SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

MINUTES

Of the

Ordinary Council Meeting

held on

Tuesday 28 May, 2024

in the

Council Chambers
11-13 Waldeck Street, Dongara

I certify that this copy of the Minutes is a true and correct record of the meeting held on Tuesday, 28 May 2024

Signed: .....
Presiding Elected Member

25 June 2024

Date: .....

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MINUTES

of the

ORDINARY COUNCIL MEETING

Held on

28 May 2024

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President welcomed Councillors, Staff and Members of the Gallery then declared the Meeting open at 6.00pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Members

Councillor M Leonard	President
Councillor B Wyse	Deputy President
Councillor I Scott	
Councillor A J Gillam	
Councillor E Tunbridge	
Councillor P Summers	

Staff

Mr S D Ivers	Chief Executive Officer
Miss P Machaka	Manager Finance
Mr M Connell	Manager Development
Ms F Boksmati	Acting Manager Community Services
Mr M Jones	Acting Manager Operations
Ms S Mearns	Acting Executive Assistant

Guests

Nil

Apologies

Mr S Stubbs	Community Emergency Services Manager

Approved Leave of Absence

Nil

Gallery

Mr Bruce Baskerville, Indiaview', Port Denison

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

The following questions relate to item ID02-04/24 'Proposed Gas Extraction and Processing Facility – Lots 3558 and 3561 Midlands Road, Mount Horner', from the April 2024 Ordinary Meeting of Council.

Question 1: Mr Bruce Baskerville, 'Indiaview', Port Denison
Neither the documents provided by the proponents, nor the Shire officer's report or recommendations, make any reference to the site and associated pipelines once its proposed uses come to an end. Can Councillors please include a specific condition, similar in character to conditions d, e, f and g, requiring the restoration of native vegetation, and rehabilitation of agricultural land, on affected land by the facility owners at the end of the facility's life?

Response: *Rehabilitation requirements are usually only placed on a development application if there is a definitive end timeframe for the operations. The application (at this stage) does not have an end timeframe for operations. Notwithstanding, it is the Shire's understanding that the landowner has an agreement in place with the operator that will require the land to be returned to its former state.*

Question 2: Mr Bruce Baskerville, 'Indiaview', Port Denison
Neither the documents provided by the proponents, nor the Shire officer's report or recommended conditions, make any reference to Scope 1, Scope 2 and Scope 3 emissions resulting from the project. Can the Shire either ask the proponents to provide estimates of that information now, **and/or** can include a condition to require the owners/operators to regularly update the Shire on these emissions, over the life of the project, so that the Shire can in turn regularly report that data to the Shire community?

- Scope 1 emissions – direct emissions released into the atmosphere as a direct result of activities on the site.
- Scope 2 emissions – indirect emissions released into the atmosphere beyond the site but a direct result of site activities, such as electricity generation for use on the site.
- Scope 3 emissions – broad emissions released into the atmosphere as a result of actions on the site, such as emissions generated by the use of the gas by the end consumer (upstream), or in transporting the condensate to the port (downstream).

Response: *The project was subject to an environmental impact assessment under the Environmental Protection Act 1986. The Environmental Protection Authority (EPA) considered that the likely environmental effects of the proposal were not so significant as to warrant formal assessment due to the proponent's detailed designs and strategies to minimise and mitigate impacts on environmental factors. The proposal is mostly located within a previously disturbed area and the native vegetation is in a degraded condition, and scope 1 and 2 greenhouse gas emissions are below the 100,000 CO2-e per annum threshold. The EPA is of the view that the potential impacts of the proposal can be adequately managed through the implementation of the proposal in accordance with the referral documentation and the proponent's management and mitigation measures.*

Question 3: Mr Bruce Baskerville, 'Indiaview', Port Denison
Are any of the proponents or entities involved in the proposed development members of the IAAC, and if so, have they agreed, in writing, to reimbursing the Shire for its IAAC expenditures?

Response: *Yes*

4. PUBLIC QUESTION TIME

Question 1: Mr Bruce Baskerville, 'Indiaview', Port Denison
With reference to a budget line item (Capital Expenditure – Assets – Recreation & Culture) Hall (Capital Expenditure – Assets – Recreation & Culture) of $240,000 for Dongara Town Hall, can you please tell me 'What is the project, works or purpose of the funding'?

Response: *The purpose of the project is to repair the Dongara Town Hall which will be utilised as the Shire of Irwin Emergency Centre with funds received via Cyclone Seroja Recovery Grant Programs.*

Question 2: Mr Bruce Baskerville, 'Indiaview', Port Denison
With reference to a budget line item (Capital Expenditure – Assets – Recreation & Culture) Hall (Capital Expenditure – Assets – Recreation & Culture) of $240,000 for Dongara Town Hall, can you please tell me 'Has any of the work commenced'?

Response: *No works have commenced however, a scope of works is currently with the Architects and once completed, required works will go out to tender.*

Question 3: Mr Bruce Baskerville, 'Indiaview', Port Denison
With reference to a budget line item (Capital Expenditure – Assets – Recreation & Culture) Hall (Capital Expenditure – Assets – Recreation & Culture) of $240,000 for Dongara Town Hall, can you please tell me 'If work has not commenced by the end of this financial year, will the funds be carried over in full (or increased at least for inflation) to the 2024/25 financial year for the same or similar work on the Hall'?

Response: *Minor funds have been expended by the Shire while seeking architectural advice in relation to this Project. All unexpended funds will be carried over to the 2024/25 financial year. The amount of $240,000 will not be affected/increased in relation to inflation.*

5. DECLARATIONS OF INTEREST

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS AND DEPUTATIONS

Nil

8. CONFIRMATION OF MINUTES AND TABLING OF AGENDA FORUM NOTES

8.1 Minutes of the Ordinary Council Meeting held 23 April 2024

The Minutes of the Ordinary Council Meeting held 23 April 2024 have been provided to all Councillors under separate cover.

OFFICER RECOMMENDATION AND COUNCIL DECISION	**020524**
MOVED: Cr Gillam	**SECONDED: Cr Summers**
That Council confirms the Minutes of the Ordinary Council Meeting held 23 April 2024.	
VOTING DETAILS:	**CARRIED: 6/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge**
Against:	**Nil**

8.2 Minutes of the Special Council Meeting held 21 May 2024

The Minutes of the Special Council Meeting held 21 May 2024 have been provided to all Councillors under separate cover.

OFFICER RECOMMENDATION AND COUNCIL DECISION	**030524**
MOVED: Cr Wyse	**SECONDED: Cr Gillam**
That Council confirms the Minutes of the Special Council Meeting held 21 May 2024.	
VOTING DETAILS:	**CARRIED: 6/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge**
Against:	**Nil**

8.3 Agenda Forum Notes 21 May 2024

At the Agenda Forum held 21 May 2024, Shire Officers presented background information and answered questions on Items to be considered at the May Ordinary Council Meeting. Notes from the Agenda Forum are included in the *Attachment Booklet – May 2024*.

OFFICER RECOMMENDATION AND COUNCIL DECISION	**040524**
MOVED: Cr Gillam	**SECONDED: Cr Wyse**
That Council notes that the Agenda Forum was held on 21 April 2024.	
VOTING DETAILS:	**CARRIED: 6/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge**
Against:	**Nil**

9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

24 April 2024	The Shire President attended the DDHS ANZAC Day Ceremony at Memorial Park
25 April 2024	The Shire President attended the ANZAC Day Dawn Service and ANZAC Day March
2 May 2024	The Shire President and the CEO attended the monthly MWDC Meeting
7 May 2024	The Shire President and the CEO attended the Local Emergency Management Committee (LEMC) Meeting
14 May 2024	The Shire President and CEO attended the Council Budget Workshop
21 May 2024	Shire President attended a meeting with Sandra Carr MLC
21 May 2024	Shire President attended a catchup with the MWDC Chair
27 May 2024	Shire President and CEO met with Jessica Shaw MLA, Lara Dalton MLA and Sandra Carr MLC

10. REPORTS

10.1 Officer Reports

CORPORATE AND COMMUNITY	CC02-05/24
Subject:	**CC02-05/24 Accounts for Payment**
Author:	**S Clarkson, Senior Finance Officer**
Responsible Officer:	**P Machaka, Manager Finance**
File Reference:	**2.00057**
Voting Requirements:	**Simple Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☒	**Executive**	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	**Legislative**	Includes adopting local laws and local planning schemes.
☐	**Review**	When Council reviews decisions made by Officers.
☐	**Quasi-judicial**	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
For Council to receive the list of accounts paid under delegated authority during April 2024.

Background:
A list of accounts paid under delegated authority is attached showing all payments made during the month of April 2024.

Officer's Comment:
Nil

Consultation:
Nil

Statutory Environment:
The *Local Government (Financial Management) Regulations 1996* provides as follows:

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

(a) the payee's name;

(b) the amount of the payment;

(c) the date of the payment; and
(d) sufficient information to identify the transaction.

(3) A list prepared under sub-regulation (1) or (2) is to be —
(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
(b) recorded in the minutes of that meeting.

Policy Implications:
Under Delegation CEO101 Council has delegated authority to the Chief Executive Officer to authorise payments from the municipal or trust fund.

Financial/Resource Implications:
Nil

Strategic Implications:
Our Brilliant Future – Strategic Community Plan 2021 – 2031
Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles
Strategy 4.3.2 Adopt and follow better practice processes

Attachments:
Attachment Booklet – May 2024
CC02-05/24 Attachment 1 Accounts for Payment – April 2024

OFFICER RECOMMENDATION AND COUNCIL DECISION 050524

MOVED: Cr Wyse **SECONDED: Cr Summers**

That Council by Simple Majority, receives the Accounts paid during April 2024 as contained in CC01-05/24 Attachment 1 of the Attachment Booklet – May 2024, represented by:

Payment Type/Numbers	Total Amount
EFT 31778 – 31896	**$396,933.21**
Muni Cheques – 32189 – 32189	**$114,145.15**
Direct Debit – Telstra	**$7,522.30**
Direct Debit – WA Treasury Corporation	**$137,512.51**
Direct Debit – Credit Card	**$25,201.53**
Direct Debit – N-Able Pty Ltd	**$1,146.57**
Direct Debit – Australian Phone Company	**$225.23**
Direct Debit – Insurance Premium Repayments	**$54,988.20**
Direct Debit – Rental Allowance/Charges	**$4,100.00**
Direct Debit – Bonds Administrator	**$4,600.00**
Direct Debit – Superannuation	**$53,026.07**
Grand Total	**$799,400.77**

VOTING DETAILS: **CARRIED: 6/0**

For: **Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge**

Against: **Nil**

CORPORATE AND COMMUNITY	CC03-05/24
Subject:	**CC03-05/24 Notice to Change Previous Council Decision**
Author:	**P Machaka, Manager Finance**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**3.0169**
Voting Requirements:	**Absolute Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☒	**Executive**	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	**Legislative**	Includes adopting local laws and local planning schemes.
☐	**Review**	When Council reviews decisions made by Officers.
☐	**Quasi-judicial**	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
For Council, to resolve to change Part 1 of its decision (CC01-05/24) made at the Special Council Meeting on 21 May 2024 as detailed in the Notice of Revocation of Council Decision submitted by Cr Mark Leonard. The Notice of Revocation can be found in Attachment Booklet – May 2024, CC03-05/24 Attachment 1.

Background:
At the Special Council Meeting held 21 May 2024, Council adopted the following:

OFFICER RECOMMENDATION AND COUNCIL DECISION	010524

MOVED: Cr Wyse **SECONDED: Cr Gillam**

That Council:

1) **Adopts the following rates in the dollar and minimum rates for the differential rating categories specified for the 2024/25 financial year:**

Rate Category	Rate in Cents in the Dollar	Minimum Rates
Gross Rental Valuations		
General Rate	**13.065**	**$1050**
Unimproved Valuations		
General Differential Rate	**1.0910**	**$1050**
Mining Differential Rate	**22.335**	**$1050**

2) Approves the advertising of its intention in accordance with Section 6.36 of the *Local Government Act 1995*;

3) Endorses the Statement of Objects and Reasons, as presented in Attachment Booklet – May 2024 under separate cover; and

4) Confirms that expenditure has been reviewed and the following efficiency measures have been considered as part of budget deliberations:

Efficiency Measures:

- **Service levels and core business**
- **Process improvement strategy to increase efficiencies**
- **Rural roads infrastructure improvement strategy**
- **Asset management strategy**
- **Improve utility efficiencies for future savings**

VOTING DETAILS **CARRIED: 6/0**

For: **Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge**

Against: **Nil**

Officer's Comment:
Whilst undertaking a review of the details contained within the Officer Recommendation relating to Item CC01-05/24 Differential Rates 2024/25 prior to advertising to the community, it was noted that the GRV Rate in the dollar was calculated based on the 2019 Landgate Valuations. As such, rates in the dollar for each category have been recalculated as follows:

Rate Category	Rate in Cents in the Dollar	Minimum Rates
Gross Rental Valuations:		
General Rate	**~~13.065~~ 9.825**	**$1050**
Unimproved Valuations:		
General Differential Rate	**~~1.0910~~ 1.0891**	**$1050**
Mining Differential Rate	**~~22.335~~ 21.147**	**$1050**

It should be noted that the revenue distribution for each rate category aligns to the modelling scenario that Council opted for at the 2024/25 budget workshop on the 21 May 2024.

In accordance with the requirements of Regulation 10(2) of the *Local Government (Administration) Regulations 1996*, an Absolute Majority of Council is required for the Revocation Motion to be carried.

Consultation:
Consultation has been conducted with WALGA Governance specialists.

Statutory Environment:
Section 10 *Local Government (Administration) Regulations 1996*

Policy Implications:
Nil

Financial/Resource Implications:
Nil

Strategic Implications:
Our Brilliant Future - Strategic Community Plan 2021 – 2031
Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles
Strategy 4.3.2 Adopt and follow better practice processes

Attachments:
Nil

OFFICER RECOMMENDATION AND COUNCIL DECISION 060524

MOVED: Cr Summers **SECONDED: Cr Tunbridge**

That Council, by absolute majority in accordance with *Local Government Administration Regulation 10*, resolves to change Part 1 of its decision (CC01-05/24) made at the Special Council Meeting on 21 May 2024 as follows:

1. **Adopts the following rates in the dollar and minimum rates for the differential rating categories specified for the 2024/25 financial year:**

Rate Category	Rate in Cents in the Dollar	Minimum Rates
Gross Rental Valuations:		
General Rate	**9.825**	**$1050**
Unimproved Valuations:		
General Differential Rate	**1.0891**	**$1050**
Mining Differential Rate	**21.147**	**$1050**

VOTING DETAILS: **CARRIED: 6/0**

For: **Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge**

Against: **Nil**

DEVELOPMENT SERVICES	ID01-05/24
Subject:	**ID 01-05/24 April 2024 Development Delegated Authority Report**
Author:	**M Connell, Manager Development**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**3.00125**
Voting Requirements:	**Simple Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☒	**Executive**	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	**Legislative**	Includes adopting local laws and local planning schemes.
☐	**Review**	When Council reviews decisions made by Officers.
☐	**Quasi-judicial**	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
For Council to receive the April 2024 Development Delegated Authority Report.

Background:
Local governments utilise levels of delegated authority to undertake day-to-day statutory functions, thereby allowing Council to focus on policy development, representation, strategic planning and community leadership, with the organisation focussing on the day-to-day operations of the Shire.

The use of delegated authority means the large volume of routine work can be effectively managed and acted on promptly, which in turn facilitates efficient service delivery to the community.

Officer's Comment:
This report presents the details of development functions made under delegated authority for the month of April 2024, with 7 building permits, 6 applications for development approval and 1 subdivision clearance having been issued.

Consultation:
Nil.

Statutory Environment:
- *Local Government Act 1995*
- *Local Government (Administration) Regulations 1996*

Policy Implications:
Nil

Financial/Resource Implications:
Nil

Strategic Implications:
Our Brilliant Future – Strategic Community Plan 2021 – 2031
Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles
Strategy 4.3.2 Adopt and follow better practice processes

Attachments:
Attachment Booklet – May 2024
ID01-05/24 Attachment 1: April 2024 Development Delegated Authority Report

OFFICER RECOMMENDATION AND COUNCIL DECISION	**070524**
MOVED: Cr Gillam	**SECONDED: Cr Tunbridge**
That Council by Simple Majority, receives the April 2024 Development Delegated Authority Report, as contained in ID01-05/24 Attachment 1 of the Attachment Booklet – May 2024.	
VOTING DETAILS:	**CARRIED: 6/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge**
Against:	**Nil**

REGULATORY SERVICES	ID02-05/24
Subject:	**ID 02-05/24 Proposed Road Name – Sikh Lane, Dongara**
Author:	**M Connell, Manager Development**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**P24/27**
Voting Requirements:	**Simple Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☒	**Executive**	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	**Legislative**	Includes adopting local laws and local planning schemes.
☐	**Review**	When Council reviews decisions made by Officers.
☐	**Quasi-judicial**	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
For Council to approve, subject to advertising the proposed road name 'Sikh Lane' to be applied to the unnamed road that runs east off Hepburn Street, Dongara in between Smith Street and Moreton Terrace.

Background:
A request has been received from the Irwin Districts Historical Society (IDHS) for Council to consider formally naming the un-named public road behind the old newsagents that runs into the Chemist/Batavia Boulevard carpark as 'Sikh Lane'. Should Sikh Lane not be approved then the alternate names of Punjab and Sojan have been suggested by the IDHS.

A copy of the IDHS request is contained in ID02-05/24 Attachment 1 which includes the survey diagrams that depict the road extents. In summary the reasons/origins of the proposed names are as follows:

Sikh Lane

The Sikh community is an integral component of Dongara's cultural history and heritage, forming a large community in the town in the early twentieth century, with notable Sikh leaders Sojan Singh and Rur Singh also engaged in Dongara's business and civic life. The lane runs from Hepburn Street into the former commercial and residential properties of Sojan Singh (c1906-1920) and Rur Singh (1920-1947) that formed Dongara's early twentieth century 'Sikh Quarter'. The buildings were all demolished in 1989, and naming the lane is requested is a means of interpreting and marking this historical presence.

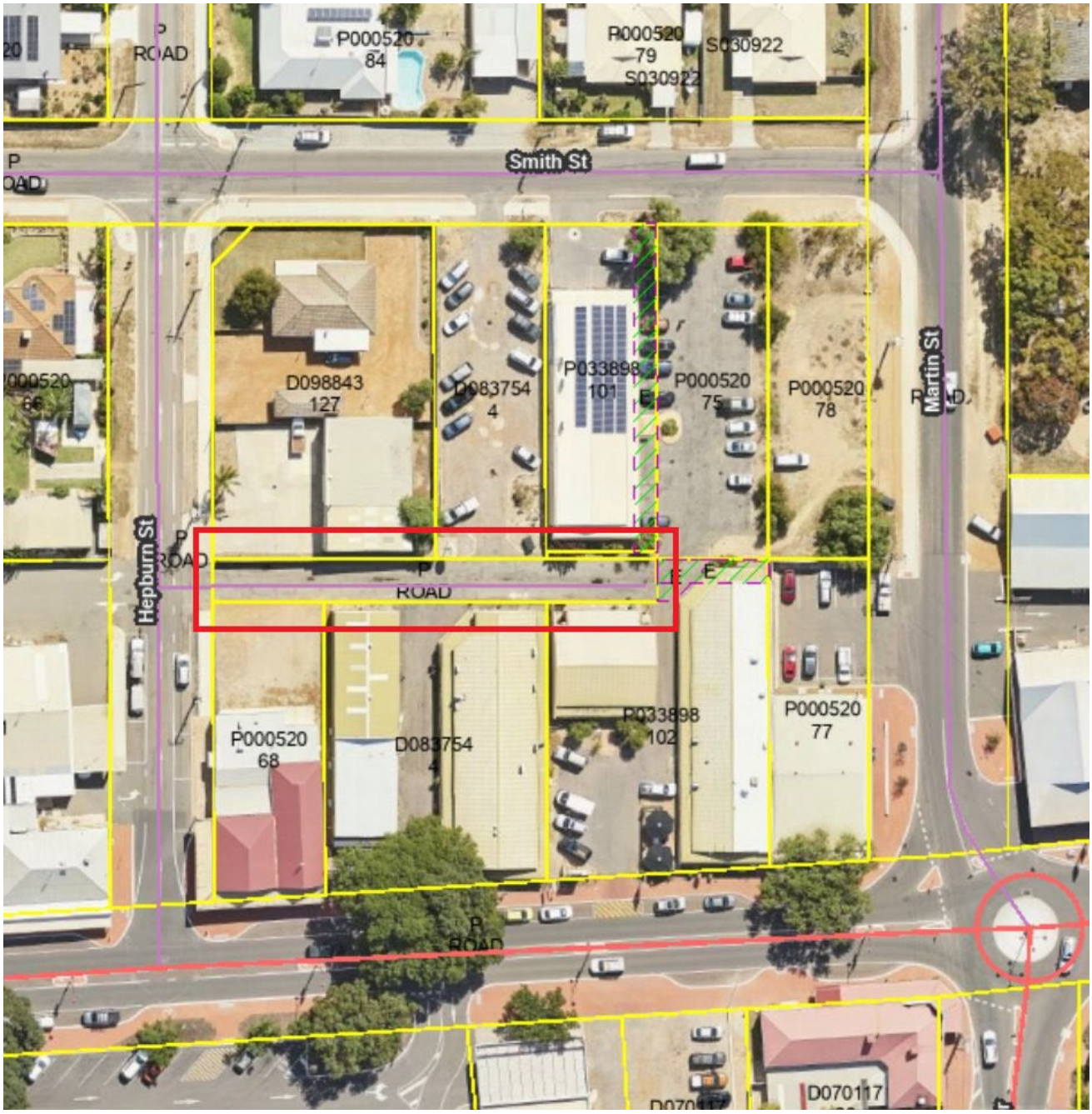
Punjab Lane

Punjab is the English-language name of the homeland of all Sikhs. All the Sikhs that lived in Dongara migrated to WA from Punjab, apart from the children of Sojan Singh and some children of Attra Singh who were born in Irwin or Dongara.

Sojan Lane

The first Sikh settlers in Dongara were Sojan Singh and his brother Pola Singh. Sojan was ex-Indian Army, operated a hawker's cart with his brother, then opened a rented general store in 1901 (now the old newsagency). In 1906 he built a new store and residence, and Pola built another store beside the 1906 store in 1930. These stores and residences were the 'Sikh Quarter'.

Location Plan



Officer's Comment:
The proposed names are considered appropriate given the Sikh community's strong historical linkages with the locality and all the names have passed preliminary validation for availability from Landgate.

Consultation:
The *Policies and Standards for Geographical Naming in Western Australia* requires that any new naming proposal considered to be of significance to the immediate or extended community must include evidence of consultation with the community.

IDHS has advised that in 2022 they informally consulted, face to face, with all proprietors whose premises adjoin the un-named lane which indicated support for the proposed name.

It is recommended that the Shire formally advertise the proposed road names for a period of 21 days in the following ways:

- A notice being published in the Dongara Denison Local Rag;
- A copy of the application being made available for public inspection at the Shire office;
- The application being published on the Shire's website; and
- A written notice being sent to abutting landowners and the Sikh Association of WA.

Statutory Environment:
The practice of officially naming roads is covered under section 26A of the *Land Administration Act 1997*. The local government must first approve proposed road names and then forward them to the Minister for Lands for final approval.

The legislation is supported by the *Policies and Standards for Geographical Naming in Western Australia* which provides the necessary information and details the principles and standards which apply to all naming. The proposed names are considered to be in accordance with the policy and standards.

Policy Implications:
Nil

Financial/Resource Implications:
Nil

Strategic Implications:
Our Brilliant Future - Strategic Community Plan 2021 – 2031
Strategy 1.2.1 Recognise places of cultural and heritage value.
Strategy 1.2.3 Support community-initiated projects and activities.

Attachments:
Attachment Booklet – May 2024
ID02-05/24 Attachment 1: IDHS Road Naming Request

OFFICER RECOMMENDATION AND COUNCIL DECISION	**080524**
MOVED: Cr Wyse	**SECONDED: Cr Summers**

That Council, by Simple Majority:

1. **Advertise the proposed road names of Sikh, Punjab and Sojan.**
2. **Should no objections be received following the advertising period, approve the use of the following road names in order of preference for the road as shown on Survey Diagrams 63877, 63878 and 63879:**

a. Sikh Lane;
b. Punjab Lane; and
c. Sojan Lane

3. Should any objections be received following the advertising period then require a further report to be presented to Council.

VOTING DETAILS: CARRIED: 6/0

For: **Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge**

Against: **Nil**

OFFICE OF CEO	CEO01-05/24
Subject:	**CEO 01-05/24 Local Emergency Management Arrangements (LEMA)**
Author:	**S Stubbs, Community Emergency Services Manager**
Responsible Officer:	**S Ivers, Chief Executive Officer**
File Reference:	**3.0169**
Voting Requirements:	**Simple Majority**

Council Role:

☐	**Advocacy**	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☐	**Executive**	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
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Report Purpose:
For Council to endorse the Shire's Local Emergency Management Arrangements (LEMA) 2024.

Background:
The Shire of Irwin Local Emergency Management Arrangements (LEMA) recently underwent its 5 yearly review and was endorsed by the Local Emergency Management Committee at its meeting held 7 May 2024.

Officer's Comment:
All stakeholders consulted and were provided the opportunity to participate in review. The LEMA was streamlined to assist as a more efficient guide during emergency situations when time is critical.

Consultation:
Local Emergency Management Committee

Statutory Environment:
Section 36(a) *Emergency Management Act 2005*
Section 38(1) *Emergency Management Act 2005*
Sections 41, 42 & 43 *Emergency Management Act 2005*

Policy Implications:
Nil

Financial/Resource Implications:
Nil

Strategic Implications:
Our Brilliant Future - Strategic Community Plan 2021 – 2031
Strategy 1.3.1 Partner with relevant agencies in relation to emergency services management

Attachments:
Attachment Booklet – May 2024
CEO01-05/24 Attachment 1 – Local Emergency Management Arrangements (LEMA) 2024

OFFICER RECOMMENDATION AND COUNCIL DECISION	**090524**
MOVED: Cr Summers	**SECONDED: Cr Scott**

That Council, by Simple Majority:

1. **Endorse the Shire of Irwin Local Emergency Management Arrangements (LEMA) 2024; and**
2. **Authorise the Chief Executive Officer to sign the document.**

VOTING DETAILS:	**CARRIED: 6/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge**
Against:	**Nil**

10.2 Committee Reports

10.2.1 LEMC Meeting

The unconfirmed minutes of the LEMC Meeting held 21 February 2024 can be found in the *Attachment Booklet – May 2024*.

OFFICER RECOMMENDATION AND COUNCIL DECISION	**100524**
MOVED: Cr Tunbridge	**SECONDED: Cr Summers**
That Council receives the unconfirmed minutes of the LEMC Meeting held 18 March 2024.	
VOTING DETAILS:	**CARRIED: 6/0**
For:	**Cr Leonard, Cr Wyse, Cr Scott, Cr Gillam, Cr Summers, Cr Tunbridge**
Against:	**Nil**

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil

14. MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

Nil

15. CLOSURE

There being no further business the Presiding Member declared the meeting closed at 6.16pm.