

Shire of Irwin

Travel Subsidy Assistance for Resident Athletes Guidelines and Application

innovation
accountability
integrity
respect

SHIRE OF IRWIN

GUIDELINES AND APPLICATION FORM

These guidelines provide prospective applicants with information about financial assistance from the Shire of Irwin by way of a Travel Subsidy – Assistance for Resident Elite Athletes.

Information

These guidelines provide prospective applicants with information about financial assistance from the Shire of Irwin by way of a Travel Subsidy – Assistance for Resident Elite Athletes.

Upon written request, and with confirmation from an approved governing body confirming travel/representation details, the Shire of Irwin will provide at its discretion a Travel Subsidy Assistance for Resident Elite Athletes.

The Travel Subsidy Assistance for Resident Elite Athletes is open all year round (with no closing date) and is not funded retrospectively. All applications must be received and date stamped by the Shire at least two weeks **PRIOR** to competition for consideration. Applicants must supply proof of selection and representation level with the application form. The supporting letter from an approved governing body/event organiser (e.g. copy of selection letter on Association letterhead) must be attached.

Note: If the situation arises that the successful applicant does not attend the competition all monies must be reimbursed to the Shire of Irwin immediately.

Please read these guidelines carefully before submitting an application. You may direct any questions to the Shire by email on reception@irwin.wa.gov.au or phone us on 08 9927 0000.

Restrictions on Funding

To provide financial assistance to Shire of Irwin residents selected to participate in a national sporting event or who receive a scholarship to the Mid West Academy of Sports.

Applications are to be lodged on the Shire's Travel Subsidy – Assistance for Resident Elite Athletes Application form and retrospective applications will not be considered where they are received after the Event.

Those receiving a scholarship to the Mid West Academy of Sports are eligible for membership and services worth up to $400.00 at the Irwin Recreation Centre. Council support to elite athletes through cash, memberships or services is limited to the value of $400.00 per athlete per year.

Eligibility – Who Can Apply?

Selected representatives who reside within the Shire of Irwin are entitled to one grant per person per year in any one financial year.

Shire of Irwin residents selected to participate in a national sporting event or who receive a scholarship to the Mid West Academy of Sports.

Ineligible for Funding

Please note that Travel Subsidy Resident Elite Athletes are only available to participants. Coaches, paid Referees, support staff and chaperones are not eligible to apply.

Application Timeframes

Applications for the Travel Subsidy Assistance Resident Elite Athletes can be made at any during the year.

Completing and Lodging Your Application

Once you have completed all sections of the form and signed the declaration, please take a copy for your records. The Travel Subsidy Assistance For Resident Elite Athletes Application Form may be submitted by either of the following methods:

Addressee:	Attn: Community Development Officer
By Email:	reception@irwin.wa.gov.au
In Person:	Shire of Irwin Administration Building 11-13 Waldeck Street Dongara WA 6525
By Mail:	Shire of Irwin PMB 21 DONGARA WA 6525

If you require any further information or assistance with your application form please contact the Community Officer on 9927 0000 or by the email address above.

What Happens When Your Application is Received?

- You will receive an acknowledgement letter upon receipt of your application;
- Your application will be reviewed by the Shire within 14 days in which we will notify you in writing of the outcomes of our assessment.

Acknowledging the Shire's Support

Successful applicants are to acknowledge the Shire of Irwin in any advertising and on any material relating to the project for which the funds were allocated.

Please ensure that all sections of the application form have been completed, as the committee is unable to assess incomplete applications.

APPLICATION FORM

Applicant Details

Applicants Name: _____

Contact Person on behalf of Applicant: _____

Applicants Postal Address: _____

Applicants Phone No: _____

E-mail: _____

Date of Application: _____

Selection Details

I _____ wish to advise the Shire of Irwin
(Name)

That I have been selected to represent _____
(School, Association, Academy, Sport)

At the _____
(Event/Competition)

On _____ in _____
(DD/MM/YY) (State/Country)

Supporting Letter Attached Yes ☐

All applications must be received at least two weeks **PRIOR** to the competition for consideration.

Acknowledgement of the Shire of Irwin

How will you acknowledge the Shire of Irwin donation?

_____

_____

_____

_____

_____

BANK DETAILS

Account Name: _____ BSB Number: _____

Bank & Branch: _____ Account Number: _____

Signature of Account Holder: _____

Declaration

I, _____ confirm that all of the information contained within the application form is true and correct and submit it to the Shire of Irwin for consideration.

Signed: _____ Name: _____

Position: _____ Date: _____

SHIRE OFFICE USE ONLY

Application Received By: _____ Date: _____

Distributed to: _____

Record No: _____

On review of this application, it has been determined the application will be:

Approved Yes No

Amount Approved for Funding: _____

If Declined please provide reason: _____

_____

_____

_____

_____ _____ _____

Name of Authorised Officer Signature Date