areas of high risk priority for inundation include Port Denison, Granny's Beach and Surf Beach, South Beach South, Seaspray and the Irwin River mouth. Areas of high risk priority for coastal erosion include the above with the addition of South Beach North, Freshwater Point and Cliff Head North and South.

4.4.4 Basic Raw Materials

Basic raw materials (BRM) extraction plays a significant role in the local economy. Strategic mineral areas have been identified following consultation with the key stakeholders including industry leaders and are identified on the relevant Strategy maps.

There are several BRM quarries and deposits within the Shire for limesand, limestone, sand and clay, and several Extractive Industry Licenses for sand and limesand. Crown reserves are primarily used for the purpose of BRM.

Separation buffers to existing and new BRM operations in proximity to sensitive land uses should be implemented in the local planning scheme to protect the BRM operations and minimise land use conflicts.

4.5 Infrastructure

4.5.1 Transport Network

The Indian Ocean Drive and Brand Highway connect the Shire with the wider region. One of the more pressing issues from a road transport and infrastructure corridor perspective is the need to provide east-west linkages between Dongara-Port Denison and future, strategic green industry areas to the east and south-east of town. There is also an opportunity to better connect rural smallholding areas with the urban amenities of the activity centres.

The Point-Leander Drive bridge, across the Irwin River, is an approximately 7m wide single carriageway (one 3.5m lane for each direction). This section of road is considered one of the main restrictions to the road network as the bridge crossing is effectively the only crossing from Dongara to Port Denison over the Irwin River.

There are two railway lines that pass through the Shire of Irwin including the Perth to Mingenew to Dongara to Geraldton narrow gauge line, and the Dongara to Eneabba narrow gauge line, both under the jurisdiction of Brookfield Rail. There are no planned upgrades to any rail infrastructure within the Shire of Irwin.

Main Roads WA has completed its investigation into the preferred alignment of the Brand Highway bypass. The preferred alignment does not include the area adjacent to the existing railway line and this Strategy plans to better use this regional road reservation for the expansion of the adjoining light industry area.

4.5.2 Utility Servicing

Infrastructure capacity planning was undertaken as part of the projected growth scenario within the Shire's Local Planning Strategy 2017. The infrastructure capacity report concluded that whilst the majority of utility services had capacity to accommodate growth, some upgrades are likely to be required via the various servicing agencies. This includes upgrades and extension to reticulated water supply, sewer infrastructure, power supply, telecommunications, NBN roll-out, gas and drainage, as well as needing to identify a new site for a waste transfer station. In the meantime, there is a need to protect the existing waste water treatment plant and landfill site through appropriate land use planning buffers.

It is expected the growth of the energy industries and operations may place further demand on power, gas and telecommunications. This Strategy identifies potential infrastructure corridor alignments within the Arrowsmith Resources Area, strategic industry area and beyond for further investigation.

4.5.3 Airstrip

The airstrip is located on the southern outskirts of Port Denison, and is operated by the Shire of Irwin. The airstrip is approximately 18m wide and 1.2km long. It has a single lane access off Kailis Drive. The airstrip is not a Certified or Registered Aerodrome under Civil Aviation Safety Authority (CASA) guidelines and as such it is only permitted to accept restricted charter operations. The airstrip would require additional upgrades to reach Registered Aerodrome Status and would need to be considered as part of the wider strategic green energy industry operations and workforce transportation, and longer-term protection of the asset from coastal hazards, including potential relocation of the airstrip.

Supporting Information

Shire of Irwin Land Demand Analysis (AEC, 2023)

OUTCOME DRIVEN

Job Information	Detail
Date	20th March 2023
Job ID	J002035
Job Name	Shire of Irwin Local Planning Strategy
Client Name	Shire of Irwin (Element)
Project Manager	Kaitlin McInnes
Contact	kaitlin.mcinnes@aecgroupltd.com

SHIRE OF IRWIN LAND DEMAND

In 2017, the Shire of Irwin (Council) adopted a Local Planning Strategy (the Strategy). This document was developed during a bustling mining and resources boom which has since tapered off. An update of the Strategy is now in the works, considering the new economic, strategic, and political environment in the local region and Western Australia as a whole. Council has also recently adopted a revised Strategic Community Plan which is being reflected in the new Strategy.

Element is supporting Council in the development of the Strategy. AEC was engaged by Element to provide a background/ local profile and to develop employment and land demand estimates for the region. In developing the local profile, AEC discovered WA Planning population projections suggest the region will experience a population decline to 2031. Despite this, Council sees high industry growth and employment influencing the longer-term development in the region.

Before undertaking a detailed modelling process, the Shire of Irwin requires high-level indicative estimates of potential demand for dwellings, retail space, commercial space and industrial lands from which desired developments can be assessed. The methodologies utilised are focused on providing Council with a range of outcomes which could potentially occur within the region under various population (or employment) scenarios.

The estimates provided by this assessment will be for guidance only and will not be a replacement for more detailed economic modelling as part of the existing scope. It is understood detailed economic modelling will be undertaken later in the project timeline and this modelling is likely to deliver different outcomes to those developed in this stage.

Using a range of methodologies, land demand in the Shire of Irwin is projected to reach between 153,400 square metres and 284,900 square metres by 2031, representing a decline from 2021 land demand of 25,400 square metres under the minimum scenario and an increase of 106,000 square metres under the maximum scenario. The demand for dwellings is estimated to reach between 1,500 and 2,700 dwellings by 2031. The employment associated with ten major projects in the region is anticipated to peak in 2025 (when the majority of construction is anticipate to occur), as such, land demand is estimated to peak at 415,300 square meters in the same year, with retail land comprising 6.8%, commercial land comprising 1.3%, and industrial land comprising 91.8%. The demand for dwellings would also peak in 2025 at 3,900 dwellings demanded.

In evaluating the ten-year change across these methodologies from 2021:

- The change in retail land demand is projected to range between a decline of 1,700 square meters to an increase of 7,200 square meters by 2031.
- The change in commercial land demand is projected to range from a decline of 1,500 square meters to an increase of 1,600 square meters by 2031.
- The change in industrial land demand is projected to range from a decline of 23,300 square meters to an increase of 97,400 square meters by 2031.

- The number of dwellings demanded is anticipated to decline by 200 dwellings from 2021 to 2031 under the minimum scenario and increase by 1,000 dwellings under the maximum scenario.

Additional details regarding the overarching methodologies applied, key assumptions, and final estimates of demand for land under the three approaches is presented below.

METHODOLOGY 1

General Approach

Methodology 1 involved applying two land use to population ratio scenarios to various population projections to estimate the demand for retail, commercial and industrial land and, using the average number of persons per dwelling, to estimate the demand for dwellings to 2031 under each projection scenario. The following two land use to population ratio scenarios were applied:

- **Scenario One - Existing land use to population ratio:** The existing retail, commercial and industrial land in the Shire of Irwin was divided by the estimated resident population (ERP) of the region in 2021 to establish the current land use to population ratios for each land use category (retail, commercial, and industrial).
- **Scenario Two - Benchmark land use to population ratio:** An estimate of gross floor area (GFA) by industry in Non-Metro Western Australia[1] was developed by applying benchmark employee to GFA ratios (by industry) to 2020-21 employment by industry in Non-Metro Western Australia. The estimates of GFA by industry were then divided by the ERP of Non-Metro Western Australia to reach benchmark ratios of land use to population for each industry, which were then aggregated to find benchmark land use to population ratios for industrial, commercial, and retail land uses.

With 2021 land use for retail, commercial and industrial purposes in the Shire of Irwin as a base, the land use to population ratios for each of the two scenarios above were applied to five population projection scenarios to assess the potential future change in demand for retail space, commercial space, and industrial space to 2031. The population projection scenarios included in this assessment for the Shire of Irwin were Band E, C, and A from WA Tomorrow as well as the Rest of Western Australia and Western Australia projections from the Centre for Population. These population projections were rebased to Shire of Irwin's 2021 ERP by applying the growth rates of each of the population projection scenarios to the 2021 ERP of the Shire of Irwin.

To project the demand for residential dwellings in the Shire of Irwin, the average number of persons per household was applied to each of the five population projection scenarios. Data from the 2021 Census suggests there are 2.2 people per household in the Shire of Irwin on average (ABS, 2022).

Assumptions

The following assumptions were used in developing Scenario One:

- It was assumed that GFA makes up 30% of the gross land area (GLA) of industrial sites in the Shire of Irwin. This assumption was applied in converting the industrial GLA of Shire of Irwin to an industrial GFA estimate.
- Information provided by Council led to the following estimates of the existing GFA used for retail, commercial, and industrial purposes and the resulting estimates of GFA per capita.

Table 1. Gross Floor Area Estimates, Shire of Irwin, 2021

Land Use Category	GFA	GFA Per Capita
Retail	12,200	3.24
Commercial	2,385	0.63
Industrial	164,250	43.56

Source: ABS (2022a).

[1] Non-Metro Western Australia has been defined as including LGAs of Augusta - Margaret River – Busselton, Bunbury, Manjimup, Albany, Wheat Belt – North, Wheat Belt – South, Kimberley, East Pilbara, West Pilbara, Esperance, Gascoyne, Goldfields and Mid West.

The following assumption was used in developing Scenario Two:

- Benchmark ratios of GFA to employees have been developed over time by AEC based on previous projects, research, and AEC staff expertise. These ratios were used as benchmarks for land use in Non-Metro Western Australia. Applying the benchmarks to employment by industry in Non-Metro Western Australia led to the GFA estimates presented in Table 2. Dividing the GFA estimates by the estimated resident population of Non-Metro Western Australia led to the GFA per capita estimates in Table 2.

Table 2. Gross Floor Area Estimates, Non-Metro Western Australia, 2021

Land Use Category	GFA	GFA Per Capita
Retail	1,476,649	2.65
Commercial	699,032	1.25
Industrial	5,484,973	9.84

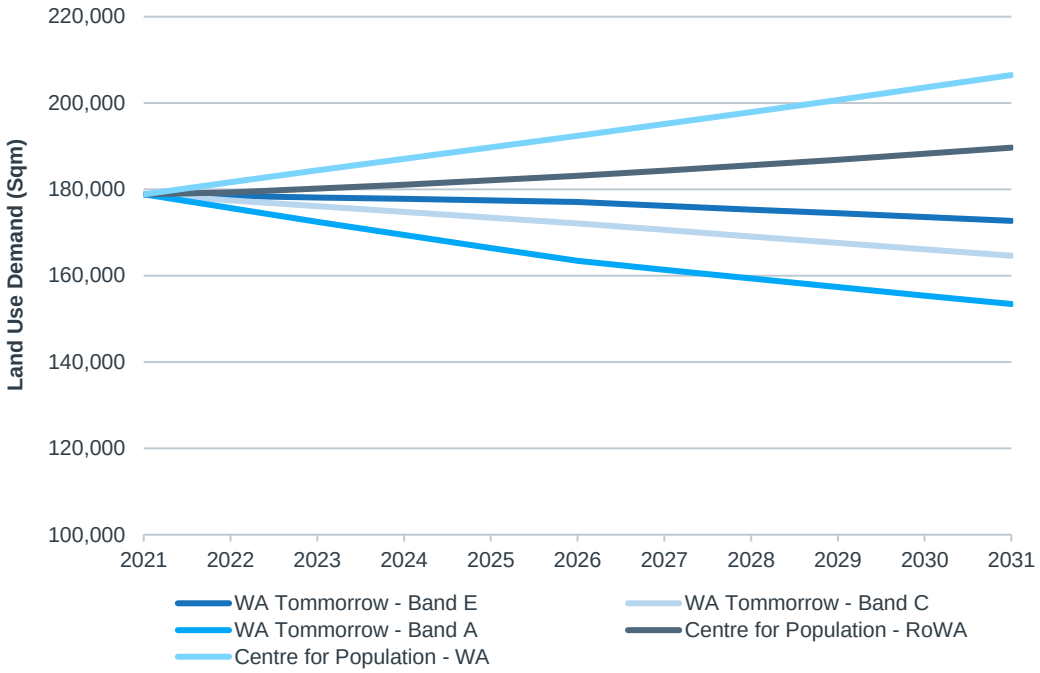
Source: AEC (unpublished a), ABS (2022a).

Outcomes

Scenario One

Applying estimates of the existing land use to population ratios in the Shire of Irwin to the five population projections resulted in an estimated land demand of between 153,400 square metres and 206,500 square metres by 2031. Under this scenario it is estimated that 6.8% of the total land demanded will be for retail use, 1.3% will be for commercial use, and 91.8% will be for industrial use. This represents the range of land use scenarios that may be expected if the Shire of Irwin maintains its existing land use allocations in line with population growth.

Figure 1. Scenario One Land Demand, Shire of Irwin, 2021 to 2031



Note: RoWA refers to Rest of Western Australia
Source: ABS (2022a), Western Australia Tomorrow (2019), Centre for Population (2021), Centre for Population (2022).

The three population projection scenarios developed by WA Tomorrow project a decreasing population for Shire of Irwin. Using these projections, therefore, leads to an anticipated decline in demand for employment land, assuming GFA per capita ratios hold. The population projections developed by the Centre for Population predict positive population growth for the broader Western Australia and Rest of Western Australia regions. Basing land demand projections for the Shire of Irwin on projections by the Centre for Population, therefore, leads to an anticipated increase in demand for employment land. The table below illustrates the extent to which land demand is projected to increase or decrease under each population projection scenario for retail, commercial and industrial land uses.

Table 3. Change in Land Demand by Use, Shire of Irwin, 2021 to 2031

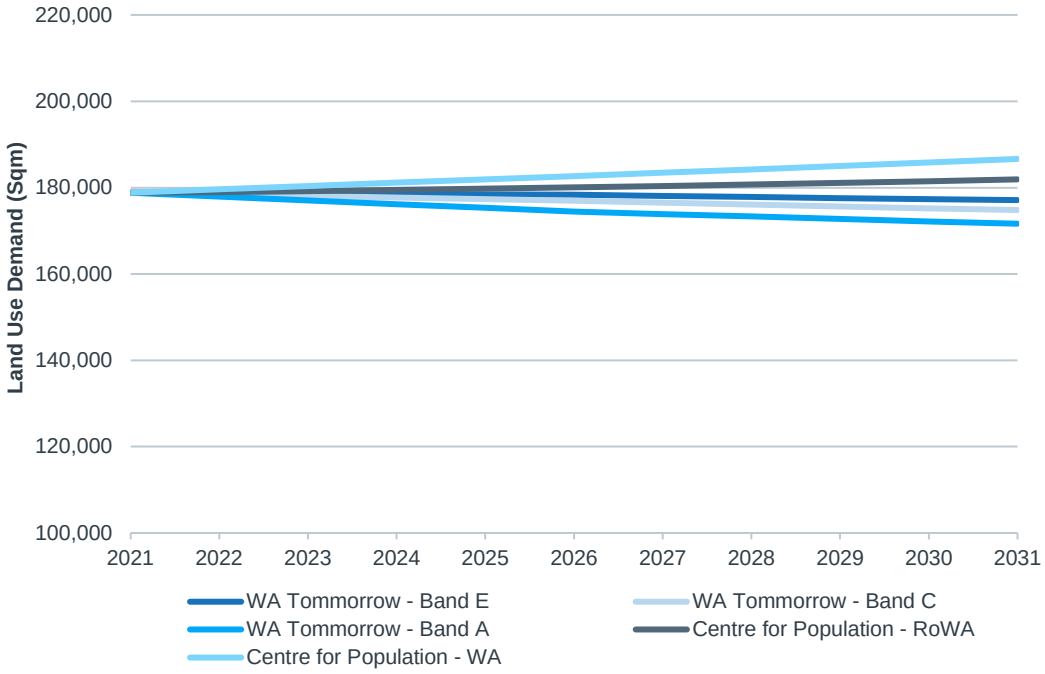
Population Projection	2021 GFA (sqm)	2031 GFA (sqm)	Change
Retail			
WA Tomorrow - Band E	12,200	11,784	-416
WA Tomorrow - Band C	12,200	11,233	-967
WA Tomorrow - Band A	12,200	10,466	-1,734
Centre for Population – Rest of WA	12,200	12,940	740
Centre for Population - WA	12,200	14,085	1,885
Commercial			
WA Tomorrow - Band E	2,380	2,304	-77
WA Tomorrow - Band C	2,385	2,196	-189
WA Tomorrow - Band A	2,385	2,046	-339
Centre for Population – Rest of WA	2,385	2,530	145
Centre for Population - WA	2,385	2,753	368
Industrial			
WA Tomorrow - Band E	164,250	158,648	-5,602
WA Tomorrow - Band C	164,250	151,233	-13,017
WA Tomorrow - Band A	164,250	140,909	-23,341
Centre for Population – Rest of WA	164,250	174,213	9,963
Centre for Population - WA	164,250	189,626	25,376

Source: ABS (2022a), Western Australia Tomorrow (2019), Centre for Population (2021), Centre for Population (2022).

Scenario Two

Applying benchmark land use to population ratios to the five population projections resulted in estimated land demand of between 171,600 square metres and 186,700 square metres by 2031. Under this scenario it is estimated that 6.7% of the total land demanded is for retail use, 1.1% is for commercial use, and 92.1% is for industrial use. This represents the range of land use scenarios that may be expected if the Shire of Irwin achieves the same land use allocations as that for Non-Metro Western Australia.

Figure 2. Scenario Two Land Demand, Shire of Irwin, 2021 to 2031



Note: RoWA refers to Rest of Western Australia
Source: AEC (unpublished a), ABS (2022a), Western Australia Tomorrow (2019), Centre for Population (2021), Centre for Population (2022).

Changes in land demand are substantially lower under Scenario Two than Scenario One, this is largely driven by discrepancies in industrial GFA per capita. The GFA per capita estimate for industrial land use under Scenario One is 5.2 times greater than the estimate developed under Scenario Two. This may be due to a higher prevalence of industrial work requiring few employees in the Shire of Irwin in comparison to Non-Metro Western Australia.

Similar to Scenario One, land demand under population projection scenarios developed by WA Tomorrow is anticipated to decline as a result of projected population declines. Under population projection scenarios developed by the Centre for Population for Western Australia and Rest of Western Australia which are anticipated to see population growth, land use demand is projected to increase. The table below illustrates the extent to which land demand is projected to increase or decrease under each population projection scenario for retail, commercial and industrial land uses.

Table 4. Change in Land Demand by Use, Shire of Irwin, 2021 to 2031

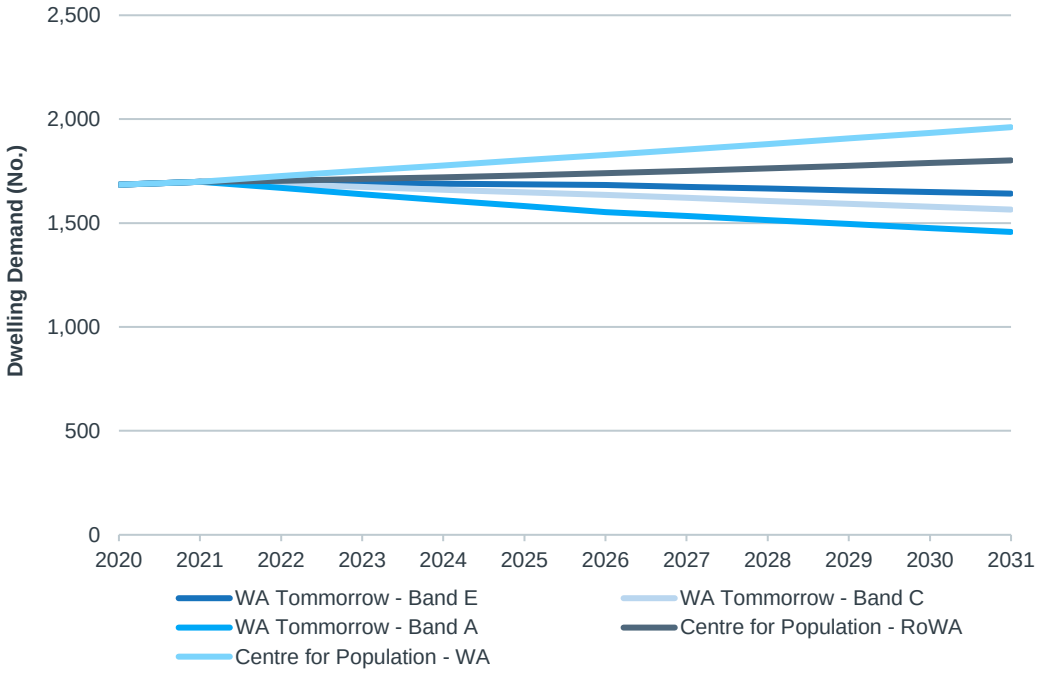
Population Projection	2021 GFA (sqm)	2031 GFA (sqm)	Change
Retail			
WA Tomorrow - Band E	12,200	11,898	-302
WA Tomorrow - Band C	12,200	11,498	-702
WA Tomorrow - Band A	12,200	10,940	-1,260
Centre for Population – Rest of WA	12,200	12,738	538
Centre for Population - WA	12,200	13,569	1,369
Commercial			
WA Tomorrow - Band E	2,385	2,034	-351
WA Tomorrow - Band C	2,385	1,570	-815
WA Tomorrow - Band A	2,385	924	-1,461
Centre for Population – Rest of WA	2,385	3,008	623
Centre for Population - WA	2,385	3,973	1,588
Industrial			
WA Tomorrow - Band E	164,250	163,174	-1,076
WA Tomorrow - Band C	164,250	161,750	-2,500
WA Tomorrow - Band A	164,250	159,768	-4,482
Centre for Population – Rest of WA	164,250	166,163	1,913
Centre for Population - WA	164,250	169,123	4,873

Sources: ABS (2022b), Western Australia Tomorrow (2019), Centre for Population (2021), Centre for Population (2022).

Dwellings

Applying the average number of persons per household in the Shire of Irwin in 2021 to the five population projections resulted in an estimate of between 1,500 and 2,000 dwellings demanded by 2031.

Figure 3. Dwelling Demand, Shire of Irwin, 2020 to 2031



Note: RoWA refers to Rest of Western Australia
Sources: ABS (2022b), Western Australia Tomorrow (2019), Centre for Population (2021), Centre for Population (2022).

Under population projection scenarios developed by WA Tomorrow, the declining projected population of Shire of Irwin is expected to lead to the number of dwellings demanded to decline by between approximately 210 and 60 dwellings by 2031. Under population projection scenarios developed by the Centre for Population for Western Australia and Rest of Western Australia, projected population growth is expected to lead to an increase in the number of dwellings demanded by between approximately 260 and 100 dwellings by 2031.

Table 5. Change in Dwelling Demand, Shire of Irwin, 2021 to 2031

Population Projection	2021 Dwellings	2031 Dwellings	Change
WA Tomorrow - Band E	1,699	1,641	-58
WA Tomorrow - Band C	1,699	1,564	-135
WA Tomorrow - Band A	1,669	1,458	-211
Centre for Population – Rest of WA	1,699	1,802	103
Centre for Population - WA	1,699	1,961	262

Sources: ABS (2022b), Western Australia Tomorrow (2019), Centre for Population (2021), Centre for Population (2022).

METHODOLOGY 2

General Approach

Methodology 2 involved using AEC's internal, high-level employment projections for the Shire of Irwin to develop indicative estimates of employment land demand to 2031. The following two projection methods were applied:

- **Scenario One – Projected employment growth:** Projected demand for retail, commercial and industrial land use categories were developed by applying the projected employment growth in each category to the 2021 land use in each category.
- **Scenario Two – GFA to employee benchmark:** The GFA estimates for retail, commercial and industrial land established for Non-Metro Western Australia in Methodology 1 were divided by the number of employees under each category in Non-Metro Western Australia to establish benchmark GFA to employee ratios. The benchmark GFA to employee ratios were applied to AEC's internal employment projections for each land use category in the Shire of Irwin to estimate the potential future change in land demand to 2031.

Assumptions

Scenario One utilised AEC's internal projections of annual employment growth in retail, commercial and industrial industries. These employment estimates utilise AEC's proprietary Macro Economic Growth (MEG) model to generate projections of employment. The model applies statistical regression techniques to project future employment, using historical relationships between employment, gross value added production and productivity, combined with published future projections for Australian and Western Australian economic growth (i.e. Gross Domestic Product and Gross State Product). Average annual employment growth in retail, commercial and industrial industries in the Shire of Irwin are presented in Table 6.

Table 6. Average Annual Employment Growth, Shire of Irwin, 2021 to 2031

Industry	Employment Growth
Retail	-0.1%
Commercial	0.4%
Industrial	-0.2%

Source: AEC (unpublished)

Scenario Two utilised the estimates of GFA for retail, commercial and industrial land uses for Non-Metro Western Australia established in Methodology 1. Dividing the GFA estimates by the number of employees in each industry in Non-Metro Western Australia resulted in the GFA per employee estimates used in this approach. The outcomes of each stage of this process are presented in Table 7.

Table 7. Gross Floor Area Estimates, Non-Metro Western Australia

Industry	GFA	Employees	GFA/Employee
Retail	1,214,907	38,475	31.58
Commercial	1,793,662	39,289	45.65
Industrial	4,242,864	44,878	94.54

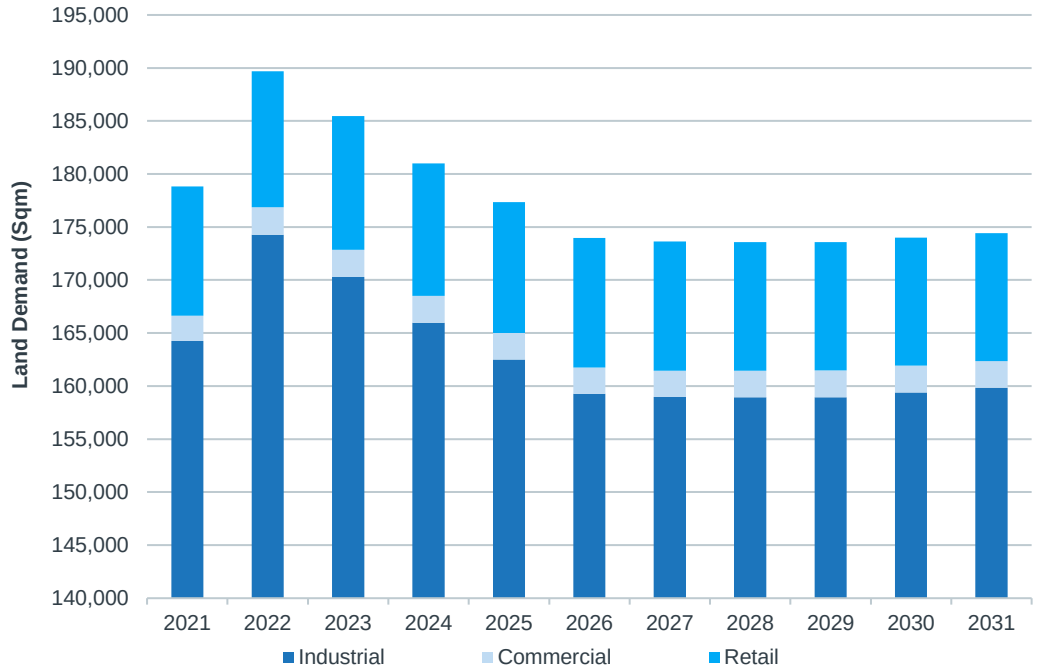
Source: AEC (unpublished), ABS (2022).

Outcomes

Scenario One

Applying projected annual employment growth rates to current land use estimates in the Shire of Irwin resulted in estimated land use demand of approximately 174,400 square metres by 2031. This is comprised of approximately 12,000 square metres of retail space, 2,500 square metres of commercial space and 159,900 square metres of industrial space.

Figure 4. Scenario One Land Demand, Shire of Irwin, 2021 to 2031



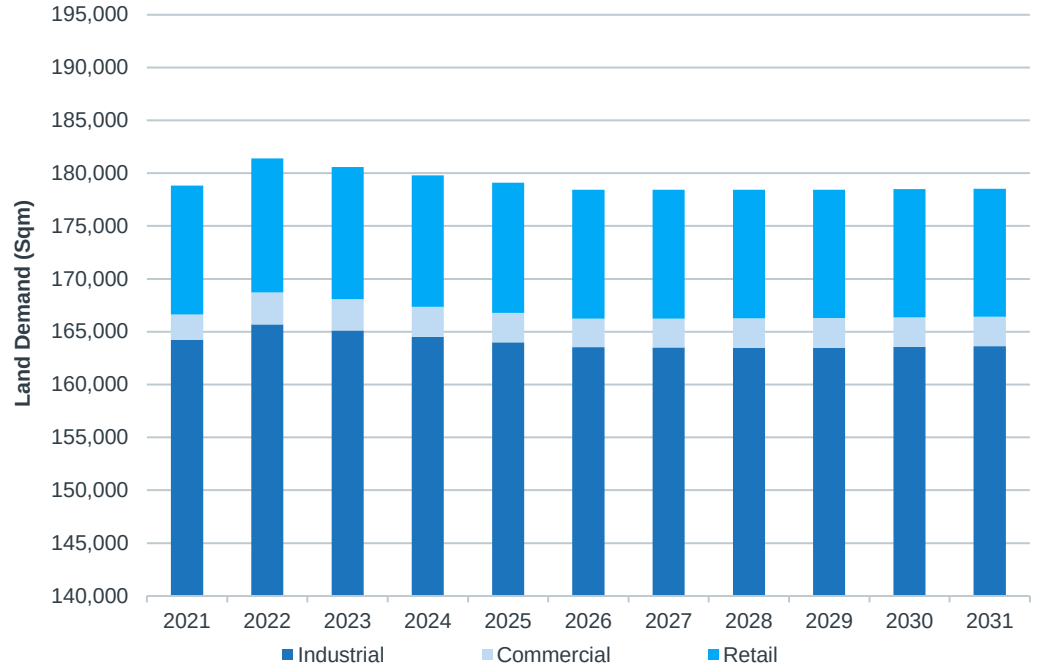
Source: AEC (unpublished a), ABS (2022).

Total land demand in the Shire of Irwin is expected to decrease by 4,400 square meters from 2021 to 2031. Commercial land demand is expected to increase by 100 square meters by 2031 while retail and industrial land demand is projected to decrease by 100 square meters and 4,400 square meters by 2031, respectively.

Scenario Two

Applying benchmark GFA to employee ratios to employment in the Shire of Irwin resulted in estimated land demand of approximately 178,500 square meters by 2031. This is expected to comprise 12,100 square meters of retail space, 2,800 square meters of commercial space and 163,600 square meters of industrial space.

Figure 5. Scenario Two Land Demand, Shire of Irwin, 2021 to 2031



Source: AEC (unpublished a), ABS (2022).

Total land demand in the Shire of Irwin is expected to decrease by 300 square meters from 2021 to 2031. Commercial land demand is expected to increase by 400 square meters by 2031 while retail and industrial land demand is projected to decrease by 100 square meters and 600 square meters by 2031, respectively.

METHODOLOGY 3

General Approach

Methodology 3 aims to determine a range for the maximum possible population level by 2031, assuming that there are a number of major projects which will occur in the region over the next ten years, thus contributing to an increase in the service population.

Methodology 3 involved applying the expected employment from upcoming major projects in the Shire of Irwin to the highest population projection scenario in Methodology 1. This was done for two scenarios:

- **Scenario One – 100% Local Resident:** Scenario One assumed that all workers required for the upcoming major projects in both construction and operational phases would live in the Shire of Irwin.
- **Scenario Two – 50% Fly-in Fly-Out (FIFO):** Scenario Two assumed that 50% of all workers required for the major projects in both construction and operational phases would be FIFO workers.

Under Scenario One, the number of employees required for the upcoming major projects was multiplied by the average number of people per household in the Shire of Irwin (i.e., 2,2 people (ABS, 2022)) and added to the highest population projection scenario in Methodology 1 (Centre for Population projections for Western Australia). Under Scenario Two, 50% of the employees required for the upcoming major projects (those assumed to be local residents) were multiplied by the average number of people per household in the Shire of Irwin while FIFO workers are assumed to live on-site without their families.

Each scenario was performed for two assumptions regarding the proportion of residents that are considered “net additional” (i.e., are additional to the projected population in Methodology 1):

- **100% Additional Residents:** All employees of the major projects who will reside in the Shire of Irwin are new to the region.
- **50% Additional Residents:** Half of the employees of the major projects who will reside in the Shire of Irwin are new to the region, with the other half sourced from existing residents (with no impact on population change).

The existing land use to population ratio developed in Methodology 1 (i.e., Table 1), was applied to the two population projection scenarios above to assess the potential future change in demand for each category.

Assumptions

The following assumptions were used in developing the final estimates for Methodology 3:

- Estimates of additional direct employment from upcoming major projects in the Shire of Irwin were developed based on information provided by Council. Without specific information stating otherwise, upcoming major projects in the Shire of Irwin were assumed to begin construction in 2025 (with construction occurring for one year, and operations commencing the year after). These estimated are detailed in Table 8.

Table 8. Major Project Employment

Organisation	Project Name	Construction Start	Construction Labour[1] (Avg. Ann.)	Operations Start	Operations Labour
Cockburn Cement	-	-	-	Operating	12
Strike Energy	Project Haber	2024	1,135	2027	274
Tronox	Dongara	2025	80	2026	40
Triangle Energy	Carbon Capture and Storage	2025	20	2026	10
Infinite Green Energy	Stage 1	2023	750	2025	75
Perpetual	Beharra	2023	90	2024	19
VRX	Arrowsmith	2023	50	2024	20
Mitsui	Waitsia	2023	220	2024	25
Iluka (Eneabba)	Rare Earth	2024	500	2025	250
MinRes Energy	Lockyer	2025	300	2026	20

Note[1]: Construction Labour refers to the average number of FTE construction jobs per year of construction activity.
Source: Shire of Irwin (unpublished).

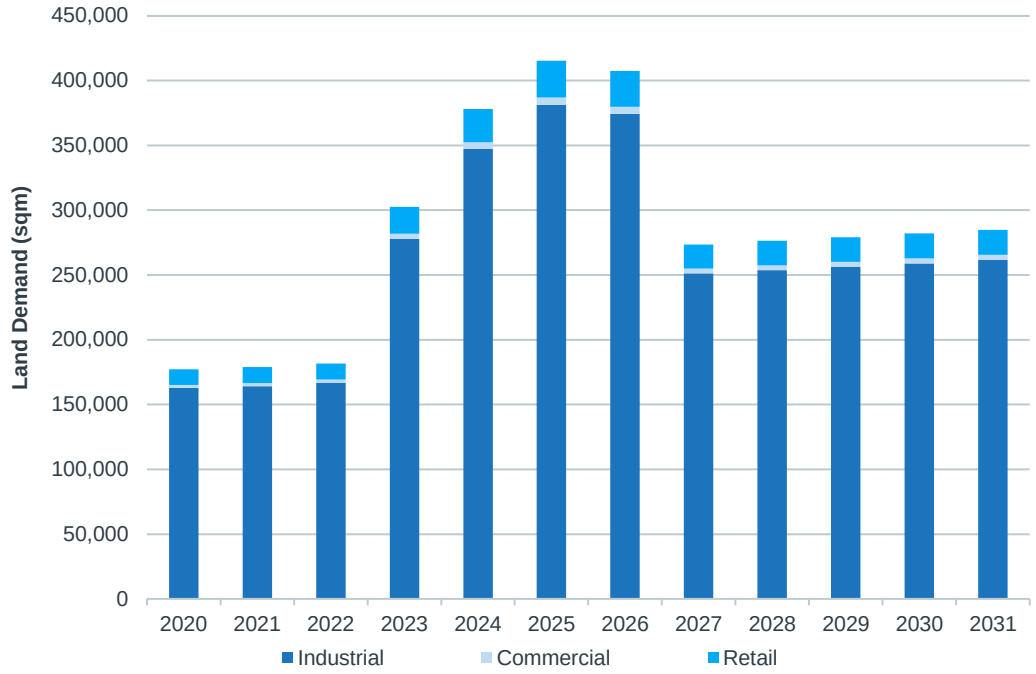
- Each employee associated with the above major projects is assumed to be part of a unique household (i.e., there are no employees which are part of a household together).
- FIFO workers were assumed to spend approximately 50% of their time in the region and would, therefore, equate to a 0.5 FTE resident in terms of their demand for retail and commercial land (applicable to Scenario 2 only).

Outcomes – Scenario One (100% Resident Workers)

100% Net Additional Residents

Under the assumption that all workers required for the Shire of Irwin's upcoming major projects will live in the LGA and that all of these workers will be additional residents to the region, land use demand is expected to equate to approximately 284,900 square meters by 2031 with a peak of 415,300 square meters in 2025. By 2031, demand is expected to be comprised of approximately 19,400 square meters of retail space, 3,800 square meters of commercial space and 261,700 meters of industrial space.

Figure 6. Scenario One Land Demand, 100% Additional Residents, Shire of Irwin, 2021 to 2031



Source: ABS (2022a), Centre for Population (2022).

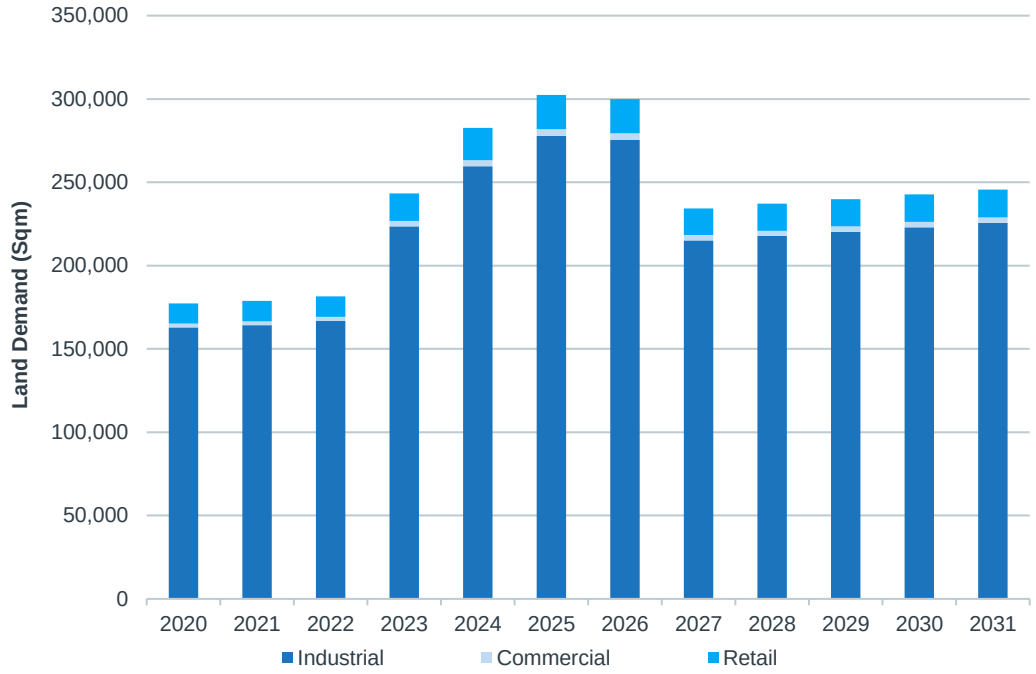
Total land demand in the Shire of Irwin is expected to increase by 106,000 square meters from 2021 to 2031. Industrial land demand is expected to record the largest increase in demand with an additional 97,400 square meters demanded. Demand for retail and commercial land is expected to increase by 7,200 square meters and 1,400 square meters from 2021 to 2031, respectively.

Demand for dwellings is expected to increase from 1,700 dwellings in 2021 to 2,700 dwellings in 2031, peaking at 3,900 dwellings demanded in 2025.

50% Net Additional Residents

Under the assumption that all workers required for the Shire of Irwin's upcoming major projects will live in the LGA and that half of these workers will be additional residents to the region, land use demand is expected to equate to approximately 245,700 square meters by 2031 with a peak of 302,500 square meters in 2025. By 2031, demand is expected to be comprised of approximately 16,800 square meters of retail space, 3,300 square meters of commercial space and 225,600 meters of industrial space.

Figure 7. Scenario One Land Demand, 50% Additional Residents, Shire of Irwin, 2021 to 2031



Source: ABS (2022a), Centre for Population (2022).

Total land demand in the Shire of Irwin is expected to increase by 66,800 square meters from 2021 to 2031. The largest increases in demand are expected to be recorded for Industrial land with an additional 61,400 square meters anticipated to be demanded by 2031. Demand for retail and commercial land is expected to increase by 4,600 square meters and 900 square meters from 2021 to 2031, respectively.

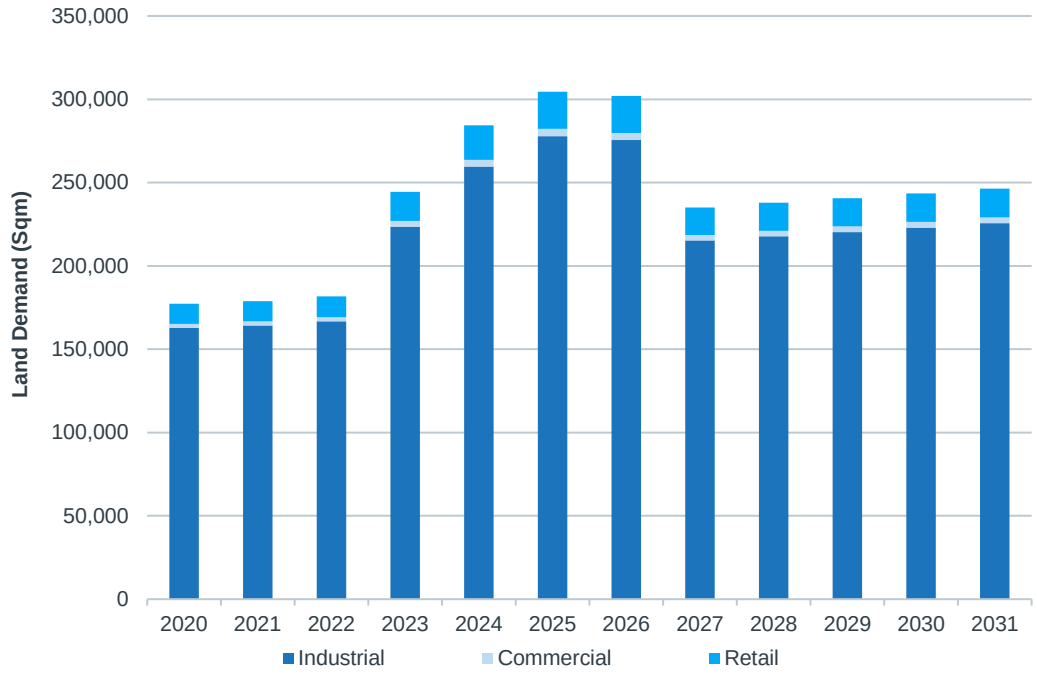
Demand for dwellings is expected to increase from 1,700 dwellings in 2021 to 2,300 dwellings in 2031, peaking at 2,900 dwellings demanded in 2025.

Outcomes – Scenario Two (50% Resident Workers and 50% FIFO Workers)

100% Net Additional Residents

Under the scenario in which half of the workers for Shire of Irwin's major projects operate on a FIFO basis and all of the workers who reside locally are new to the region, land demand is expected to equate to approximately 246,400 square meters by 2031 with a peak of 304,600 in 2025. By 2031, demand is expected to be comprised of approximately 225,600 square meters of industrial space, 17,400 square meters of retail space and 3,400 square meters of commercial space.

Figure 8. Scenario Two Land Demand, 100% Additional Residents, Shire of Irwin, 2021 to 2031



Source: ABS (2022a), Centre for Population (2022).

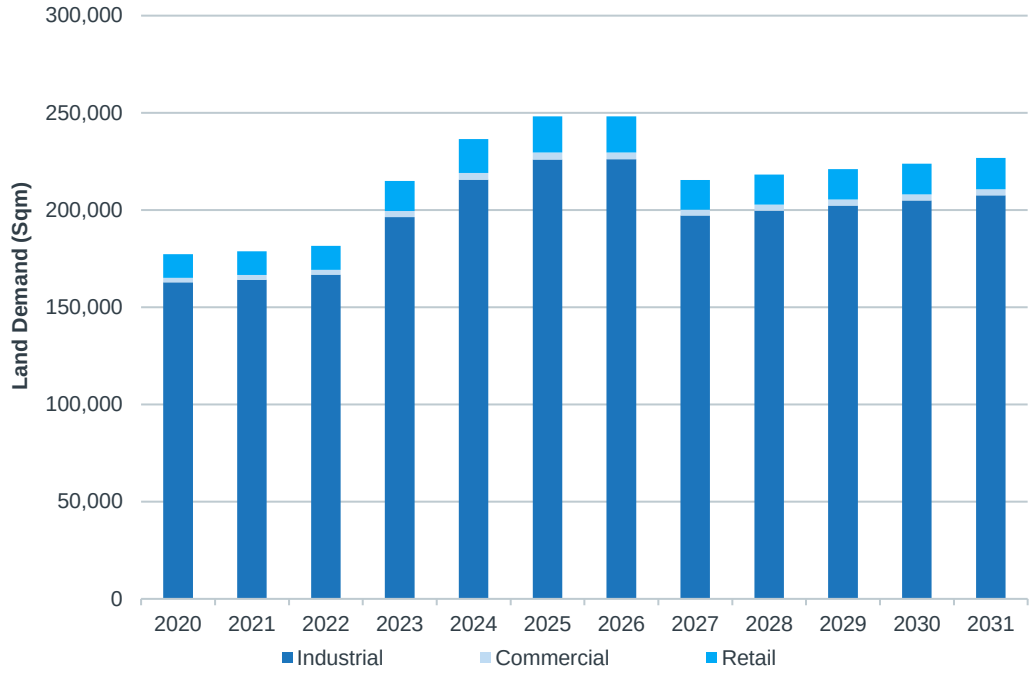
Total land demand in the Shire of Irwin is expected to increase by 67,600 square meters from 2021 to 2031. This is comprised of a 61,400 square meter increase in demand for industrial land, a 5,200 square meter increase in demand for retail land and a 1,000 square meter increase in demand for commercial land.

Demand for dwellings is expected to increase from 1,700 dwellings in 2021 to 2,300 dwellings in 2031, peaking at 2,900 dwellings demanded in 2025.

50% Net Additional Residents

Under the scenario in which half of the workers for Shire of Irwin's major projects operate on a FIFO basis and half of the workers who reside locally are new to the region, land demand is expected to equate to approximately 226,800 square meters by 2031 with a peak of 248,200 in 2025. By 2031, demand is expected to be comprised of approximately 207,600 square meters of industrial space, 16,000 square meters of retail space and 3,100 square meters of commercial space by 2031.

Figure 9. Scenario Two Land Demand, 50% Additional Residents, Shire of Irwin, 2021 to 2031



Source: ABS (2022a), Centre for Population (2022).

Total land demand in the Shire of Irwin is expected to increase by 48,000 square meters from 2021 to 2031. This is comprised of a 43,400 square meter increase in demand for industrial land, a 3,800 square meter increase in demand for retail land and a 700 square meter increase in demand for commercial land.

Demand for dwellings is expected to increase from 1,700 dwellings in 2021 to 2,100 dwellings in 2031, peaking at 2,300 dwellings demanded in 2026.

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Engagement Outcomes Summary 2024

Shire of Irwin Local Planning Strategy

Engagement Outcomes Summary

Final May 2024

Document ID:					
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			Name	Name	Signature
1	18 April 2021	Draft, interim	Hayley Campbell	Cath Blake-Powell	CBP
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1. Introduction

1.1 Project overview

The events of 2020 brought global and local changes to the way people live, work and recreate in their local area. The Shire of Irwin has not been immune to changes at a local, regional and global level, combined with the timely need to update the Strategic Community Plan has resulted in a two-pronged approach to 'refresh' their Local Planning Strategy (LPS). This refresh of the LPS (currant as of 2017) will allow for better alignment with the modern Strategic Community Plan's themes, vision and objectives.

1.2 Report purpose

element was appointed to review the current LPS and lead community and stakeholder engagement to inform the project. This report presents a summary of the engagement outcomes from all engagement activities including online, face-to-face and stakeholder engagement. The key findings from this report will provides leads into the issues, opportunities and strategies of the draft LPS report.

2. Objectives

2.1 Project objectives

The project objectives are to:

- Develop a bold, robust “cutting edge” Strategy that delivers on facilitating economic development and growth opportunities within the district.
- Provide a Strategy in a more “graphic focused” succinct format with clear themes.
- Actively engage with relevant local, regional and state stakeholders to factor in future growth aspirations and needs.
- Develop clear objectives, strategies and actions, consistent with the local and regional planning context, that are measurable and achievable by the Shire.
- Clearly align the Strategy with the vision of the Shire’s Strategic Community Plan (review to commence in early 2021) and associated strategic documents.

2.2 Engagement objectives

Following the project objectives, the objectives of the engagement process are to:

- Foster early awareness and interest in the project.
- Promote knowledge sharing between key stakeholders and the project team.
- Uncover issues and opportunities not made available through desktop research.
- Reach as much of the Shire’s population groups as possible through creating accessible engagement activities (both hard copy and online) and having early advertisement of activities.

3. Methodology

3.1 Visioning Day Drop in Session

Alongside the Strategic Community Plan Visioning Day Drop In Session, element hosted a booth for the, which allowed for the first introduction of the project to the general community. The Visioning Day was held on 4 March 2021 with two sessions: 10am – 2pm and 4pm – 8pm. The Visioning Day attracted over 100 members of the Shire's community.

The session collected general information from the community at a high level, given it was the first touch point with the community and also raised project awareness and guided people to the online survey via a flyer and QR codes on the information posters. Copies of the information posters and the flyers can be viewed in the appendices.

3.2 Community Survey

The main point of data collection for the engagement process was through a community survey. This was carried out in hard copy form as well as through an online survey, hosted on the Shire's website and promoted on the Shire's Facebook page.

The survey ran for one month, going live from 4 March at the Vision Day Drop In Session and closing on 4 April 2021.

127 respondents were reached through the online survey and 19 respondents were reached through hard copy surveys, totalling 146 respondents altogether.

The following is an overview of the survey questions:

A little about you

- What is your age group?
- What gender do you identify as?
- Are you of Aboriginal or Torres Strait Islander origin?
- Do you or does anyone is your house have a disability?
- What suburb do you live in?
- Are you a resident, employee or visitor within the Shire?
- Would you like to register to receive project updates?

Economy

- What local businesses would you like to see more of in the Shire?
- Where in the Shire would you like these businesses to be based?
- Some of the Shire's most prominent industries include oil and gas, mineral sands, fishing and agriculture. Which industries would you like to see grow in the Shire?

- The Shire is an attractive destination, being located on pristine coastline and in close proximity to Geraldton and Perth. What ways can we improve tourism in the Shire?

Natural Environment

- What places, flora or fauna are of environmental value to you in the Shire?
- What are the key environmental issues facing the Shire?
- Which areas in the Shire do you think have string environmental values and should be protected from development?

Built Environment

- Majority of the Shire's housing is made up of freestanding, independent homes. What types if housing would you like to see more of in the Shire?
- The Shire has a mix of heritage and contemporary buildings, creating a uniquely 'Irwin' character. What areas in the Shire can be improved in terms of their character and why?
- Which distinctive places in the Shire that are characteristic of the area would you like to see protected and maintained?
- Do you have any concerns, comments or ideas to improve transport or servicing in the Shire?

Community

- The current population of the Shire is 3,569. What do you think is the ideal population for the Shire?
- Do you have any concerns, comments or ideas to improve the existing facilities, recreation or open spaces?
- What community facilities or social opportunities do you think the Shire needs and where would you like to see them located?
- Please provide any other comments you have on the Local Planning Strategy.

3.3 Stakeholder Input

A variety of stakeholders provided input over the engagement period of the project. Key stakeholders included:

- Shire of Irwin Elected Member and Staff workshops
- Mid West Development Commission
- Department of Water and Environment Regulation
- Department of Planning, Lands and Heritage
- Main Roads Western Australia
- Industry leaders (energy organisations)

The meetings allowed for technical and strategic advice to inform the draft LPS.

3.4 Drop in Session – Key Draft Planning Directions

The last point of engagement was the presentation of the draft key planning directions at a second community drop in session held on 12 May 2023. The purpose of the session was to seek feedback from the community before finalising the draft LPS report.

4. Key findings

4.1 Summary of key findings

Demographics



The need for assistance in the Shire of Irwin positively correlates with the age of residents, where the higher the age of a person, the higher their need for assistance is (according to ABS, 2017), which is reflected in the survey respondent details.

Economy



There should be a range of retail and hospitality businesses located centrally in the Shire to support a vibrant centre.



People would like to see growth in agriculture and fishing industries.

Tourism should be improved through improvements to the foreshore and camping facilities.

Environment



The River, South Beach and North Beach were the most valued environmental areas within the Shire.



Coastal erosion is perceived as the biggest environmental issue facing the Shire, followed by weeds.

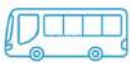
Built environment



Community would like to see housing stay the same, however there is some appetite for affordable and diverse housing in the Shire's centre.



The Main Street is an area where buildings should be improved, preserved and maintained.



A bus service between Dongara and Geraldton is desired by the community.

Community



The community would like to see their population grow larger in the future

A pool is the most desired community facility.



Upgrades to playground and toilet facilities are desired by the community.

4.2 Visioning Day Drop in Session

A drop-in session was held on the 4th March at the Shire of Irwin Recreation Centre and was the first touch point for the community on the Local Planning Strategy project. The drop in session was an addition to the Shire's Visioning Day community engagement activity, which was held for their Strategic Community Plan project which is concurrently being drafted.

The Visioning Day attracted over 100 members of the Shire's community, who also visited the Local Planning Strategy booth where we collected feedback on the current issues and opportunities within the Shire and tested the previous strategies of the current Local Planning Strategy.

Below is a summary of the comments gathered from the booth – broken down into four key areas: Economy, Community, Environmental and Built Environment. All comments are summarised in a SWOT diagram (strengths, weaknesses, opportunities and threats).

4.2.1 Economy

Strengths	Weaknesses
• Irwin has viable agricultural land • Strong local attractions and environment • Pristine local environment as a tourist attraction	• Agricultural labour costs are too high • Absentee landlords on main street • Tourist information centre is currently closed • Proposed bypass out of town • Lack of publicity for Dongara Port Denison • The Shire of Irwin is land locked for development by private businesses. The Shire should encourage pro-development scheme amendments • Industrial lots are not big enough, businesses are moving to Geraldton. • Lack of signage on main road
Opportunities	**Threats**
• Alfresco / small café activation in Port Denison • Caravan parking • Bus service to Geraldton for workers. • More businesses and activation in Denison to cater for tourism • Increase jobs before increasing local population • Need a better entry statement to the town than crayfish, the whole road which bypasses Dongara needs enhancement • Cottage industry could be promoted, by holding regular farmers markets • Encourage and subsidise local events – music and food • Engage and empower local youth • Harvest Moreton Bay Figs for compost or other uses	• Children and youth leave town due to inadequate education (and then don't come back) • Proposed bypass directing traffic and tourists away from town.

• Another boat ramp is needed to aid tourism • Increase signage for tourism • Increase tech infrastructure and tap into 'work from home' potential (people don't have to work in the CBD anymore)	

4.2.2 Environment

Strengths	Weaknesses
• Moreton Bay Figs provide main street character • Beaches • Natural bushland • River • The ocean • Coastal nodes • The flora and fauna reserves are very important recreational areas to locals	• Lack of maintenance of Irwin River and boardwalk • Beach erosion and lack of community awareness and adaptation of positive environmental practices on a community level • Mess caused by Moreton Bay Fig trees • Foreshore and South Beach degraded by too many people
Opportunities	**Threats**
• Need more nature reserves • Maintain, promote and grow native bushland • Native street trees for shade • Encourage poinciana trees • Initiative to promote water wise gardens – preserve water resource • Promote and educate about birdlife to locals and tourists • Educate the community on environmental protection • More burn-offs needed to promote new and healthy growth	• Boxthorn and Dongara Daisy weeds which are overgrown throughout the Shire • Coastal erosion • Fracking is taking agricultural land • Tourism has an impact on the coastline • Springfield Estate, groundwater issues.

4.2.3 Community

Strengths	Weaknesses
• Heritage buildings • Coastal assets	• Lack of doctor at emergency and lack of access to health facilities • Lack of public transport to Geraldton

• Extension of aged care facility a good outcome • Grassed area on the river, west of Hunts Road.	• Lack of rental properties on town
Opportunities	**Threats**
• Better fishing facilities – build a bigger and more accessible fishing platform • Provide community bus service to Geraldton, run 4-5 tripes per day. • Provide toilet facilities at Granny's Beach and skate park / pump track • Community festival • Foreshore needs work done • Provide community pool as a safe and accessible swimming facilities for all ages • Wheelchair access to Granny's Beach • Outdoor gym equipment • Nature playground • Theme a development of buildings along the main street to keep aesthetic consistency • Strong support for tertiary level education facilities in the Shire • Youth facilities • School bus to Geraldton	• The focus on aged care doesn't help to attract and retain young population

4.2.4 Built Environment

Strengths	**Weaknesses**
• Historic budlings • The Marina • The foreshore • Town is well looked after • Denison House • Library • Marine and residential conflict has now stopped	• Too much vacant zoned land • Too much focus on aged care • Local heritage not valued • Lack of footpaths
Opportunities	**Threats**

• Save the Priory • Support infill over new estates • Concentrate local facilities in town – easy to walk to • Granny's beach infrastructure needs improving and consider larger vehicles towing boats • Telecommunications upgrade • Sustainable modular housing – more natural materials for housing and more variety • Need a good study of historic built forms in Shire, then have new buildings reflect those forms and styles • Low density with character • More allowance to higher density in urban land to relieve pressure on agricultural land • Diversity in housing for elderly	• No waterfront high rise – cap to 2 storeys • Industrial expansion is threatening quality agricultural land

4.3 Community Survey

4.3.1 A little about you

Majority of the survey respondents were between the ages of 35 and 75, female and not from an Aboriginal or Torres Strait Islander background.

17% of respondents or someone in their household has a disability. This is significantly higher than the whole of Shire's 'need for assistance' at 5%[1]. According to the Australian Bureau of Statistics (2017), there is a positive correlation with a person's age and their needs for assistance. Given the proportion of respondents over 65 years old in the survey, there has been a higher rate of people with disabilities.

Most of the respondents live in the suburbs of Dongara or Port Denison and a small proportion (less than 5% each) were from Springfield, Bonniefield, Bookara, Milo, Allanooka and Yardarino.

97% of respondents were either a resident, ratepayer, or both.

4.3.2 Economy

Q9 what local businesses would you like to see more of in the Shire?

Response rate = 62%.

The most popular themes that emerged in terms of anticipated local businesses by the local community are as follows:

- Clothing and other retail (n=17)
- Outdoor activities (n=15)

[1] Australian Bureau of Statistics, 2017. Irwin (S) General Community Profile.

- Restaurant and bars (n=14)
- Tourism (n=12)
- Utilities (n=10)
- Small café or eatery (n=9)
- Gifts and knickknacks (n=9)
- Groceries (n=6)
- Other including longer opening hours and impartial responses. (n=22)

For more detail, a table of responses is available in the appendices.

Q10 Where should these businesses be based?

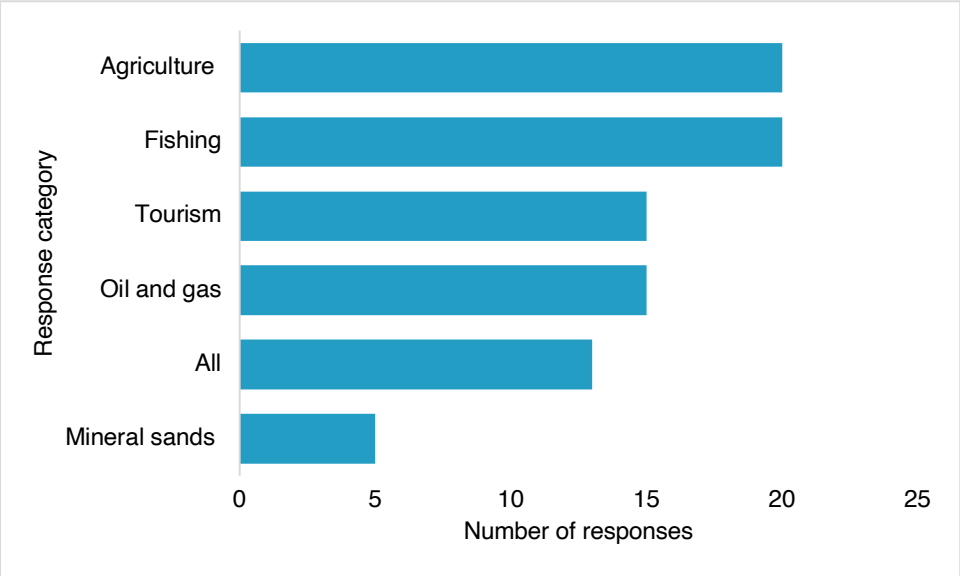
Response rate = 61%.

Most respondents thought that these new businesses should be based 'centrally or in the CBD', in Dongara or along the main street. Other popular responses were in Port Denison, or related businesses to be located in the industrial area or along the river/marina.

Q11 Some of the Shire's most prominent industries include oil and gas, minerals sands, fishing and agriculture. Which industries would you like to see grow in the Shire?

Response rate = 64%.

Respondents would most like to see growth in Agriculture and Fishing, followed by Tourism and Oil and Gas.



Q12 The Shire is an attractive destination, being located on pristine coastline and in close proximity to Geraldton and Perth. What ways can we improve tourism in the Shire?

Response rate = 70%.

The top responses that the respondents gave to improving tourism in the Shire were as follows:

- Improved foreshore (n=20)
- Camping (=19)
- Playground (n=16)

- Pool / waterpark (n=13)
- Improved advertising and signage (n=12)
- Events (n=8)
- Recreational activities (n=8)
- Improved tourist information centre (n=6)
- More food and beverage venues (n=4)
- Off-road facilities (n=2)
- Other (n=19)

For more information, see the table of responses in the appendices.

4.3.3 Environment

Q13 What places, flora or fauna are of environmental value to you in the Shire?

Response rate = 56%.

Respondents had three clear top places of environmental values which included:

- The River (n=27)
- South Beach (n=22)
- North Beach (n=17)

Other common responses were as follows:

- All (n=8)
- Unsure (n=8)
- Native plants (n=7)
- The Foreshore (n=6)
- Untouched bushland (n=4)
- Dunes (n=3)

A table of all responses is provided in the appendices.

Q14 What are the key environmental issues facing the Shire?

Response rate = 60%.

It was clear through the responses that the community perceives coastal erosion to be the biggest environmental threat to the Shire (n=45). Other key environmental issues captured were as follows:

- Weeds (n=14)
- Litter (n=9)
- Fracking (n=6)
- Unsure (n=6)
- Unsustainable agricultural practices (n=4)
- Mining (n=2)

- Chemical pollution (n=2)
- Other or comments unrelating to the question (n=12)

Q15 Which areas in the Shire do you think have strong environmental values and should be protected from development?

Response rate = 57%.

The river and the coastline were the two most common responses to areas that should be protected from development due to high environmental values (n=23 and 24 respectively). Other common responses included:

- River (n=23)
- Dunes and general coastline (n=24)
- Other (n=19)
- Foreshore (n=11)
- None or unsure (n=9)
- South beach (n=6)
- All (n=2)

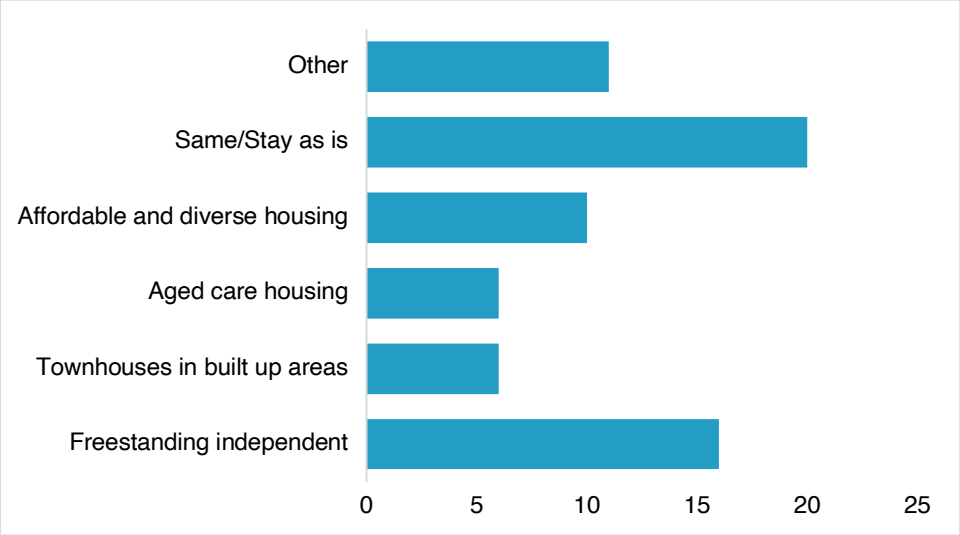
A table of responses is provided in the appendices.

4.3.4 Built environment

Q16 Majority of the Shire's housing is made up of free-standing, independent homes. What types of housing would you like to see more of in the Shire?

Response rate = 69%.

Respondents would most like to see the typology of housing stay the same as it currently is, or new free standing independent homes. Other common responses included housing for aged care, affordable and diverse housing and townhouses in built up areas.



A table of responses is included in the appendices.

Q17 The Shire has a mix of heritage and contemporary buildings, creating a uniquely 'Irwin' character. What areas in the Shire can be improved in terms of their character and why?

Response rate = 49%.

While a proportion of respondents suggested that there should be no changes to the current Irwin character through its built form (n=11), various other hotspots were mentioned for improvements, including the main street and Port Denison.

- No change (n=11)
- Main Street (n=7)
- Port Denison/Denison House (n=7)
- All areas (n=10)
- Dongara (n=4)
- Priory Hotel (n=3)
- Other (n=24)

A table of responses will be included in the appendices.

Q18 Which distinctive places in the Shire that are characteristic of the area would you like to see protected and maintained?

Response rate = 52%.

The Priory Hotel and the Main Street were high on the community's agenda for distinctive places that should be protected and maintained. Other places included:

- Irwin River (n=8)
- Russ Cottage (n=5)
- Granny's Beach (n=5)
- Denison House (n=5)

A table of responses will be included in the appendices.

Q19 Do you have any concerns, comments or ideas to improve transport or servicing in the Shire?

Response rate =48%.

Respondents are most interested to see a bus service between Dongara Port Denison and Geraldton (n=14). Other ideas included:

- Bicycle paths (n=6)
- Increased taxi or rideshare services (n=5)
- Footpaths (n=3)
- None (n=21).

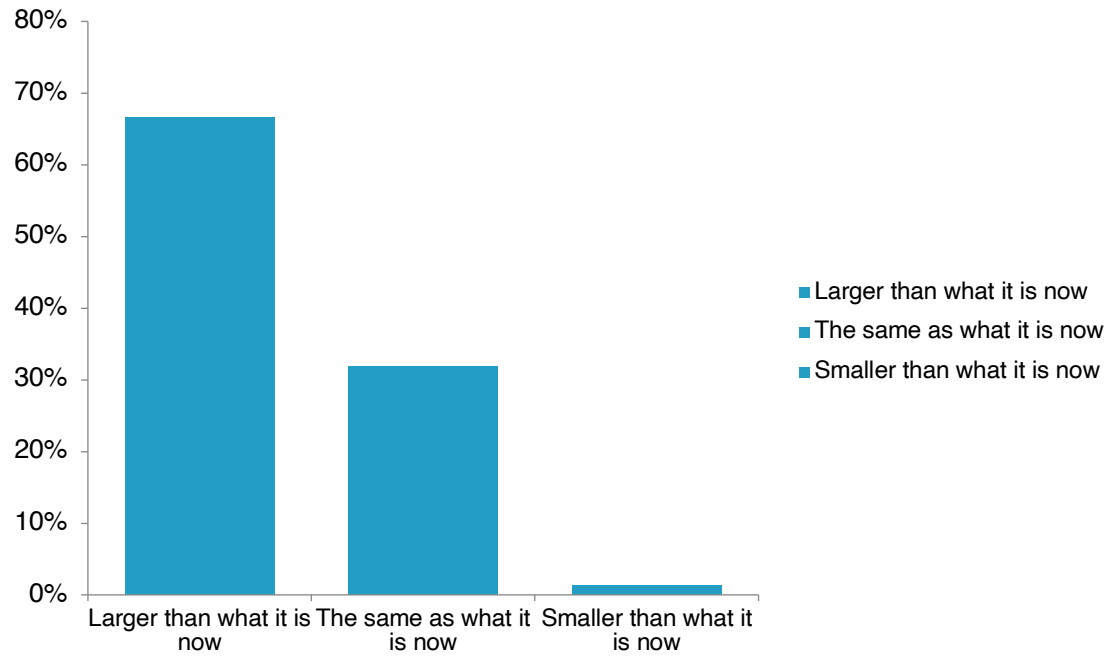
A table of responses will be included in the appendices.

4.3.5 Community

Q20 The current population of the Shire is 3,569. What do you think is the ideal population for the Shire?

Response rate = 56%.

Majority of survey respondents would like to see the Shire's population larger than what it is currently.



Q21 Do you have any concerns, comments or ideas to improve the existing facilities, recreation or open spaces?

Response rate = 52%.

Pools (n=15), playgrounds (n=10) and public toilets (n=8) were the most common facilities mentioned that respondents would like the Shire to have. Other common responses included:

- Barbeque upgrades (n=5)
- Increased shade (n=4)
- Tourist information centre (n=3)
- Foreshore (n=3)
- Dog facilities (n=2)
- Public exercise equipment (n=2)

A table of responses will be included in the appendices.

Q22 What community facilities or social opportunities do you think the Shire needs and where would you like to see them located?

Response rate =46%.

An ocean pool or community pool were, combined, the most desired community facilities that respondents would like to see (n=21 combined, 9 and 12 respectively). Other top responses included:

- playground (n=8)
- outdoor exercise equipment (n=6)
- community engagement services (n=4)

- community garden (n=2).

Q23 Please provide any other comments you have on the Local Planning Strategy.

Response rate =31%.

Just over one third of respondents answered this question. Their comments can be categorised into the following issues:

- Upgrade facilities and roads (n=8)
- Public toilets and amenities (n=6)
- Encourage tourism (n=4)
- Transport issues (n=3)
- Housing opportunities (n=3)
- Employment opportunities (n=3).

A table of responses can be viewed in the appendices.

4.4 Draft Planning Directions Community Drop in Day

Map/Sheet	Comment
Community Growth and Environment	Careful not to lose old time relaxed holiday feel that we have/ keep development in tune with the holiday style we enjoy – still need development but in the right way
	Potential bulky goods precinct – traffic and safety issues if other side of highway
	Consolidate district commercial precinct into Dongara Townsite and reinforce centre roles – use cricket oval? Or tip site in Port Denison (Councillor)
	Advocate MRWA for pedestrian overpass over Bran Highway near Dongara town centre
	Modify crown reserve boundary to reflect historic value and landscape aesthetic, preserve sand hills
	Childcare is expanding – own surrounding land
	Marine zone – investigate composite zoning (Shire Staff)
	Reserve (sea rescue site) gifted to Shire for public use not commercial
	Protect agricultural land
	Reiterating coastal erosion is a significant issue
Industry and Infrastructure	Supportive of industries establishing here (southern strategic industrial/ Arrowsmith area)
Economy, Tourism and Commercial	The Kailis site would be a better site for a hotel/ accommodation site.
	Need for more affordable accommodation
	Potential to create a regional recreation/ community destination on Port Denison foreshore – sea rescue site?
	Five storey resort with restaurant on top at Port Denison
	Prefer low rise development along foreshore / further away from foreshore
	Caravan park: Caravan park location possibly River Retreat east (residential zone) Do not want caravan park moved away from beach front – fix erosion

	Invest in protecting caravan park, not relocation Don't support relocation of caravan park south – windy Caravan park location criteria to include just outside/within walking distance to main tourist area
	Old Mill (privately owned) is an iconic site – preserve, opportunity for town activation
	Support for footbridge across River in location as shown
	Extend Dongara townsite northward up to Brand Highway

Appendix 1 – Visioning Day Drop in Session

Shire of Irwin Local Planning Strategy

Planning Our Brilliant Future

Introduction

We are currently seeking community input into the draft Local Planning Strategy to help shape growth and development for the next 15 plus years.

Let us know how we can plan Irwin's Brilliant Future by commenting on the following areas:

- Economy
- Built Environment
- Environment
- Community



Supporting Opportunities for Growth

Current Population (2016)

3,620 people

Population Forecast

Moderate Scenario

3,195 people (0.8% decline)

High Scenario

3,965 people (0.95% increase)

We want to hear your thoughts...

Where do you see your Shire being in 30 years time? What would Irwin look like in 2050?

Economy Snapshot of Considerations

Planning Our Brilliant Future

Have we missed anything?

Tourism

- Tourism is a significant opportunity for the Shire given its coastal location and proximity to Perth. There is a need to provide high end tourist accommodation within Dongara-Port Denison.

Oil & Gas

- Onshore oil and gas opportunities already exist within the Shire. Opportunity for further employment associated with the oil and gas industry in the long term.

Basic Raw Materials

- The extraction of basic raw materials plays a significant part in the local economy. Mineral sand and limes and are the two main basic raw materials extracted.

General Farming

- The Department of Agriculture and Food's (DAFWA) agricultural mapping for the Irwin region identifies land along the Irwin River as having the greatest versatility.
- There will be opportunities for tree farms on lower versatility land.

What we've previously heard...

"There is not enough traffic through town."

"There is not enough directional signage for tourists."

"Lack of a range of tourist accommodation options."

"Viability of agriculture"

What would you like the Shire's economic landscape to look like in 15 years?

What planning steps do you want the Shire to take to encourage the local economy?

Environment Snapshot of Considerations

Planning Our Brilliant Future

Biodiversity and Natural Areas

- The Shire of Irwin contains high levels of flora and fauna species diversity
- To date, the Shire does not have a Local Biodiversity Strategy

Coastal Planning and Management

- The coastline is a significant asset to the Shire and experiences significant development pressure
- A Coastal Hazard Risk Management and Adaptation Plan has been developed to promote a greater understanding of and manage costal risks

Water Management

- The Shire of Irwin is located within two surface drainage basins being the Greenough Draining Basin and the Arrowsmith Drainage Basin
- The Irwin River is subject to flooding

Bushfire Management

- In the Geraldton Sandplain region of Western Australia the bushfire risk is greatest from November to April

What we've previously heard...

"Lack of street trees and shade"

"Need to improve the Town's relationship with the Irwin River"

"Consider adaptation to coastal processes"

"Bushfire planning is a key consideration"

What places of environmental value within the Shire are important to you?

What are the top 2 environmental issues facing the Shire?

What steps can the Shire take to become more resilient to environmental processes?

Community Snapshot of Considerations

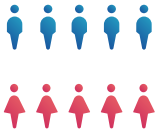
Planning Our Brilliant Future

Population Profile

Gender

50.4% male

49.6% female



Median Age

36 Australia

49 Irwin

Aged Care

- There is an identified need for additional aged person's accommodation in order to cater for the ageing population

Health Facilities

- The community has identified the need to improve access to a general practitioner outside of normal business hours and on weekends.
- Access to dental services is also limited

Recreation Facilities

- The Shire will need to ensure appropriate land is set aside for community infrastructure in accordance with the recommendations of the Shire's research reports

Education

- There are opportunities to establish tertiary level education services and programs within the Shire through partnerships and based on existing assets such as the Port
- It will be necessary to plan for and reserve land to accommodate future schools to support population growth

What we've previously heard...

"Lack of housing and other facilities to facilitate 'ageing in place'"

"Limited access to health services"

"Need to provide facilities for older youth"

"Retention of population, particularly youth, is an issue"

Have we missed anything?

What community facilities would you like to see more of?

Where do you think any new community facilities should be located?

Built Environment Snapshot

Planning Our Brilliant Future

Household Composition



Couples with Children

34% Irwin

45% Western Australia

Dwelling Type
Separate House

90% Irwin

80% Western Australia

Dwelling Occupancy
Full Time

78% Irwin

86% Western Australia

Mixed Use Zones

- The previous strategy proposed introducing 'mixed use' zones to transition the Dongara Port-Denison CBD to its residential zones.

Residential Growth

- The Shire is trying to promote density infill of existing vacant residential zoned land as a priority and located close to the town centre.

Retail and Commercial Land

- The Dongara-Port Denison Urban Area is identified as a sub-regional centre and plays a support role to Geraldton Regional City.

Industrial Land

- Two main industrial precincts exist within the Shire. The first is a General Industry zone located off the Brand Highway, at the eastern entrance to the town.
- The second is the 'Marine Based Industry' zone in Port Denison in close proximity to the small boat harbour. The intent of this zone is to service the Fishing Industry.

What we've previously heard...

"Development and activity is spread across the two Town Need to consolidate land use and activity where possible"

"Conflicts between residential and marine based industrial lots"

"Industrial land facing Brand Highway is unsightly"

"Larger rural living lots are not practical"

"Local heritage is valued"

What existing places best represent character elements of the Shire worth retaining or replicating?

Where should new housing be provided to ensure that growth occurs in a manner in keeping with the existing / intended character of the Town?

What type of housing would you like to see in 15 years?

Next Steps

Planning Our Brilliant Future

- Open House Session
- Community Survey
- Prepare Draft Local Planning Strategy
- Present Draft LPS at Drop In Session

We are here!

Open from 4th March until 4th April

Date to be confirmed

Thank you for having your say to help plan Our Brilliant Future!

If you'd like to stay involved in the process or have more comments to share, please do so by taking our Community Survey.

We will be using your comments to help inform the Draft Local Planning Strategy Report.

Stay tuned to the Shire communications to find out more!

To take the survey, open your camera app and scan this QR Code:

Or find a hard copy at the following places:

- Irwin Rec Centre
- Dongara Library
- Visitors Centre
- The Shire's administration offices
- Community Resource Centre

element.
the art and science of place

Shire of Irwin
Dongara-Port Denison
A Brilliant Blend

Appendix 2 – Community Survey

Q9 what local businesses would you like to see more of in the Shire?

Theme	Responses
Clothing and other retail (n=17)	• Technological (i.e.; Jb hi - fi. Dick Smith), Bunnings • Small department store • Clothing • Kmart • Clothing shop for everyday people not just expensive brand names • Tourism and retail • Children's wear and toys • Retailers • Children's clothing and toys • Clothing • Shops with basics like underwear / socks • Boutique shops
Restaurant and bars (n=14)	• Food, entertainment, bars • More takeaway's / restaurants • More choices of places to eat • Local food/ beverage (e.g. illegal tender) • Pub • More food options • Restaurants • A la carte restaurant • Proper restaurants • McDonalds • Greek restaurant • Cottage industry, food/microbrewery style business • Restaurants • Revamp fish and chip shop
Outdoor activities (n=15)	• Community garden? • Outdoor based • Outdoor activities • Outdoor adventures • A boat/kayak hire place near the beach • Water sports hire • Canoe or kayaking walking mountain biking along river and marina • Activity based businesses

	• Canoe hire, mini golf • More sporting activities • Water sports hire • Orchards, rental shop e.g. quads, kayaks, ocean bikes • Community pool • Local pool
Tourism (n=12)	• Would like to see tours being run from Dongara I.e. charter fishing, Abrolhos days trips, day trips to local areas e.g. ten mile, river walks, 4wd adventures etc. A facility for tourists to higher canoes, small power boats (under 5hp) for tourists to explore the marina/river. • Tourist activities • Tourism • Animal related, tourist leisure activities • Tourism • Tourism related • Tourism (e.g., canoe hire, mini golf) • Tourist park / caravan park • Tourism • Tourism operators • Entertainment for tourists and teens • Bigger tourism information centre
Utilities (n=10)	• Hardware • Car wash • Car wash • Car wash • Appliance repair • Caravan repairs and parts • A good auto electrician • Auto electrician, garden centre • Revamp petrol station
Small café or eatery (n=9)	• Decent café something with different variety • Food, entertainment • More choices of places to eat • Local food beverage (e.g., illegal tender) • Café • More eateries • More food options • Tourism and Hospitality (ample restaurants, need better opening hours, only the Dongara pub and tavern (Southerlys) were open for evening meals on last public holiday. • Revamp current bakery

Gifts and knickknacks (n=9)	• Homewares • Homewares • Gift shops • Local crafts • Gift shop • Gift shops • Gift shop • Giftware, homeware • Art craft, something similar to Red Dot
Groceries (n=6)	• ALDI, Spudshed, Dan Murphy's • Fruit and vegetable • Food variety • Deli • Delicatessen • More local crafts and produce on display • Revamp old IGA
Other (n=22)	• Anything that helps with the economy • Anything • Ag related • Small business • Unsure • Health, chiropractor, physio • None have too many in the town already • Not necessarily anymore coffee shops we've done that one to death • Anything that benefits everyone • Give the ones we have a chance to flourish • None • I think we have a good mix already • Businesses servicing oil and gas industry • Shops that are actually open • Happy with what's in town, opening hours/ days can be an issue in some businesses • Happy with the amount of businesses in Dongara... it's the early closing of some that cause issues and requires driving to Geraldton. • I think it's OK • Employ local people • Transport services to Geraldton • Anything as long as the proprietors have business acumen to survive • Dance studio • Youth centre

Q10 Where in the Shire would you like these businesses to be based?

Theme	Responses
Dongara (n=18)	• Dongara main street • Dongara CBD • Fringes of Dongara • Central Dongara • Dongara light industrial area
Port Denison (n=7)	• Denison foreshore • Spread between Dongara and Port Denison • Foodworks complex • Main Street
Main Street (n=15)	• Dongara main street • Plenty of empty buildings in main street, if rent was more sensible than it is • River, marina • South Beach • Port Leander Drive
Central / CBD (n=16)	• Town centre • In the CBD – under policy structured building heritage codes (unlike the IGA monstrosity) • Easy to get to and park • In the shopping area preferably • Moreton Terrace
Industrial Area (n=3)	• Anywhere they fit – auto sparky and garden centre in the industrial area
River / Marina (n=3)	• River and marina
Other (n=21)	• Leander Drive • On Brand Highway across from service station • South Beach – harbour – Grannys – unsure of exact place • Coast • Current Medical Centre • Nowhere to many empty shops already • Moreton Terrace • Anywhere • You got me there • It doesn't matter as long as they serve the public correctly they will survive • Scattered through the Shire • Wherever it is appropriate

Q11 Some of the Shire's most prominent industries include oil and gas, mineral sands, fishing and agriculture. Which industries would you like to see grow in the Shire?

Theme	Responses
Oil and gas (n=15)	• I would love to see our town connected to gas instead of bottles • Gas on to house in town • Oil and gas is important but it needs to be managed
Fishing (n=20)	• Fishing including recreational • Fishing is self-regulated by the resource
Mineral sands (n=5)	• Mineral sands, oil and gas

Agriculture (n=17)	• Agriculture with yearly traineeship for local kids, or adults could also do a horticultural traineeship with orchards
Other (n=15)	• CBD cultivation • Wave pool • Theme park • Aquaculture • Manufacturing • Hospitality • Better health care facilities • We are not in a position to grow industries outside of what we have – would require good power / population / someone with the money and the ability to do so • Youth groups • Swimming lessons
Tourism (n=15)	• Tourism industry
All (n=13)	• They all assist in supporting the town • All of them – it helps with growth
Farming (n=3)	• No comments

Q12 The Shire is an attractive destination, being located on pristine coastline and in close proximity to Geraldton and Perth. What ways can we improve tourism in the Shire?

Theme	Responses
Improved advertising and signage (n=12)	• Focus on the river & beautiful beaches, which are hidden gems • Make the town look more attractive from the road – the ancient signage does nothing for the town • Promotion by way of publications and television • Advertising similar to the way Kalbarri promote themselves • Promotion of the area and local attractions – pamphlets are very old fashioned and a waste of money – focus more on television and social media • A lot more advertising – more signage on the highway • Should have an Irwin Tourism Board • Continue promoting tourist attractions like the archery park • Better approaches to the town especially if the bypass goes in – let people going past be aware of what is here
Pool / Waterpark (n=13)	• Swimming pool • Ocean pool • Water sports • Water park at the foreshore • Decent playground on the foreshore – possibly a waterpark • Ocean pool of some kind or make the marina a swimming area • Water playground like Geraldton have • Community pool – jump/bounce – waterpark • Swim platform at Granny's Beach
Events (n=8)	• Big events and festivals • Family outdoor activities with family friendly food and beverage facilities • Live entertainment • Festivals – Australia Day, New Years • Mountain bike event

	• Trail run • Adventure race • Triathlon/Iron Man event • Surfing comp • Caravan and camping events
Improved Tourist Information Centre (n=6)	• Bigger exciting & visible tourist information centre • Tourist Centre open every day • Encourage local tours
More food and beverage venues (n=4)	• More cafes • Food events
Camping (n=19)	• Open up the free camp again to entice travellers to our town • More camping sites • Stop charging for camping • Free overnight camping on the cricket oval – they may only stay 1-2 nights but in that time they spend money • Offer a free night when you pay for 2 nights camping • Free camping for one night at the cricket oval • Stop being pigheaded greedy bastards let free campers keep using facilities you are driving away millions of $$$ • Free RV camping in town and surrounds • Improve free RV parking signs
Playground (n=16)	• Decent kids playground on the foreshore • More playgrounds with shade and fences • Nature playground • Adventure playground • Upgrade and modernise the playground areas • Dog exercise park • Playground like Jurien Bay has • Flying fox • More shelter, BBQ's, toilets, tables and chairs, little kids slide play area • Undercover playground
Off road facilities (n=2)	• Public off-road motorbike / four wheel driving areas • Making the track access north off north shore to 7 mile a gravel road to allow access to 2wds and tourists to visit
Other (n=19)	• Resurface main street in town centre • Relocate the fishing precinct to the natural harbour at Five Mile – then remove the granite and let the Town Beach (the town's lost natural asset) re-establish itself • Open the doors, engage local business to be able to draw the crowds, keep the red tape out for new ventures • More activities for when weather is not conducive for beach going • Clean up the weeds around town and make the entry into town more attractive • More activities for tourists • Spend money around town and do stuff up instead of wasting untold thousands on rural roads • Clean up all the wattles in the area • Canoe ramp area should be cleaned up towards Ocean Drive • Make the tourists feel more welcome • Extra capacity at the boat ramp • A council that is run by the elected councillors, residents and ratepayers and not by staff alone • Utilise the river precinct again – keep it small and boutiquey

	• Improve facilities to suit residents and the tourists will also benefit – focus on the ratepayers needs first
Improved Foreshore (n=20)	• Improve Dongara main street and also the foreshore with a bridge over the river somewhere near Denison House • Fix the beaches • Access for wheelchairs to main beaches • Expanded picnic areas • Big bbq area on foreshore with lots of shelter tables and chairs • More areas for families with kids • Beach tours, quad bike tours, windsurfing • Foreshore playgrounds • Extra capacity at the boat ramp • Making foreshore more accessible for everyone • Utilise the river more – foreshore development in Dongara sea spray area • More family friendly destination • Sink a ship for a reef – similar to Coogee
Recreational activities (n=8)	• Mini golf • Maze • Canoeing • Water sports • More interesting things to do and see • Fishing charters • Bike trails • Walk trails • Rental of quad bikes, kayaks and ocean bikes • Ocean playground on the water during peak season

Q13 What places, flora or fauna are of environmental value to you in the Shire?

Theme	Responses
Untouched bushland (n=4)	• Our natural bushland needs to be preserved with weed control measures • Moreton Bay trees to be heritage listed • Much more treescaping needs to happen for urban landscape and heat pockets • Along the foreshore, beaches and along the river – both sides • All native flora and fauna • Love the river/ beaches - places to walk enjoy our nature resources. close to wildflowers . and the animals that we encounter in our area. I have had pleasure of echidnas , kangaroos, bearded lizards, racehorse and other lizards, pretty sure we had a Chuditch hanging around a few years ago too - encouraging all fauna is an asset though
The River (n=27)	• The estuary • Walk trails, especially along the river with strategically placed picnic tables and/or seating. • River, beaches and all native animals • South Beach dunes – 7 mile • The river and estuary • River walk, foreshore, coastline • River walk area, boardwalk area with birds. The black, red tailed cockatoos.

	• River and ocean • River is beautiful just needs rubbish, dead trees and white tiles removed • River mouth, nuns pool reef, reef area at South Beach • River, river mouth, grannies beach, the foreshore, south beach, milo crossing, strawberry bridge • Now ruined Grannys Beach • Beaches and river. Honestly though this town has been raped and pillaged by the farming and fishing industries. • Fairy garden down at the river
South Beach (n=22)	• Keep the beaches natural • The South Beach dunes
Dunes (n =3)	• The Dunes
Marina (n=0)	• No comments
Agricultural land (n=0)	• No comments
Native plants (n=7)	• More trees • Natural coast scrub • All the trees in town • New and old trees the Shire have planted • Wildflowers • Moreton Bay trees • Along the foreshore, beaches and along the river, both sides. All native flora and fauna.
None or unsure (n=8)	• No ideal spots
Other (n=9)	• Farmland free of fracking • Main street and general tidiness • Real shame about the dongara daisy taking over and planting of non indigenous trees (when I was involved with the swan river trust , their main concern was the leaves from introduced trees entering the river . Being so close to the river , the poinciana trees worry me) • I would love to see the Nuns memorial by the Priory!! Fix it up as it can be a great tourist site • More shade along church Street going from reserve st to Seaspray to provide nicer access to walking tracks and beach
North Beach (n=17)	• Anywhere undeveloped. Particularly the natural bush remaining between Ocean Dr and Richardson Road suburbia. Also the coastal strip north of North shore. Being natural coastal buffer zones. • Keep the beaches natural
All (n=8)	• All of them – the area is pristine and should be protected • All of it – this is what brings the tourists
Foreshore (n=6)	• Improve the river and foreshore walks with places to stop and observe bird life etc. clean the area either side of deadfall and pruned waste so mowing can be done and benches and tables provided

Q14 What are the key environmental issues facing the Shire?

Theme	Responses
Weeds (n=14)	• Fire hazard areas • Weed control • Dongara daisy • Pepper trees along the river

	• Weed invasion and cockies in town! • Buckthorn bush are spreading rapidly • Dongara daisy overtaking natural bush and verges and vacant blocks • Town gardens need a tidy and to look more welcoming to promote a cleaner happier town • Invasive weeds – planting the wrong trees – not enough colour in the gardens, everything looks drab – the Shire staff have no idea
Coastal Erosion (n=45)	• Coastal mismanagement • Dune erosion with ATV's during holiday periods – the Ranger needs to make his presence known • Land degradation • Constant eroding away of the beaches on the north side of Marina • Water wall problems at the beach • Power issues on power poles due to erosion causing fires • Health of the river • Reclaiming land on ocean front is causing erosion and therefore cost to ratepayers
Fracking (n=6)	• Pollution from industry fracking • Issue is reactive emotions and fear ruling popular beliefs/ leading to friction and poor or unpopular decisions made. • Too much run on social media 'facts' or loud voices of few. • Need less emotional / over reaction about - environmental impacts such as fracking. and real facts concerns related to the area and environment that they are proposed or lactated. Identification and Addressing and risk analysis of areas from independents (self appointed environmental groups and mining groups both have extreme views and nether give an accurate view/assessment) - so balanced decisions can be made
Mining (n=2)	• No comments
Unsustainable agricultural practices (n=4)	• Animal agriculture • Farming and fishing pesticides • Land clearing • Over fishing pressure
Litter (n=9)	• Lots of rubbish, especially at the free camping areas • Recycling - lack thereof. Littering in public spaces such as along river and on beach. • Each household needs a recycle bin
Chemical pollution (n=2)	• Health of river • Beachside pollution
Other (n=11)	• Listen to the residents and ratepayers • Lack of infrastructure • Driving tourism away • Ageing population • Greed mostly look outside the picture • Clean it up make it a joy for tourists to drive from Port Denison to Dongara • White cockatoo problem
Unsure (n=6)	• Not much to see or do

Q15 Which areas in the Shire do you think have strong environmental values and should be protected from development?

Theme	Responses
River (n=23)	• The Irwin River • The river mouth • River & associated buffers • The point • River & heritage • Kailis Drive entrance • Wetlands near river mouth • Marine and foreshore point lookout • Natural bush surrounding beaches
Foreshore (n=11)	• The foreshore especially in Port Denison • Offshore reefs • The coastal strip – the deeper the better • The foreshore does not need any more development • The Big 4 Park should be closed and become public open space • The town oval could become caravan parks and a shopping centre
Dunes and general coastline (n=24)	• The river, sand dunes and reef. I don't think though that development should not include them as I think development around them and awareness could be very positive for their protection. If they are not incorporated into “organised" development then detrimental random development could endanger the survival of biodiversity in these areas. • Beekeeper’s reserve and Yardonogo needs a bit of patrolling – feral goats are becoming rampant • 7 Mile • Coastal areas, farmland • North of current housing at North shore • Hidden Valley – it is a dune system
South Beach (n=6)	• South Beach and all along the river on both sides – farmland in the Irwin area
Other (n=19)	• All waterways – underground water supplies • The 3 blocks below the Oblisk in Port Denison • Cliffhead – for a local that respects and frequently goes camping there with mates, I would like it to be preserved • Too late – hard to find land along the beach stretch • The Shire Hall • The area behind the rec centre • Everybody has their own idea of value but instead of new land released infill first • Too little too late really, anything natural has long gone • protect the environment and lifestyle that we live in, still allowing growth and assets within our community. But allowing people to enjoy and appreciate what we have, protecting the locals neighbourhood areas • I do believe that free camping should be a managed area, with bins/ and areas for parking and should be roadside and outside of the town. EG % mile would be a good spot but not how they can make their own camp anywhere. the parking should be just that and a camping area like the 48hr spots up north with actual camper parking areas / bins and probably drop toilet as they will just squat no matter what the rules. maybe even at old Coles servo area? - added opportunity for a board for local businesses and tourist areas to be advertised too.

All (n=2)	• No comments
None or unsure (n=9)	• Farmers

Q16 Majority of the Shire's housing is made up of free-standing, independent homes. What types of housing would you like to see more of in the Shire?

Theme	Responses
Freestanding independent (n=16)	•
Townhouses in built up areas (n=6)	•
Aged care housing (n=6)	•
Affordable and diverse housing (n=10)	•
Same / Stay as is (n=20)	•
Other (n=11)	•

Q17 The Shire has a mix of heritage and contemporary buildings, creating a uniquely 'Irwin' character. What areas in the Shire can be improved in terms of their character and why?

Theme	Responses
Dongara (n=4)	• Maintaining the Shire's own policy structure pertaining to new and existing dwellings - particularly in the CBD. Instead of tearing down unique historic architecture and replacing them with featureless Lego block randoms. The "Unique" character of Dongara was lost with the IGA construction and the strangulation of Arunine bay. • The old part of Dongara – some of the houses are very run down • The Shire should try to maintain the charm of the "fishermans villages" as long as possible. Dongara and port Denison have small town charm, this is what makes it a welcome change for visitors from the city. • All areas with heritage buildings, maintenance & upgrade. Main street in Dongara, no more modern buildings
Port Denison / Denison House (n=7)	• Dension House; the poor place is falling apart, fix it up as a show house / attraction place with a lovely little cafe beside it on the river with a boardwalk over the river would be such an attractive piece to the community • Denison house, unless something is done soon it's going to become unsafe, the Chapel Room needs serious work. The whole building needs serious money spent on it. • Port Denison brings in more fishing history • Building murals. Make the lobster larger and murals throughout the town to bring in tourists. Waterpark at the south end of the port Denison foreshore. • The old shire hall (take us back to old time dances and live stage shows) • Denison house - monastery, its unique vision and it's a very valuable community centre • Very old building on Pt Leander drive opposite childcare centre could be restored and utilised.

	• Denison house could be utilised for hospitality (cafe etc.) with the area fronting the river developed to allow picnics etc.
No change (n=11)	• It's a good mix • Don't change a thing – town looks great! • I think the Shire does a great job with heritage buildings • Stop changing everything to look like Geraldton • None I think there are lots of empty blocks that need using up first • Maintaining existing buildings would suffice • I think our old buildings are great just the way they are. Obviously keep them maintained and renovate and repair some that need it to their former glory. • Happy as they are
Priory (n=3)	• The Priory would be beautiful restored and maybe made into a school holiday camp if not maybe a hotel please do not waste this beautiful building • Something productive needs to be done with the priory so it can be utilised. It's such a beautiful spot and it's sitting there untouched. • Priory is something that needs to be kept in better shape!! • The Nuns memorial has fallen to ruin!! Fix it up and use as a tourist spot
The Oblisk (n=1)	• The Oblisk, important in the history of the town, nothing attractive about the area it is on
All (n=10)	• Greater effort to protect buildings with heritage • Keeping heritage place to in original outside appearance • Not sure, but keep the heritage • Old buildings that are an eyesore should be removed and replaced with modern architecture • I like the variety of housing in relation to appearance. I like that the old service station on the way into town is now gone. I'd like to see a 'pull over' bay near the red crayfish - for safety & to attract people to stop. Make it more accessible & welcoming. Also loving the lawn at the drives. I think the playgrounds either need some upgrades & maintenances or to be bulldozed, particularly those dotted round the foreshore. • the entrance statement because it could be a lot more attractive and try to keep some of the older historical properties. Restore historical old buildings and make good use of them • Regular maintenance of heritage buildings and their gardens, museum, old post office etc. • I love the old buildings - appreciate that they involve a lot of maintenance. I would love the little stone house over road from daycare restored or at least the stone walls, maybe there should be a restoration grant from historical buildings? In reality - it is really the front of the building of private owned dwellings that is the main historical value of the town as that is all the locals and visitors will have the pleasure of seeing, and that character is really the community value that needs to be preserved. • Enhancement of our historic buildings and precincts. The corner of hunts road and Waldeck is a good place for this.
Other (n=23)	• The upkeep of these buildings must be a drain on the Shire's finances. Is there a possibility that they can be used for some careful financial gain? • The Shire Hall is a disgrace and needs serious attention • Move industrial businesses out of town • Some look derelict

	• Heritage buildings such as the rag office • Do the town hall up and use it – too many historical buildings are falling apart • So many unkempt dwellings • The old building on Hunts Road should be repairs – such amazing properties • I don't think many areas have real character. There are many renovated beach cottages that have character and I would like to see more of that style housing. • I think a few heritage building could do with a clean up , I've noticed gutters are full and minimal work done on them inside and out. • Old buildings that are an eyesore should be removed and replaced with modern architecture • some people should be assisted in maintaining heritage places as they are dictated to as to what they can and cannot do, but then again some people do not care… • The Main Street is decrepit could do with a facelift to complement the heritage buildings that still exist • Point Leander drive between Foodworks and big roundabout. Big open ugly area. • Just out of town – it does not get appreciated enough • The police station - it is the closest building leading into the river and needs enhancing. • Port Denison house - a beautiful building in desperate need of maintenance. • A sheltered area at the foreshore as it is one of our major attractions. • Put all power lines underground as that always destroys the view within an area. Footpaths on all roads within the residential area of the Shire. • Police station, Shire Hall, Main Street. To all blend in with shire office and library would be beautiful.
Main Street (n=7)	• The trees along the main roads are brilliant. Thumbs up guys! • The little house across from the childcare centre on Pt Leander drive should be protected somehow. I know it's privately owned but there must be something that can be done? • The Main Street. Minimise the traffic in the Main Street and open the area up as an alfresco area. • A real shame the old world charm is being lost thru modern buildings (IGA) • Review heritage building, demolition of the old houses in Moreton terrace has reduced character and vibe of Main Street • One way street next to newsagent needs to be reversed • Need more foot traffic through Moreton terrace with cafes shops etc. • The Town Hall needs refurbishing to suit the communities needs. Renovations have been costed by a building surveyor and not a heritage architect.

Q18 Which distinctive places in the Shire that are characteristic of the area would you like to see protected and maintained?

Theme	Responses
Irwin River (n=8)	• What's left. The river bank/lagoon environments. Flora maintenance in around day use points around town. It appears the Shire only maintains visiting sites where grass is present. Local groups which

	initiated stabilising vegetation (Obelisk, Nuns Pool, South beach foredunes) never receive attention. • Once again - the Irwin River and its immediate environment must be protected and maintained while still being used to its full potential.
Grannys Beach (n=5)	• Grannies beach re: erosion. Safety upgrades in regards to the danger of cars in and around kids playground and passing by. More shade as facilities for families such as toilets/kiosk.
The Priory (n=14)	• Great history
Museum (n=2)	• No comments
Main Street (n=14)	• Moreton Terrace – save the trees • Heritage type houses near the service stations • Roads and pavements • Main street - I think encouragement for rebuild of falling apart non historical buildings to redevelop into more functional - fitting shop front. old IGA and buildings in front are becoming an eyesore.
Russ Cottage (n=5)	• No comments
Surf Club (n=1)	• No comments
Oblisk (n=0)	• No comments
None (n=4)	• No comments
Dongara (n=4)	• Historical buildings • The cray at the entrance to Dongara • Dongara central
All (n=6)	• The cemetery
Cliffhead (n=1)	• No comments
South Beach (n=1)	• No comments
Denison House (n=5)	• The monastery or Denison House – would love to see a café there along the wall trail • Great history
Other (n=14)	• Old police station and the big old white house around the corner from it • Something to be done with old IGA

Q19 Do you have any concerns, comments about or ideas to improve transport or servicing in the Shire?

Theme	Responses
Footpaths (n=3)	• Yes! Combined bike/walkway path from Francisco/Brennand intersection, down Brennand, up Philbey, down Tulloch. Many kids/horses/cyclists/walkers/prams sharing winding road with trucks, cars, floats, motorbikes. I believe it's only a matter of time before there is a serious accident as seen many near misses. • Walk bridge across the river
Bicycle paths (n=6)	• More bike paths, especially at the racecourse area – very hard for bikes and people with prams as it is
Increased taxi / uber services	• A 24 hour taxi service – more available • More taxis, engage long term about high speed rail, • Have a long term strategic plan about freight and existing road access • Ie: address the elephant in the room around tabletop/midlands intersection and Milo crossing
Bus service (n=14)	• Daily bus service to Geraldton and back • Invest in a little local bus around town • We need a bus route to Geraldton and back so if we have medical appointments we have a choice of not driving as we get older • School bus stops should have a place for students to sit when they are waiting for the bus and when it rains

	• We have a great school bus service – maybe a shuttle bus on the weekends / school holidays between Moreton Terrace, the foreshore and South Beach • The shire needs a new Community Bus with more space that better suits our senior residents needs.
Other (n=15)	• A train service to and from Geraldton • It would be nice to have roadside pickup for residents possibly once or twice a year. Or occasional free tip passes. Some locals who do not wish to pay transfer station fees find alternatives to dump rubbish... such as skip bins... or unfortunately, the mobile dunes in the Carson's beach area. • The road network could do with some attention. Past CEO Simmons commented that the Shire was up to date with all road projects in the district. Yet, residents in Nhargo / Five mile / Bonniefield & Springfields are still negotiating dirt tracks after decades of providing for their own property access. • Cheaper transport for elderly residents that can't drive to get to medical appointments etc. • My main concern is that there is no dedicated Tourist Information Centre which can be a boom to a town such as Dongara where travellers actually have to drive off the highway. • Drainage • Obviously power supply is a huge problem • Stop wasting so much money on rural roads and invest it in town where people can benefit from it • Bigger boat ramp • Reveal the road into South Beach past the kiosk • Expand school zone on church St down to corner of Dodd and Church. Possibly speed bumps (I witness speeding in this area daily) • Footpath added to the Dodd Street side for kids not to have to cross extra times to get school • A fast train track to Geraldton would be amazing
None / no (n=21)	• No comments

Q20 The current population for the Shire of Irwin is 3,620. What do you think is the ideal population for the Shire?
Answered 72

Skipped 55

Theme	Responses
Larger than what it is now (n=48)	•
The same as what it is now (n=23)	•
Smaller than what it is now (n=1	•

Q21 Do you have any concerns, comments about or ideas to improve the existing community facilities, recreation and open space?

Theme	Responses
Public toilets (n=8)	• Toilets at Grannys beach • Need more toilets and signs to show people how to find them and more parking would be good • Can never have enough toilets and water fountains at the recreational places around town. A bit of TLC. • Baby change facility at Grannys beach

	• The toilets at the foreshore need a refresh
Footpaths (n=0)	•
Pool (n=15)	• Would like to see something along the lines of a sea pool developed. Maybe somewhere the erosion is always occuring, people would use it to swim laps. I'm no engineer but would have thought there would be a place along the beach for such a facility. • Therapy pool • An ocean pool rather than an actual swimming pool. • Swimming lessons and physiotherapy at pool. • We need a heated swimming pool. • We definitely need a rehabilitation pool. With the aging population and increased injuries and pain management we need a rehab pool. Everyone that needs a pool goes to Geraldton then does all their shopping up there as it's convenient. • We need a pool, we've always needed a pool and in 50 years we will still need a pool! • We need a small indoor heated pool for people requiring physio etc & for the disabled to use. Possibly at the Health Centre & accessed only with medical approval. • Hydro pool for elderly, sick or swim classes from 6mths to 5yrs. • We need a bloody pool!!!
BBQ Upgrades (n=5)	• The bbq area in the foreshore needs refresh / rebuild a space that fits and enjoys the beauty of the area / wind break and shade is essential, love the communal cooking but blocks view and ugly, not interactive with rest of foreshore atm. • The cleared area next to the river, (south of the police station) could be levelled and grassed up to the river bank with a bbq/ shade installed to allow recreation on the river bank.
Increased shade (n=4)	• A decent sized, fenced, shaded playground, more shade at grannies and the foreshore, update the shaded picnic table areas along the foreshore. • More shade in the whole Shire via appropriate trees • Shaded playgrounds with water • Shade over play areas with more seating on the river
Playgrounds (n=10)	• Upgrade all the playgrounds • Family friendly • Nature playground • Better playground and facilities for our locals its not just about holiday makers and visitors • Remove un-used parks and replace with a great park at the foreshore. • A couple of decent playgrounds for a range of aged children. • The park near the bridge [fairy garden] to be reticulated, the blocks next to the sea rescue to be turned into a carpark and the ones on marina to be closed and landscaped to be safer for families and more kids play areas. • Less playgrounds but better maintenance and variety with the ones we have.
Dog facilities (n=2)	• More off lead dog walking areas. • Dedicated dog park.
Public exercise equipment (n=2)	• Outdoor exercise equipment spread out along the foreshore for kids and adults to use.
Other (n=15)	• Dongara has pretty good facilities ie the Rec Centre, its just a shame its so expensive to use. The Patchwork Club has problems finding somewhere to hold friendship days or sewing weekends. The Rec

	Centre hire cost is prohibitive and there is no where else. Our home at Denison house is a tad on the small side for such events, even our sewing days see us at capacity • More uses for the Dongara Irwin race club i.e. oval or sports club use as currently it has great facilities that don't get enough use • Disability access to the beaches • A dedicated building at the racecourse for the pony club. They cover such a diverse cross section of the community including people with disabilities, children and adults. Very family inclusive. • A pedestrian crossing would be beneficial for those living in Port Denison to cycle/ walk to town without having to go up to busy Point Leander drive. • An outdoor museum based on the towns fishing history • A botanical garden would be wonderful • Locals should be allowed to stay at cliffhead for free. Should be free for everyone like it has been for since who knows when. • We have exceptional sporting facilities within this shire, would be good to see the shire work with sporting groups to bring more carnivals and exhibition tournaments to town. We have lots of styles and prices of accommodation outlets and a great choice of eating venues. • The skate park is great! • I do believe caravans are hugely restricted for parking in our town. • Spend more money on developing dongara instead of always port Denison. Another foreshore where old Kailis factory was. More parks and footpaths. Delis. Multi purpose areas with wetlands, walk paths, exercise areas and of course a bloody pool!!!!! • Pedestrian crossings placed on main St, outside IGA etc. There is no safe crossings other than the 2 roundabouts which make life difficult with a double pram. • Out of town does not get appreciated enough and a dance place where people can go and dance whenever they want. • I am concerned that the fees for using the Rec centre place an unnecessary pressure on the clubs using them. I understand it is a major cost to maintain but it is an amazing facility that needs to be used to full advantage and one that everyone can be proud of. • Proper maintenance and ongoing evaluation of facilities used. appropriate signage in all areas, like dog beach (responsibility of picking up dog shit), helmet to be worn at pump track at all times, etc. • Love the planting of the trees and the idea to revamp the Main Street, well done. • Please do something about safety of our kids in regards to traffic (poppies/grannies beach). • A pedestrian crossing would be beneficial for those living in Port Denison to cycle/ walk to town without having to go up to busy Point Leander drive.
None / no (n=15)	• I have no concerns, however if possible a more visible presence of police in the town would serve to protect the whole area. • Keep going the way you are your vision over the past two years has been on the money. • I think we have lots so just keep them maintain and used. • I think the Shire has sufficient facilities.
Foreshore (n=3)	• Foreshore needs improvement • Update the parks and the beachfront make family friendly

Tourist Information Centre (n=3)	• I have heard comment that your tourist information centre needs to be more accessible. Long weekends and public holidays when people visit town, the place is shut. • There was a plan to open the north coastline for day use sites to allow visitors and locals alike to utilise inaccessible beaches. New boat launch facility. Why did CEO Simmons abolish the project?

Q22 What community facilities or social opportunities do you think the Shire needs and where would you like to see them located?

Theme	Responses
Shopping Centre (n=1)	• Need some mall-like shopping facilities
Ocean Pool (n=9)	• Definitely need an ocean pool – maybe where Grannys is now? • Ocean pool – anywhere suitable • Swimming area in the harbour
Pool (n=12)	• Hydro pool at the rec centre • Community pool to be located wherever possible • Rehab heated pool
Playground (n=8)	• A playground like Denham on the foreshore • More Toddler activities. • Playground built for smaller kids, possibly with sensory and nature learning incorporated into it. • Large 'statement' play equipment (ie like the ship at Busselton jetty) could be built at the marina to attract families in school holidays
Cafes / Food (n=1)	• Café near Oblisk
Outdoor exercise recreation (n=6)	• Soccer oval/nets – area for roller skating or better paths. • The rec centre needs more utilisation. • More activities like pop up mini golf, laser tag, paint balling, outdoor community garden, outdoor gym equipment • Gym classes like pole dancing, dance fitness, mini trampolines, more free fitness/wellness workshop opportunities • Mountain bike trail through the golf course between the greens
Community engagement / services (n=4)	• More community engagement with opportunities to help those less fortunate with health/fitness/mental illness • Not sure if you have HACC services, through NDIS but as the population ages, if you haven't, you need to consider partnership with State Government. • Increase community involvement ie beach clean up followed by free bbq for participants. Freshen up community buildings ie autumn centre play group. • More social opportunities for the disabled are needed. located in the central Dongara area
Community garden (n=2)	• Community garden in the town centre.
Non / unsure (n=10)	• Happy as they are but also open to further development. Just don't have any suggestions! • What we have is good just neec to utilise the rec centre.
Other (n=20)	• Places for the young people to go with their parents and maybe some fencing around playground especially near riads(??) • There needs to be a family room for parents to change and feed their children. Both Dongara and Denison. • From my observations, the town is fairly well serviced. Obviously, there is always room for more of both of the above.

	• A library. • Racecourse improvements for the pony club. • That drive-in is a huge draw card but can't operate properly with the very poor equipment it has currently. • Upgrade golf club house. • All additional facilities mention in previous question. Plus foot 🦶 tag along Brennand, philbey & tulloch as previously described. • Need a small hall [like the old fishermans hall] for people to hold events balls etc ,some places are just too big or isolated. • Music and arts events along the banks of the river across from the priory and the south western side of town bridge.

Q23 Please provide any other comments you have on the Local Planning Strategy that do not fit these themes.

Theme	Responses
Public toilets / facilities (n=6)	• Public family change/rest room, no children's change tables in public toilets, • Grannies beach needs to be sloped down from footpath of sand and more shading with a concrete wheelchair ramp, street skating at the skate park, more raised area along side of stepped area at skate park up long to the tennis courts with shade umbrellas to watch children on the pump track, definitely needing toilets there too (but bushes are getting a good watering!!) • After only recently moving to Dongara we have been very impressed with most of the facilities except for toilets. The Shire should be proud of the community as everyone has been so helpful and welcoming! • Toilets/change rooms are a priority need at granny's beach.
Housing opportunities (n=3)	•
Employment Opportunities (n=3)	• Plan to retain the younger people in the area. There is not a lot of industry for employment.
Aged sector (n=1)	•
Upgrade facilities & roads (n=8)	• An active community strategy, foot paths, exercise area as part of foreshore, further utilise river access, footpaths or hike paths to the north of Dongara. • Don't reduce the parking along our main Street. And look at incorporating into our town a community garden. • Family activities are a major part of supporting the future of our town. Footpaths and Trails have a major role in enhancing this and encouraging positive activity. • There is no pull off areas for school busses in port Denison. Signage needs updating specifically for long vehicle parking.
Encourage Tourism (n=4)	• Parking at the 'lobster' our entrance statement to town.... photo opportunities for tourists. Re-open free camping brings tourists into town. • Something needs to be done where fisherman's hall is whether a proper car park to allow caravans to park , put a better playground in also, but shouldn't be left as it is. • Move the welcome notice board to the crayfish out on the Highway provide a turnaround area so caravans etc can get in. People park on the edge of the highway to get photos with the crayfish. Make it safer! It's a disaster waiting to happen.

	• If you want more tourist than have more events on during the weekends. • Encourage tourism and cottage industry but keep it small and eco friendly. • Utilise the town for some more events showcasing the beauty of the town.
Get a pool (n=1)	• Pool. We need a pool. • Swimming lessons, safety lessons, hydrotherapy facilities (would be amazing). So many people in town travel for swimming lessons, money which could be spent in our town. • Not to mention the ability to be able to take the kids for a swim on a hot day and not have to have my 3 months old suffer in the heat.
Transport issues (n=3)	•
Other (n=19)	• Don't cut trees down willy nilly! and don't plan Norfolk pine trees under power lines. Complete underground power for the shire's built up suburbs. • No increases in rates to achieve the goals, find other ways to fund • To many empty shops we need a town that encourages young families to move here not designing from the 17th century • the shire has some grand ideas but sorting out the finances is priority, then worry about the great but unaffordable plans. get back to basics first then plan. • According to the Local Government Act, there has to be a community forum and survey, then the shire staff can do whatever they like, we then have no say in it. We had a forum and survey on the Bond Store. 85% wanted to save the hall, so the shire demolished it. Has my point been taken? • Better support for small businesses, like signage on road signs to be allowed and made affordable and easy. • Think about planning for the children of residents and tourists, all kids don't enjoy the skate park or the beach…
Doctor / Medical issues (n=1)	• Get a doctor who will go and see you at A&E and cheaper doctor service
Beach erosion (n=2)	• Before any money is spend on the beach front an erosion study needs to be done. Until then you might as well leave everything as it is to save wasting money. • Please do something more permanent about the erosion instead of bandaid jobs. An artificial reef or something to protect the area. Enough with the curbing and bollard bullshit.

Appendix 3 – Key Planning Directions Drop in Session

SHIRE OF IRWIN LOCAL PLANNING STRATEGY

Planning Our Brilliant Future

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Where have we been?

Since the adoption of the Shire's previous Local Planning Strategy in 2017:

Population growth
By 111 persons

Aging population
Median age has increased from 40 to 53

Tourism growth
COVID-19 lasting influence of domestic exploration

Key project completions
Moreton Tce and Port Denison Foreshore upgrades

Strategy development
Walking trail masterplan and coastal management plan

Energy sector
Transformational growth in renewables

Where are we going?

A safe place to live, an exciting place to visit and a progressive place to work

Local Planning Strategy 2023 - 2038 will:

Alignment
Support implementation of Strategic Community Plan

Dwelling growth
Up to 1,000 additional homes within a 5km growth band, sustainable living opportunities

Centres
Redefine industrial and commercial areas, and protect the character of town centres

Investment in industry
Renewable energy industry, road connections and infrastructure to support up to 9.7ha of additional industrial land

Retail & commercial
Up to 7,200sqm of additional retail and 1,600sqm of additional commercial space

Protect
Environmentally significant areas

Purpose of the Local Planning Strategy

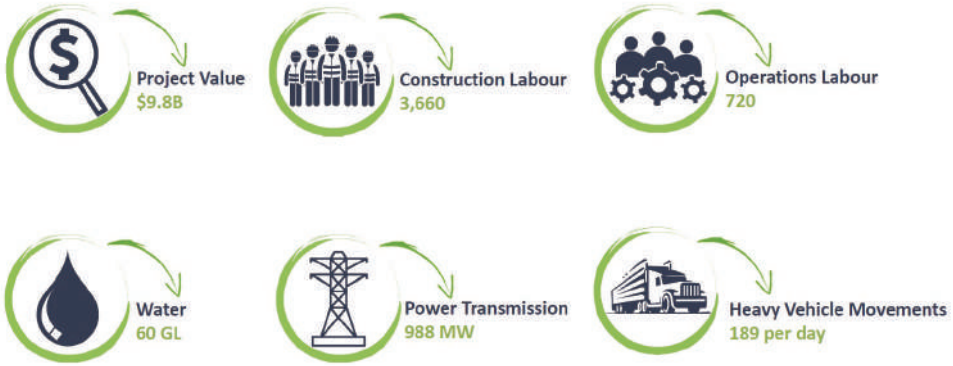
15 Year horizon
Coordinate development across the Shire

Agile
Optimise the Shire's ability to act quickly when new growth opportunities arise

Future proofing
Attract and future proof the Shire's growth opportunities

The Opportunity

Shire of Irwin as the Region's Green Energy Hub



element.

SHIRE OF IRWIN LOCAL PLANNING STRATEGY

Planning Our Brilliant Future

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

WHAT WE HEARD FROM COMMUNITY DURING INITIAL PHASES OF THE PROJECT

A Diverse and Prosperous Economy — ***Protect Our Natural Beauty*** — ***A Friendly, Safe and Inclusive Community***

Community, Urban Growth & Settlement

- Moreton Tce is an area where buildings should be improved and maintained
- Concentrate local facilities in town - easy to walk to, a pool is desired and youth facilities
- Welcome extension of aged care facility
- Support for tertiary level education facility
- Lack of access to health facilities
- Lack of rental properties in town
- A lot of vacant zoned land, support infill over new estates
- Allowance of higher density in urban land to relieve pressure on agricultural land
- Advocacy for sustainable housing

Environment

- The River, South Beach and North Beach are valued environmental areas
- Flora and fauna reserves are important recreational areas
- Coastal erosion is a serious environmental issue
- Desire to protect River and dunes from development
- Groundwater issues in Springfield estate to be overcome

Economy and Employment

- Larger industrial lots desired, some business moving to Geraldton
- Industrial expansion should balance quality agricultural land
- Desire for activation, intensification, alfresco etc. of Port Denison
- Foreshore improvements and camping facilities to support tourism
- Tourism to not adversely impact upon coastline
- Desire for improved entry statement to town

Infrastructure

- Desire to tap into the work from home potential with improvement in technology infrastructure
- Identified need to upgrade telecommunications

element.

SHIRE OF IRWIN LOCAL PLANNING STRATEGY

Growing Our Community: Facilitating Urban Growth and Settlement While Protecting Our Environment

Planning Our Brilliant Future

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

A Sustainable Community

Under differing population projection scenarios, the Shire's housing needs range from a modest decline of 200 dwellings, to a sizable increase of 1,000 dwellings. The impact of investment in the renewable energy industry is a once in a generation opportunity that can have lasting positive influence on our town.

We have an opportunity to attract additional population from the growth in the renewable energy sector.

We need to identify appropriate residential land and supporting services for new workers and their families.

The Shire is actively planning to meet the needs of community and the environment through:

1. the identification of residential land to supply approximately 1,000 dwellings to 2031, focusing growth close to town to achieve efficient use of existing urban amenities and relieve pressure on quality agricultural land;

2. facilitating the optimal provision and location of core community services to improve accessibility; and

3. planning for potential coastal changes in response to climate change over time.

Key Planning Directions

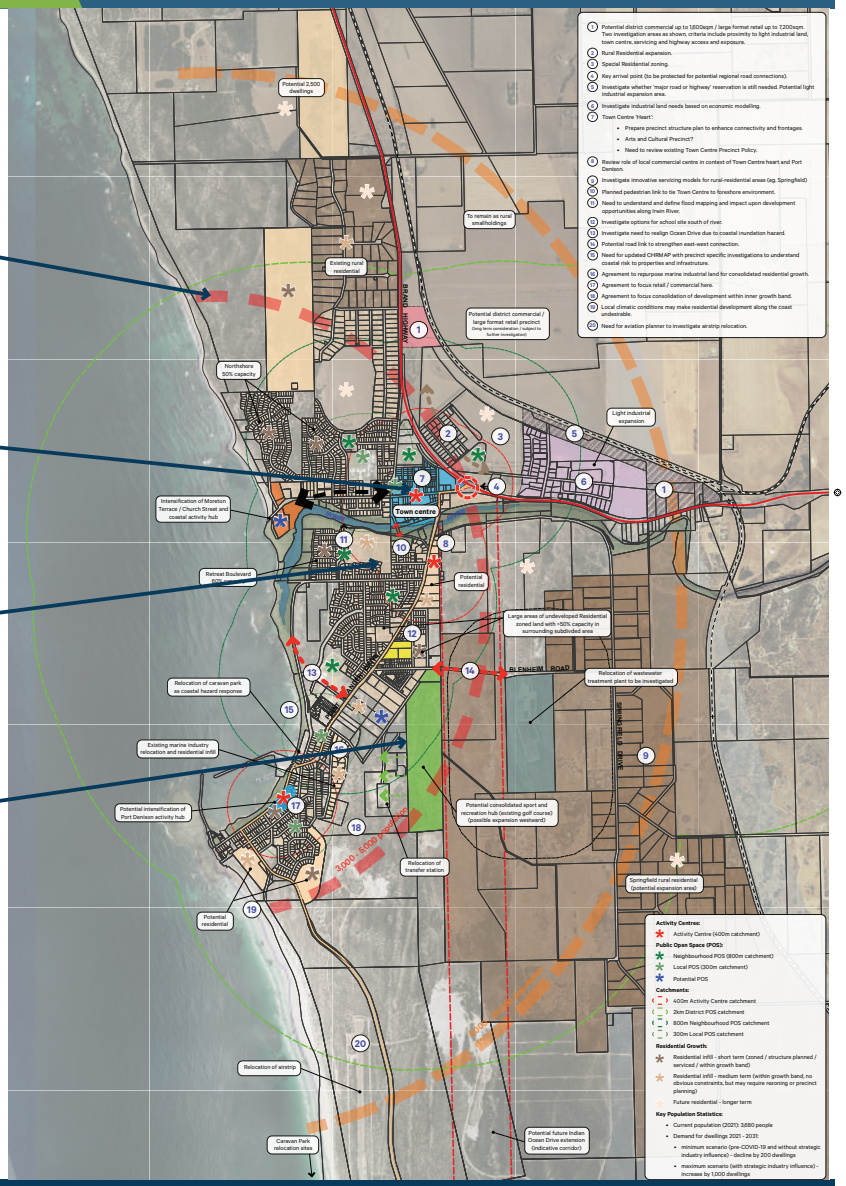
Issue/opportunity	Consolidated Growth
Planning direction	- To ensure efficient use of existing infrastructure close to urban amenities - To support the repurposing of existing marine industrial areas for urban infill
Action	- Identify 5km growth band within the Local Planning Strategy to house up to 1,000 new dwellings

Issue/opportunity	Town Character & Sense Of Place
Planning direction	- To retain the character of the Dongara town centre through development pressures as the population grows
Action	- Prepare local planning policy/ design guidelines to preserve character of Moreton Terrace - Extend activity westward to the Coast

Issue/opportunity	Care For All Ages
Planning direction	- To co-locate community facilities and leverage synergies between aged, youth and child care
Action	- Undertake a community needs gap analysis to understand facility requirements and to inform a future scheme amendment

Issue/opportunity	Regional Reaction
Planning direction	- To provide a district level recreation hub to meet future recreation needs
Action	- Undertake a recreation needs analysis to inform potential consolidation of sporting facilities at the golf course

Issue/opportunity	Coastal Management / Erosion
Planning direction	- To ensure coastal management is undertaken in a coordinated manner
Action	- Implement Coastal Management Plan including investigations into relocation of Ocean Drive, dedication of coastal reserves (e.g. UCL at river mouth and end of Point Leander) and prepare a policy to guide tourism developments in sensitive coastal environments.



element.

SHIRE OF IRWIN LOCAL PLANNING STRATEGY

Growing Our Economy: Facilitating Industry and Employment Growth

Planning Our Brilliant Future

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Investment In Industry

The Shire of Irwin economy has been founded on strong agriculture and fishing industries. The unique combination of natural and cultural (traditional and European) assets and coastal lifestyle are the foundation of a healthy local tourism industry. More recently, mining and resource industries have become a major driver of the local and regional economies.

There is currently an adequate volume of industrial land available in the Shire to meet expected future demand under a 'Business as Usual' scenario. However, the Shire sits at the heart of a region expected to experience investment in mining, agribusiness and infrastructure. Together with the evolving nature of industrial activity we may see an increase in the total volume of industrial land demand; and a change in the nature of services desired to support emerging energy industries.

We are no longer in an era of change, but a change of era with regard to energy.

Through collaboration with established and emerging industries, energy transition is a great objective for the Shire's southern industrial hub.

The Shire is actively planning to meet the needs of industry through:

1. the identification of approximately 9.7ha of additional zoned industrial land to supply manufacturing and associated industries that will support strategic renewable energy industry;
2. facilitating the establishment of new energy industries within the Southern Strategic Industry Hub; and
3. planning for potential new road corridors to connect the Shire's industry hubs to achieve efficient movement networks through the ongoing development of a broader roads strategy.

Key Planning Directions

General and Light Industrial Areas

Planning direction	- To ensure an adequate supply of land to accommodate industrial activity that support the strategic renewable energy, agribusiness and marine industries
Action	- Prepare a scheme amendment to identify new general and expanded light industrial zonings generally near Brand Highway

Road Planning

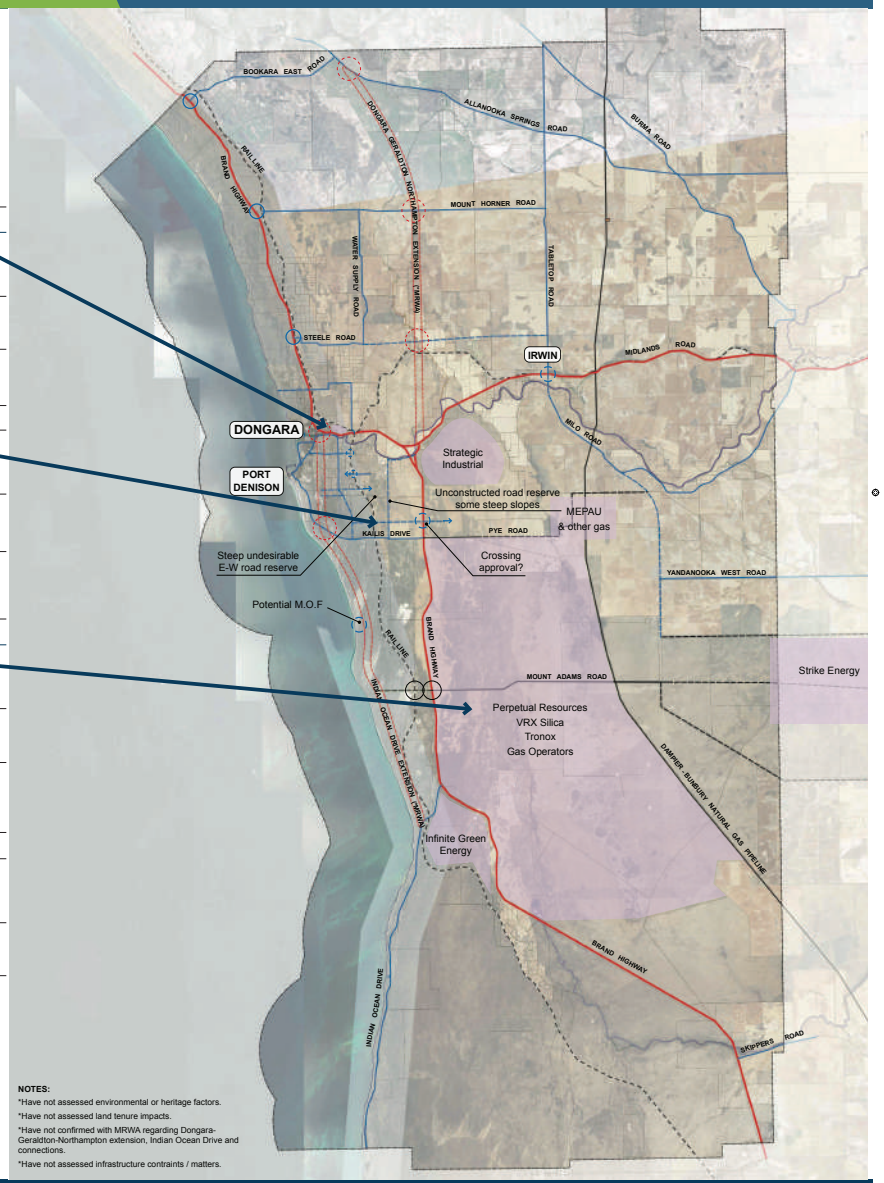
Planning direction	- To ensure key road connections are planned to meet future strategic transport needs and marine industries
Action	- Undertake a road alignment study to identify most appropriate alignment for the Indian Ocean Drive extension - Undertake road alignment studies to strengthen east-west connections

Southern Strategic Industry Hubs

Planning direction	- To ensure an adequate supply of general industry land and an agile planning framework that supports quick on-boarding of emerging renewable energy industries
Action	- Identify an area of strategic industry in the southeast of the Shire in the Local Planning Strategy and prepare a scheme amendment to facilitate development – create a new Planning Policy Area for Significant Industry

Utility Infrastructure

Planning direction	- To ensure adequate and efficient supply of essential infrastructure to meet the needs of future strategic industry
Action	- Undertake a services capacity study to identify upgrades required to support amendments to the local planning scheme for any new infrastructure corridors



NOTES:

*Have not assessed environmental or heritage factors.

*Have not assessed land tenure impacts.

*Have not confirmed with MRWA regarding Dongara-Geraldton-Northampton extension, Indian Ocean Drive and connections.

*Have not assessed infrastructure contraints / matters.

element.

SHIRE OF IRWIN LOCAL PLANNING STRATEGY

Growing Our Economy: Facilitating Tourism and Commercial Growth

Planning Our Brilliant Future

SHIRE OF IRWIN
DONGARA-PORT DENISON
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A Prosperous and Diverse Economy

- ***Business Expansion and Increased Tourism***
- ***Achieve Thriving Business Precincts***

Tourism

Tourism is a significant opportunity for the Shire given its coastal location, access to natural amenity and due to its proximity to Perth and Geraldton.

Key action items include:

1. Prepare an updated Local Tourism Planning Strategy for the Shire. This should include a feasibility and gap analysis of tourist accommodation within the Shire. Investigate opportunities to deliver a variety of tourism accommodation and associated recreation sites across the Shire. According to previous studies, there is an identified need to provide high end tourist accommodation within Dongara-Port Denison.

2. Relocation of existing Big 4 Caravan Park due to longer term coastal inundation impacts. Alternative site selection to be further investigated adjacent to the existing airstrip.

3. Prepare Design Guidelines for the 'Special Use 28' site at the corner of Point Leander Drive and Samuel Street to provide guidance on how the site can be developed for hotel/motel purposes and contribute to the activation of the Port Denison Foreshore Management Plan.

Commercial Centres

Port Denison

1. Opportunity to create a recreation destination at Port Denison's Point Leander Drive. This will require expanding the existing Commercial planning scheme zone along Point Leander Drive to accommodate future commercial growth and create a focal point to the Point Leander Recreation area – maximising activation between businesses to the planned foreshore masterplan works.

Dongara

1. It is apparent that there is an existing oversupply of commercial zoned land within the Dongara town centre in particular. However, its role will need to be reviewed in the context of potential strong population growth scenarios projected which could require up to 7,200sqm retail area (further detailed commercial/ retail needs and viability analysis required). As part of this review the Town should maximise tourism sector growth opportunities, which could potentially include an Arts and Cultural Precinct.

2. Create a potential district commercial site for large format retail: a site has been identified outside of the Dongara Town Centre on Brand Highway in order to provide good vehicle access and exposure.



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SHIRE OF IRWIN LOCAL PLANNING STRATEGY

Implementation and Review

Planning Our Brilliant Future

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Regular monitoring and review of the Local Planning Strategy is essential to ensure key planning directions and actions are responding to emerging issues and opportunities.

Implementation and review will include:

Implementing proposed key actions, including scheme amendments, further studies and plan and policy preparation

Reviewing the local planning scheme and strategy every 5 years, including a status update on the proposed actions

Amending the Strategy, as required, to apply any new or amended State or regional policy, new studies, or amended Strategic Community Plan

Comments

Comments regarding the Local Planning Strategy 2038 'Key Planning Directions' can be made by:

Dropping written comments into the Shire's administration offices; or

Email to: reception@Irwin.wa.gov.au; or

Post to:
Chief Executive Officer
Shire of Irwin
PMB 21
DONGARA WA 6525

We will use your comments to help inform the Draft Local Planning Strategy. **Thank you.**

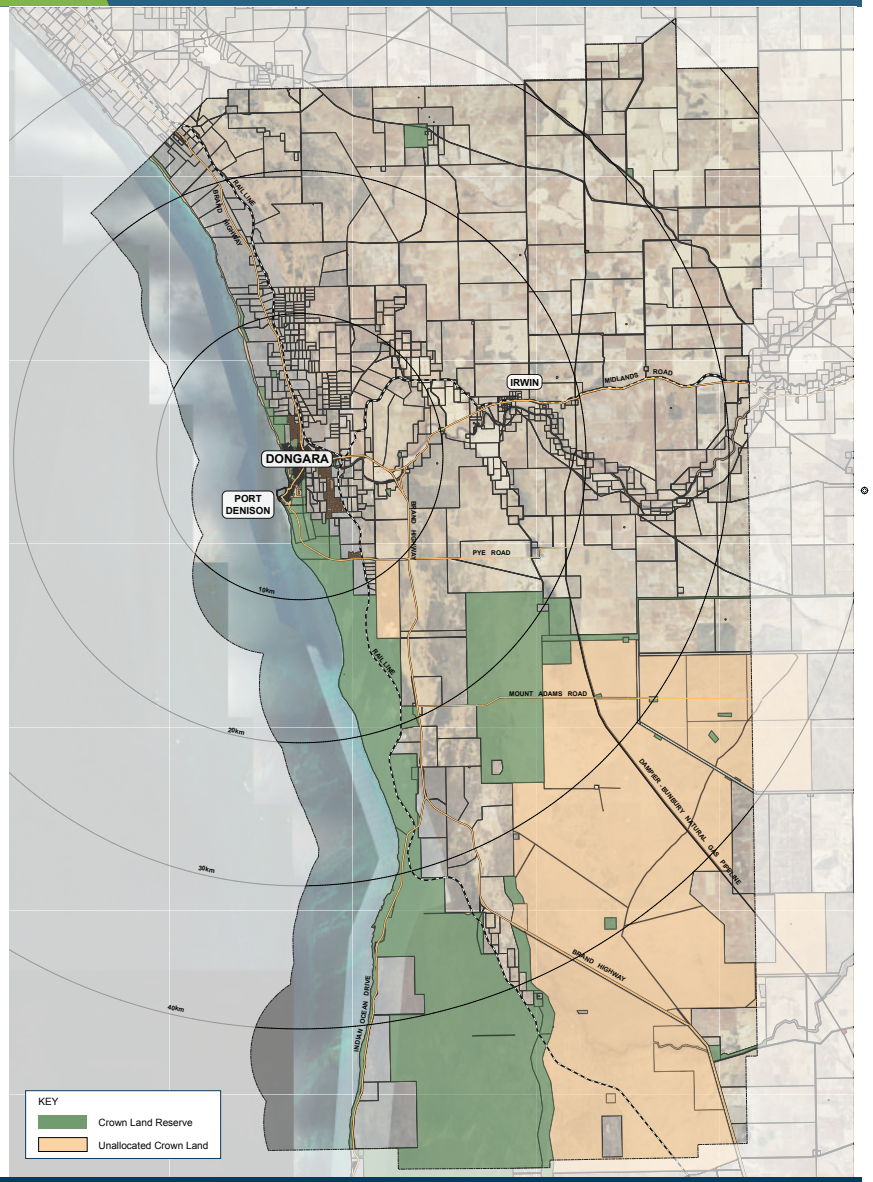
Next Steps

01 — **Open House Session** — *We are here!*

02 — **Comments on Key Planning Directions** — *by 08 June 2023*

03 — **Finalise Draft Local Planning Strategy**

04 — **Present Draft Local Planning Strategy** — *Q4 2023*



Strategy Blueprint 2024

Strategy Blueprint 2024

Planning Our Brilliant Future

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SHIRE OF IRWIN
DONGARA-PORT DENISON
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SHIRE OF IRWIN LOCAL PLANNING STRATEGY

Planning Our Brilliant Future

SHIRE OF IRWIN
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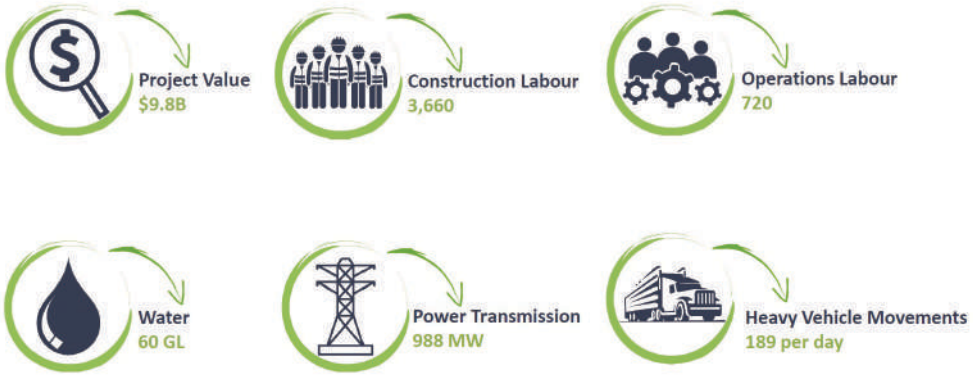
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SHIRE OF IRWIN LOCAL PLANNING STRATEGY

Planning Our Brilliant Future

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

WHAT WE HEARD FROM COMMUNITY DURING INITIAL PHASES OF THE PROJECT

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SHIRE OF IRWIN LOCAL PLANNING STRATEGY

Community, Urban Growth and Settlement

Planning Our Brilliant Future

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

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2. facilitating the optimal provision and location of core community services to improve accessibility; and
3. planning for potential coastal changes in response to climate change over time.

Key Planning Directions

Issue/ opportunity	**Housing**
Planning direction	- Consolidate the urban footprint and housing activity by encouraging development in existing (or identified) residential areas. - Provide a range of residential densities, housing choice and compatible uses
Action	- Identify an urban growth boundary around the Dongara and Port Denison townsites that will cater for an expected population of around 5,000 persons. - Allow discretion to permit non-residential development (including workforce accommodation) within residential areas that is compatible with the desired future character of the area.

Issue/ opportunity	**Public Open Space And Community Facilities**
Planning direction	- Plan for a district level recreational 'hub' to cater for future recreational needs. - Facilitate site identification of a southern school site when demand warrants.
Action	- Implement the land use planning recommendations of the Public Open Space Strategy and the Port Denison Foreshore Masterplan. - Ensure community facilities can be appropriately developed in various zones.

Dongara and Port Denison are the principal urban centres of the Shire. Future urban infill and expansion should be consolidated within these townsites to make best use of existing infrastructure, community facilities and other urban amenities. Diversity in housing supply, including short-term and workforce accommodation, need to be planned for in anticipation of emerging major energy projects. Built form, character and cultural heritage, among other things, should be considered during the planning and development of urban growth.



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Environment

Planning Our Brilliant Future

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

"Protect our natural beauty"

The natural areas of environmental significance within the Shire include coastal and riverine areas, and State conservation reserves. It is these natural assets that attract residents and tourists alike. Coastal and riverine areas require further planning to manage natural hazards such as flooding, storm surge, inundation, erosion and accretion. Preparation of the new local planning scheme will also allow the opportunity to reserve environmentally significant areas appropriately.

Key Planning Directions

Issue/ opportunity	**Water Resources**
Planning direction	- Safeguard public drinking water source areas. - Recognise floodplain mapping of significant waterways.
Action	- Apply a special control area to the Allanooka-Dongara Water Reserve to protect the resource through the control of land use or development, which has the potential to affect the quality of drinking water supplies for public use. - Identify the 1 in 100 AEP flood event area as per the 2017 Irwin River Flood Study.

Issue/ opportunity	**Coastal Protection**
Planning direction	- Manage and protect the coastal assets of the Shire whilst also ensuring adequate protection for development against coastal processes.
Action	- Implement the land use planning recommendations of the Coastal Hazard Risk Management and Adaptation Plan.

Issue/ opportunity	**Basic Raw Materials**
Planning direction	- Ensure basic raw materials are protected to enable future extraction.
Action	- Include provisions relating to the permissibility for extraction of basic raw materials.



Economy and Employment

Planning Our Brilliant Future

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

"A prosperous and diverse economy"

The Shire of Irwin economy has been founded on strong agriculture and fishing industries. The unique combination of natural and cultural (traditional and European) assets and coastal lifestyle are the foundation of a healthy local tourism industry. More recently, mining and resource industries have become a major driver of the local and regional economies.

There is currently an adequate volume of industrial land available in the Shire to meet expected future demand under a 'Business as Usual' scenario. However, the Shire sits at the heart of a region expected to experience investment in mining, agribusiness and infrastructure. Together with the evolving nature of industrial activity we may see an increase in the total volume of industrial land demand; and a change in the nature of services desired to support emerging energy industries.

We are no longer in an era of change, but a change of era with regard to energy.

Through collaboration with established and emerging industries, energy transition is a great objective for the Shire's Arrowsmith Resources Area.

The Shire is actively planning to meet the needs of industry through:

1. the identification of approximately 9.7ha of additional zoned industrial land to supply manufacturing and associated industries that will support strategic renewable energy industry;
2. facilitating the establishment of new energy industries within the Arrowsmith Resources Area; and
3. planning for potential new road corridors to connect the Shire's industry hubs to achieve efficient movement networks through the ongoing development of a broader roads strategy.

Key Planning Directions

Issue/ opportunity	**Industry**
Planning direction	- Ensure an adequate supply of industrial land. - Facilitate an agile planning framework that supports the timely on-boarding of emerging energy industries including renewables.
Action	- Implement the land use planning recommendations of the Industrial Land Use Strategy. - Review the permissibility of uses in the established marine industry area off Duval Street, Port Denison

Issue/ opportunity	**Tourism**
Planning direction	- To provide opportunities for a wide range of tourism land uses to operate within the Shire.
Action	- Accommodate land use flexibility for tourism accommodation and other compatible uses across a range of zones.



Infrastructure

Key road infrastructure is essential to facilitate the movement of people and goods between the wide range of activities which occur within the Shire. Future transport infrastructure needs to be planned according to demand in economic activities and to provide suitable access between activity centres and rural smallholdings. Ensuring utility infrastructure is readily available to onboard new industries is equally important and having a line of sight on investment will provide a level of confidence to industries and developers.

Key Planning Directions

Issue/ opportunity	**Transport Network**
Planning direction	- Protect key transport infrastructure which serves the Mid West region and/or is part of the wider State network.
Action	- Remove the current Dongara-Geraldton bypass regional road reservation alignment from the Scheme.

Issue/ opportunity	**Buffers**
Planning direction	- Ensure that appropriate buffers are identified to avoid conflict between industry and/or essential infrastructure and sensitive land uses. - Review the location of strategic infrastructure should it constrain future expansion of the urban area.
Action	- Include Special Control Areas in the Scheme to reflect the buffers - Indicate on the Strategy buffer requirements/separation distances for mobile dunes, basic raw materials and other mineral/energy resources.

Issue/ opportunity	**Servicing**
Planning direction	- Align infrastructure service planning to staging of growth to meet predicted supply demands.
Action	- Advocate the use of the Strategy by servicing agencies when planning for infrastructure based on the growth scenarios outlined in the Strategy. - Ensure that infrastructure and public utilities can be appropriately development in various zones.



SHIRE OF IRWIN LOCAL PLANNING STRATEGY

Growing Our Economy: Facilitating Tourism and Commercial Growth

Planning Our Brilliant Future

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

A Prosperous and Diverse Economy

- ***Business Expansion and Increased Tourism***
- ***Achieve Thriving Business Precincts***

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Tourism is a significant opportunity for the Shire given its coastal location, access to natural amenity and due to its proximity to Perth and Geraldton.

Key action items include:

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Dongara

1. It is apparent that there is an existing oversupply of commercial zoned land within the Dongara town centre in particular. However, its role will need to be reviewed in the context of potential strong population growth scenarios projected which could require up to 7,200sqm retail area (further detailed commercial/retail needs and viability analysis required). As part of this review the Town should maximise tourism sector growth opportunities, which could potentially include an Arts and Cultural Precinct.

2. Create a potential district commercial site for large format retail: a site has been identified outside of the Dongara Town Centre on Brand Highway in order to provide good vehicle access and exposure.



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the art and science of place

Level 18, 191 St Georges Tce, Perth WA 6000

T. (08) 9289 8300 – **E.** hello@elementadvisory.com.au
elementadvisory.com.au

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item ID03-08/24

Attachment 1

Proposed Road Closure – Portion of Church Street, Dongara



Quantum SURVEYS

P (08) 9965 0077
F (08) 9965 0088
PO Box 695
Geraldton WA 6531
info@quantumsurveys.com.au
quantumsurveys.com.au

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THIS DRAWING SHALL BE CONSIDERED PRELIMINARY ONLY UNTIL SIGNED AS APPROVED.

CLIENT	McWHITE PTY LTD
TITLE	PROPOSED RESERVE AMENDMENTS RESERVES 25412 & 38046 CHURCH STREET, DONGARA

CHECKED	P. REDWAY	03/06/2024	
APPROVED	P. REDWAY	03/06/2024	

SURVEYED	DATE
COMPUTED	
DRAWN P. REDWAY	03/06/2024
JOB No. 24232	SCALE 1:1500
HORIZONTAL DATUM JCG 94	VERTICAL DATUM
FIELD BOOK	LEVEL BOOK
DRAWING No. 24232LR01-01	



CLIENT	McWHITE PTY LTD		
TITLE	PROPOSED ROAD CLOSURES CHURCH STREET, DONGARA		

Quantum SURVEYS

P (08) 9965 0077
F (08) 9965 0088
PO Box 695
Geraldton WA 6531
info@quantumsurveys.com.au
quantumsurveys.com.au

SURVEYED	DATE	JOB No. 24232	SCALE 1:400
COMPUTED		HORIZONTAL DATUM JCG 94	VERTICAL DATUM
DRAWN P. REDWAY	03/06/2024	FIELD BOOK	LEVEL BOOK
CHECKED P. REDWAY	03/06/2024	DRAWING No. 24232LR01-02	

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item ID04-08/24

Attachment 1
Application for Traders Permit
'Miss Springfield'
Aerial Site Plan

-- Map Viewer Plus --



Author:

Created: 30 July 2024 from Map Viewer Plus: https://map-viewer-plus.app.landgate.wa.gov.au/index.html

1:564

0 0.007 0.014 0.02 0.027 km

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SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

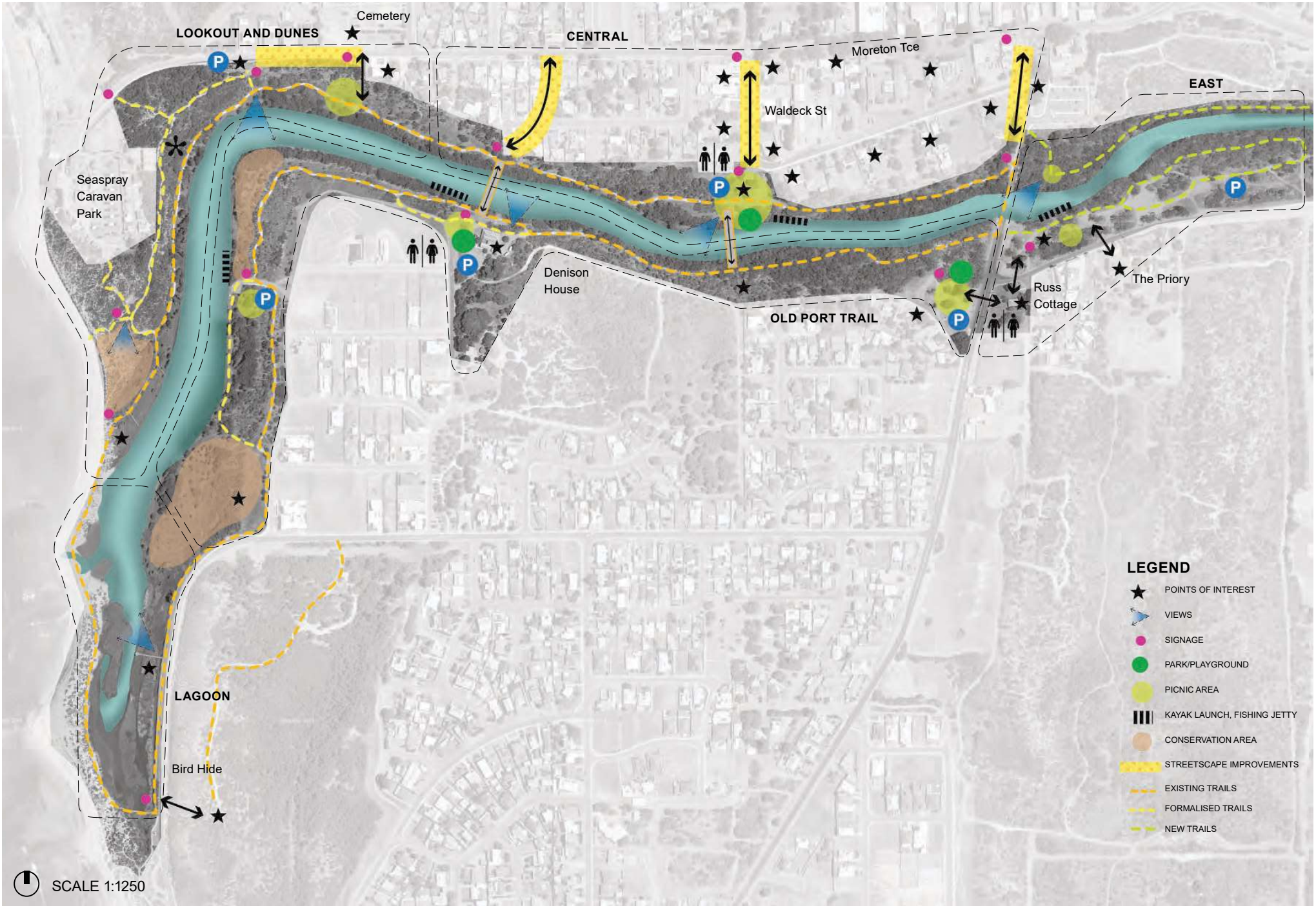
Item ID04-08/24

Attachment 2

Application for Traders Permit

'Miss Springfield'

Irwin River Walking Trail Masterplan


LOOKOUT AND DUNES
Cemetery
CENTRAL
Moreton Tce
Waldeck St
EAST
Seaspray
Caravan
Park
Denison
House
OLD PORT TRAIL
Russ
Cottage
The Priory
LAGOON
Bird Hide
SCALE 1:1250
LEGEND
POINTS OF INTEREST
VIEWS
SIGNAGE
PARK/PLAYGROUND
PICNIC AREA
KAYAK LAUNCH, FISHING JETTY
CONSERVATION AREA
STREETSCAPE IMPROVEMENTS
EXISTING TRAILS
FORMALISED TRAILS
NEW TRAILS

07 EASTERN ZONE (ADVENTURE)



Russ Cottage



The Priory Image: Wikimedia

This eastern most extent of the River Trails is generally disturbed with weed inundation to the northern bank and heavily cleared and previously developed to the southern bank. The eastern zone is not currently included in the Irwin River Trails, and much of the area is currently freehold and would need to be transferred to reserve. Key considerations include:

- Weed infestation to north bank and limited visibility of River
- Southbank overrun by vehicle tracks
- Vegetation degraded
- Prone to flooding especially south bank
- High visibility of potential new trail at southern shore
- Increasing mountain biking market

It consists of two distinct ares:

NORTH SHORE

The aim is to enhance connection between town and river through a river trail and riverside platform. Key strategies include:

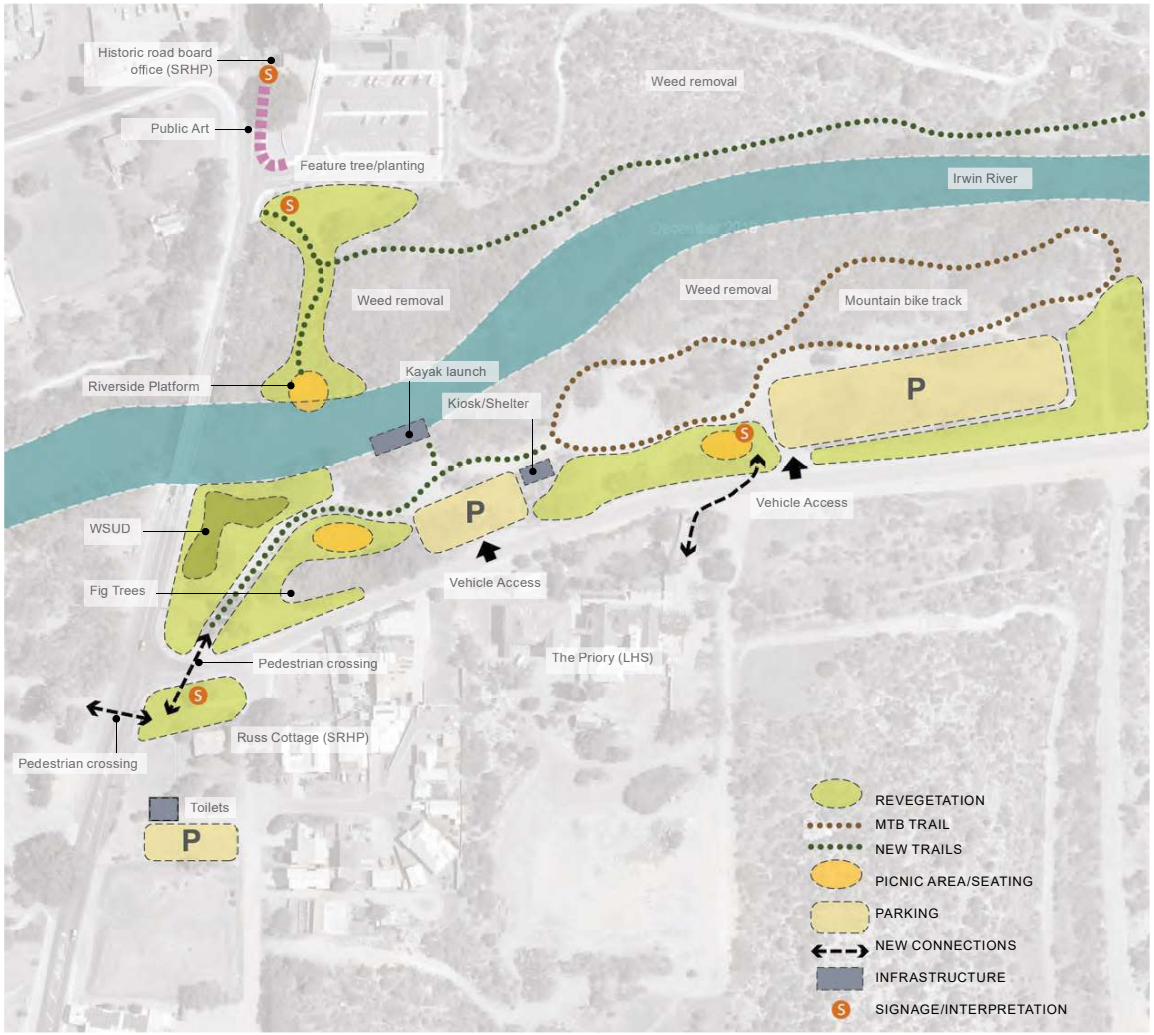
- Clear weeds and create a trail from Point Leander Drive to River.
- If tenure can be secured, create a new trail east to the BP
- Use signage, interpretation, and public art elements to draw pedestrians in the Town Centre to the River.
- The steep banks make a riverside trail challenging, but a high level riverside viewing platform may be feasible. At this higher level, it would also be less prone to flood damage
- Potential for new trail needs further investigation but would require selective clearing. The implication of this is reduced habitat and green infrastructure but improvements in bushfire risk and sightlines to the river.

SOUTHERN SHORE

The aim is to develop an adventure theme to differentiate this area and take advantage of the disturbed nature of the site to introduce an increased level of intervention. The extent of the eastern trail requires further investigation. Key strategies include:

- Explore potential for short technical mountain bike tracks catering to different levels of ability
- Provide co-located relevant activities/ amenities including bike hire, food kiosk/food trucks, kayak launch and hire
- Connect to the Priory (1881), and collaborate with the Priory to activate or provide services (bike hire, food and beverage). This would help to minimise infrastructure in the flood zone.
- Connect to Russ cottage and from Russ cottage to the west. Consider a pedestrian crossing or road marking in some manner
- Conservation of Russ Cottage and setting to retain its cultural significance, may involve preservation, restoration, reconstruction, and adaptation of the house and gardens.
- Consider co-locating a cafe and toilets at Russ cottage
- Interpretive signage for historic buildings in the vicinity and flooding history including the destruction of the Maternity Hospital and the destruction of the bridges, and the Priory
- Retain Fig trees and consider selective planting of additional fig trees to enhance the ‘place-based’ planting
- Provide well signed car and bike parking
- Revegetate with native species areas heavily disturbed by vehicles
- Incorporate WSUD landscape adjacent to road
- Selective clearing around kayak launch to improve physical and visual connection to River
- There is currently no sign of conflict between cyclists and pedestrians on the trails, but a dedicated mountain bike trail would help mitigate issues given a predicted increase in visitor numbers and provide more challenging mountain biking trails
- Low key infrastructure as this area is prone to flooding. Any infrastructure (kayak hire, shade structures, toilets) need to be robust to withstand inundation
- Adopt a low-key, ‘natural’ aesthetic with unsealed carpark and trails

EASTERN MASTERPLAN



PRECEDENTS



Wylde Mountain Bike Trail - GroupGSA Image: Simon Wood



Boodjar Bidi Youth Art Group 2021 Img: LouiseCoghill



Aston Hills - Trailscapes Images: Trailscapes



Technical elements - Trailscapes (designer and images)



Riverside Platform Img: Clariana

08 OLD PORT TRAIL (HISTORY)



Site photo near bridge looking south



Site photo near bridge looking north



Denison House

This trail follows the route of the Old Port Road, an 1850s track that connected the Mill Quarry (1850s-70s), the Mill (1859 - now Denison House), Harbourmasters Cottage (1857), and the Old Port at the Estuary. Key considerations include:

- Erosion of riverbank and undermining of mature existing trees near bridge
- Underutilisation of Denison House
- Limited signage and interpretation for (wayfinding, historic and cultural)
- Good opportunity for highly visibly trail head but currently underexploited
- Some areas in freehold would need to be transferred to reserve
- Lack of shade to west, can be hot and exposed
- Views to river limited by weeds
- Good sightlines to river at bridge and area popular as low-key play and sitting area

The trail consists of two distinct areas:

BRIDGE TO DENISON HOUSE

This area starts at the parkland near the bridge which is the most visible 'gateway' to trails, moves through a boardwalk Sheoak forest, past the old Quarry and rises up to Denison House. Key strategies include:

- Create community hub at Denison House as a place for volunteering/nature conservation and create a riverside friends group
- Conservation of Denison House/Smith's Mill and setting to retain its cultural significance, may involve preservation, restoration, reconstruction, adaptation. Any work to be preceded by archaeological investigation.
- Adaptive re-use as community hub, place-based retail, food and beverage, markets, art gallery, picnic area/bbqs, playspace
- Denison House garden is a key part of its history and the conservation of this is an opportunity to include a micro botanic, bush tucker, or ethnobotanic garden of native species
- Investigate historic value of retaining invasive weed species in Denison House garden (Japanese Pepper) and Agave that indicates location of Harbourmasters cottage
- New residential development east of Denison House may activate trails but domestic fencing will need to be mitigated by planting to retain sense of 'natural' River Trail
- Define parking bays, create low-key nature play, seating, and signage at the trail head near the bridge. Incorporate public art piece to further increase visibility of trail head.
- Consider renaming Bridge park with a Indigenous name and low-key nature playground and indigenous themed/ collaborative public art
- Wattandee names or significant animals could be used in the nature play area. These could include the water snake, Jirjirri (willy wagtail), the Woorkunda (Mopoke/Curlew), the Kardarra (turtle), Minjinoo (Horny devil lizards), Bannajee's (Ducks), Yalleebeeree (Emu), Jeereejeeree/Jirjiri (fly catcher willy-wagtail), Wootha (Magpie), Thogginyoo (Parrot), Woorndee (Bandicoot), Oothoo (Dingo's) • Mimmee (Lizards), Wanderroo Thoogurnoo (Frogs), Wuralin (Small green Parrots)
- Wattandee history should be incorporated near the bridge including the story of how many of the Wattandee tribe were washed away in a flood.
- Consider embankment control especially near bridge where trees are being undermined
- Explore potential for universal access to lower trails and river. Create universal access at upper level
- Remove weed species at riverbank to improve views and replace with native vegetation for bank stabilisation
- Introduce swales and vegetation close to the roadside to filter water before it enters river
- The Irwin District Historical society suggest the community be consulted for a new name - this could be suggested for the parkland area east of the bridge
- Provide well signed parking for visitors at the trail heads, including cycle parking, caravans and RV's.

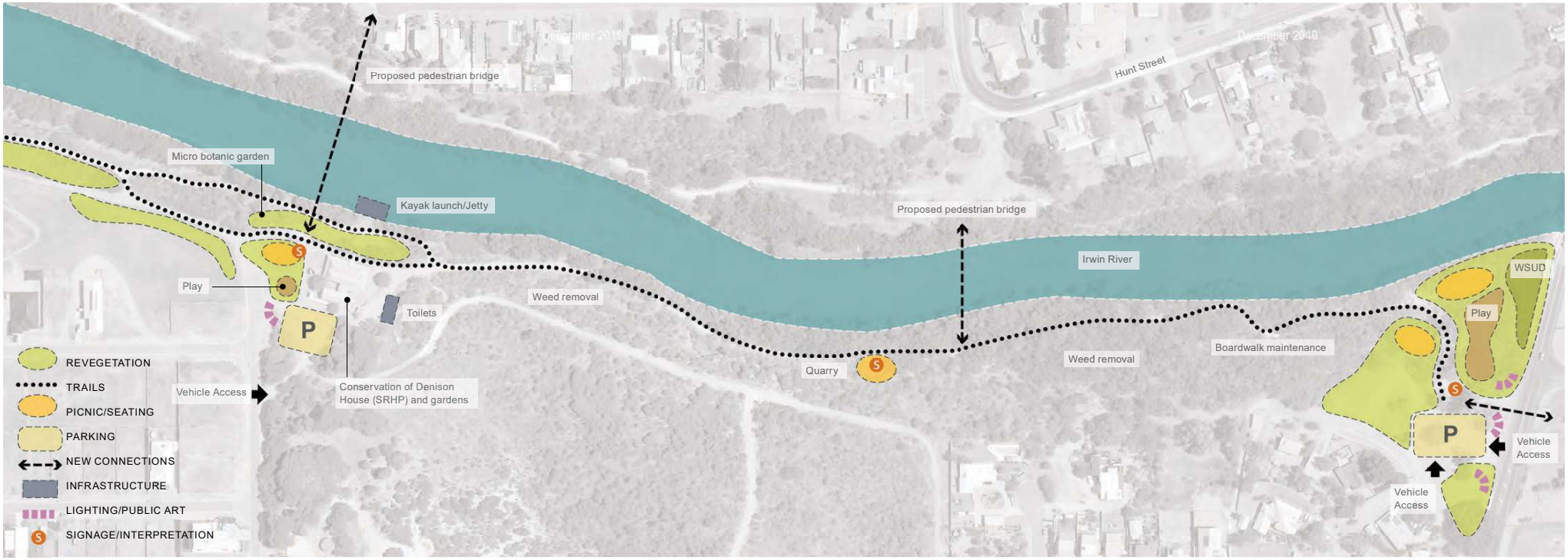


Evergreen Brickworks Image: Claude Cormier



Maramataha Bridge Image: Visit Ruapehu

OLD PORT TRAIL - BRIDGE TO DENISON HOUSE MASTERPLAN



PRECEDENTS



Grounds of Abbey Lorsch - Topotek1 Image: Hanns Joosten



Len Packham Playspace Design/Image: JBA



New Norcia Design/Image: Axiom



Commonground design & image

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item 10.2.1

BFAC Meeting Minutes
8 July 2024

Shire of Irwin Bush Fire Advisory Committee (BFAC) Meeting

held at the Dongara BFB Station

Monday, 8 July 2024

at 6.00pm

MINUTES

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

In the absence of the Chief Executive Officer, Shannon Stubbs, Community Emergency Services Manager welcomed all attendees to the meeting and handed over to the Chief Bush Fire Control Officer to chair the meeting.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Members

Mr S Ivers	Chief Executive Officer – Shire of Irwin
Cr P Summers	Shire of Irwin Councillor & Chief Bushfire Control Officer
Mr S Stubbs	Community Emergency Services Manager
Cr A Gillam	Shire of Irwin Councillor & Deputy Chief Bush Fire Control Officer
Mr R Moorcroft	Community Ranger – Shire of Irwin
Mr M Butcher	Captain Dongara Volunteer Fire & Rescue
Mr J Butcher	Captain Dongara Town Bush Fire Brigade
Mr J Moss	Captain Irwin Bush Fire Brigade
Mr M Butcher	Deputy Chief Bush Fire Control Officer
Mr H Campbell	Fire Control Officer
Mr S Boyd	Fire Control Officer

Representatives

Ms Jessica Henriques	Department of Biodiversity, Conversation & Attractions
Mr L Mulholland	District Officer DFES

Visitors

Apologies

Mr S Ivers	Chief Executive Officer – Shire of Irwin
Ms Jessica Henriques	Department of Biodiversity, Conversation & Attractions
Mr L Mulholland	District Officer DFES

3 ELECTION OF COMMITTEE CHAIRPERSON AND DEPUTY CHAIRPERSON

CESM Shannon Stubbs sought nominations for a new chairperson or if the attendees were content to allow Cr Peter Summers continue in the role of Chairperson. Cr Peter Summers accepted the nomination.

Further nominations were invited and, as no other nominations were forthcoming, the nomination period was declared closed by Shannon Stubbs.

With only one (1) nomination received, Peter Summers was declared elected unopposed to the office of Chairperson for the Shire of Irwin Bush Fire Advisory Committee.

Further nominations were invited for the Deputy Chairperson, as no other nominations were forthcoming, the nomination period was declared closed by the Chairperson.

Peter Summers continued the meeting as Chairperson.

4 BUSINESS ARISING

4.1 Confirmation of previous minutes

A copy of the minutes of the 20 July 2022 Shire of Irwin Bush Fire Advisory Committee Meeting have been provided under separate cover.

COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL Enter the Council decision number here.**:**	
MOVED: J Butcher	**SECONDED: S Boyd**
That the Minutes of the 20 July 2022 Shire of Irwin Bush Fire Advisory Committee Meeting, as previously circulated, be adopted as true and accurate recording of that meeting.	
Consensus:	**Carried**

4.2 Action items from previous minutes

Nil.

5 APPOINTMENT OF FIRE CONTROL OFFICERS AND FIRE WEATHER OFFICERS

The Committee reviewed the appointed Fire Control Officers and Fire Weather Officers and made recommendation to Council for new appointments.

COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL Enter the Council decision number here.**:**

MOVED: J Butcher **SECONDED: H Campbell**

That the following positions be recommended for appointment by Council and all previous appointments be revoked:

Chief Bush Fire Control Officer	Peter Summers
Deputy Chief Bush Fire Control Officer	Andrew Gillam
Deputy Chief Bush Fire Control Officer	Murray Butcher
Fire Control Officer Dongara Town	Hugh Campbell
Fire Control Officer Dongara Town	Stephen Boyd
Fire Control Officer	Shane Ivers
Fire Control Officer	Shannon Stubbs
Fire Weather Officer - East	Andrew Gillam
Fire Weather Officer - South	Peter Summers

Consensus: **Carried**

6 CONFIRMATION AND APPOINTMENT OF BUSH FIRE ADVISORY COMMITTEE MEMBERS AND REPRESENTATIVES

6.1 Members & Representatives Elected 2022

The Committee reviewed the Bush Fire Members and Representatives elected in 2022.

6.2 Recommendation of Members & Representatives

The Bush Fire Advisory Committee (BFAC) made recommendation to Council the following changes to the appointments.

COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL Enter the Council decision number here.**:**

MOVED: P SUMMERS **SECONDED: S STUBBS**

That the following Members and Representatives be recommended for appointment to the Bush Fire Advisory Committee by Council and all previous appointments be revoked:

Members	
Chairperson – Chief Bush Fire Control Officer	Peter Summers (Appointed 2022)
Shire President	Mark Leonard (Appointed 2024
Shire of Irwin Chief Executive Officer	Shane Ivers (Appointed 2021)
Community Emergency Services Manager and Fire Control Officer	Shannon Stubbs (Appointed 2024)
Deputy Chief Bush Fire Control Officer	Murry Butcher (Appointed 2021)
Deputy Chief Bush Fire Control Officer	Andrew Gillam (Appointed 2021)
Shire of Irwin Rangers	Community Rangers (Appointed 2021)
Fire Control Officer	Stephen Boyd (Appointed 2021)

Fire Control Officer	Hugh Campbell (Appointed 2021)
Fire Control Officer	Peter Summers (Appointed 2021)
Captain Irwin Bush Fire Brigade	Jonathan Moss (Appointed 2021)
Captain Dongara Town Bush Fire Brigade	James (Jimmy) Butcher (Appointed 2021)

Representatives	
Department of Biodiversity, Conservation and Attractions	Representative
Department of Fire & Emergency Services	Representative

Consensus: **Carried**

7 BUSH FIRE BRIGADE AGM MINUTES/MOTIONS RECIEVED

7.1 2023 Brigade Annual General Meeting (AGM) Minutes

Irwin Bush Fire Brigade AGM Minutes – Not held (Nil submitted to CESM Records)
Dongara Town Bush Fire Brigade AGM Minutes (Nil submitted to CESM Records)

7.2 Motions received from the Bush Fire Brigades for BFAC advice

Nil.

8 REVIEW OF RESTRICTED AND PROHIBTED BURNING TIMES

The Committee reviewed the Restricted and Prohibited Burning periods annually. Amendments were recommended by the Committee. Dates are set out below.

Current: Restricted 15th October – 31st October
Recommended Change: Restricted 1st October – 31st October
Prohibited 1st November – 28th February
Restricted 1st March – 7th April

9 REVIEW OF FIREBREAK REQUIREMENTS

The Committee reviewed the annual Firebreak Notice. Peter Summers suggested extending the Restricted Burning Period. This suggestion was made due to recent changes in seasons and increased fuel loading within the Shire.

The Committee discussed and considered this suggestion and agreed to amend the current restricted burning period date, changing from the 15th of October to the 1st of October. If conditions are appropriate, then permits can be issued.

The committee discussed and would like to see more proactive enforcement of non-completion of firebreak compliance. This is to be in conjunction firstly with a notice that stipulates that if not completed by the compliance date, contractors will be called to complete works at the property owner's expense.

The committee would like to also see more education regarding fire break compliance via social media, electronic notice boards within the shire.

Follow up on ensuring all appointed persons involved with issuing permits, FCO's have access to permit books.

COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL Enter the Council decision number here.**:**
That the Firebreak Notice 2023/24 be amended for 2024/25 as per the below: a) The Restricted Burning Period for the Shire of Irwin be set as 1st October – 31st October. **Consensus:** **Carried**

10 REPORTS

10.1 CHIEF BUSH FIRE CONTROL OFFICERS REPORT

Peter Summers reported on the fires in the last season, noting it was relatively quiet up to Christmas. Discussed the issues the arsonist caused lighting up numerous fires along the highway.

The second arsonist that caused further fires stretched resources. Having the DBCA ground crew and water bombers assisted with containment.

Nuisance calls are still prevalent and take up resources and suggested calling out Dongara BFB for such things like car fires outside of gazetted fire district.

10.2 DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES) REPORT

Nil

10.3 DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS (DPAW)

Nil

10.4 BUSH FIRE BRIGADE REPORTS

10.4.1 IRWIN

J Moss. Advised it is the same crew undertaking most of the firefighting duties. The 1st Lieutenant, Paul Elson has a full time job and is busier than used to be so less availability from members.
Also noted there are minimal new persons moving into the area and employees of the larger farms need to become more involved to alleviate the issue.
Irwin plan on undertaking their AGM in the coming weeks. Discussion on budgetary matters and recouping funds from a Water access bore that was completed in 2022. Receipts to be provided (already paid for by brigade) and attempt to claim to be made against LGGS funding to recoup funds for brigade.

DONGARA
Jimmy Butcher. Thanked Irwin BFB for their assistance at numerous fires.
It was noted that famers are starting to rely on the volunteers a bit too much, land holders need to step up and complete the mopping up / blacking out and not rely on the volunteers to stay for extended periods completing this for them.
Noted the water bombers make a significant difference with fighting fires, reducing times out on the fire ground.

10.5 SHIRE OF IRWIN REPORT (Community Emergency Services Manager)

Shannon Stubbs thanked all the Brigades and volunteers on behalf of the Shire and for their ongoing support. Reminded volunteers to report to him if you need anything fixed etc.

Currently working on tools relating to WHS to roll out to volunteers, within the application SiteDocs.

Local Government Grant Scheme result after countering initial offer provided an operating grant offer of $57,000. Encourage all Brigade to submit or enquire regarding any potential capital works required at their facilities.

A Bushfire Risk Mitigation Coordinator is currently in the final stages of recruitment by the Shire of Irwin. This will ensure going forward the Bushfire Mitigation Plans and asset protection works are undertaken with the appropriate grant funding applications.

The importance of undertaking regular training and utilising provided PPE / Uniforms when attending incidents needs to be reinforced by brigades leadership.

11 GENERAL BUSINESS

11.1 Workplace Health & Safety System

The Shire is leading the way in reference to the response to new Work Health Safety (WHS) legislation. New WHS monitor system has been introduced, building to identify and improve.

Aim to get farmers in appropriate clothing/PPE, and to attend future training as many improvements have been seen from a few years ago.

It was noted that a recommendation to private farm businesses that PPE is made available to machine operators (Harvesters etc) in case of accidental fire. As they will be first to attempt to extinguish, may prevent injury through burns.

11.2 Training Calendar/Requirements

Minimum training standards for BFB members, linked now to the new OS&H laws determining volunteer members as employees of the shire. Only members who have complete the minimum training are allowed to undertake firefighting duties. The minimum training as outlined below and taken from the ‘Bushfire Service Training Program’.

1. Bush Fire Safety Awareness
2. Fire Fighting Skills

This should be followed up with the online module ‘Aiims Awareness’. This is available in the DFES volunteer Hub E-Academy.

11.3 Water Tanks

There are fresh water bores being utilised on the Indian Ocean Drive construction site, by MRWA, for the road realignment and upgrades. Undertake stakeholder engagement to investigate the possibility that on completion of the roadworks, the bores be made available for a tank refill point for the fire brigades.

11.4 Bushfire Mitigation Program

See previous comments relating the new BRMC role.

12 CLOSURE

Meeting closed at 7.35 pm.
Minutes to be completed and forwarded to council.

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item 10.2.2

Work Health and Safety Committee
Meeting Minutes
7 August 2024

Shire of Irwin Safety Committee Meeting

held in the Council Chambers on

Wednesday 7th August 2024

at 11.00am

MINUTES

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The meeting was declared open at 11.00am.

2. RECORD OF ATTENDANCE/ APOLOGIES/ LEAVE OF ABSENCE

Committee Members

Shane Ivers	Chief Executive Officer (CEO)
Suzanne Mearns	Executive Assistant to the CEO (Secretary) – Via zoom
Mark Jones	Manager Operations (MO)
Rochelle Vermeer	Workplace Health & Safety Coordinator (Chair)
Pania Pomana	Recreation Officer (RSR)
Lynwen Olsen	Transfer Station Officer (TSR)
Jodey Edwards	Leading Hand Parks + Gardens (DSR)

Guests

Davina Sandhu	HR Consultant – Via zoom
Stephen Agett	Operations Maintenance Supervisor

Apologies

Dianne Ziarkievicz	Patrol Officer (ASR)

3. CONFIRMATION OF PREVIOUS MINUTES

Moved: Mark Jones **Seconded: Lynwen Olsen**

4. MATTERS / ACTIONS ARISING FROM PREVIOUS MINUTES

ITEM	MEETING ACTIONS	RESPONSIBLE OFFICER	DUE DATE	COMPLETED DATE
1	Rec Centre – Conducting and recording all gym inductions. 2024/25 Budget consideration.	FB	31/08/24	In Progress
2	Investigate hand railing for Autumn Centre. Has been budgeted for in 2024/25. Item to remain on the action list until the solution has been enacted.	PT	31/08/24	In Progress
3	PPE Compliance: CDS Officer – Medical Certificate provided. WHS Chair to contact WorkSafe to advise of alternative suitable PPE. Draft uniform policy will be provided for discussion at next meeting.	DS	31/08/24	In Progress
4	Identify designated smoking area for depot staff. The location and introduction of a designated smoking area will be finalised prior to the next WHS Meeting in September.	MJ	31/08/24	In Progress
5	Confirm date for Dianne Z to complete HS Rep training. Upcoming course date 5th – 9th August 24.	RV	31/08/24	Cancelled
6	Confirm date for HS Refresher training with HS Reps. Friday 16 August is the last date for Tafe. Training request forms to be distributed and approved.	RV	31/08/24	Completed
7	Creation of DRAFT Dealing with Difficult Customers Policy will be provided for discussion at next meeting.	DS	31/08/24	In Progress
8	Disposal of batteries and old floor cleaning machine from Rec Centre. Rochelle currently investigating disposal of batteries. MJ asked RV to complete a MEX Request to have batteries and old floor polishing machine removed.	PP/ LS	31/08/24	Completed
9	CEO has provided the latest revision of Washdown Bay drawings and MJ will replace old material with the latest version being displayed to staff.	SI	05/07/24	In Progress
10	Aussie 2.0 Fitness Challenge, RV to distribute to all Staff (promote health and wellbeing).	RV	07/08/24	Completed
11	RV to raise MEX request for removal of floor cleaner and batteries from Rec Centre	RV	07/08/24	Completed
12	Quotation has been received for a base radio at Transfer Station gatehouse and will be ordered when budget is adopted.	MJ	07/08/24	In Progress
13	RV investigated options for a Personal Locator Beacons for isolated workers and is considering with Spot Gen 4 Personal Satellite GPS Messenger being the preferred option. One unit will be ordered for trialling in relation to battery life and overall	RV	07/08/24	In Progress

ITEM	MEETING ACTIONS	RESPONSIBLE OFFICER	DUE DATE	COMPLETED DATE
	performance prior to any further acquisitions.			
14	Send out audiometric testing correspondence to all affected staff.	RV	07/08/24	Completed
15	Hazard Report to be raised for Lever Park sump drain re: fencing and water levels. Public safety concern. MJ will complete and confirm with WHS Committee Members at the next meeting.	MJ/ JE	07/08/24	In Progress
16	Current chemical registers to be provided to HS Reps for auditing and updating. RV thanked HS Reps for their great response in undertaking audits to their areas.	RV	07/08/24	Completed

5. CORRESPONDENCE

5.1 In –

- LGIS – Hazchem upcoming courses available via Tafe, fee free course, numbers required
- General newsletters
- Traffic Management Plans for review
- LGIS – Aussie 2.0 Fitness Challenge update – Out of 42 Teams we are currently in 23rd place with a total of 545km recorded between us. Amazing results
- Several notifications of emergency works for Water Corp repairs undertaken
- Request for feedback from LGIS relating to our previous 2023 Emergency Warden training provider.

5.2 Out –

- Feedback relating to 2023 Emergency Warden training provided to LGIS;
- TMP approvals for upcoming works.

6. TOOLBOX MEETING MINUTES

6.1 Arising Safety Concerns from Toolbox Meetings:

- Concerns regarding the washdown bay at the Works Depot.

6.2 Additional Safety Rep reported Concerns:

- Request for bulbar to be installed on the Ranger vehicle. Rangers have expressed their concerns on several occasions now for a bulbar to be installed on their vehicle as they are often required to manoeuvre stock off road using their vehicle and drive to conditions in remote locations.
- Lynwen advised no concerns from her workers have been reported as no emails received.

7. CURRENT WHS PROGRESS OVERVIEW

7.1 WHS Project Plan Updates:

- Chemical Audits to all depts are well underway.
- 95% of Shire staff have fully completed their SiteDocs training with:
  - 1 workers training scheduled for next week.
  - remote workers training being on hold for now
- One on one sessions with Managers to be completed over the next 2 weeks to refine corrective actions and reporting processes.
- Upcoming works: BFB/ volunteer + contractor modules in SiteDocs.

8. REPORTS AND UPDATES

8.1 Take 5 completed for month of July: 399 (being the best numbers to date)

8.2 Hazard Reports: 4 new (3 of these now closed out), 3 open.

Hazard	Details	Status
Planting tubes on embankment	Workers planting tube stock on embankment for Ocean Drive stabilisation working near drop off with potential fall risk. Actions created were SWMS created for working at heights, safety harness awareness training was undertaken, and safety harnesses were used for duration of works. This also identified that the Shires harnesses were out of date and have been cut up and disposed of. Successful outcome.	Closed
Broken seat at footy oval	Wood has broken off seat at footy oval, potential to cause injury to public. MEX ticket raised + Seat repaired.	Closed
Oil spill @ works depot	Oil spill from old 44-gallon drum resulting in soil contamination. Spill was contained with absorbent pads, drum placed in suitable container with bung and control bung around spill constructed to prevent further contamination. Contaminated soil removed.	Closed
Hole in ground near fishing platform	Worker has put witches hat in the hole next to rock in interim but suggests further inspections along this rock wall may be required. *MJ advised it is Dept of Transports responsibility and for WHS to liaise with customer service to notify them.*	Open
Mould and rising damp at Public Library [Existing]	A leaky roof resulted in the library storeroom resulted in wet carpet and mould growing on the walls. Room has been isolated, mould cleaned from walls, leak temporarily fixed, excess stock on floor removed, fans provided to assist in drying out carpet and funds allocated in upcoming budget for investigation and recommendations. Deep clean to be undertaken and room to remain off limits until further notice.	Open
Erosion private jetty [Existing]	Erosion has exposed water pipe and underneath of path. *MJ advised this has been completed and can be closed out.*	Open

8.3 Incident Reports 2 new; both since closed out.

Incident Type	Details	Status
Damage to Property	Goat rammed ranger vehicle whilst travelling along Brand Hwy resulting in minor paint chips to front end. Request for bulbar to be installed re-raised.	Closed
Damage to Property	Worker miscalculated the length of truck and caught the boom gate at transfer station. Boom was bent which weakened it. Replacement boom has been ordered.	Closed

9. WHS WORKPLACE INSPECTIONS

9.1 Updates from previous inspections:

Ops Depot – Chemical Shed
Whole area needs to be neater. Investigation required on storage of liquids (consider putting larger bottles on shelf and insert bottle tippers/ taps) so that staff can fill small bottles from the dispensers. It was agreed amongst Committee Members that area needs to be emptied, cleaned, sorted and re-stocked.

Rec Centre – Squash Courts
First Aid board – First Aiders list for this area requires updating and additional Emergency Exit light required. Current emergency evacuation procedure to be replaced with existing old one.

Transfer Stn/ CDS shed
Chemical register still needs updating.

Admin/ Chambers – Admin + Chambers buildings:
Generally good overall with the following matters highlighted:

- 6 lights not working inc fault to 1 of the emergency exit lights in the chambers,
- cardboard boxes relocated to skip bin,
- admin kitchen bin relocated so as not to not obstruct fire extinguisher,
- contractor chemical SDS books out of date,
- cords require tidying in admin meeting room and chambers,
- first aiders list on chambers first aid board requires updating,
- additional test n tagging required for floor heaters, phone charger, adapters etc.

10. WHS TRAINING

10.1 Update on WHS Training

- Audiometric assessments were undertaken on 30th July. Out of the 22 participants 8 workers meet the Referral criteria for (NAL 80). Liaising with Work Health Professionals for the next steps.
- WHS Worker Induction: 42 completed, 12 are now overdue. Reminder to be sent out, again.
- Outstanding 1 on 1 manager sessions to be scheduled with Kate – Tribal Safety
- Upcoming Auschem training available to workers. Course is fee free; a $70 payment is required per manual. We have identified a few workers who require the training, all other workers have completed the training in the past 2 years.

11. GENERAL BUSINESS

11.1 Any additional items raised by WHS committee members.

- Request for a simple form to be created in SiteDocs for workers to be able to raise safety suggestions, concerns and feedback to their HS Rep when they are not present. Not all HS Reps are fulltime. RV to draft document for CEO approval.
- Suggest simple Take 5 form to be created for Admin/ Indoor staff more relevant to their work areas
- MJ – Non-compliance email in regard to Defibs – recalled items. Currently checking serial numbers. Our Defibs are within the recall models. CESM advised all BFB Defibs recalled have been checked and are good to go. 3 Defibs purchased in last budget to be brought in and checked. LO advised the Transfer Stn Defib has been checked and all good.
- Fire Extinguisher courses – RV to investigate options for Fire Extinguisher training.
- SI spoke to WHS Committee Members about the LEMC Workshop/Exercise held yesterday which included various Incident Resource Groups (ISGs) of the district.
- Tagging – SI will advise Admin on items of concern in Admin such as the mini heaters. Mobile phone chargers to be included in next Test and Tag run.
- DS – Fire evacuation drills? Have not completed in Admin Office. Fire Warden

refresher training to be undertaken in near future so we can complete fire drills. RV advised we will get onto doing some drills.

12. NEXT MEETING DATE

Wednesday 4th September 2024

13. CLOSURE

There being no further items, the Meeting was closed at 11.44am.

ITEM	MEETING ACTIONS	RESPONSIBLE OFFICER	DUE DATE
1	Finalise numbers for Auschem training and book	MJ/ RV	05/09/24
2	Investigation required on storage of liquids in chemical shed including bottle tipper/ taps so workers can fill small bottles from dispensers.	MJ/JE	05/09/24
3	Investigate Fire Extinguisher training – External or internal source, to be held at Operations Depot.	RV	05/09/24
4	Coordinate the return of Ops Defibs for checking against recall concerns	MJ	05/09/24
5	RV to advise Deb of additional Test n Tag required for phone charger docks in next round.	RV	05/09/24
6	SI will advise Admin on items of concern in Admin such as the mini heaters.	SI	05/09/24
7	Commence planning of fire drills for all departments	RV/ HS Reps	05/09/24
8	Creation of Simple form to raise safety concerns thru SiteDocs for CEO approval	RV	05/09/24
9	Creation of Simple Take 5 form for Admin/ Indoor staff for CEO approval	RV	05/09/24

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item 10.2.3

Local Emergency Management Committee (LEMC) Meeting Minutes
6 August 2024

Shire of Irwin Local Emergency Management Committee (LEMC) Meeting

held in the Council Chambers

Tuesday, 6 August 2024

Minutes

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

CESM Shannon Stubbs declared the meeting open at 10.04pm and welcomed the members and agency/industry representatives to the meeting.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Attendees

Shane Ivers	Shire of Irwin CEO
Shannon Stubbs	Community Emergency Services Manager
Catherine Macartney	St Johns Ambulance
Patrick Whitehouse	Main Roads WA
Peter Summers	Shire of Irwin CBFCO
Tim Dalwood	DFES
Ranelle Clarke	DFES
Neal Boonzaaier	OIC Dongara Police
Michael Redway*	APA Group – Mondarra
Nigel Done*	Mitsui E&P
AJ Geary*	Dept Communities
Tim Robinson*	MEPAU
Sue Mearns*	Shire of Irwin – Minute Taker

(Online Attendees)*

Guest

Nil

Apologies

Mark Leonard	Shire of Irwin Shire President
Janine Calver	Dongara District High School
Josh Velasquez	Telstra
Candy Hudson	NEMA
Trish Pavelka	Dongara Hospital - DoH
Jerry Treloar	Western Power Corporation
Andrew Snell	Water Corporation
Jess Henriques	DBCA
Nathon McMullen	Western Power

Apologies – Continued.

Freya Contos	Mitsui E&P
David Lisle	DPIRD
John McAuley	Triangle Energy

3 BUSINESS ARISING

3.1

COMMITTEE DECISION:
Moved: Shane Ivers **Seconded: Neal Boonzaaier**
That the Minutes of the 7 May 2024 LEMC Meeting, as previously circulated, be adopted as a true and accurate recording of that meeting.

3.2 Action Items from previous minutes

Irwin Shire Local Recovery Plan 2024 to be sent to LEMC members for review. On completion, to be forwarded to DFES to be joined up with the already endorsed Irwin Shire LEMA and noted at the DEMC.

4 EXERCISE "CYCLONE HODOR"

- Exercise provided a combined LEMC and interagency response with the opportunity to identify availability of resourcing and any issues that could be improved within the Shire of Irwin in the event of a major incident.
- The importance of attendance and inclusion of all stakeholders when undertaking these workshops to provide a better working relationship and understanding of what resources are available, and processes in place that different agencies follow was highlighted.

5 SETTING OF FUTURE MEETING DATES

5.1 The below dates have been scheduled for 2024.

- Tuesday 5 November 2024

6 CLOSURE

There being no further business, the exercise concluded at 11.50 am.

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Ordinary Council Meeting

27 August 2024

Item 10.2.4

Community Assistance Scheme & Events (CASE) Committee Meeting Minutes
9 August 2024

COMMUNITY ASSISTANCE SCHEME AND EVENTS COMMITTEE - FLYING MINUTES

Details:
Irwin Districts Historical Society (IDHS) is hosting the 2024 State History Conference at the Priory Hotel in Dongara from 6th to 8th September 2024. This is the 59th year of the Conference, which is auspiced by the Royal WA Historical Society. This will be the first year that Dongara has been invited to host. $3400 in CASE funding has been requested to support the event primarily for venue and catering costs associated with the event.

Proposed on:	**Vote by**:	**All Votes Received by**:
23 July 2024	5 August 2024 3PM AWST	02 August 2024

Declaration of Interest:
Councillor Elyce Tunbridge has submitted a Declaration of Interest due to Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 on Friday 9 August 2024. Councillor Tunbridge has sat on the IDHS Committee for approximately two years and was not involved in the details or collation of the CASE Application for funding submitted by the IDHS.
The bus tours on Saturday and Sunday afternoon will be conducted on New Leaf Connect vehicles.

Background:
A decision is required to approve $3400 CASE Funding as per the application submitted by the Irwin District Historical Society in April 2024 in support of their hosting of the 2024 WA History Conference, before the next regular meeting of the CASE committee.

The CASE Committee meeting was postponed in anticipation of a new elected member being nominated to the CASE Committee; the position having been vacant since Cr Hayley Palmer's resignation from Council. As the election was delayed, the need to process the outstanding application prior to a new elected member joining the committee is essential to ensuring the funding decision does not occur in retrospect of the event and is made within CASE's Guidelines.

In the absence of one elected member and lack of availability to attend an in-person meeting by existing committee members, the matter requires a decision and recommendation to Council for the Ordinary Council Meeting scheduled on Tuesday 27 August 2024. A decision to present the recommendation to Council via flying minutes was necessary to achieve quorum of the committee.

The Event / Project Details:
IDHS is hosting the 2024 State History Conference at the Priory Hotel in September 2024. This is the 59th year of the Conference, which is auspiced by the Royal WA Historical Society. This will be the first year that Dongara has been invited to host. The theme of the 2024 Conference is Waves of Change and is expecting approximately 120 people to attend - mostly members of RWAHS Affiliated Historical Societies from around the state, but also general history enthusiasts and supporters. Through the Conference, IDHS aims to acknowledge and celebrate all volunteers in local history and heritage; expose delegates and locals to the heritage and natural beauty of the region; and increase engagement with the broader historical society movement.

Committee Decision:
All CASE Committee members have voted in favour of supporting the CASE Funding Application request for $3400 as submitted by the Irwin District Historical Society to support their delivery of the 2024 State History Conference.
Although the bus tours on Saturday and Sunday afternoon will be conducted on New Leaf Connect vehicles, the funding does not contribute to the cost of this service and will predominantly cover costs

associated with the venue and catering. New Leaf was selected by the IDHS Committee as an available local service, which offers all-accessible vehicles catering to all-abilities. No other local opportunities exist that could comply with the all-accessible considerations required for the conference history tours.

Council Recommendation :

COMMITTEE RECOMMENDATION TO COUNCIL

That Council approves the following funding allocation from the Community Assistance Scheme from the 2024/2025 financial year budget.

ORGANISATION	PROJECT DESCRIPTION	GRANT
Irwin District Historical Society	Towards costs relating to the 2024 State History Conference being hosted in Dongara by the Irwin District Historical Society in September 2024	$3,400

Attachments/Reference Material

1. CASE Application IDHS and all relevant attachments as per the CASE Guidelines.
2. CASE Application Review (Officer Recommendations, Weighting by CASE Eligibility Criteria and Committee Discussion Points).
3. Approval votes to support the recommendation of the CASE Funding request to Council from the CASE Committee



Shire of Irwin
Community Assistance Scheme and Events (CASE)

innovation
accountability
integrity
respect

SHIRE OF IRWIN

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2 Community Assistance Scheme

Applications for the financial year:	2023/24
Applications closing date:	30 June 2024
Value:	**Up to $5,000**
Submit applications to: *(by email, post or in person)*	**Chief Executive Officer** **Email:** reception@irwin.wa.gov.au **Post:** PMB 21, Dongara WA 6525 **In person:** 11-13 Waldeck Street, Dongara WA 6525
Further information requests to:	**Farah Boksmati** Community Development Officer Ph: 9927 0000 Email: fboksmati@irwin.wa.gov.au

3 What is the Community Assistance Scheme?

Council allocates funds each financial year to the Financial Assistance Policy. The allocated funding is then distributed between four funding categories in the following way:

- ***80%** is allocated to the **Community Assistance Scheme** and*
- ***20%** is allocated to the **Assistance for Resident Elite Athletes, Waiver of Fees** and **Sundry Donations** combined.*

The Community Assistance Scheme (CAS) provides financial assistance up to $5,000 to support community events or projects within the Shire of Irwin. CAS grants are generally open in two rounds each year with the schedule being advertised on the Shire of Irwin website. CAS application forms outlining details of the project or events accompanied with a detailed budget and supporting documentation should be submitted to the Shire of Irwin Community Development Officer. Applicants will be acknowledged within 10 business days of submitting the application.

Community Assistance Scheme applications will be considered for projects or events that:

- Are open for attendance by the local community.
- Encourage participation by a community organisation.
- Encourage volunteer participation.
- Enhance community spirit and quality of life within the Shire of Irwin; and
- Promote the development of social, economic, recreational, sporting, art or cultural projects.

Enable accessibility and social inclusion for people with vulnerabilities or disability

3.1 Restrictions on Funding

Community Assistance Scheme funding is available to a maximum value of $5,000 per application.

Each organisation is eligible to submit one application per round, provided the total cumulative value of successful applications does not exceed $5,000.

***For example**, in one financial year the same organisation might successfully apply for:*

1 x $5,000 Community Assistance Scheme funding or
2 x $2,500 Community Assistance Scheme funding

Applicants who have been successful in the first round of the Community Assistance Scheme may be

given less priority in the following round dependent on demand and available funds.
The total amount of Community Assistance Scheme funding provided to an organisation is deducted from the maximum $5,000 financial assistance available to each eligible organisation.

A maximum of $5,000 may be sought through the Community Assistance Scheme (CAS) or a combination of Waiver of Fees, Sundry Donation and Community Assistance Scheme funding.

***For example**, in one financial year the same organisation might successfully apply for:*

$500 Sundry Donation, $900 Waiver of Fees and $3600 CAS equalling $5,000 or
$1000 Sundry Donation and $4000 CAS equalling $5000.

The community organisation is encouraged to have made application to source additional funding for the project or event.

3.2 Eligibility – Who Can Apply?

To be eligible for funding the applicant must be a not-for-profit, incorporated, community organisation or has been sponsored by an incorporated organisation.

3.3 Ineligible for Funding

Funding will not be provided to or be considered for:

- Individual persons.
- Commercial organisations or businesses.
- Funding to undertake commercial activities or
- Funding to assist with organisational operating costs; or
- Projects on behalf of political organisations or political events.

3.4 How to Apply

Step 1 Speak with the Shire of Irwin Community Development Officer about your idea. This is to confirm your eligibility for funding, and to learn more about scheduled information sessions that can assist with grant writing.

Step 2 Complete the application form in full. Include a detailed budget for the entire program/project/event, a current audited financial statement or the latest treasurer's report covering the previous 12 months and the name and contact details of two referees. Two formal quotes with preference given to local and regional suppliers to be attached (if applicable) for goods and/or services purchased.

Step 3 Submit your completed application prior to the advertised closing date.

Please ensure your application is complete as the committee is unable to assess incomplete applications.

Please Note: Projects should not have commenced before the current round's opening date

4 Assessment Criteria

Applications are assessed against the selection criteria by the Shire of Irwin CAS Committee. Recommendations by the CAS Committee will be submitted to Council for consideration.

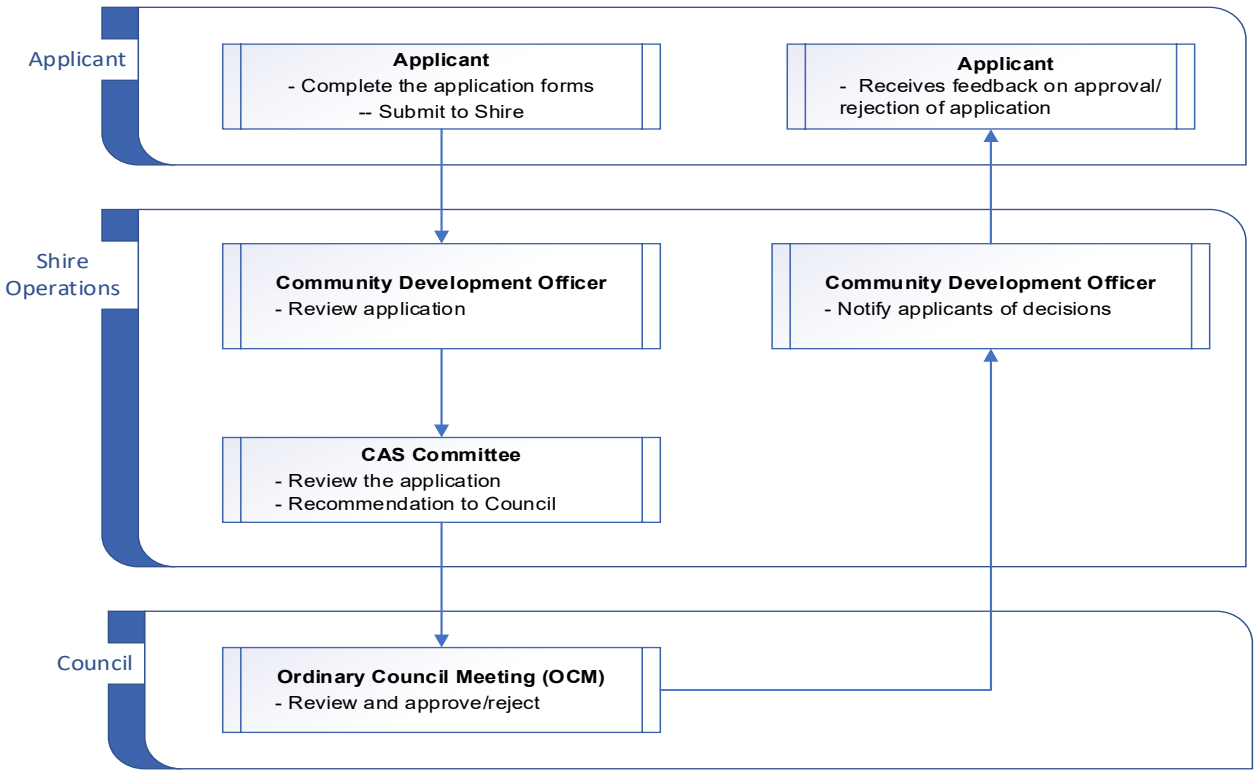
4.1 Selection Criteria

Each application will be assessed and weighted against the following criteria.

Selection Criteria	*Weighting %*
The capacity of the applicant to successfully complete the project	15
Ability to achieve tangible outcomes for the benefit of the Shire of Irwin community	20
A balanced, realistic and complete project budget including a cash or in-kind contribution to the project by their group/organisation	20
Levels of volunteer participation and wider community participation	25
Effort for cooperative and partnership arrangements with others	10
Consideration is made where possible, for services, projects, activities or events to be made accessible by all members of the community	5
Evidence of consultations with relevant others in and out of Shire of Irwin	5

4.2 Successful applicants

All applications will be reviewed by the Community Assistance Scheme Committee in accordance with the selection criteria. Recommendations from the committee will be considered by Council. Community Assistance Scheme funding will only be available until all allocated funding has been expended.



Applicants who wish to host an event or festival are required to complete an **Events Application** in addition to any funding applications that are submitted. The Events Application has been designed to assist Council, sporting and community groups in the running of public events within the Shire of Irwin and to protect the health, safety and welfare of those who may be affected by the event. It also outlines the responsibility of the event organiser to ensure he or she is aware of and complies with all relevant legislation.

4.3 Evaluation and Acquittal

Groups or organisations receiving grants from the Community Assistance Scheme must submit an acquittal and evaluation of the outcomes of the grant on the prescribed forms provided by 30 days of either the conclusion of the project or activity, or the end of the financial year, whichever occurs first. Information to be provided will include:

4.4 Financial Report

- A statement of actual and budgeted expenditure in relation to the grant.
- Copies of supporting documentation such as receipts, invoices, accounts and financial statement.
- Signed annual audited report; and
- Receipts for the full amount of funding received.

4.5 Grant Evaluation

Recipients of the grant will be asked to assess their performance according to the following indicators:

- Demonstrated achievement of outcomes identified.
- The level of public awareness of their activity of project.
- Involvement of volunteers.
- Public presentation (attendance level).
- Opportunities for people with disabilities to participate in the community project, activity, program or service
- Acknowledgement of the contribution of the Shire of Irwin.

Tangible evidence to support your acquittal may be submitted such as photos, press clippings, copies of flyers, etc.

Failure to satisfactorily complete performance evaluation and acquittals may disqualify recipients from receiving further grants through the Community Assistance Scheme.

Funds will be made available on a recoup basis, once the Council is satisfied the outcomes have been met. Should the applicant require the funds prior to the completion of the event they may apply to the Manager Corporate and Community for consideration. The funds shall only be paid over to the organisation once Council has received an official Tax Invoice.

The Shire of Irwin is under no obligation to check bank details (if supplied) prior to the transferral of any funds to the organisation.

4.6 Unspent Funds

Funds which are unspent at the conclusion of the funding period must be returned to Council within 60 days of the completion of the project, activity or event, or the end of the financial year, whichever occurs first.

4.7 Unsuccessful Applicants

Failure to receive funding is not necessarily due to a poor application but may be the result of the demand for funds. For feedback on your grant application, please contact the Community Development Officer at the Shire of Irwin.

4.8 Acknowledging the Shire's support

Successful applicants are to acknowledge the Shire of Irwin in all advertising and on any material relating to the activity or event for which the funding has been provided.

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5 APPLICATION – SHIRE OF IRWIN COMMUNITY ASSISTANCE SCHEME

5.1 Applicant Details

Official Name of Organisation:	Irwin Districts Historical Society
Street Address:	5 Waldeck St Dongara
Postal Address:	PO Box 347 Dongara
E-mail:	admin@irwinhistory.com.au

Is the organisation GST registered? Yes ☐ No ☑

Is the organisation incorporated? Yes ☑ No ☐

Number of Paid Staff:	0
Number of Volunteers:	30
Contact Person:	Trish Parker
Position Title:	Secretary
Phone Number (s):	0427224120
E-mail:	admin@irwinhistory.com.au

5.2 Incorporated Sponsor Details (If Applicable)

Organisation:	
Address:	
Contact Person:	
Phone:	

Is this the first time your organisation has applied for funding through the Shire of Irwin Community Assistance Scheme? Yes ☐ No ☐

If *No*, please provide details of previous application/funding:

In 2021/22 IDHS was granted $4970 for development and printing of brochures for Dongara Heritage Walk Trail and Port Denison Heritage Walk Trail.

Briefly outline the nature of your organisation and its primary purpose.

IDHS was founded in 1964 and is dedicated to preserving the history of the Irwin Districts of Western Australia through its research office and three museums located at the Old Dongara Police Station, Russ Cottage and the Packout Room/Museum of Fishing and the Sea. The IDHS Vision is to be a highly regarded community group, place and space for anything relating to history and heritage in the Irwin Districts. IDHS conducts research, leads historical tours and produces local history publications which are sold through its bookshop and online.

5.3 Project Details

Project Name:	2024 WA History Conference
Project Start Date:	6th September 2024
Finish Date:	8th September 2024
Funds Requested from Council:	$3400
Project Details:	IDHS is hosting the 2024 State History Conference at the Priory Hotel in September 2024. This is the 59th year of the Conference, which is auspiced by the Royal WA Historical Society. This will be the first year that Dongara has been host. The theme of the 2024 Conference is Waves of Change, and it is expected around 120 people will attend, mostly members of RWAHS Affiliated Historical Societies from around the state, but also general history buffs and supporters.

5.4 Project Details

What is the main purpose of your project?

Through the Conference IDHS aims to acknowledge and celebrate all volunteers in local history and heritage; expose delegates and locals to the heritage and natural beauty of the region; and increase engagement with the broader historical society movement.

Please describe how your event/activity meets the ***selection criteria***?
(Please include how the project will benefit the community)

1. Capacity of applicant to successfully complete the project
IDHS is one of the longest-running voluntary organisations in Dongara with a long record of successful projects. It has a strong committee of experienced historians and enthusiastic committee members. It operates an excellent website and has a strong social media presence, and is well regarded by local and state heritage professionals. It has an excellent record of completing projects within time and budget guidelines.

2. Ability to achieve tangible outcomes for the benefit of the Shire of Irwin community
In recent years IDHS has completed a number of projects which benefit the Shire of Irwin community including opening the new Packout Room/Museum of Fishing and the Sea at Port Denison in conjunction with Geraldton Fishermen's Cooperative and Dongara Professional Fishermen's Association; completion of Dongara and Port Denison heritage walk trail brochures; delivery of a series of community talks at Denison House; maintaining and manning three museums.

The community will benefit from the Conference in the following ways:
- provision up to 150 attendees with a platform to discuss and disseminate innovative heritage ideas, including local residents who will have an option to purchase half day tickets
- upskilling of IDHS volunteers through the process of developing and presenting the Conference
- gaining of experience by local and regional speakers who will learn from the experience of professionally presenting to their peers
- commercial benefits to local businesses from influx of visitors to the town
- development of Dongara's reputation as a 'Heritage Hub'

3. A balanced, realistic and complete project budget including a cash or in-kind contribution to the project by their group/organisation
See attached budget.

4. Levels of volunteer participation and wider community participation:
Because of the large size of the Conference, there will be many tasks available for willing volunteers. IDHS has a large membership base (115 members), many of whom live locally and who have indicated they wish to be involved in the Conference. Similarly some members who live away from Dongara are returning to help with, and attend, the event. IDHS' membership numbers are continually increasing, and the Conference will allow all willing members to be actively involved in a major project which showcases our region's history and heritage. IDHS will encourage involvement from the wider community by allowing local people (who are not necessarily with a historical society) to buy half-day tickets for Conference sessions and to attend the afternoon tours of places of historic interest. IDHS will subsidise 50% of registration costs for their active volunteers, giving them the chance to experience the opportunities and benefits that come from a professional conference.

5. Effort for cooperative and partnership arrangements with others
IDHS will work closely with the Royal WA Historical Society and affiliated historical societies from around the state to ensure the event is appropriately structured and advertised. IDHS will work closely with Shire of Irwin particularly regarding the Welcome Event to which the Mayor, CEO and councillors will be invited. IDHS will partner with groups such as WA Sikh Association, Maritime Heritage of the Batavia Coast, and Dongara Denison Art Group to present Conference talks and tours.

How did your organisation identify this need?

The WA History Conference is an annual event auspiced by the Royal Western Australian Historical Society. It is held in both regional and metropolitan centres and is run by local historical societies. Dongara has never hosted the Conference but offered to be the 2024 host because of its strong committee and enthusiasm for heritage innovation.

Main location of activities for this event/activity?
(Please outline the activities involved in your Project)

Friday evening - Welcome Event at the Marine Rescue Building, Port Denison. Delegates complete registration and pick up Conference bags. Speech of welcome by Shire President. Shire councillors and sponsors invited.

Saturday and Sunday morning - Conference in Conference Room, Priory Hotel. Opening of Conference by MLA Shane Love and MLC Sandra Carr; presentation of papers; morning tea and lunch provided.

Saturday night - Conference dinner at the Priory Hotel

Saturday afternoon
- guided bus tour of Dongara Sikh sites of significance
- walking tour of the Old Port Road (Russ Cottage to Denison House)

Sunday Afternoon
- bus or drive to James Drummond Wildflower Walk, guided tour
- walking tour of Priory Hotel
- visit Packout Room/Museum of Fishing and the Sea, talk by local fishermen

Describe the target group for your project, and how they will benefit from the project.

IDHS is hosting the State History Conference primarily as a celebration of volunteers in local history and heritage. The Conference will give voice to local heritage practitioners; develop members' organisational and event management skills; showcase the Midwest to history buffs around the state; and put Dongara on the map as a heritage hub.
IDHS sees the Conference as a forum to demonstrate that small regional historical societies can be progressive and successful. Over 40 local volunteers will be involved in the set up and running of the Conference. These will mostly be IDHS members but IDHS will also be working closely with the Shire of Irwin, as well as with community groups including Dongara Fire Brigade (assistance in setting up); Dongara Art Group (tour to Denison House); Dongara Professional Fishermen's Association (tour to Packout Room/Museum of Fishing and the Sea); Northern Agricultural Area Catchment Committee (tour of James Drummond Wildflower Walk).
Ten speakers, most of whom are from the Midwest, will have an opportunity to present their papers in a professional setting, with the associated benefits of networking and idea sharing.
IDHS is committed to providing 50% subsidy on Conference registration for its active volunteers. This will allow volunteers to attend the Conference at a reduced cost, and for some it will be their first experience of professional history conferences. IDHS hopes that it inspires, motivates and rewards them to continue volunteering in the heritage space. IDHS intends that by providing an accessible experience for all its attendees, it will provide best practice in this area but also demonstrate the possibilities in this area. For example Access All Areas – Atlas is a

Commencement and Completion Date of Event/Activity (Can only commence after funds approved)

Commencement date:	6th September	Completion date:	8th September

In line with the Shire of Irwin's commitment to enable accessibility across its functions, describe how your project considered or created opportunities (if any) to engage all members of the community. Ie Was the venue selected due to its accessibility for mobility impaired patrons? Is there disabled parking?

IDHS is engaging Access All Areas - Atlas to conduct an audit of the accessibility of the Priory Hotel, and will hire equipment in line with Atlas' recommendations regarding the site. It is expected this equipment will be grass matting, wheelchair parking signage, and kerbed and raised area ramps.

IDHS is also hiring an accessible toilet from Total Toilets for the weekend.

The bus tours on Saturday and Sunday afternoon will be conducted on New Leaf Connect vehicles, which are all accessible.

List who will be involved (Including any partnering organisations)

Royal WA Historical Society
Shire of Irwin
Dongara Professional Fishermen's Association
Dongara Denison Art Group
Beach Energy
Dongara Hotel
Nufab Constructions
Maritime Heritage of the Batavia Coast
Greenough Community Museum and Gardens
Dongara Art Group
Mitsui E&P
Dongara Fire Brigade

Should available funding be less than the requested amount, how will this affect the delivery and outcomes of the Project?

If funding is less than the requested amount, IDHS will revise its budgets and attempt to find funding from other sources. As there is about six months until the event, it is fairly certain that IDHS could resolve these issues.

List any additional grants that you have applied for/or will apply for in relation to this Project.

Beach Energy
Mitsui E&P

How will you measure the success of your project?

IDHS is interested in measuring the Conference's positive contribution to the community. It will distribute and collect short surveys to a cross section of people involved in the Conference, including volunteers, speakers, attendees, and businesses. This feedback will be provided to Royal WA Historical Society to assist in the planning for future conferences.

What is the expected longevity of your project?

List the plan incorporated for ongoing maintenance/clean-up for permanent fixtures, or the clean-up/removal at the project end date of non-permanent fixtures?

IDHS will provide a report to Royal WA Historical Society by the end of the year, and this report will assist in the planning and execution of future Conferences. IDHS expects that it will produce templates for the Conference planning that will be useful for other historical societies in the future.

IDHS will publish conference papers on its website for 12 months.

How will Council be recognised for its contribution to this project?

IDHS will include Shire of Irwin logo/information in the following ways: on sponsor sheets included in every conference bag; on sponsor list projected on large screen during conference breaks; display of Shire of Irwin pull up signs at Welcome Event and conference; listing of Shire of Irwin in promotional and advertising material.

6 Appendix A Sample Budget

Sample Budget – Grant

PROJECT TITLE :		***Dongara Beach Access and Rehabilitation Project***				
EXPENSES				**INCOME**		
Item	**Cost / Description**	**Amount inc gst**	**GST**	**Type**	**Description**	**Amount**
Volunteer labour	50hrs@ $15p/h	$750.00	*$68.18*	**Applicant Contribution**	**Cash**	$1000.00
Materials	Treated Pine	$2,000.00	*$181.81*		**In kind/ Volunteer Workers**	$750.00
	Bolts 250@ 60c ea	$150.00	*$13.64*			
Plants	500 @ $1 ea	$500.00	*$45.45*			
Equipment Hire Charges	Bobcat 5hrs @ $150 p/h	$750.00	*$68.18*			
	Hand tools 10hrs @ $15p/h	$150.00	*$13.64*			
	Brush Cutter 5hrs @ $45 p/h	$225.00	*$20.45*	**Grants and Sponsorship**	Lotterywest	$1,000.00
	Mini Van 2 days	$250.00	*$22.73*		Local Service Clubs	$1,500.00
	Interpretive signs	$1,000.00	*$90.90*		**Community Assistance Scheme Fund**	$1,500.00
	Brochures	$250.00	*$22.73*	**Donated Materials**	Seedlings	$275.00
	Advertising	$100.00	*$0.91*		Mulch	$200.00
	Opening Launch	$200.00	*$1.81*		Refreshments	$100.00
				Other Income		
Total Expenses		**$6,325.00**	**$550.43**	**Total Income**		**$6,325.00**

SAMPLE

7 Appendix B Budget

Budget – Grant

PROJECT TITLE : 2024 State History Conference: Welcome Event and Volunteer Subsidy						
EXPENSES				**INCOME**		
Item	**Cost / Description**	**Amount inc gst**	**GST**	**Type**	**Description**	**Amount**
Meat for Welcome Event	Dongara Quality Meats	$300	$27	**Applicant Contribution**	**Cash**	
Nibbles and salads for Welcome Event	Sunset Takeaway	$1600	$145.5		**In kind / Volunteer Workers**	
Subsidise registration of active volunteers	30 volunteers @ $50 each	$1500				
Hall hire		$100				
Cutlery, ice		$50				
Alcohol and soft drinks		$500				
Doopa's spit hire and labour		$350				
				Grants and Sponsorship		
					Community Assistance Scheme Fund	$3400
				Donated Materials	Doopa's spit hire and labour	$350
				Other Income	Private donation	$650
		4400	172			
Total Expenses		**0**	**0**	**Total Income**		4,400

8 Declaration

This declaration is made by the applicant (an eligible incorporated organisation) or an appropriated sponsoring body on behalf of the applicant:

- I declare that I am currently authorised to sign legal documents on behalf of the organisation;
- I declare that all the information provided is true and accurate;
- I give permission to the Shire of Irwin to contact any persons or organisations in the processing of this application and understand that information may be provided to other agencies as appropriate;
- If a grant is provided, I am aware that grant Terms and Conditions as outlined in the Guidelines will apply to ensure the project is appropriately completed and accountability requirements are met;
- If a grant is provided, I agree to ensure that appropriate insurances are in place (eg. Worker's compensation, volunteers, professional indemnity, public liability, motor vehicle);
- I agree to run the project as stated and provide a final acquittal report, including the Statement of Financial Income and Expenditure to demonstrate how the grant funds were utilised to the Shire of Irwin. I understand that the final report will need to demonstrate achievement of the project objectives; and
- I declare that the organisation is financially viable and can meet all accountability requirements.

Name:	Trish Parker		
Organisation Name:	Irwin Districts Historical Society		
Position:	Secretary		
Signature:	Trish Parker	Date:	27/03/2024

9 Checklist

Please attach the relevant documents

- ☑ A copy of your organisation's latest financial statement (if available please send audited copy)
- ☑ A copy of your Certificate of Incorporation
- ☑ A copy of your current Public Liability Insurance Certificate
- ☑ Copies of all relevant quotes as verification to costing's
- ☑ An endorsed letter from the sponsoring organisation

Organisation: Irwin District Historical Society
Event / Project: 2024 WA History Conference
Requested: $3,400
Event Description: IDHS is hosting the 2024 State History Conference at the Priory Hotel in September 2024. This is the 59th year of the Conference, which is auspiced by the Royal WA Historical Society. This will be the first year that Dongara has been host.

Eligibility Criteria	Y/N
$5,000 or less	Yes
Public Liability	Yes
Substantial degree of community support and representation	Yes
Detailed budget	Yes
Not-for-profit or sponsored by incorporated organisation	Yes
Financial statement or treasurer's report	No
Two referees	No
Previous Funding Received from CASE	Y
Sign a grant agreement	
Recognise the Shire of Irwin	Y
Acquit grant funds within eight weeks	

Quotes provided

Selection Criteria Checklist

1 The capacity of the applicant to successfully complete the project	Yes / No	Score	Weighting
They have support as a well established and recognised club IDHS is one of the longest-running voluntary organisations in Dongara with a long record of successful projects. It has a strong committee of experienced historians and enthusiastic committee members. It operates an excellent website and has a strong social media presence, and is well regarded by local and state heritage professionals. It has an excellent record of completing projects within time and budget guidelines.	✓	15	**15**
2 Ability to achieve tangible outcomes for the benefit of the Shire of Irwin Community			
Provision for up to 150 attendees with a platform to discuss and disseminate innovative heritage ideas, including local residents who will have an option to purchase half day tickets - upskilling of IDHS volunteers through the process of developing and presenting the Conference - gaining of experience by local and regional speakers who will learn from the experience of professionally presenting to their peers - commercial benefits to local businesses from influx of visitors to the town - development of Dongara's reputation as a 'Heritage Hub' Not open to the greater community. Limited space which likely will mostly be taken up by those invited to attend and participating historical organisations	✓	10	**20**
3 A balanced realistic and complete project budget including a cash or in-kind contribution to the project by their group/organisation			
The breakdown of costs is adequate for the level of funding requested. If funding is less than the requested amount, IDHS will revise its budgets and attempt to find funding from other sources. As there is about six months until the event, it is fairly certain that IDHS could resolve these issues. DHS is committed to providing 50% subsidy on Conference registration for its active volunteers. This will allow volunteers to attend the Conference at a reduced cost, and for some it will be their first experience of professional history conferences. IDHS hopes that it inspires, motivates and rewards them to continue volunteering in the heritage space.	✓	15	**20**
4 Levels of volunteer participation and wider community participation			
Because of the large size of the Conference, there will be many tasks available for willing volunteers. IDHS has a large membership base (115 members), many of whom live locally and who have indicated they wish to be involved in the Conference. Similarly some members who live away from Dongara are returning to help with, and attend, the event. IDHS' membership numbers are continually increasing, and the Conference will allow all willing members to be actively involved in a major project which showcases our region's history and heritage. IDHS will encourage involvement from the wider community by allowing local people (who are not necessarily with a historical society) to buy half-day tickets for Conference sessions and to attend the afternoon tours of places of historic interest. IDHS will subsidise 50% of registration costs for their active volunteers, giving them the chance to experience the opportunities and benefits that come from a professional conference. Sikh volunteers engaged to conduct Sikh Heritage Tour. Multiple local organisitations have also been engaged to support the talks and tours	✓	20	**25**
5 Effort for cooperative and partnership arrangements with others			
IDHS will work closely with the Royal WA Historical Society and affiliated historical societies from around the state to ensure the event is appropriately structured and advertised. IDHS will work closely with Shire of Irwin particularly regarding the Welcome Event to which the Mayor, CEO and councillors will be invited. IDHS will partner with groups such as WA Sikh Association, Maritime Heritage of the Batavia Coast, and Dongara Denison Art Group to present Conference talks and tours. Partnership between organsations are apparent.	✓	10	**10**
6 Consideration is made where possible, for services, projects, activities or events to be made accessible by all members of the community			

IDHS is engaging Access All Areas - Atlas to conduct an audit of the accessibility of the Priory Hotel, and will hire equipment in line with Atlas' recommendations regarding the site. It is expected this equipment will be grass matting, wheelchair parking signage, and kerbed and raised area ramps. IDHS is also hiring an accessible toilet from Total Toilets for the weekend. The bus tours on Saturday and Sunday afternoon will be conducted on New Leaf Connect vehicles, which are all accessible.	✓	5	**5**
7 Evidence of consultations with relevant others in and out of the Shire of Irwin			
The organisers are working with other community groups and local/regional businesses to deliver this event. Royal WA Historical Society, Shire of Irwin, Dongara Professional Fishermen's Association, Dongara Denison Art Group, Beach Energy,. Dongara Hotel, Nufab Constructions, Maritime Heritage of the Batavia Coast, Greenough Community Museum and Gardens, Mitsui E&P, Dongara Fire Brigade	✓	5	**5**
		80	**100**

Officer Comments / Recommendation
IDHS sees the Conference as a forum to demonstrate that small regional historical societies can be progressive and successful. Through the Conference IDHS aims to acknowledge and celebrate all volunteers in local history and heritage; expose delegates and locals to the heritage and natural beauty of the region; and increase engagement with the broader historical society movement. Dongara has never hosted the Conference but offered to be the 2024 host because of its strong committee and enthusiasm for heritage innovation. **I am in support of this funding and the empahasis it places on the importance of local history what it delivers for our region.**